

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD

UNADOPTED MINUTES
June 6, 2012

1. CALL TO ORDER

A Board Study Session of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, June 6, 2012, in the Back-Half of the Cafeteria, Room 1304A, located at Solano Community College, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Rosemary Thurston.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Board President Thurston led those present in the pledge of allegiance to the flag of the United States of America.

3. ROLL CALL

Members Present:

Rosemary Thurston, President
Sarah E. Chapman, Vice President
Denis Honeychurch, J.D.*
Pam Keith
Phil McCaffrey
Catherine M. Ritch
A. Marie Young
Kayla Salazar, Student Trustee
Jowel C. Laguerre, Ph.D., Secretary

Members Absent:

None

**Arrived after roll call.*

Others Present:

J. Arturo Reyes, Executive Vice President, Academic and Student Affairs
Yulian Ligioso, Vice President, Finance and Administration

4. APPROVAL OF AGENDA

Moved by Trustee McCaffrey and seconded by Trustee Keith to approve the Agenda as presented. The motion carried unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC

Board President Thurston recognized Professor Teri Yumae, Music Department, who requested to comment on the upcoming *Swan Lake* performance. Ms. Yumae announced the Benicia Ballet Theatre and Solano College Music Department performance scheduled June 9 (7 p.m.) and June 10 (2 p.m.) to be held in the Solano College Theatre. Tickets are on sale for \$15-\$22. This is a collaborative effort between the College and the community. Ms. Yumae encouraged everyone to bring their family and friends.

Board President Thurston recognized Mr. Chris Guptill, Director of Theatre Operations, who requested to comment on the Solano College Theatre Association (SCTA) contract. Mr. Guptill began by stating it is his hope that any transition for the performing arts at Solano Community College is well planned and creates a firm foundation for the future. Mr. Guptill also commented that he hopes the recommendations sent to the Board from faculty, staff, and the communities at large were helpful. The Theatre Department continues to be available as a resource for the Board as they tackle the difficult task of transition. Dr. Laguerre and Vice President Ligioso have promised resources to Dr. Lamb and the School of Liberal Arts to allow the continuation of performing arts for students in the future. Dr. Lamb is working hard to make the necessary changes successful. Mr. Guptill asked the Board to please ensure that adequate resources are made available to the performing arts on an on-going basis.

Board President Thurston recognized Mr. Jeff Lehfeldt, Operating Engineers, Local 39, who requested to comment on the tentative agreement with Local 39, agenda item 10.(a). Mr. Lehfeldt commented that the agreement before the Board has two major components, a change in health benefits and an increase in wages in the amount of 1.75%. Mr. Lehfeldt stated publicly that by moving to the CalPERS Health Plan that there is a savings of \$120,000 per year in premiums, which is ongoing. The District agreed to offset some of the co-pays by increasing salaries by 1.75%. Mr. Lehfeldt wanted to clarify that the salary increase is not entirely a raise but rather an effort to offset health costs to the members of Local 39.

Board President Thurston recognized Mr. Dante Charlton, who requested to comment on the Solano College Theater Association (SCTA) contract. Mr. Charlton advised that he graduated this past May from the actors' training program, from which he benefitted greatly. Having moved to California four years ago from Connecticut, he couldn't afford a four-year institution and came to Solano College specifically because of the reputation of the actors' training program. Losing the SCTA is a huge sacrifice and heartbreaking to him. Mr. Charlton encouraged the Board to keep the performing art programs going as much as possible in order to continue to benefit students in the future.

Board President Thurston thanked Professor Teri Yumae, Mr. Chris Guptill, Mr. Jeff Lehfeldt, and Mr. Dante Charlton for their comments.

6. REPORTS (NO ACTION REQUIRED):

Trustee Honeychurch arrived 6:50 p.m.

(a) Accreditation Update

Facilitated by J. Arturo Reyes, Executive President, Academic and Student Affairs; Dr. Susanna Gunther, Academic Senate President; Dr. Jerry Kea, Dean, Vallejo Center; Dr. Shirley Lewis, Dean, Vacaville Center; and Peter Cammish, Director, Research and Planning

Executive Vice President Reyes, Dr. Gunther, Dr. Kea, Dr. Lewis, and Mr. Cammish gave an accreditation update to the Board on the plan in place to address the different recommendations outlined by the Commission. The ACCJC Follow-Up Report is due October 15, 2012.

EVP Reyes reported that the Accreditation Follow-Up Report is one of the highest goals for the College and Governing Board. EVP Reyes introduced each of the presenters who reported on a specific recommendation with the work in progress and/or next steps.

