

The Board of Trustees toured property located at 1401, 1402, 1501, and 1502, Sonata Drive, Vallejo, California, prior to the Board meeting at 5:30 p.m.

SOLANO COMMUNITY COLLEGE DISTRICT GOVERNING BOARD

UNADOPTED MINUTES
February 19, 2014

1. CALL TO ORDER

A regular meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, February 19, 2014, in the Lecture Lab (Room 136), located at the Vallejo Center, 545 Columbus Parkway, Vallejo, California 94591, by Board President Pam Keith.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of Board President Keith, Associate Dean Robin Darcangelo, Financial Aid, EOPS, and Veterans, led those present in the pledge of allegiance to the flag of the United States of America.

3. ROLL CALL

Members Present:

Pam Keith, President
A. Marie Young, Vice President
Monica Brown*
Sarah E. Chapman, Ph.D.
Denis Honeychurch, J.D.
Michael A. Martin
Rosemary Thurston
Latifah Alexander, Student Trustee
Jowel C. Laguerre, Ph.D., Secretary

Members Absent:

None

**Arrived after roll call.*

Others Present:

Shirley Lewis, J.D., Chief Student Services Officer
Yulian Ligioso, Vice President, Finance and Administration
Bruce Petersen, Associate Vice President, Human Resources
Leigh Sata, Executive Bonds Manager

Diane M. White, Interim Vice President, Academic Affairs
Phyllis Braaksma, Interim Executive Coordinator, Superintendent-President/Governing Board
Judy Spencer, Chief of Staff

4. APPROVAL OF AGENDA

Moved by Trustee Thurston and seconded by Trustee Young to approve the Agenda as presented.
The motion carried unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC

Board President Keith recognized Student Trustee Latifah Alexander who requested to comment on the 2014 class schedule.

On behalf of Dr. Gene Thomas, Professor of Biology, Ms. Alexander provided a demonstration on how difficult it can be for students to locate classes in the *Class Schedule* online from the District homepage, noting it takes five clicks to get to this location on the Web. Dr. Thomas's comments are that he believes this is putting up a barrier to our students, which is also disrespectful to them. We clearly need to be better student centered. Dr. Thomas respectfully requested that the District make the view-only online schedule available from the homepage with just one click.

Dr. Laguerre stated that this issue has been addressed in Cabinet and that the Chief Technology Officer (CTO) is working on a solution. The expectation is that these concerns will be addressed and corrected for summer and fall registration. Mr. Roger Clague, CTO, will give a presentation to the Board at a future meeting on what plans he has for the Web.

6. REPORTS (NO ACTION REQUIRED):

(a) Associated Students of Solano College (ASSC)

Mr. Naser Baig, ASSC Governing Board Representative, reported that:

--the ASSC Senate has sworn in several new members in the past month and that currently they have a full executive board with 12 senators and 8 associate senators.

--in the past month, students from the ASSC have volunteered with "Meals on Wheels" in line with the College's partnership with the United Way Roadmap to Cut Poverty. The students also celebrated "Singles Awareness Week" during the week of February 10, hosting several dating games in the cafeteria.

--in spite of difficulties with class schedules and availability, the ASSC has worked hard at making sure that there are students available for as many of the hiring committees formulated within the past few weeks as possible.

--Dr. Laguerre visited the ASSC last month regarding the possibility of our funding the new Director of Student Life. On February 4, the ASSC voted not to fund the new position, with the vote being 4 against, 3 abstaining, and none in favor.

--there was a wonderful article recently published in *The Tempest*, entitled “Heart of Gold.” Dr. Chapman acknowledged the success of students at Solano, working well together.

(b) Academic Senate

There was no Academic Senate report.

(c) Shared Governance Council

Interim Vice President Diane White reported that the Shared Governance Council met on Wednesday, February 12, 2014, and discussed:

- Human Resources recruitment. Associate Vice President Petersen also reported on a new alignment for the department.
- Dean Cammish provided an overview of strategic proposals.
- the Academic Affairs realignment.
- entertaining bringing back FaBPAC. There was agreement that a budget meeting would be held quarterly, which would be devoted solely to the budget.

