

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD

UNADOPTED MINUTES

June 16, 2010

1. CALL TO ORDER

A meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, June 16, 2010, in the Administration Building, Room 626, at 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Honeychurch.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Board President Honeychurch stated that Trustee Chapman would be participating in the Board meeting via telephone and that all votes would be by roll call.

Board President Honeychurch led those present in the pledge of allegiance to the flag of the United States of America.

3. ROLL CALL

Members Present:

Denis Honeychurch, J.D., President
A. Marie Young, Vice President
Sarah E. Chapman
James M. Claffey
Pam Keith
Phil McCaffrey*
Rosemary Thurston
John M. Glidden, Student Trustee
Jowel C. Laguerre, Ph.D., Secretary

**Arrived after roll call*

Members Absent:

Tom Henry, Special Trustee

Others Present:

James Ennis, Interim Chief Information Systems Officers
Trudy Largent, J.D., Interim Director, Human Resources
Robin L. Steinback, Ph.D., Vice President, Academic Affairs
Lisa J. Waits, Ed.D., Vice President, Student Services
Judy Spencer, Executive Coordinator, Superintendent/President and Governing Board

4. APPROVAL OF AGENDA

Dr. Jowel Laguerre made the following specific correction to Item 9.(a), page 38, line 19, which reads as follows: The period to file a Declaration of Candidacy for the November 2, 2010, election is July 16 – August 15, 2010, should read ***July 12 - August 6, 2010.***

Dr. Jowel Laguerre pulled Item 9.(i), page 73, Tentative 2010-11 Budgets and Proposed Date and Location for the Public Hearing and Adoption of the Official Budgets for 2010-11.

Dr. Jowel Laguerre pulled Item 9.(k), page 79, Request for Approval of Curriculum Actions as Submitted by the Curriculum Committee, a Subcommittee of the Academic Senate.

Moved by Vice President Young and seconded by Trustee Keith to approve the Agenda as corrected. The motion carried unanimously with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE – John M. Glidden concurred.

AYES: Trustee Claffey, Trustee Thurston, Trustee Keith, Trustee Chapman, Vice President Young, and Board President Honeychurch
NOES: None
ABSENT: Trustee McCaffrey

5. COMMENTS FROM MEMBERS OF THE PUBLIC

Board President Honeychurch recognized Mr. Tom Grube, SCFA President, who requested to comment on the budget and legal cost reductions.

Mr. Grube began by stating, “In prior years, the budget for legal expenses in the initial budget might typically be \$250,000. Later in the year, that would be revised to \$450,000. At the end of the year, we would find that we spent \$750,000. This year, \$450,000 was initially budgeted, but we find we are spending much less. We’re on target to spend closer to \$250,000, and have reduced the budget for next year accordingly. The players haven’t changed on our side. This drastic decrease is due to the spirit of cooperation which has been fostered and encouraged by Dr. Laguerre and exemplified by Dr. Trudy Largent, Interim Director of Human Resources, and our Grievance Chair, Dr. Kevin Anderson. Now is the time to re-examine our choice of legal firms. Yes, the hourly rates are low, but total paid has been outrageous. Who encouraged this overuse, by insisting on fighting every grievance? When I first spoke to the Board regarding the choice of legal firms, Trustee Keith corrected me when I said it was the choice of a now-departed Superintendent/President to select this law firm. I was corrected by Trustee Keith who pointed out that it is the Board who chooses and the Board who could choose to change the law firm used by the College. I’d like to once again suggest that it is time to reconsider. Why are we continuing to use a San Diego firm, and paying for the extra travel costs involved? Why are we staying with a firm brought in for their union-busting reputation? This goes against the spirit of cooperation fostered by Dr. Laguerre, which has worked well for the College for the past year. Why are we keeping the firm which went out of their way to run up these outrageous bills by insisting on fighting every grievance instead of suggesting we work to find a reasonable compromise or solution?” Mr. Grube thanked the Board for an opportunity to comment on legal cost reductions.

Board President Honeychurch recognized Mr. Tom Grube, SCFA President, who requested to comment on Item 9.(f), Update Policy 4800 to Reflect Current and Approved Position Titles of the Administrative Leadership Group (ALG). Mr. Grube deferred his comments to later when this item appeared on the agenda.

Board President Honeychurch recognized Mr. Tom Grube, SCFA President, who requested to comment on the early retirement incentive, Item 9.(g), Supplemental Retirement Plan Offered through Public Agency Retirement Services. Mr. Grube deferred his comments to later when this item appeared on the agenda.

