

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

**UNADOPTED MINUTES
November 6, 2013**

1. CALL TO ORDER

A Board Study Session of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, November 6, 2013, in the Back-Half of Cafeteria (1405A), Building 1400, located at 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Sarah Chapman.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of Board President Chapman, Jay Speck, Solano County Schools Superintendent, led those present in the pledge of allegiance to the flag of the United States of America.

3. ROLL CALL

Members Present:

Sarah E. Chapman, Ph.D., President
Pam Keith, Vice President
Monica Brown
Denis Honeychurch, J.D.
Michael A. Martin
Rosemary Thurston
A. Marie Young
Latifah Alexander, Student Trustee
Jowel C. Laguerre, Ph.D., Secretary

Members Absent:

None

Others Present:

Dr. Susanna Gunther, President, Academic Senate
Nona Cohen-Bowman, Interim Associate Vice Present, Human Resources
Dr. Shirley Lewis, Dean, Student Services
Yulian Ligioso, Vice President, Finance and Administration
Leigh Sata, Executive Bonds Manager
Diane M. White, Interim Vice President, Academic Affairs
Judy Spencer, Chief of Staff

4. APPROVAL OF AGENDA

Moved by Trustee Young and seconded by Trustee Thurston to approve the Agenda as presented. The motion carried unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC

Board President Chapman recognized Toni Murray-Dickenson, SCC student, who requested to comment on the Theatre. Ms. Dickenson announced an upcoming BBQ in support of the theater, together with free tickets to the production, *A Golden Fleecing*, for Veterans. Ms. Dickenson has been helping the Department with this new show and encouraged all who can to come out and enjoy the BBQ.

6. REPORTS (NO ACTION REQUIRED):

(a) Vacaville Youth Master Plan

Facilitated by Judith Franco, Program Coordinator, and Nicole Arrances, College Intern

Ms. Franco and Ms. Arrances gave a PowerPoint presentation on the Vacaville Youth Master Plan (VYMP) originally proved by the Vacaville City Council on August 8, 2000. In 2010, the Vacaville Youth Round Table (VYRT) selected the Youth Master Plan revision as one of its gold medals for the Sierra Health Foundation's REACH grant objective. The REACH Grant ends December 2013.

The revision kick-off event set the foundation for areas of focus. The Vacaville Youth Roundtable took the lead in creating subcommittees; youth-adult partnerships, stakeholders, and community members. Developmental areas consist of learning (basic and applied academics); working (career technical education/experience); thriving (physical health); connecting (social and emotional wellbeing); and leading (engagement in the community).

Under the direction of the VYRT, work will be done in three work groups: birth to sixth grade, Middle School, and High School/Post-Secondary. The developmental area of focus for the first year is connecting (social and emotional well-being). Implementation will also consist of gathering baseline information, prioritizing outcomes, and evaluating next steps for outcomes. Next steps will be to receive approval from educational institutions such as Vacaville USD, Travis USD, and Solano Community College; approval from the Vacaville City Council, and presenting to the community and Sierra Health Foundation in January 2014.

A full and complete copy of the PowerPoint presentation is available for review in the Office of the Superintendent-President.

(b) Solano County Tennis Education (SCTE) Foundation

Facilitated by Phil Cello, Cello International Tennis Academy (CITA) Director

Dr. Jowel Laguerre introduced Mr. Cello (Mr. Tennis in Solano County) and a well-known instructor who has built a reputation of sending top-ranked players to colleges and universities around the United States. He has operated a tennis academy for many years and is looking at the years he has left to work. He has approached the College to partner with him to create a foundation and support the tennis academy. He is endeavoring to raise private funds to help us start men's and women's tennis teams. His approach of self-sufficiency is the type of energy we would like us to look at when it comes to our sports. Mr. Cello presented his ideas to the coaches in the School of Human Performance and Development, Shared Governance Council, Academic Senate, and the Superintendent-President's Cabinet.

Mr. Cello gave a PowerPoint presentation that reflected his mission to provide programs and facilities to further academic and athletic opportunities for young athletes and Solano County through low or no-cost tennis training and educational development services. To fulfill his mission, the Solano Tennis and Education Foundation (STEF) would like to partner with Solano Community College to provide training facilities and educational resources at its main and satellite campuses. As a 501c3 foundation, the STEF will fund its activities using traditional fundraising methods and running United States Tennis Association (USTA) sanctioned adult and junior tournaments at SCC. The pathway is skill development, tournament play, collegiate play, and professional tour guidance. Year one STEF funding requirement is approximately \$32K. Running tournaments, (mostly one weekend tournaments), could generate an annual gross profit of \$80K; or approximately a net profit to the foundation in the amount of \$40K.