(d) Superintendent

- ***Accreditation Update***

Ms. Diane M. White, Accreditation Liaison Officer, gave an Accreditation report to the Governing Board on the following activities:

- All sanctions have been removed and SCC’s accreditation has been reaffirmed. On Monday, February 10, Dr. Laguerre addressed the campus and community and graciously thanked everyone who had contributed to this institutional success. However, the institution would be remiss if it failed to acknowledge the critical role that Dr. Laguerre played in this accomplishment. He is the captain of our ship, and we were in a storm. Without his knowledge and experience to guide us through the rough waters, I and many others are quite certain that the outcome could have likely been quite different. We all owe Dr. Laguerre our heartfelt thanks, which I offer to him tonight as the Accreditation Liaison Officer, and on behalf of the institution.
- We have a Mid-term Report due this fall, October 15, 2014. Dr. Dambrosio is researching the elements that need to be addressed in that report. Dr. Laguerre outlined for the campus community what will need to be included in this report; an update of where we are in terms of the progress we have made toward fulfilling all nine recommendations.
- Dr. Dambrosio and I/VP White met to confer on substantive change reports, which she will be drafting over the next few weeks.
- I/VP White stated she attended the State Academic Senate’s Accreditation Institute and participated in a number of sessions that included information on the following:

- New standards and emerging trends – SCC can anticipate increasing emphasis on outcomes and disaggregated student achievement data; more specific use of data,

including faculty use of assessments (as opposed to simply gathering assessment data); less focus on institutional process and more on results of those processes; authentication of distance education students to address issues of fraud (also a focus of the federal government relevant to Title IV funding); greater emphasis on distance education and insuring consistent support services to students.

- Additionally, in self-studies, ACCJC will emphasize institutional set standards, which were part of the 2008 Higher Education Reauthorization Act. These standards will metric based, assessing our outcomes and evaluates our institutional set standards. So, the quality of our outcomes and our assessments will be important, and we will need to report on these in our next full self-study.
- In addition to institutional set standards, SCC needs to focus, as ACCJC will increasingly do, on integrated planning, so that all resource allocations, including all categoricals like basic skills, are tied to plans and plans are tied to budgets. Our integrated planning model needs to be understandable and sustainable. Everything in our integrated planning needs to be clearly linked back to the College mission and the goals and objectives that stem from it.

I/VP White reported she will be attending ALO training offered by the ACCJC later this week.

Board President Keith thanked Ms. White for her comments regarding Dr. Laguerre, who echoed her sentiments. On behalf of the Board, President Keith expressed sincere gratitude to Dr. Laguerre for his efforts toward accreditation.

Dr. Laguerre responded that the Board deserves a lot of credit; they did what they needed to do to provide the best trusteeship needed that allowed him to participate fully in the process. The year 2017 will be the test that we need to get a clean bill of health. Accreditation should be our normal course of business. Dr. Laguerre expressed sincere thanks to the Board, the entire organization, and students that he serves.

- ***Bond Update***

Mr. Leigh Sata, Executive Bonds Manager, reported that:

- he recently met with the ASSC and gave an updated Measure Q presentation.
- he also met with the Vacaville Chamber of Commerce to discuss the plans for the Vacaville campus.
- he has held brief meetings with Winters High School and future collaboration.
- three RFQs have been completed.
- a pool for civil engineering has been completed.
- created a pool for a California Environmental Quality Act Specialist (a person who will help us prepare environmental impact reports and statements).
- advertisements for a Program Manager and Construction Manager are on the street, and we are in the process of reviewing applications.
- the Educational Master Plan and Facilities Master Plan are available for review. The next steps are to accept in either March or April.

--the purchase is complete for the Sonata Drive properties in Vallejo, California, which includes six acres of land. The deal is officially closed and the Board is to be congratulated on this major step.

--classes have begun at the temporary location in Vallejo for the Auto Tech program.

--the design work for Building 1200 is ongoing. Building 600 is in DSA (Division of the State Architect) and information back infers it is moving forward on schedule.—expected to open in November 2014.

--he is working with I/VP White on processes and procedures to follow for programming in our buildings.