Board President Honeychurch recognized Ms. Sheryl Scott, Administrative Assistant in the Business and Career Technical Education Division, who requested to comment on Relay for Life.

Ms. Scott began as follows. “Five years ago, I stood before you as a newly-diagnosed cancer patient. Tonight, I want to remind you of the Relay for Life that will be held at Solano College on July 17 and 18, 2010. I stand before you as a five-year survivor and a team captain for a Relay for Life Team. Our team name is ‘SCCSur5ers & Friends’. There is another Solano College team participating from the Children’s Program. Solano College is very well represented at the relay this year.” Ms. Scott asked the Board to consider contributing to this worthy cause.

Board President Honeychurch thanked the public for their comments.

Trustee McCaffrey arrived at 6:46 p.m.

6. REPORTS (NO ACTION REQUIRED):

(a) Superintendent

- ***Bill Thurston Ethnic Studies Memorial Scholarship Award – Trustee Rosemary Thurston***

Trustee Thurston was pleased to announce that Ms. Rebecca Wilson is this year’s recipient of the Bill Thurston Ethnic Studies Scholarship Award. The paper submitted for this scholarship was extremely well written and revealed great insight into the human condition and what it takes to be a “human” being of compassion, and as one of her references stated, “An advocate for those without a voice.” Trustee Thurston commented that “this would have pleased Bill (Trustee Thurston’s late husband) very much, just as it does me, and I am happy to award this scholarship to Ms. Wilson.”

Ms. Wilson was not able to attend the Board meeting and will personally be awarded the scholarship at a future Board meeting.

- ***Solano County Historical Society Award Presentation – Instructor James DeKloe***

Jim DeKloe presented a plaque from the Solano County Historical Society that commemorated the contributions of our late colleague Clyde Low to the understanding of the history of Solano College. Librarian Clyde Low retired from Solano College after nearly 30 years of service to the College. Jim related that Clyde had a tremendous breadth of knowledge and that he had earned five masters degrees. His legacy includes the many students and colleagues that he helped and inspired.

- *Daily Republic Award Presentation – Mr. Bill James*

Dr. Jowel Laguerre welcomed Mr. Bill James from the *Daily Republic* who acknowledged an award given in February to Solano Community College. **The Daily Republic's Readers' Choice 2010 Award** recognized Solano Community College as being voted the best continued higher education school. The readers of the county named Solano College as the place to go for a quality education. Mr. James extended congratulations to the College for being chosen as the top recipient of this award for 2010.

- *Accreditation Status Update*

Dr. Robin Steinback, Vice President, Academic Affairs and Accreditation Liaison Officer, reported that the follow up report to the Commission is due in October. Working groups have determined the best strategy to follow to resolve the issues of the ACCJC. The campus has been mobilized to best accomplish the tasks at hand and is working hard to adhere to established guidelines. An invitation has been extended for all to participate. The Self-Study Report is well underway as well. Dr. Steinback thanked the Board for the opportunity to effect positive change for the College through the accreditation process.

- *Banner Update*

Mr. Jim Ennis, Interim Chief Information Systems Officer, reported that since his last report in June several training sessions were held for financial aid (return to Title IV); Human Resources (new year roll process); Luminus (organizational sessions), and Finance (year-end processing). Banner is not without its challenges, however. Identified was credit card processing, which Mr. Ennis stated should be resolved soon. In creating the Banner 8 database for testing, it was discovered there was an Oracle bug, but a resolution is imminent. Next month, work will continue with the MySolano Luminus project (content management); organization planning, and training for the new Executive Director of Institutional Advancement, Director of Human Resources, and Executive Vice President of Academic and Student Affairs. Financial Aid will soon begin working with Banner 8.

- *Measure G Bond Program Update*

David Froehlich, Director of Facilities, reported that there are currently 16 projects in progress. Mr. Froehlich commended the efforts of Ms. Teresa McLeod who discovered the leak at the Vacaville Center and averted it from being far worse than it would otherwise have been had she not acted so quickly. Classes will open on Monday, on schedule, with no adverse impact from the leak. We are currently in the process of getting quotes for additional parking at Vacaville

and are currently still utilizing the parking across the street. There should be additional parking available for both centers at Vacaville and Vallejo by the beginning of the fall semester.