The commitment needed from the College is a representative from the college on the STEF Board; provide use of tennis courts at SCC; sanction and add a men's and women's tennis team into SCC athletics, and provide developmental help and academic resources to implement programs. Next steps include talking to the ASSC and developing a Memorandum of Understanding for approval by the Board.

A full and complete copy of Mr. Cello's PowerPoint presentation is available for review in the Office of the Superintendent-President.

(c) District Photovoltaic (PV) Project SunPower Change Order
Facilitated by Leigh Sata, Executive Bonds Manager

Mr. Leigh Sata introduced Mr. Bob Fuselier from Kitchell CEM, who gave a PowerPoint presentation on the SunPower change order. He began with a summary of expenses, totaling an *anticipated* total cost in the amount of \$12,829,380. The unforeseen conditions amounted to \$68,521 (.06%), which were sidewalk repairs, footing change for storm drains, and lighting wire relocation. The reasons for the changes are changes to the Facility Master Plan and underground conditions. Outstanding potential change orders amount to \$362,093 (3.1%), switchgear opposed to a disconnect switch. Reasons for the change are upgrades to original proposal and utility requirement changes in April 2013. Additional work to complete is the south array of work to be contracted out: utility lines from inverters to PG&W transmission lines, switchgear pad, fencing, and final connections and commissioning. Reasons for the work are originally planned during contract execution with SunPower; the benefits of changes are clear

identification of scope and competitive bids. Approval of the contract will be requested in January.

In conclusion, the total contract amount was originally \$11,700,000. Change Order #1 was \$393,401 (3.4%); current Change Order #2 is \$435,979 (3.7%); for a total Change Order Amount of \$829,380 (7.1%); additional contracted work of \$300K (estimated), and anticipated total cost for PVs amounting to \$12,829,380. Future approval will be requested for the unforeseen conditions and utility requirements essential for a functioning system.

These changes orders are essential for the system to function properly.

A full and complete copy of the PowerPoint presentation is available for review in the Office of the Superintendent-President and the Office of the Executive Bonds Manager.

- (d) Workforce Development and Continuing Education for Solano Community College
Facilitated by Dr. Jowel Laguerre, Superintendent-President; Yulian Ligioso, Vice President of Finance and Administration, and Professor Thom Watkins, Training Coordinator

Dr. Jowel Laguerre, together with Professor Thom Watkins and Vice President Ligioso presented the Corporate College concept through Workforce Development and Continuing Education (WDCE). The SCC-WDCE offers a wide range of educational services to local businesses and organization; semester-long credit courses that lead to a certificate or degree and customized short on-site non-credit training classes (both live and online). In addition, SCC-WDCE has the capability to provide academic testing and advisement along with employee assessment and interest surveys to determine the needs of individual employees. We conduct management and employee focus groups to determine the productivity improvement training and/or worker engagement programs needed.

Rather than carrying the administrative overhead of a training department, SCC-WDCE can provide on a project or service basis all the educational services identified. With an annual contract, SCC-WDCE can provide a designated staff member to work directly with the company's human resources staff to implement an annual work plan to include, but not be limited to, company-wide training assessment, course selection, customization, scheduling, training recruitment, and course evaluation and effectiveness. An effective corporate training program also includes an employee training achievement program that recognizes employees who complete a specific list of courses and training hours annual. SCC-WDCE has the capability to assist the company in designing and implementing such a program.

Features of delivering cost-effective, just-in-time training as a corporate training partner include:

- Self-Supporting
- Innovative: Tailor-Made
- Credit and Non-Credit
- Short-Term Training

- Focus Training
- Community-Minded
- Blend Internal and External Training Power

The financing piece of SCC-WDCE was presented by Vice President Ligioso, which will be separate from the College, which is a better way to determine profit and/or loss.

Two job descriptions were introduced to the Board that will facilitate moving this idea forward: Dean of Workforce Development and Continuing Education and Workforce Development and Continuing Education Coordinator.

Dr. Laguerre concluded that the possibilities of this program are endless. As we grow, and more and more people know about us, there are many ways in which to develop programs and assist students. This opportunity has been my vision since my arrival to support what we all care about in this Institution.

A full and complete copy of the PowerPoint presentation is available for review in the Office of the Superintendent-President and the Office of Workforce Development and Continuing Education.