- ***Cohort Default Rate (CDR) Update***

Associate Dean Robin Darcangelo, Financial Aid, EOPS, and Veterans, updated the Board on the following:

- Department of Education submitted the CDR Three-Year Draft and SCC was at 31.5; a Tier 1 school.
- We were mandated to research our data to determine how to assist students and submit a proposal.
- Solano Community College was the first community college in the state to have the proposal approved by the Department of Education (DOE).
- Student Loan Default is just another institutional outcome metric like retention and graduation rates that measures how well a school is doing—educational outcomes are the results of default.
- Student loan default risk has very little to do with financial aid aside from external issues like a recession that will impact all schools. The students that are at risk include:
 - Basic Skill Students (Math and English).
 - Students aged 18-35.
 - Students on academic probation.
 - Students entering their 5th semester and not making progress towards completion (degree/Certificate).
- Financial Aid Office will implement the plan by identifying the at-risk students and working with the institution to ensure we are in compliance with the appropriate interventions.
- Financial Aid will drive the plan; however, student support services and faculty will be instrumental in making this plan a success.
- This plan will be a great success story, and it aligns with the Student Success Initiative.

Dr. Laguerre thanked A/Dean Darcangelo for her report and stated that now students have been identified as a default risk, management can do intervention through advising and counseling, as well as possibly denying loans. I/VP White, A/Dean Darcangelo, A/Dean Fountain, and I/Dean Pavão are working to implement how best we can work with students. Ms. Judy Spencer will make the plan available to the Board for their review.

7. CONSENT AGENDA – ACTION ITEMS

Dr. Jowel Laguerre, Superintendent-President, made the following specific correction to the Consent Agenda as follows:

Item 7.(b), Consent Calendar – Human Resources, Page 1, TBA Accounting Specialist II, should read as ***Maria Makosa, effective March 10, 2014, Range 14/1.***

Superintendent-President

- (a) Minutes for Regular Meeting of January 15, 2014, and Board Study Session of February 5, 2014, will be approved at a future meeting.

Human Resources

- (b) Employment – 2013-2014; Gratuitous Service; Resignation of Employees; Renewal of Faculty Contracts

Finance and Administration

- (c) Warrant Listings
- (d) Personal Services Agreements
- (e) Renewal of Agreement with School Services of California, Inc.
- (f) Resolution No. 13/14-15 Designation and Disposal/Disposition of District Surplus Equipment and Property
- (g) Resolution No. 13/14-16 District Authorized Signatures Signing Authority

Academic & Student Affairs

- (h) Amended Renewal of Children’s Programs Contract – CCTR 3303
- (i) Clinical Experience Agreement Between Solano Community College District and the Department of State Hospitals-Vacaville, Vacaville, California
- (j) Revised Clinical Experience Agreement Between Solano Community College District and Vacaville Convalescent and Rehabilitation Center, Vacaville, California

Moved by Trustee Young and seconded by Trustee Thurston to approve the Consent Agenda as corrected. The motion carried unanimously with the following roll call vote.

STUDENT ADVISORY VOTE: Latifah Alexander Concurred.

AYES: Trustee Chapman, Trustee Honeychurch, Trustee Martin, Trustee Thurston, Vice President Young, and Board President Keith

NOES: None

ABSENT: Trustee Brown

8. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

9. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Human Resources

(a) Proposed New Job Description – Athletic Director

As a result of the School of Human Performance and Development being reorganized, a new job description was created. The Athletic Director will be placed on Range 43 of the 2013-14 ALG Salary Schedule.

Moved by Trustee Chapman and seconded by Trustee Martin to approve the proposed new job description for Athletic Director as presented. The motion carried unanimously.

Finance and Administration

(b) Board Acceptance of District's 2012-2013 Financial Audit Report

The Governing Board is required to provide for an independent audit of the District's financial statements and to evaluate the management controls. Vavrinek, Trine, Day & Company LLP, Certified Public Accountants, were engaged to conduct the District's annual audit for Fiscal Year 2012-2013.

Mr. Yulian Ligioso, Vice President of Finance & Administration, reported that the certified public accounting of from Vavrinek, Trine, Day & Company LLP, completed the District's unmodified annual (clean) audit for Fiscal Year 2012-2013. Mr. Ligioso also reported that the Board's Audit Sub-Committee consisting of Vice President Young, (Chair); Trustee Chapman, and Trustee Thurston met to review and have their questions answered about the report with District staff and with Ms. Terry Montgomery from Vavrinek, Trine, Day & Company LLP. Ms. Montgomery was introduced to those present and came to the podium to review the audit findings and recommendations.

Moved by Trustee Young and seconded by Trustee Thurston to accept the District's Independent Audit Report for Fiscal Year 2012-2013, as presented. The motion carried unanimously.