(b) Shared Governance Council

Dr. Shirley Lewis, Dean of Student Development and Outreach, reported that the Shared Governance Council met June 16, 2010. The Council approved the title change of the Learning Outcomes Assessment Coordinator (LOAC) to Outcomes Assessment Coordinator (OAC). This position handles service outcomes as well as learning outcomes and taking learning out of the job description provides a more appropriate title for this position. The Council approved new Board Policy No. 1140, Building Dedication Plaques. The accreditation update informed the Council that the working groups for Recommendations 1 and 8 are identifying areas where ACCJC concerns need to be addressed. The working groups spent time with Special Trustee Henry concerning progress of the Governing Board. Dr. Lewis advised her working group, covering Item II-B, Student Support Services, has been meeting and expects to have their first draft in by June 30, 2010. Vice President Roth discussed the budget deficit and reviewed with the Council the presentation that will be given to the Board.

Superintendent/President Laguerre advised he wrote a letter to KMD Architects relative to charges we are disputing and a proposed compromise. We continue to “wrestle” with change orders and will continue to attempt to recoup monies spent on the Vallejo and Vacaville Centers.

Dr. Laguerre reported that we continue to partner within the community to co-host activities. This provides a great opportunity to provide to the community what we couldn’t provide by ourselves. It is important that the community not see us “only when we have a need.”

7. CONSENT AGENDA – ACTION ITEMS

Dr. Jowel Laguerre, Superintendent/President made the following specific corrections to the Consent Agenda.

Item 7.(b), page 1, line 27, to be announced, Center Dean, Vacaville Center and Travis Air Force Base Center, should read *Shirley Lewis, effective July 1, 2010.*

Item 7.(b), page 1, line 29, to be announced, Dean of Academic Success & Learning Resources, should read *Jeffrey Lamb, effective July 23, 2010.*

Item 7(b), page 2, line 4, to be announced, Executive Director, Institutional Advancement, should read *Peter Bostic, effective July 12, 2010.*

Vice President Young requested the removal of Item 7.(b) Employment 2010-2011, pages 1 and 2, employment for the positions in the Office of the Center Dean, Vacaville and Travis Air Force Base Center; the Office of the Dean of Academic Success & Learning Resources, and the Office of the Executive Director of Institutional Advancement.

Superintendent/President

- (a) Minutes for the Regular Meeting of May 19, 2010 and Board Study Session of June 2, 2010

Human Resources

- (b) Employment – 2009-2010; Employment – 2010-2011; Gratuitous Service

Administrative and Business Services

- (c) Warrant Listings
- (d) Change Order No. 14 to Alten Construction, Inc., for Building 1700A – Gymnasium
- (e) Change Order No. 18 to Roebbelen Contracting, Inc., Construction of Vacaville Campus – New Classroom Building

Academic Affairs

- (f) Renewal of Interagency Agreement Between Solano Community College and the Foundation for California Community Colleges
- (g) Renewal of Clinical Site Contract Between Solano Community College and Sutter VNA & Hospice
- (h) Renewal of Clinical Site Contract Between Solano Community College and Vacaville Convalescent and Rehabilitation Center

Moved by Trustee McCaffrey and seconded by Trustee Thurston to approve the Consent Agenda as corrected, together with the removal of employment for the three identified positions under Employment 2010-2011. The motion carried unanimously with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE – John M. Glidden concurred.

AYES: Vice President Young, Trustee Keith, Trustee Chapman, Trustee Thurston,
Trustee McCaffrey, Trustee Claffey, and Board President Honeychurch

NOES: None

ABSENT: None

8. ITEMS REMOVED FROM CONSENT AGENDA

Vice President Young stated that she requested the removal of the three positions identified in Item 7.(b) Employment 2010-11 because of budgetary concerns and asked how they are going to be funded. Dr. Laguerre responded that the reason Item 9.(i), page 73, Tentative 2010-11

Budgets was pulled from the agenda was because the documentation was not accurate, especially the identified budget deficit. We are not experiencing a deficit of that magnitude. The Vacaville Center Dean position is funded through a previous staff position. The new positions are a result of the reorganization plan and funding was presented at the time the Board approved the plan. Additional funding is also available from the one million dollars received through the recent approval of the Vallejo Center status. The original plans submitted to the Board and approved for allocation of funding for the reorganization plan have not changed.

Moved by Trustee McCaffrey and seconded by Vice President Young to approve Item 7.(b) Employment 2010-2011, pages 1 and 2, employment for the positions in the Office of the Center Dean, Vacaville and Travis Air Force Base Center; the Office of the Dean of Academic Success & Learning Resources, and the Office of the Executive Director of Institutional Advancement. The motion carried unanimously with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE – John M. Glidden concurred.

