

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD

UNADOPTED MINUTES

July 11, 2014

1. CALL TO ORDER

A Board Retreat of the Solano Community College District Governing Board was called to order at 8:30 a.m., at the Courtyard by Marriott Fairfield/Napa Valley, Solano Room, located at 1350 Holiday Lane, Fairfield, California 94534, by Board President Pam Keith.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of Board President Keith, Ms. Maria Martinez, staff personnel at the hotel, led those present in the pledge of allegiance.

3. ROLL CALL

Members Present:

Pam Keith, President  
A. Marie Young, Vice President  
Monica Brown  
Sarah E. Chapman, Ph.D.  
Denis Honeychurch, J.D.  
Michael A. Martin  
Rosemary Thurston  
Naser J. Baig, Student Trustee  
Jowel C. Laguerre, Ph.D., Secretary

Others Present:

Dr. Pamila Fisher, ACCT Consultant  
Judy Spencer, Chief of Staff

4. APPROVAL OF AGENDA

Moved by Vice President Young and seconded by Trustee Brown to approve the agenda as presented. The motion carried unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC

There were no comments from members of the public.

6. BOARD RETREAT (NO ACTION REQUIRED)

*Facilitated Dr. Pamela Fisher, ACCT Consultant*

(a) Welcome and Overview

Board President Keith welcomed Dr. Pam Fisher to her sixth retreat with the Board.

Dr. Fisher thanked the Board for having her come back to conduct another Board Retreat. She commented that the best Boards meet annually like this, and that the Board members should congratulate themselves for their desire for continuous quality of improvement and leadership.

(b) Highlights of Past Year

Dr. Fisher asked the Board members to reflect on the past year. After brainstorming, topics were identified, and the following highlights were discussed:

- Passage of the Project Labor Agreement.
- Completion of the Facilities Master Plan and Educational Master Plan.
- Accreditation – Removal of sanctions.
- Passage of Proposition 30 in 2012 – Finally able to spend the money.
- Measure Q Bond Passed in 2012 – Hired companies to manage money in 2014 - \$348M.
- Automotive Program.
- Purchase of Property Adjacent to Vallejo Center.
- New Partnerships (both external and internal, i.e., ICON Aircraft; positive things happening in business and the community at large, looking to the College for training; addressing the needs of the entire county that include Winters, Dixon, and Benicia (those areas that have not received the full attention of the College in the past); equitable representation.
- Educational Foundation – increased from \$35K last year to an expected \$300+K this year.
- Early College.
- First-Year Experience (Pathway to Law School).
- Implementing needs of programs campus-wide; i.e., Veterans and Nursing programs.
- Making good progress with grants.
- School District partnerships.
- Creation of a new Division – Workforce Development and Continuing Education (WDCE)
- Addressing inter-campus transportation – city transportation has improved.
- CNA – certified nursing assistant started

Dr. Fisher commended the Board for their leadership development, e.g., the Solano Leadership Academy. The first academy was held in June 2013, and the second annual was held this past June 2-4, 2014. This is a great opportunity to invest in our own people. The 2013 academy focused on the management team; the 2014 academy was a blend of administrators, faculty, and staff. This provides an opportunity for leaders and potential leaders to really see what is going on in the “bigger picture” of community colleges and understand what issues exist. Only the

best institutions are conducting these academies, and the Solano Community College District Governing Board is to be congratulated for their support.

A request was expressed for an opportunity for the Board to participate in a personality profile exercise sometime in the future, i.e., IDISC™, which provides a chance to reflect on one's own behavior—what you do and say on a daily basis. It is an exercise that makes people more tolerant of one another's communication styles and behaviors. An effort will be made to make this opportunity available to the members of the Board.

Board President Keith recessed the Board Retreat at 9:16 a.m.

7. CLOSED SESSION

- (a) Public Employee Performance Evaluation  
(Jowel C. Laguerre, Ph.D., Superintendent-President)

Board President Keith called the Closed Session to order at 9:25 a.m.

8. RECONVENE BOARD RETREAT

Board President Keith reconvened the Board Retreat at 12:30 p.m.

9. REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President Keith exercised the option to modify the order of the Agenda advising Closed Session would continue following Open Session.

10. COMMENTS FROM MEMBERS OF THE PUBLIC – (CONTINUED)

There were no comments from members of the public.

11. BOARD RETREAT (NO ACTION REQUIRED) - CONTINUED:

*Facilitated Dr. Pamela Fisher, ACCT Consultant*

The Board members continued working over lunch.

(a) Discussion of Results of Current and Past Year Board Self-Assessments

The Board reviewed their self-assessment. As a result of this discussion, the Board of Trustees identified their draft 2014-2015 goals. After they are refined, the President's goals and the Board's priorities will be presented for Board approval in August 2014. Dr. Fisher encouraged the Board to think in terms of how often they should review their goals in a given academic year.

Discussion was held regarding the entire Board's involvement with Measure Q. The Board President and Superintendent-President will identify opportunities for the Board to be kept more informed about Measure Q's progress.

A recommendation was made for a standing item to be under the President’s Report for state and legislative items in order to establish a unified position for issues on the ballot, or that are going to be placed on the ballot. The recommendation was made to invite Legislators to Board meetings, to tour the College properties, and allow the Board to thank them for their support.

The Board expressed interest in a vehicle that would allow them to monitor how things are going on a more regular basis.

In general, the members of the Board feel they are doing very well.

Board President Keith recessed the Board Retreat at 1:15 p.m.

Board President Keith called the Closed Session to order at 1:25 p.m.

Board President Keith reconvened the Board Retreat at 3:42 p.m.

There were no comments from members of the public.

Board President Keith reported that the Board reviewed the public employee evaluation of Dr. Jowel Laguerre, Superintendent-President, in Closed Session, and no action was taken.

Draft CEO Goals for 2014-2015 were discussed and identified.

## 12. ANNOUNCEMENTS

There were no announcements

## 13. ADJOURNMENT

There being no further business to come before the Board, it was moved by Vice President Young and seconded by Trustee Martin to adjourn the meeting at 3:45 p.m.

JCL:js

BOARD RETREAT MINUTES.07.11.14.FINAL

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PAM KEITH  
BOARD PRESIDENT

APPROVED \_\_\_\_\_  
JOWEL C. LAGUERRE, Ph.D.  
SECRETARY

SCCD Board minutes are summarized per SCCD Board Policy 1045 and 1046. To listen to the full deliberation of the Board, please contact the Office of the Superintendent-President within thirty (30) days.