A full and complete copy of the PowerPoint presentation is available for review in the Office of the Superintendent-President and the Office of the Executive Vice President of Academic and Student Affairs.

Dr. Jowel Laguerre, Superintendent-President, advised the Board that the goal is to have the first draft available for review by the Board on September 5, and ready to approve September 19, 2012. A good deal of time is being allocated over the summer to get the majority of the work done. People are working hard and doing their best to be sure we are where we need to be by September. Recommendations #2 and #3 are areas of need for faculty, and the Senate has stepped forward working hard on SLOs and SAOs.

(b) Educational Master Plan (EMP) Update

Facilitated by Ryan Mottau,, MIG, Inc.

Mr. Mottau has been working with faculty and administration over the last year on the EMP. He began by discussing with the Board today's challenges as they relate to the District. A process update included purpose of the EMP, the planning process in place, directions for the future, goals, and next steps. This information has been shared with Cabinet and the Shared Governance Council.

Mr. Mottau distributed a color version of the SCCD Education Master Plan framework guide that clearly shows how the mission, vision values, strategic plan goals, education master plan goals, and key strategies are intertwined together.

A full and complete copy of the PowerPoint presentation is available for review in the Office of the Superintendent-President and the Office of the Executive Vice President of Academic and Student Affairs.

Dr. Jowel Laguerre, Superintendent-President, advised that the Solano College Faculty Association has embraced the work of the EMP, with encouragement and support coming from various departments. Focus discussions have been held within the Physical Education and Fine

Arts Department, two of our more vulnerable areas. Help from these areas will facilitate a better Educational Master Plan.

(c) Bond Campaign Update

*Facilitated by The Lew Edwards Group – Catherine Lew and
Bonnie Jean vonKrogh*

The Lew Edwards Group has been advising the District through the informational phase of the bond process prior to Board resolution authorizing placement on the ballot. The Lew Edwards Group is working with District staff to develop effective public relations and communication strategies, and representatives from the group provided an update, comprehensive overview, and scope of process.

Ms. Catherine Lew reported that six measures on the recent June ballot were all successful wins with 2/3s of the education bond measures passing. Communities are rallying forth to protect and maintain programs and improve facilities they value in order to provide education and job training. Ms. Lew stated it is still a good time to consider moving forward with a bond campaign. Ms. Lew stated further that through their efforts in bond planning that they have been engaging in systematic internal and external outreach. A District-wide mailer to constituents for feedback has resulted in approximately 600 responses. Mr. Cammish is tabulating the results of the mailer.

The Blue Ribbon Committee has had opportunity to interact with the community and appears to be well received.

Internal outreach has included faculty, staff, and students. A student representative is on the core planning team and this participation has been very helpful. Student representatives have joined in with the community presentations.

Next steps include two additional informational mailers to the community after July 4th. Work of the educational planning consultants will provide a framework for which the Group will identify facilities priorities that will be part of the bond. There will be another report to the Board at the July 18 meeting identifying whether constituents feel the Board should proceed and what their priorities are.

(d) School of Sciences Update

Facilitated by Dr. Jowel Laguerre, Superintendent-President

Dr. Jowel Laguerre, Superintendent-President, shared with the Board the resignation of Dr. Betsy Julian as Dean from the School of Sciences. In an effort to determine how to move forward, Dr. Laguerre commented that he spent several days talking to faculty and staff from the School asking for their feedback on what we should do. Given the fact that the School is too large, recruitment at this point in time most likely would not be successful; therefore, looking internally was recommended. Faculty and staff suggested splitting the School into two divisions, i.e., Math and Science. Following a timeline to conduct interviews, Dr. Laguerre reported that two faculty members stepped forward and will be acting Deans over the near year. Ms. Charlene Snow will

serve as the Interim Dean of Math. Dr. Laguerre reported that we are still waiting for a confirmation from the applicant who expressed interest in becoming the Interim Dean of Science.

7. CONSENT AGENDA – ACTION ITEMS

Board President Thurston announced that Dr. Laguerre made the following corrections to the Consent Agenda.

Item 7.(c), Page 2, Line 4, To be Announced, Director of Facilities, To be Determined, should read: ***Dwight Calloway***, Administrative Leadership Group, ***Step 7 - \$102,18, effective July 9, 2012.***

Item 7.(c), Page 2, Line 6, To be Announced, Grants Manager, To be Determined, should read: ***Cynthia Garcia***, Administrative Leadership Group, ***Step 5 - \$62,59, effective July 16, 2012.***

Item 7.(c), Page 3, Line 10, ~~Catherine Cyr~~ was removed from the Agenda.