AYES: Trustee Keith, Trustee Chapman, Trustee Thurston, Trustee McCaffrey, Trustee Claffey, Vice President Young, and Board President Honeychurch
NOES: None
ABSENT: None

On behalf of the Board, Dr. Laguerre congratulated Dr. Lamb and Dr. Lewis on their respective appointments, stating that he has full confidence in their abilities. There was congratulatory applause from those present. (Mr. Bostic does not begin his responsibilities until July 12; therefore, was not present at the meeting.)

9. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent/President

- (a) Resolution and Order of Consolidated Governing Board Member Election-Solano County and Yolo County, Resolution No. 09/10-27

Dr. Jewel Laguerre, Superintendent/President, presented the Resolution and Order of Consolidated Governing Board Member Election – Solano County and Yolo County, Resolution No. 09/10-27. Pursuant to Education Code Section 5010.7, the Governing Board of Solano Community College District is required to adopt a resolution stating that an election is ordered for November 2, 2010, for the purpose of electing persons to fill the office of four members for a four-year term to the office of community college trustee. The city of Winters, which is located in Yolo County, is part of Trustee Area No. 1. This election shall be consolidated with the election to be held on November 2, 2010. The cost of the election is estimated to be \$250,000. Moved by Trustee Thurston and seconded by Vice President Young to approve and adopt the resolution stating that an election is ordered for November 2, 2010, for the purpose of electing persons to fill the office of four members for a four-year term to the office of community college trustee, Resolution No. 09/10-27. The motion carried unanimously with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE – John M. Glidden concurred.

AYES: Trustee Chapman, Trustee Thurston, Trustee McCaffrey, Trustee Claffey, Vice President Young, Trustee Keith, and Board President Honeychurch

NOES: None

ABSENT: None

(b) Proposed New Governing Board Policy, No. 1140, Building Dedication Plaques

Dr. Jowel Laguerre, Superintendent/President, requested Trustee Thurston, Chair of the District Policies and Procedures Subcommittee, to present the proposed new Governing Board Policy, No. 1140, Building Dedication Plaques. The purpose of the new policy is to recognize and honor the names of individuals who were elected Board members during Bond passage and completion of building projects.

Moved by Trustee Thurston and seconded by Trustee Vice President Young to approve the proposed new Governing Board Policy, No. 1140, Building Dedication Plaques. The motion passed with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE – John M. Glidden concurred.

AYES: Trustee Thurston, Vice President Young, Trustee Keith, Trustee Chapman, and Board President Honeychurch

NOES: Trustee McCaffrey and Trustee Claffey

ABSENT: None

Human Resources

(c) Public Hearing and Receipt of District and Operating Engineers, Stationary Engineers, Local 39 Opening Proposals for 2010-13 Successor Agreement Between the District and Operating Engineers, Stationary Engineers, Local 39

Board President Honeychurch recessed the regular meeting at 7:29 p.m., and opened the public hearing. In hearing no comments from the public, Board President Honeychurch closed the public hearing and reconvened the regular meeting at 7:30 p.m.

Dr. Trudy Largent, Interim Director of Human Resources, presented the District and Operating Engineers, Stationary Engineers, Local 39 Opening Proposals for 2010-13 Successor Agreement between the District and Operating Engineers, Stationary Engineers, Local 39.

Moved by Trustee McCaffrey and seconded by Trustee Keith to receive the District and Operating Engineers, Stationary Engineers, Local 39, Opening Proposals for 2010-13 Successor Agreement between the District and Operating Engineers, Stationary Engineers, Local 39, as presented. The motion carried unanimously with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE – John M. Glidden concurred.

AYES: Trustee McCaffrey, Trustee Claffey, Vice President Young, Trustee Keith, Trustee Chapman, Trustee Thurston, and Board President Honeychurch

NOES: None
ABSENT: None

(d) Extension of Service Agreement Between Solano Community College and Rich Consultants, Inc.

Dr. Trudy Largent, Interim Director of Human Resources, presented the extension agreement between Solano Community College and Rich Consultants, Inc. Rich Consultants, Inc., is currently providing consultant services to the District, and his contract expires June 30, 2010. The District is requesting an extension of his service agreement for the period of July 1, 2010 through August 30, 2010, for the purpose of providing continuity to the District and its health benefit committee during the Request for Proposals (RFP) process.

Moved by Trustee Keith and seconded by Trustee McCaffrey to approve the Extension of Service Agreement between Solano Community College and Rich Consultants, Inc., for the period of July 1, 2010 through August 30, 2010. The motion carried unanimously with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE – John M. Glidden concurred.