- Academic Senate

There was no report from the Academic Senate.

7. INFORMATION ITEMS – NO ACTION REQUIRED

(a) Project Labor Agreement

A Project Labor Agreement (PLA) is a pre-construction agreement stipulating certain terms and conditions for projects within a construction program. District staff and union leadership have held a series of meetings to negotiate the terms of the Measure Q PLA over the past several months. These meetings have resulted in an agreement with the following features:

1. The agreement applies to all construction projects in Measure Q that exceed \$4.5M in construction value.
2. The agreement prevents work stoppage and includes a dispute resolution process; including a Labor Coordinator, whose responsibilities include a pre-construction “mark-up” meeting and administration of the dispute resolution process.
3. The agreement includes an apprentice program encouraging the hiring of Solano Community College student participation.
4. The agreement includes a “Helmets to Hardhats” program, utilizing the Veterans Employment Center.
5. Maintenance and Operations projects undertaken by District staff are not included in the agreement.

6. Core employees are provided for by contractor.
7. Union membership is not required.

This item will return to the Board for approval in December 2013 or January 2014.

Board President Chapman recognized the following individuals who requested to speak in opposition of a Project Labor Agreement:

Mr. George Guynn, Jr., President of the Central Solano Citizen Taxpayer Group, Fairfield, California. “A multitude of studies by academia and by public-interest organizations demonstrate the project labor agreements increase the cost of constructing public facilities. Your responsibility to the public includes making fair and efficient use of its taxes. Do not impose a PLA on any project using Measure Q monies.”

Mr. Earl Heal, citizen of Vacaville, California, summarized four facts in favor of using non-union labor: Apprenticeship training (all training programs have the same syllabus); a prevailing wage agreement will deprive contractors from competitively competing; a PLA will increase the cost to taxpayers in the amount of 17% or \$59M, which will go towards facilities and money not available for students, and a prevailing wage agreement will assure Board members of re-election because of union support in future elections.

Mr. Steve Barnett, a concerned citizen, commented, “This is the worst form of discrimination possible. I have the same schooling as a union worker, but you are trying to say you are better than me. This isn’t fair to me based on the Davis Bacon Act; I have the same medical, same wage, same health coverage, and the same training. I keep my job because of how good I am, not because of it is a union job.”

Mr. Eric Christen, Executive Director, Coalition for Fair Employment in Construction, commented, “These are absurdities. I am embarrassed for you. You have clearly put politics before the non-union.”

Mr. Richard Bentler, Foreman for McGrath Electric (MEI), commented, “I have worked hand and hand with union and non-union. I have never had issues on jobs. We have safety programs and full benefits. A PLA is unfair to the non-union; keeping our company from bidding on this type of work. Pretty much solely gives all the work to the unions.”

Ms. Nicole Goering, Associated Builders and Contractors, Golden Gate Chapter, pointed out things in the Project Labor Agreement that are more restrictive from before, i.e., restriction of the non-union apprenticeship programs and essentially mandating health care twice. Ms. Goehring encouraged the College to put the bid results on the Web site and offered to work with the College relative to a training program.

Board President Chapman recognized Mr. Ben Espinoza who requested to speak in favor of a Project Labor Agreement.

Mr. Ben Espinoza, Napa/Solano Building and Construction Trades Council, commented, “We are in support of a PLA. We partnered with legal counsel and the College. We had a PLA for Measure G and the work was done well. You can talk about change orders, but they weren’t tied to the cost of labor. They were missed in construction during the remodel. When the statement comes up that union labor drives up costs by 17%, it is not true. We have successful PLAs in the northern counties. We ask for your support again. Thank you for partnering with the Solano Building Trades.

Board President Chapman recessed the meeting at 8:29 p.m.

Board President Chapman reconvened the meeting at 8:35 p.m.

Trustee Keith left the meeting at 8:31 p.m.

(b) Notice of Public Hearing Energy Services Contract

Notice was given of the intention of the Governing Board of the Solano Community College District (“District”) to enter into an energy services contract pursuant to the terms of Government Code section 4217.12. The time and place set for the public hearing on the intention of the Governing Board of the District to consider entering into the Agreement is November 20, 2013 at 6:30 p.m., or as soon thereafter as practicable, at the Administration Building, 360 Campus Lane, First Floor – West Lobby, Fairfield, California. At such time the testimony of all interested persons for or against the proposed Agreement will be heard. Any protest pertaining to the regularity or sufficiency of the proceedings shall be in writing and shall clearly set forth the irregularities and defects to which the objection is made. Any written protest shall be filed with the Clerk of the District on or before the time set for the hearing. The District may waive any irregularities in the form or content of any written notice and at the hearing may correct minor defects in the proceedings. Written protests may be withdrawn, in writing, at any time before the conclusion of the hearing.