Dr. Jowel Laguerre, Superintendent-President, reported that Trustee Ritch requested to correct the minutes of May 2, and May 16, 2012, adding the following specific language:

May 2, 2012, Page 10, Item (c)

Trustee Ritch clarified that the item before the Board was to request permission for an allocation from California Debt Limit Advisory Commission to issue bonds up to \$16 million. She asked that the solar project be reviewed by a third party to determine its financial feasibility and projected return on investment and that those findings be shared with the Board before the final approval of the project and the issuance of the bonds.

May 16, 2012, Page 17, Item (c)

In response to a question from Trustee Ritch, Vice President Ligioso responded by stating that the revenues and expenses stated in the report were on target with the College's projections for that time period. Trustee Ritch requested that future staff reports transmitting CCFS Financial Reports also contain information on whether the quarterly expense and revenue reports are on target with the College's projections.

Dr. Jowel Laguerre, Superintendent-President, reported that Board President Thurston requested to correct the minutes of May 16, 2012, adding the following specific language:

May 16, 2012, Page 9, Item 10.(d)

Board President Thurston stated that Professor McCarthy took her place and brought passion to the classroom when she (Trustee Thurston) retired. ***Professor McCarthy is an outstanding professional educator who brought her work experience in industry into the classroom so that all lessons were meaningful and real. Her caring attitude for the students and passion for***

teaching has made her an outstanding asset for Solano Community College and she will be greatly missed.

May 16, 2012, Page 12, line 15, which should read as follows: Dr. Laguerre affirmed that section c applies to the ~~Code~~ **Resolution**.

Dr. Jowel Laguerre, Superintendent-President, reported that Trustee Young requested to correct the minutes of May 2, 2012, Page 9, line 1, by changing the following specific language: Trustee Young stated that she invited the retirees to the meeting to express their concerns and appreciated the fact that they were not properly advised of the impending changes ... to **did not** appreciate the fact that they were not properly advised of the impending changes, but believes the changes are a win-win for all participants in the medical plans.

Dr. Jowel Laguerre, Superintendent-President, reported that Trustee Young requested to correct the minutes of May 16, 2012, Page 14, line 3, to read as follows:courses, we have been informed of another ~~\$8M~~, which should read **\$8B** that may be cut out of the state budget, which will have a trickledown effect on the College.

Superintendent-President

- (a) Minutes for the Board Study Session held May 2, 2012, and Regular Meeting held May 16, 2012
- (b) Donation

Human Resources

- (c) Employment 2011-2012; Resignations; Employment 2012-2013

Finance and Administration

- (d) Personal Services Agreements

Moved by Trustee Keith and seconded by Trustee McCaffrey to approve the Consent Agenda as corrected. The motion carried unanimously.

8. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

9. RETIREMENT OF STAFF WITH 10 OR MORE YEARS OF SERVICE

- (a) Resignation to Retire – Patricia Mitchell

Dr. Jowel Laguerre, Superintendent-President, presented the resignation to retire on behalf of Ms. Patricia Mitchell, who has served the District faithfully for 32 years, 9 months as Administrative Assistant III, Special Services.

Moved by Trustee McCaffrey and seconded by Trustee Keith to approve the resignation to retire for Ms. Patricia Mitchell, effective June 28, 2012.

10. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

- (a) District and the Solano Community College Operating Engineers/Stationary Engineers, Local 39, Reopeners to the Collective Bargaining Agreement for July 1, 2012 through June 30, 2013

Dr. Jowel Laguerre, Superintendent-President, presented the agreement reached between the District and the Solano College Operating Engineers/Stationary Engineers, Local 39 for reopeners to the collective bargaining agreement, which members of Local 39 ratified.

Moved by Trustee McCaffrey and seconded by Trustee Young to approve the Agreement between the District and the Solano Community College Operating Engineers/Stationary Engineers, Local 39 reopeners to the Collective Bargaining Agreement for July 1, 2012 through June 30, 2013. The motion carried unanimously.

Dr. Laguerre advised that the District has met with all bargaining units and thanked both the Board and the bargaining units for their support. Dr. Laguerre especially thanked Dr. Gene Thomas, President of Solano College Faculty Association (SCFA), for his leadership by helping the District move to the CalPERS Health Plan.