AYES: Trustee Claffey, Trustee Thurston, Trustee Keith, Trustee Chapman, Vice President Young, Trustee McCaffrey, and Board President Honeychurch
NOES: None
ABSENT: None

(e) District to Engage in the Request for Proposals (RFP) for Health Benefits Consulting Services

Dr. Trudy Largent, Interim Director of Fiscal Services, presented the Request for Proposals (RFP) for Health Benefits Consulting Services. SCC currently provides comprehensive health and welfare benefits for active/retired employees. For several years, the District has engaged the services of a consultant to provide services to the District and the District Employee Health Benefits Committee in developing health and welfare strategies, evaluating costs, evaluating and assessing current health plans, plan administration, and provider networks. The contract for the current benefits consultant will expire on June 30, 2010. The Board has expressed a desire to engage in a Request for Proposals process to select a consulting firm to provide consulting services pertaining to the health and welfare benefits programs of the District for the 2010-2011 fiscal year.

Moved by Trustee McCaffrey and seconded by Vice President Young to approve the request for the District to Engage in the Request for Proposals (RFP) for Health Benefits Consulting Services. The motion carried unanimously with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE – John M. Glidden concurred.

AYES: Vice President Young, Trustee Keith, Trustee Chapman, Trustee Thurston, Trustee McCaffrey, Trustee Claffey, and Board President Honeychurch
NOES: None
ABSENT: None

(f) Update Policy 4800 to Reflect Current and Approved Position Titles of the Administrative Leadership Group (ALG)

Under comments from the public, Mr. Thomas Grube requested to comment on Item 9.(f). He began by stating that he has personal views regarding the additional step on the salary schedule benefitted by the new Executive Vice President of Academic and Student Affairs and expressed his views at the Shared Governance Council and FaBPAC. “I consulted with our Executive Board to assure that the opinions I was expressing were shared by the Executive Board and not just my own opinions. They concurred and asked that I convey our thoughts to Dr. Laguerre. In light of the comments made since that time, I thought it best that I share these with you tonight. We’re not happy to see any money spent in these times, but recognize that \$10,000 is a relatively small portion of a \$50,000,000 budget. It is likely better to spend an additional \$10,000 for a strong candidate than go through the effort and expense to reopen or settle for a candidate we are not enthusiastic about. We understand that at times there is a need to pay a bit more for quality candidates. We hope that this spirit of paying for quality employees comes through in future negotiations regarding the faculty contract if this Board thinks as highly of the College’s employees as they profess. We understand the urgency with which this decision had to be made. Time will tell if our candidate was worth it. We appreciate that the reason this item is ‘out there’ for people to complain about is because of the greater transparency that now exists. The deals that have been made with many of the College’s recent hires regarding their compensation, particularly the interims, would have caused more outrage had they been known at the time.”

Student Trustee Glidden reiterated the concerns of the students relative to this issue and voted for him to vote no on this item. While \$10,000 is a small amount to pay, what does it say to the community when 120 sections were cut in the recent semester? Mr. Glidden urged the Board members to vote no on this item.

Dr. Trudy Largent, Interim Director of Fiscal Services, presented the updated Policy 4800 to reflect current and approved position titles of the Administrative Leadership Group (ALG).

Moved by Vice President Young and seconded by Trustee McCaffrey to approve the updated Policy 4800 to Reflect Current and Approved Position Titles of the Administrative Leadership Group (ALG). The motion passed with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE – John M. Glidden did not concur.

AYES: Trustee Keith, Trustee Chapman, Trustee Thurston, Trustee McCaffrey, Vice President Young, and Board President Honeychurch

NOES: Trustee Claffey

ABSENT: None

(g) Supplemental Retirement Plan (SRP) Offered through Public Agency Retirement Services (PARS)

Under comments from the public, Mr. Thomas Grube requested to comment on Item 9.(g). “I will miss those who retire, and it will mean more of the work falling to the rest of us, but we’re happy to do our part to help the District balance the budget in these tough times. I don’t know when the idea for this got going. The furthest back I can trace it is in an e-mail I received from colleague Charles Shatzer suggesting we consider it. I anticipated some eye rolling, but would like to share that in that initial e-mail Mr. Shatzer wrote, *‘If anyone feels that my proposal is too self-serving then please accept this e-mail as my irrevocable pledge to donate back any incentive I receive to the SCC Foundation.’* We extend thanks to Mr. Shatzer for his foresight and generosity. Thanks again to Dr. Largent for smooth and productive negotiations. Interactions and conversations were always cordial, respectful even when we disagreed. We look forward to your approval tonight.”