Moved by Vice President Young and seconded by Trustee Thurston to accept the District Independent Audit Report for Fiscal Year 2012-2013 as presented. The motion carried unanimously.

(c) Resolution No. 13/14-17 of the Board of Trustees of the Solano Community College District Approving the Forms of Preliminary Official Statement and Bond Purchase Contract Prepared in Connection with the Issuance of 2014 General Obligation Refunding Bonds

An election was held in the Solano Community College District (the “District”) on November 5, 2002, for the issuance and sale of general obligation bonds of the District for various purposes in the maximum amount of \$124,500,000 (the “2002 Authorization”). Pursuant to the Authorization, the District has previously issued its (i) \$80,000,000 General Obligation Bonds Election of 2002, Series 2003A (the “Series 2003A Bonds”) and (ii) \$44,495,279.20 General Obligation Bonds, Election of 2002, 2006B (the “2006B Bonds”). On March 8, 2005, the District issued \$81,349,811.70 2005 General Obligation Refunding Bonds (the “2005 Refunding Bonds”) which advance refunded a portion of the District’s then-outstanding Series 2003A Bonds.

On March 20, 2013, the Board of Trustees of the District approved the issuance of up to \$62,500,000 of refunding bonds (the “Bonds”) to refund all or a portion of the outstanding 2006B Bonds, and the 2005 Refunding Bonds (together, the “Prior Bonds”). The District now desires to sell the Bonds.

Moved by Vice President Young and seconded by Trustee Thurston to approve the Forms of Preliminary Official Statement and Bond Purchase Contract Prepared In Connection With the Issuance of 2014 General Obligation Refunding Bonds, Resolution No. 13/14-17, as presented. The motion carried with the following roll call vote.

STUDENT ADVISORY VOTE: Latifah Alexander Concurred.

AYES: Trustee Chapman, Trustee Honeychurch, Trustee Martin, Trustee Thurston, Vice President Young, and Board President Keith

NOES: None

ABSENT: Trustee Brown

Trustee Brown arrived at 7:20 p.m.

(d) Resolution 13/14-18 Establishment of the Nonresident Tuition Fee for 2014-2015

Board approval was requested for Resolution No. 13/14-18, Establishment of the Nonresident Tuition Fee for 2014-2015. The 2013-2014 current nonresident tuition fees are \$199.00 per unit. Per Education Code Section 76140, the Governing Board must adopt a nonresident tuition fee before February 1 of each year.

The Board may adopt one of several rates: (1) District current expense of education per unit of FTES; (2) statewide average cost; (3) District average cost with 10% or more noncredit FTES; (4)

rates of contiguous districts; (5) no more than District average cost – no less than statewide average cost; (6) highest years statewide average tuition rate, or (7) no more than 12 comparable states' average tuition.

It was recommended that the District's 2014-2015 nonresident tuition fee be established at \$199.00 per unit, which is no more than the District average cost and no less than statewide average cost.

Moved by Vice President Young and seconded by Trustee Chapman to approve Resolution 13/14-18 Establishment of the Nonresident Tuition Fee for 2014-2015 as presented. The motion carried unanimously with the following roll call vote.

STUDENT ADVISORY VOTE: Latifah Alexander Concurred.

AYES: Trustee Honeychurch, Trustee Martin, Trustee Thurston, Vice President Young, Trustee Brown, Trustee Chapman, and Board President Keith

NOES: None

ABSENT: None

(e) Affordable Care Act - Strategic Impact Study and Workforce Analysis Purchase Agreement by Keenan & Associates

Board approval was requested for Workforce Analysis Purchase Agreement and Impact Study between Keenan & Associates ("Keenan") and Solano Community College District ("District") to ensure Affordable Care Act (ACA) Compliance.

An Analysis will be performed to assist the District in identifying those employees that may be eligible for coverage under the ACA.

Moved by Trustee Chapman and seconded by Vice President Young to approve the Affordable Care Act - Strategic Impact Study and Workforce Analysis Purchase Agreement by Keenan & Associates as presented in the amount of \$27,140. The motion carried. Trustee Brown voted no.

(f) Contract Award to Integrity Data and Fiber for Building 100 Adjunct Faculty Center Project

The contract award to Integrity Data and Fiber (IDF) for Building 100 Adjunct Faculty Center project was presented in the amount of \$12,875. This contract is for IDF to provide needed data and electrical installations as part of the Adjunct Faculty Center Project renovation.