(c) Memorandum of Understanding (MOU) with the Solano County Office of Education (SCOE)

Mr. Jay Speck, Solano County Superintendent of Schools, was introduced by Dr. Jowel Laguerre, Superintendent-President.

Mr. Speck stated the Solano County Office of Education approached the District requesting the use of space at the Vacaville campus. The District considered the request and mutually agreed that the best location would be adjacent (and connected to) the Vacaville Annex at the Vacaville Center. A Memorandum of Understanding would allow staff to negotiate the terms of a 40-year lease granting SCOE the right to build, at their own cost, a three classroom building on District land. The MOU describes areas of collaboration that mutually benefit each institution.

The direct fiscal impact to the program has not been determined at this time, but the collaborative nature of the project should yield savings to the District over time.

Mr. Leigh Sata, Executive Bonds Manager, gave a PowerPoint presentation on the use of District property.

A full and complete copy of the PowerPoint presentation is available for review in the Office of the Superintendent-President, and in the Office of the Executive Bonds Manager.

(d) Solano Community College District Governing Board How Do We Rate Checklist Summary – Third Quarter 2013

Trustee Brown stated, for the record, that it was she who did not participate in the summary.

In order for the Governing Board to focus on the institution's major issues and questions of policy, the Board of Trustees is encouraged to delegate full responsibility and authority to the President to implement and administer Board policies and the operation of the College. The institutional leaders should likewise foster empowerment, innovation, and institutional excellence through dialogue that builds trust and increases focus on student learning and assessment of learning outcomes, institutional effectiveness, and integrity.

The Accreditation Leadership Adhoc Subcommittee presented for information the results of the third quarter, "How Do We Rate Checklist" summary for July, August, and September 2013. This checklist is used as a tool in evaluating the progress of the Solano Community College District Governing Board in identifying the institution's resolution of the Accreditation Team recommendations.

8. ANNOUNCEMENTS

The Solano County School Boards Association Annual Dinner meeting will take place on Monday, November 18, 2013, 5:30 (dinner at 6:00 p.m.); Solano County Office of Education, 5100 Business center Drive, Fairfield, California. If you haven't already, please RSVP with Judy Spencer no later than Friday, November 8, 2013. The cost is \$25.00 pp. Your entrée selection choices are at your places.

9. ITEMS FROM THE BOARD

Student Trustee Alexander reported that she attended the Student Senator Assembly on October 18 and the California Student General Assembly held today.

Trustee Young reported that she attended the following College and community events:

September 2013

21 – Between 9 a.m. and noon, along with members of my sorority, Alpha Kappa Alpha Sorority, Inc., Kappa Beta Omega Chapter, and other community members, Trustee Young participated in Costal Clean-Up on Mare Island.

21 – Trustee Young was one of the presenters at the Second Ursula Awards Film Festival that was held at the USA World Classics Event Center in Vallejo.

23 – Attended the Vallejo Inter-Agency Committee meeting that was held at Vallejo Library Conference Room

25 – Attended Vallejo Education and Business Alliance (VEBA) planning meeting for our induction of officers' fundraiser to be held on February 22, 2014.

27 – Attended SCCD Second Annual Principals' Breakfast that was held on the Fairfield campus.

28 – Participated in Vallejo-Sisters Network Breast Cancer Walk between 7:30 a.m. and noon.

28 – Attended Vallejo Sister City Association Annual International Dinner/Auction Fundraiser that was held at the USA World Classics Event Center in Vallejo.

October 2013

02 – 05 - Attended and participated in the Association of Community College Trustees (ACCT) Leadership Congress that was held in Seattle, WA at the Washington State Convention Center. In one of the breakout sessions, along with Dr. Pamela Fisher (facilitator), Dr. Jowel Laguerre, and Dr. Sarah Chapman, I was one of the participants in a breakout session on accreditation and leadership crises. After the presentation, the participants were approached by attendees receiving positive comments about our presentations. Dr. Fisher emailed us stating that, "I also heard from several "strangers" throughout the Congress who commented on how helpful they found the session."

09 – Volunteer tutor of mathematics to Vallejo High School Athletes between 2 and 3 p.m.