Dr. Trudy Largent, Interim Director of Fiscal Services, presented the Supplemental Retirement Plan (SRP) offered through Public Agency Retirement Services (PARS). At its regular meeting on April 21, 2010, the Board approved Resolution No. 09/10-22 to offer an early retirement incentive plan for the 2010-2011 fiscal year through PARS, provided that there was sufficient employee participation. The goal of the program is to generate salary savings of at least \$500,000 for fiscal year 2010-2011, by increasing the numbers of retirements and resignations in the 2009-2010 fiscal year. However, as a result of the post analysis of potential savings to the District, based on those eligible employees who requested to participate in the SRP, the District has determined that the actual savings to offer the plan will be between \$329,606 and \$469,011.

Dr. Steinback was asked about the Faculty Obligation Number (FON) for the District, to which she responded that we are above, not below, and that the Chancellor has granted a waiver.

Dr. Laguerre advised that there are plans in place to replace key staff people because of the expectations from the ACCJC. We can reasonably expect that replacements will be filled, at least temporarily, by fall. Dr. Largent cautioned the District not to hire more than what has been agreed to or the savings will quickly disappear.

Board President Honeychurch recognized Mr. David Brannen in the audience, who apologized for requesting to speak without a blue card, who inquired if in the minimum expected savings of \$329,606, obligations to the state, sick leaves, and vacation were factored into the amount. Dr. Laguerre responded to Mr. Brannen in the affirmative.

Moved by Trustee McCaffrey and seconded by Trustee Claffey to approve the Supplemental Retirement Plan (SRP) Offered through Public Agency Retirement Services (PARS). The motion carried unanimously with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE – John M. Glidden concurred.

AYES: Trustee Chapman, Trustee Thurston, Trustee McCaffrey, Trustee Claffey, Vice President Young, Trustee Keith, and Board President Honeychurch
NOES: None
ABSENT: None

- (h) Authorize the Offering of the Public Agency Retirement Services (PARS) Supplementary Retirement Plan (SRP) for Eligible Employees for the 2010-2011 Fiscal Year

Dr. Trudy Largent, Interim Director of Fiscal Services, presented the request to authorize the offering of the Public Agency Retirement Services (PARS) Supplementary Retirement Plan (SRP) for eligible employees for the 2010-2011 Fiscal Year.

The following eligible individuals elected to resign or retire through the retirement incentive plan: Delbert Bump, M. Bruce Clark, Mary David, Diana Haley; Dorothy Hawkes, Donald Hoggan, Gary Martin, Walter Mikolajcik; Mary Ellen Murphy, David Nourot, Maile Ornellas, Sharon Pabst; Charles Shatzer, Robert Simas, Ella Tolliver, Elizabeth Tsai, and Jeff Yterdal.

Dr. Jowel Laguerre reiterated Dr. Largent's comments that the District needs to be careful relative to the number of positions that get replaced.

Moved by Trustee McCaffrey and seconded by Trustee Keith to authorize the offering of the Public Agency Retirement Services (PARS) Supplementary Retirement Plan (SRP) for eligible employees for the 2010-2011 Fiscal Year as identified above. The motion carried unanimously with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE – John M. Glidden concurred.

AYES: Trustee Thurston, Trustee McCaffrey, Trustee Claffey, Vice President Young,
Trustee Keith, Trustee Chapman, and Board President Honeychurch
NOES: None
ABSENT: None

Administrative and Business Services

- (i) Tentative 2010-11 Budgets and Proposed Date and Location for the Public Hearing and Adoption of the Official Budgets for 2010-11

This item was pulled from the Agenda.

- (j) Resolution Authorizing Temporary Borrowing from the Solano County Treasurer-Tax Collector in Accordance with Article XVI of the California Constitution, Resolution No. 09/10-28

Dr. Jowel Laguerre, Superintendent/President, presented the resolution authorizing temporary borrowing from the Solano County Treasurer-Tax Collector in Accordance with Article XVI of the California Constitution, Resolution No. 09/10-28. It is necessary to conduct this transaction due to the state deferring its apportionment allocation to the District. The District would have a negative cash flow because of expense obligations that must be disbursed during the months of June and July for payroll and essential operating expenses. The total amount needed is \$8,289,534, to be transferred from the Solano County Treasurer and restored after the District's receipt of its state apportionment and property taxes in July, pending no additional state deferrals.

