



# AGENDA

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## SOLANO COMMUNITY COLLEGE DISTRICT GOVERNING BOARD

Notice of Regular Meeting  
Wednesday, June 18, 2014  
6:30 p.m.

Solano Community College  
Administration Building, Suite 201  
360 Campus Lane (*First Floor-West Lobby*)  
Fairfield, CA 94534-3197

Please Note: SCCD Governing Board Meetings are **recorded** per Government Code Sections 54953.5 and 54953.6 and Education Code Section 72121(a). Recordings shall be subject to inspection by members of the public in accordance with the California Public Records Act, Government Code Section 6250. Members of the public may address the Board on any item within the Board's jurisdiction. Cards which must be completed requesting to address the Board are available at the press table and must be submitted to the Board Secretary at the meeting. Persons addressing items included on the agenda will be heard at the time the item is considered. Persons requesting to address items or subjects that are not on the agenda will be heard under the agenda item, "Comments from Members of the Public." **Except as extended by the Board President or action of the Board, individuals shall be limited to three (3) minutes on any one (1) topic or item. (SCCD Board Policy 1042).** The Board cannot take action on any items not on the agenda unless authorized by law. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on a future agenda. The Board reserves the right to modify the order of business in the manner it deems appropriate. As a courtesy to others, please turn off cell phones or pagers.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**
3. **ROLL CALL**

Pam Keith, President  
A. Marie Young, Vice President  
Monica Brown  
Sarah E. Chapman, Ph.D.  
Denis Honeychurch, J.D.  
Michael A. Martin  
Rosemary Thurston  
Naser J. Baig, Student Trustee  
Jowel C. Laguerre, Ph.D., Secretary

**4. APPROVAL OF AGENDA**

**5. COMMENTS FROM MEMBERS OF THE PUBLIC**

**6. CLOSED SESSION**

Closed Session may be held as authorized by law for matters including, but not limited to conference with labor negotiator, public employment (public employee discipline, dismissal and release); potential litigation, purchase, sale, exchange or lease of real property.

1. Conference with Labor Negotiator  
Agency Negotiator: Yulian Ligioso, Vice President, Finance & Administration  
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
2. Conference with Real Property Negotiator  
Property: 2001 North Village Parkway, Vacaville, CA 95688  
Negotiating Party: Leigh Sata, Executive Bonds Manager  
Under Negotiation: Price and payment terms.
3. Public Employee Discipline/Dismissal/Release

**7. RECONVENE REGULAR MEETING**

**8. REPORT OF ACTION TAKEN IN CLOSED SESSION**

**9. REPORTS (NO ACTION REQUIRED):**

- (a) Associated Students of Solano College (ASSC)
- (b) Academic Senate
- (c) Shared Governance Council
- (d) Superintendent
  - *Safety Committee Update*
  - *Accreditation Update*
  - *Measure Q Bond Program Update*

**10. CONSENT AGENDA – ACTION ITEMS**

All matters listed under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff or the public request specific items to be discussed and/or removed from the Consent Agenda. Time will be provided before the vote for clarification questions on any item under the Consent Agenda. Clarification questions may be asked without removing an item from the Consent Agenda.

*Superintendent-President*

- (a) Minutes for the Board Study Session of May 7, 2014; Regular Meeting of May 21, 2014; and Board Study Session of June 4, 2014.

*Human Resources*

- (b) Employment – 2013-2014; Gratuitous Service; Resignations; Employment - 2014-2015, Gratuitous Service, Page 1
- (c) Seasonal Periodic Student Salary Schedule for 2014-2015, Page 8

*Finance and Administration*

- (d) Warrant Listings, Page 10
- (e) CCFS-311Q Financial Report, Third Quarter, FY 2013-14, Page 12
- (f) Personal Services Agreements, Page 16
- (g) Proposed Agreement with Accountemps, a Robert Half Company, Page 17

*Academic Affairs*

- (h) Request for Approval of Curriculum Actions as Submitted by the Curriculum Committee, a Subcommittee of the Academic Senate, Page 20
- (i) Renewal of Chancellor’s Office Small Business Sector Navigator Grant, Page 22
- (j) Alternative and Renewable Fuels Vehicle Technology Program Training Grant, Page 39

*Student Services*

- (k) Renewal 2014-2015 Student Health Services Contract, Page 41

**11. ITEMS REMOVED FROM CONSENT AGENDA**

**12. RETIREMENTS OF STAFF WITH 10 OR MORE YEARS OF SERVICE**

- (a) Resignations to Retire – James R. Lewis and Ralph Meyer, Page 55

**13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS**

*Superintendent-President*

- (a) Resolution 13/14-28 Specifications of the Election Order for a Consolidated Board Member Election (Solano County), Page 56
- (b) Resolution to Proclaim the Week of June 15-21 as Juneteenth Week, Resolution No. 13/14-29, Page 64
- (c) Resolution Declaring June 22-29, 2014 as LGBT Pride Week, Resolution No. 13/14-30, Page 67
- (d) Second Reading – Solano Community College District Policies, Series 1000 – New and Revised, Page 70
- (e) Dixon Memorandum of Understanding, Page 104

*Human Resources*

- (f) Public Hearing of the California School Employees Association, Chapter #211, Initial Proposal to the District, Page 113
- (g) Public Hearing and Adoption of the District's Initial Proposal to California School Employees Association, Chapter #211, Page 115

*Finance and Administration*

- (h) Contract Award to JLC Contracting, Inc. for Small Capital Projects – Vacaville Annex, Page 117
- (i) Contract Award to A Kennedy Group for District Bond Program Process and Compliance Support Consulting Services, Page 134
- (j) Contract Award to Elmast Construction and Inspections for Construction Inspection Services for the Utility Infrastructure Upgrade Project, Page 145
- (k) Award of Bid for the Utility Infrastructure Upgrade Project to Mike Brown Electric Company, Page 156

Academic Affairs

- (l) Facilitator Certification Training for Profit Mastery University Curriculum, Page 158
- (m) Small Business Sector Event Management and Registration Services Agreement with Cvent, Page 160
- (n) Education Services Agreement Between Solano Community College District and United Heart Training Center, Fairfield, California, Page 162

**14. INFORMATION/ACTION ITEMS – ACTION MAY BE TAKEN**

Human Resources

- (a) Proposed Revised Job Description Director, Research and Planning (Administrative Leadership Group), Page 171
- (b) Proposed New Job Description Transfer & Articulation Specialist (CSEA), Page 176

Finance and Administration

- (c) Tentative District General and Special Funds Budgets and Proposed Time and Place for the Public Hearing and Adoption of the Official District Budgets for 2014-2015, Page 181

Academic Affairs

- (d) Proposal for the Adoption of a Materials Fee for Art Classes, Page 182

**15. INFORMATION ITEMS – NO ACTION REQUIRED**

Finance and Administration

- (a) Law Enforcement Services Proposal Presentation, Page 194

**16. ANNOUNCEMENTS**

**17. ITEMS FROM THE BOARD**

**18. ADJOURNMENT**

*Non-confidential materials related to an item on this Agenda submitted to the Board of Trustees after distribution of the agenda packet are available for public inspection in the Office of the Superintendent-President in the Administration Building, 360 Campus Lane, Fairfield, California 94534. Non-confidential materials provided at time of publication are available on the Solano College Web site at [www.solano.edu](http://www.solano.edu) for public inspection.*

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