11. INFORMATION ITEMS – NO ACTION REQUIRED

- (a) Tentative District General Fund Budgets and Proposed Time and Place for the Public Hearing and Adoption of the Official District Budgets for 2012-2013

Mr. Yulian Ligioso, Vice President, Finance and Administration, presented the first reading of the Tentative District General Fund Budgets and Proposed Time and Place for the Public Hearing and Adoption of the Official District Budgets for 2012-2013. The public hearing and the adoption of these official 2012-2013 budgets, in accordance with California Code of Regulations, Title 5, Section 58301, are tentatively scheduled for the Board meeting of Wednesday, September 5, 2012, in the Board Room of the Solano Community College District, located at 4000 Suisun Valley Road, Fairfield, California.

A PowerPoint presentation given by Vice President Ligioso included a summary of the May Revise, 2012-2013 major revenue assumptions, and major assumption changes between two budget fiscal years.

A full and complete copy of the PowerPoint presentation is available for review in the Office of the Superintendent-President and the Office of the Vice President of Finance and Administration. The tentative budget is available for review on the SCC Web site at www.solano.edu – District Budgets.

(b) Termination of Contract Between Solano College and the Solano College Theater Association

Due to a lack of funding, it is necessary for the District to eliminate the approximate \$750,000 annual investment into the Solano College Theater Association (SCTA) that runs our theater productions. While this arrangement has been in place for many years and SCTA, a separate non-profit foundation, has produced terrific performances for the College and the community, the continued revenue reductions from the state show that the College's resources are not sufficient to continue to subsidize the College Theater Association. Instead, the College will allocate \$100,000—\$150,000 to support performing arts for the coming year refocusing the program to be a faculty-run program with opportunities for students to engage in a hands-on-experience in stagecraft, costume designs, and other aspects of theater arts. Our new approach will allow greater faculty and student participation and encourage partnerships with dance, music, theatre, poetry; choir, marketing, and other disciplines within the College.

Dr. Laguerre updated the Board with a PowerPoint presentation on the Theatre Association, Adaptive PE and Performing Arts.

This item will return to the Board for approval at the June 20, 2012, Governing Board meeting.

A full and complete copy of the PowerPoint presentation is available for review in the Office of the Superintendent-President.

(c) 2012-2013 Goals for Solano Community College District Governing Board and Superintendent-President

Dr. Jowel Laguerre, Superintendent-President, presented the proposed 2012-2013 Goals for the Solano Community College District Governing Board and Superintendent-President.

This item will return to the Board for approval at the June 20, 2012, Governing Board meeting.

Board President recessed the Board Study Session at 8:50 p.m.

12. CLOSED SESSION

Board President Thurston called the Closed Session to order at 9:00 p.m.

- (a) Conference with Labor Negotiator
Agency Negotiator: Jowel C. Laguerre, Ph.D.
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—
Local 39

- (b) Public Employee Discipline/Dismissal/Release
- (c) Public Employee Performance Evaluation
(Jowel C. Laguerre, Ph.D., Superintendent/President)

13. RECONVENE REGULAR MEETING

Board President Thurston reconvened the regular meeting at 9:31 p.m.

14. REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President Thurston reported that the Board held Conference with labor Negotiator and CCA/CTA/NEA, CSEA, Operating Engineers—Local 39 in Closed Session, and no action was taken.

Board President Thurston reported that the Board discussed Public Employee Discipline/Dismissal/Release in Closed Session and took action to authorize the Superintendent-President or his designee to discontinue the following management position: Director, Theatre Operations, and to give notice of termination of employment to the affected employee. Resolution No. 11/12-41, Classified Reduction in Force, passed with the following roll call vote.

AYES: Trustee Ritch, Trustee Keith, Trustee Chapman, Trustee Young, and Board President Thurston
NOES: Trustee Honeychurch and Trustee McCaffrey
ABSENT: None

Board President Thurston reported that the Board discussed the Public Employee Performance Evaluation of Jowel C. Laguerre, Ph.D., Superintendent/President in Closed Session, and no action was taken.

15. ADJOURNMENT

There being no further business, the meeting was adjourned at 9:33 p.m.

JCL:js

BOARD MINUTES.06.06.12.FINAL

ROSEMARY THURSTON
BOARD PRESIDENT

APPROVED _____

JOWEL C. LAGUERRE, Ph.D.
SECRETARY

SCCD Board minutes are summarized per SCCD Board Policy 1045 and 1046. To listen to the full deliberation of the Board, please contact the Office of the Superintendent-President within thirty (30) days.