By resolution, the Solano County Board of Supervisors has indicated it will authorize the County Treasurer to make such transfer to the District at its meeting on June 22, 2010.

Moved by Vice President Young and seconded by Trustee Keith to approve the Resolution Authorizing Temporary Borrowing from the Solano County Treasurer-Tax Collector in Accordance with Article XVI of the California Constitution, Resolution No. 09/10-28. The motion carried unanimously with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE – John M. Glidden concurred.

AYES: Trustee McCaffrey, Trustee Claffey, Vice President Young, Trustee Keith, Trustee Chapman, Trustee Thurston, and Board President Honeychurch
NOES: None
ABSENT: None

Academic Affairs

- (k) Request for Approval of Curriculum Actions as Submitted by the Curriculum Committee, a Subcommittee of the Academic Senate

This item was pulled from the Agenda.

Student Services

- (l) 2010-2011 Student Health Services Contract

Dr. Shirley Lewis, Dean of Student Development and Outreach, presented the 2010-2011 Student Health Services Contract. Dr. Lewis requested renewal of the annual contract with the Solano County Health and Social Services Department to provide student health services for the period of July 1, 2010 through June 30, 2011. The maximum contract cost to the Solano Community College is \$199,532. This amount reflects a 5.5% increase compared to the 2009-10 contract. The increase is due primarily to health services personnel costs.

Moved by Trustee McCaffrey and seconded by Trustee Keith to approve the 2010-2011 Student Health Services Contract as presented. The motion carried unanimously with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE – John M. Glidden concurred.

AYES: Trustee Claffey, Trustee Thurston, Trustee Keith, Trustee Chapman, Vice President Young, Trustee McCaffrey, and Board President Honeychurch
NOES: None
ABSENT: None

10. INFORMATION ITEMS – NO ACTION REQUIRED

- (a) Children's Programs Update

Ms. Christie Speck, Director of the Children's Programs, gave an annual report on the Children's Programs. A PowerPoint presentation included information about program funding, children and family demographics, program staffing, and ECE program benefits. The Children's Programs are currently supported by five funding sources. The California Department of Education Child Development Division funds two subsidized child care programs for children ages four months until kindergarten entry, or 192 days a year. Concerns for the 2010-2011 program years were shared with the Board and proposed reduction of subsidized child care services was identified. Budget challenges, together with proposals to increase program resources were recognized. Ms. Speck reported that as a result of the testimony given at the Budget Committee meeting in Sacramento that the Assembly and Senate voted against the Governor's proposal, allowing our existing contracts to roll, protecting our budgets until the budget is signed.

A copy of the full and complete PowerPoint presentation is available in the Office of the Superintendent/President and the Office of the Director of Children's Programs.

Trustee Keith commended Ms. Speck for her commitment and enthusiasm for the program. Having spent time visiting the program, Trustee Keith said it is easy to see how passionate Ms. Speck is about the children and the program. Ms. Speck responded by saying it is easy to do a good job when you love what you do.

(b) Letter of Engagement with Vavrinek, Trine, Day & Co. LLP, District Auditors

Dr. Jowel Laguerre, Superintendent/President, presented the letter of engagement with Vavrinek, Trine, Day & Co. LLP, (VTD) District Auditors. The Board selected VTD at its May 5 regular meeting after a Request for Proposal process and interviews. There were no questions from the Board.

(c) First Reading of Proposed Changes to Governing Board Policies, Series 1000 – Board Policy No. 1000, 1005, 1007, 1009, 1015, 1017, and 1026

Trustee Thurston, Chair of the Board District Policies and Procedures Subcommittee, presented proposed changes to Governing Board Policies, Series 1000 - Board Policy No. 1000, 1005, 1007, 1009, 1015, 1017, and 1026. Minor suggestions were made by the trustees. The Board requested the opportunity to review the policies one more time before moving the proposed changes to the Superintendent/President's Cabinet and Shared Governance Council. Approval of the Board Policies will be at a future Board meeting after review by the President's Cabinet and the Shared Governance Council.

11. ANNOUNCEMENTS

A Board Retreat will be held Tuesday, June 22, 2010, beginning at 8:00 a.m., at the Courtyard by Marriott in Fairfield.

A farewell breakfast reception will be held in the President's rose garden, June 18, beginning at 8:30 a.m. for Dr. Robin Steinback and Dr. Lisa Waits.

