



AGENDA

TOUR OF STONEDENE MANSION
4015 Suisun Valley Road
Fairfield, California 94534
5:00 – 6:00 p.m.

SOLANO COMMUNITY COLLEGE DISTRICT GOVERNING BOARD

Notice of Regular Meeting
Wednesday, October 16, 2013
6:30 p.m.

Solano Community College
Administration Building
360 Campus Lane (*First Floor – West Lobby*)
Fairfield, CA 94534-3197

Please Note: SCCD Governing Board Meetings are **recorded** per Government Code Sections 54953.5 and 54953.6 and Education Code Section 72121(a). Recordings shall be subject to inspection by members of the public in accordance with the California Public Records Act, Government Code Section 6250. Members of the public may address the Board on any item within the Board's jurisdiction. Cards which must be completed requesting to address the Board are available at the press table and must be submitted to the Board Secretary at the meeting. Persons addressing items included on the agenda will be heard at the time the item is considered. Persons requesting to address items or subjects that are not on the agenda will be heard under the agenda item, "Comments from Members of the Public." **Except as extended by the Board President or action of the Board, individuals shall be limited to three (3) minutes on any one (1) topic or item. (SCCD Board Policy 1042).** The Board cannot take action on any items not on the agenda unless authorized by law. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on a future agenda. The Board reserves the right to modify the order of business in the manner it deems appropriate. As a courtesy to others, please turn off cell phones or pagers.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**
- 3. ROLL CALL**

Sarah E. Chapman, Ph.D., President
Pam Keith, Vice President
Monica Brown
Denis Honeychurch, J.D.
Michael A. Martin

Rosemary Thurston
A. Marie Young *
Latifah Alexander, Student Trustee
Jowel C. Laguerre, Ph.D., Secretary

***Teleconference:** *Trustee A. Marie Young*
 642 Mt. Vernon Avenue, Portsmouth, VA 23707
 707-758-3628

- 4. APPROVAL OF AGENDA**
- 5. COMMENTS FROM MEMBERS OF THE PUBLIC**
- 6. CLOSED SESSION**

Closed Session may be held as authorized by law for matters including, but not limited to conference with labor negotiator, public employment (public employee discipline, dismissal and release); potential litigation, purchase, sale, exchange or lease of real property.
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- (a) Conference with Labor Negotiator
 Agency Negotiator: Nona Cohen-Bowman
 Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release
- (c) Conference with Real Property Negotiator
 Property: 1658 N. Texas St., Fairfield, CA 94533
 Negotiating Party: Jowel C. Laguerre, Ph.D.
 Negotiating Parties: Solano Community College District and Leigh Sata
 Under Negotiation: Price and Terms of Payment
- (d) Conference with Real Property Negotiator
 Property: 2000 North Village Parkway, Vacaville, CA 95688
 Negotiating Party: Jowel C. Laguerre, Ph.D.
 Negotiating Parties: Solano Community College District and Leigh Sata
 Under Negotiation: Price and Terms of Payment
- (e) Conference with Real Property Negotiator
 Property: 1400, 1401, 1500, 1501 Sonata, Vallejo, CA 94591
 Negotiating Party: Jowel C. Laguerre, Ph.D.
 Negotiating Parties: Solano Community College District and Leigh Sata
 Under Negotiation: Price and Terms of Payment

- (f) Conference with Real Property Negotiator
Property: Northgate Office Park, N.W. Corner Turner and Ascot
Parkways, Vallejo, CA 94591
S.W. Corner Auto Mall/Columbus Parkway and Admiral Callaghan
Lane Vallejo, CA 94591
Negotiating Party: Jowel C. Laguerre, Ph.D.
Negotiating Parties: Solano Community College District and Leigh Sata
Under Negotiation: Price and Terms of Payment

7. RECONVENE REGULAR MEETING

8. REPORT OF ACTION TAKEN IN CLOSED SESSION

9. REPORTS (NO ACTION REQUIRED):

- (a) Associated Students of Solano College (ASSC)
- (b) Academic Senate
- (c) Shared Governance Council
- (d) Superintendent
- *Bond Update*

10. CONSENT AGENDA – ACTION ITEMS

All matters listed under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff or the public request specific items to be discussed and/or removed from the Consent Agenda. Time will be provided before the vote for clarification questions on any item under the Consent Agenda. Clarification questions may be asked without removing an item from the Consent Agenda.

Superintendent-President

- (a) Minutes for the Board Study Session Meeting held September 4, 2013; Minutes for the Regular Meeting held September 18, 2013. The Board Study Session Minutes from October 2, 2013, will be approved at a future date.
- (b) Donation, Page 1

Human Resources

- (c) Employment – 2013-2014; Gratuitous Service; Resignation of Employees, Page 2

- (d) Pauly Group Academic Search Counseling Agreement, Page 6

Finance and Administration

- (e) Warrant Listings, Page 12
- (f) Personal Services Agreements, Page 13
- (g) Contract Amendment with DPR Construction Lease-Leaseback Preconstruction Services for Building 600 (Administration) Project, Page 15

Academic and Student Affairs

- (h) 2013-2014 Local Agreement for Child Development Training Consortium, Page 16
- (i) Renewal of Memorandum of Understanding Between Solano Community College District and Solano County Office of Education, Page 26
- (j) Request for Approval of Curriculum Actions as Submitted by the Curriculum Committee, A Subcommittee of the Academic Senate, Page 30

11. ITEMS REMOVED FROM CONSENT AGENDA

12. RETIREMENTS OF STAFF WITH 10 OR MORE YEARS OF SERVICE

- (a) Resignations to Retire – Patrick Mallory, Diana Plant, and Sharyn Stever, Page 34

13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

- (a) Resolution Honoring Vietnam War Veterans Year of Commemoration Veterans Day November 11, 2013 to Veterans Day November 2014, Resolution No. 13/14-04, Page 35

Finance and Administration

- (b) Doolittle Learning Center – Memorandum of Understanding, Page 38
- (c) New Agreement with PAE Engineering to Prepare a Parking Lot Lighting Feasibility Study at the Fairfield Campus, Page 49
- (d) Change Order No. 01 to Professional Asbestos & Lead Services Inc. (PALS) for Building 600 (Administration) Abatement and Selective Demolition Project, Page 55

- (e) Contract Amendment with Henley Architects & Associates for Architectural Services for Building 600 (Administration) Project, Page 58
- (f) Change Order No. 08 to D.L. Falk for the Remodel/Addition of Building 1300 (Fine Arts), Page 61

14. INFORMATION/ACTION ITEMS – ACTION MAY BE TAKEN

- (a) Proposed New Job Description, Financial Aid Specialist, Page 68
- (b) Proposed New Job Description, Financial Aid Lead Specialist, Page 78

15. INFORMATION ITEMS – NO ACTION REQUIRED

- (a) Associated Students of Solano College (ASSC) 2013-2014 Budget, Page 84
- (b) Joint Proposal for the Successor Agreement Between the Solano Community College District (District) and the Solano College Faculty Association (4SCFA), Page 91
- (c) Proposed Increase in Assistant Athletic Coaches and Athletic Onsite Administrator's Hourly Wage, Page 92

16. ANNOUNCEMENTS

17. ITEMS FROM THE BOARD

18. ADJOURNMENT

Non-confidential materials related to an item on this Agenda submitted to the Board of Trustees after distribution of the agenda packet are available for public inspection in the Office of the Superintendent-President in the Administration Building, 360 Campus Lane, Fairfield, California 94534. Non-confidential materials provided at time of publication are available on the Solano College Web site at www.solano.edu for public inspection.

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