11 – 13 - Attended I. C. Norcom High School Centennial Celebration in Portsmouth, VA that was sponsored by the I. C. Norcom High School Alumni Association, Inc. Trustee Young graduated from Norcom in January 1958 and taught mathematics there from 1962 to 1968. I. C. Norcom is one of two high schools in the state of Virginia that still exists that was named after an African American.

23 – Volunteer tutor of mathematics to Vallejo High School Athletes between 2 and 3 p.m.

28 - Vallejo Education and Business Alliance (VEBA) planning meeting for our induction of officers' fundraiser to be held on February 22, 2014.

30 - Attended Solano Community College Retirees Association Fall Luncheon that was held at Chevy's Restaurant in Fairfield.

November 2013

02 - Vallejo Symphony fundraiser Day at the Races that was held at Golden Gate Fields.

03 -100 Men Who Can Cook fundraiser held at Vallejo Dan Foley Center. This event was sponsored by the Parent Network of Vallejo City Unified School District Willie B. Adkins Scholars Project.

04 – Together with Trustee Chapman, met with a member of the ACCJC Visiting Team. The meeting was held in the Student Services Building on the Fairfield campus.

06 - Volunteer tutor of mathematics to Vallejo High School Athletes between 2 and 3 p.m.

Trustee Brown attended the volleyball game last week. We have won three out of five games.

Trustee Honeychurch reported that he attended the Jimmy Doolittle Center fundraiser. It was rewarding and well done.

Trustee Thurston reported she will submit her activities in writing for reporting in the minutes.

Board President Chapman reported that she and Trustee Thurston attended the recent Kiln Lighting Ceremony. The Solano School Boards Association met last week in preparation of the annual dinner. Together with Dr. Laguerre, President Chapman attended the Solano Coalition for Better Health Executive Board meeting and interviewed candidates for the Executive Director position. President Chapman will attend a naming of a school in Vallejo event for Mr. John Finney, November 13, 4-6 p.m., at 230 Parks Avenue. President Chapman was privileged to attend an early preview of *Twelve Years a Slave* in Sacramento with the Mayor.

Board President Chapman recessed the Board Study Session at 9:12 p.m.

10. CLOSED SESSION

- (a) Conference with Labor Negotiator
Agency Negotiator: Nona Cohen-Bowman
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release
- (c) Conference with Real Property Negotiator
Property: 1400, 1401, 1500, 1501 Sonata, Vallejo, CA 94591
Negotiating Party: Jowel C. Laguerre, Ph.D.
Negotiating Parties: Solano Community College District and Leigh Sata
Under Negotiation: Price and Terms of Payment
- (d) Conference with Real Property Negotiator
Property: Northgate Office Park, N.W. Corner Turner and Ascot Parkways,
Vallejo, CA 94591
Negotiating Party: Jowel C. Laguerre, Ph.D.
Negotiating Parties: Solano Community College District and Leigh Sata
Under Negotiation: Price and Terms of Payment
- (e) Conference with Real Property Negotiator
Property: 1301 Georgia Street, Vallejo, CA 94590
Negotiating Party: Jowel C. Laguerre, Ph.D.
Negotiating Parties: Solano Community College District and Leigh Sata
Under Negotiation: Price and Terms of Payment

Board President Chapman called the Closed Session to order at 9:17 p.m.

11. RECONVENE REGULAR MEETING

Board President Chapman reconvened the regular meeting at 9:50 p.m.

12. REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President Chapman reported that the Board Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, Operating Engineers—Local 39 in Closed Session, and no action was taken.

Board President Chapman reported that the Board discussed Public Employee Discipline/Dismissal/Release in Closed Session, and no action was taken.

Board President Chapman reported that the Board Conference with Real Property Negotiator and discussed the following properties in Closed Session, and no action was taken.

- Property: 1400, 1401, 1500, 1501 Sonata, Vallejo, CA 94591
- Property: Northgate Office Park, N.W. Corner Turner and Ascot Parkways, Vallejo, CA 94591
- Property: 1301 Georgia Street, Vallejo, CA 94590

13. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 9:51 p.m.

JCL:js

BOARD STUDY SESSION MINUTES.11.06.13.FINAL

SARAH E. CHAPMAN, Ph.D.
BOARD PRESIDENT

APPROVED _____

JOWEL C. LAGUERRE, Ph.D.
SECRETARY

SCCD Board minutes are summarized per SCCD Board Policy 1045 and 1046. To listen to the full deliberation of the Board, please contact the Office of the Superintendent-President within thirty (30) days