Superintendent/President Laguerre thanked both vice presidents for their dedication to the College and for the great work they have accomplished. Dr. Waits has done an excellent job in helping us with multiple tasks, including Banner. Dr. Steinback has been effective in moving the College forward with accreditation. There was applause from those present in appreciation for the work they have done. Best wishes were extended to both of them for the great work they accomplished on behalf of faculty, staff, and students.

12. ITEMS FROM THE BOARD

Trustee Thurston reported that she attended the following community and College events:

May 2010

21 – Luncheon in honor of classified staff on campus, a nice tribute to our hard working classified staff.

21 – Pinning Ceremony for the Solano Community College nursing students held at the Fairfield Center for Creative Arts—a moving ceremony and an excellent tribute to the graduates.

21 – Reception sponsored by the California Women Lawyers where Judge Ramona Garrett received the Rose Bird Memorial Award for her distinguished legal career. It was reported that the word most frequently used to describe her was “dignified” and that she is compassionate and sympathetic to the issues of all parties without diminishing her stature and position as a judge. Judge Garrett has truly been an inspiration and positive roll model for all women.

22 – 2010 Master of Fine Arts Exhibition for the San Francisco Art Institute where the beautiful Lemon Road series paintings of Professor Ferdinanda Florence were on display as her entry for her MFA degree.

26 – Participated in the Solano Community College graduation ceremonies.

29 – Attended the photography exhibit at the Benicia Library of Professor Ron Zak’s photography students’ trip to Thailand and Laos last December. The photos were an excellent portrayal of life and people they encountered on their trip. Professor Zak is to be commended for providing this excellent opportunity for our students. Students attending the event were very enthusiastic about their experiences.

Vice President Young reported that she attended the following community and College events:

May 2010

20 – Attended a Board District Policy Subcommittee meeting at Trustee Thurston’s home.

21 – Attended the Classified Employee’s bar-be-que.

21 – Nursing class of spring 2010 Pinning Ceremony at Fairfield Center for Creative Arts, together with Board President Honeychurch and Trustee Thurston.

21 – California Women Lawyers’ Tenth Annual Northern California Judicial Reception and presentation of the Rose Bird Memorial Award to the Honorable Ramon Garrett.

22 – Vallejo High School Hope Awards Dinner, which was held at the Vallejo Naval Museum.

23 – Attended, along with other members of the SCC Retirees’ Association, Solano College Theater Production of the musical play Thoroughly Modern Millie.

26 – SCC Class of 2010 Graduation ceremony.

26 – Solano EDC Breakfast at Hilton Garden Inn in Fairfield.

June 2010

06 – Kappa Beta Omega Chapter of Alpha Kappa Alpha Sorority, Inc., African-American Graduation Recognition Ceremony, which was held at the A.M.E. Zion Church in Vallejo. Vice President Young was a member of the planning committee.

Board President Honeychurch advised that he attended many of the events that were identified by his fellow trustees.

Trustee Chapman advised, due to her traveling, that she will not be able to attend the Friday reception for Drs. Steinback and Waits, and wished them both the best of luck in their future endeavors. Trustee Chapman commented how impressed she has been with their commitment to our students and the college community. Trustee Chapman expressed appreciation to Judy Spencer for facilitating her participation in the Board meeting via teleconference.

Student Trustee Glidden expressed gratitude on behalf of the students to Dr. Shirley Lewis, our new Vacaville Center Dean, for her efforts and hard work at graduation. The last minute policy change to read all degrees for each graduate was much appreciated.

Board President Honeychurch recessed the regular meeting at 8:46 p.m.

13. CLOSED SESSION

(a) Public Employee Discipline/Dismissal/Release
(No additional information required.)

(b) Conference with Labor Negotiator
Agency Negotiator: Trudy Largent, J.D.
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39

Board President Honeychurch called the Closed Session to order at 8:55 p.m.

14. RECONVENE REGULAR MEETING

Board President Honeychurch reconvened the regular meeting at 9:16 p.m.

15. REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President Honeychurch reported that the Board discussed Public Employee Discipline/Dismissal/Release in Closed Session, and no action was taken.

Board President Honeychurch reported that the Board held Conference with Labor Negotiator, CCA/CTA/NEA, CSEA, Operating Engineers—Local 39, in Closed Session, and no action was taken.

16. ADJOURNMENT

There being no further business, the meeting was adjourned at 9:17 p.m.

JCL:js

BOARD MINUTES.06.16.10.FINAL

_____	APPROVED	_____
DENIS HONEYCHURCH, J.D. BOARD PRESIDENT		JOWEL C. LAGUERRE, Ph.D. SECRETARY