Moved by Vice President Young and seconded by Trustee Chapman to approve the contract award to Integrity Data and Fiber for Building 100 Adjunct Faculty Center Project as presented. The motion carried unanimously.

(g) Contract Award to LPAS for Building 1200 Theater Renovation and Addition Project Architectural Services

Board approval was requested for contract award to LPAS to provide design services for Building 1200 Theater Renovation Project (Phase I), and Addition (Phase II). Request for Qualifications & Proposals were issued in October, 2013, and on October 29, 2013. District received 16 Statement of Qualifications. The Selection Committee reviewed each Statement of Qualification and shortlisted the top four qualified firms. All four firms were interviewed on November 8, 2013, and their fee proposals were opened following the Committee's review of all candidates. The Board approved LPAS start-up contract for pre-design services at the November 20, 2013, Board meeting. The District has since reviewed the full project scope and corresponding fees with the architect. This contract is for full design services for the renovation of Building 1200 (Phase I), and for schematic design of the Addition (Phase II) for a total fee of \$1,059,000.

Moved by Trustee Chapman and seconded by Vice President Young to approve the Contract Award to LPAS for Building 1200 Theater Renovation and Addition Project Architectural Services as presented. The motion carried unanimously.

Trustee Chapman requested approval Items 9.(h) – 9.(m) in one motion if her fellow Trustees did not have any questions about the items. There was no objection.

- (h) Award of Bid for Vacaville Annex Exterior Door and Hardware Project to Ron Priest Construction, Inc.

Board approval was requested for bid award is requested for Ron Priest Construction Inc., (RPCI) in the amount of \$49,959.62 for the Vacaville Annex Exterior Door & Hardware Project. Based on the bid analysis, RPCI is the lowest responsive, responsible bidder. A construction contract will be provided to the board for ratification at a later date.

- (i) Contract Award to Foulk Gomez and Associates for Vacaville Parking Lot Expansion Project Civil Engineering Services

Board approval was requested for contract award to Foulk Gomez and Associates for the Vacaville parking lot expansion project civil engineering services. The consultant will provide a required boundary survey to delineate property lines from adjacent owners and establish formal records with Solano County. Total fee for this contract is \$2,020.

- (j) Contract Award to Suddath Relocation Systems for Interim Vallejo Autotech Building Project Moving Services

Board approval was requested for contract award to Suddath Relocation Systems to provide moving services for the interim Vallejo Autotech Building Project. Moving services include relocation of classroom and office furniture from the Fairfield Campus to 1301 Georgia Street needed to equip the interim location for the Autotech Building Project. This agreement is for a total fee of \$2,660.

- (k) Contract Award to Premier Chemical Environmental Solutions for Interim Vallejo Autotech Building Project

Board approval was requested for contract award to Premier Chemical Environmental Solutions, (PCES) to provide environmental consulting for the Autotech Building Project in Vallejo. PCES will provide a business plan for the hazardous chemicals emergency response at the interim Vallejo Autotech Building. The information from the completed business plan will be provided to emergency rescue personnel on a 24-hour basis to better prepare them in the event of an emergency. PCES is a preapproved District vendor that currently provides this plan for all three campuses. Total fee for this contract is \$4,560.

(l) Approval of the Civil Engineering Services Pool Firms

Board approval was requested for the pool of civil engineering firms to provide full engineering services through the design and construction phases of various projects under the Solano CCD capital improvement program. A Request for Qualifications was issued in December 2013 and on January 22, 2014, District received seven responses. The Selection Committee reviewed and evaluated each submittal and a shortlist of five firms was interviewed on February 3, 2014. The selection committee recommends that the following three firms be placed in a pool of civil engineering firms (being placed in the pool is not a guarantee of work):

- BKF
- Creegan + D'Angelo
- CSW/ST2

The District's standard civil engineering services contract was reviewed by counsel and accepted by all three firms. Project specific agreements will be brought back to the Board for approval.

(m) Approval of the Environmental Consulting Services Pool of Firms

Board approval was requested for the pool of environmental consulting services firms to provide environmental planning, CEQA services, and other environmental based services under the Solano CCD capital improvement program. A request for qualifications was issued in December 2013 and the District received ten statements of qualification. A shortlist of six firms was interviewed on February 7, 2014, and the selection committee recommends the following firms to be placed in the pool of environmental consulting firms (being placed in the pool is not a guarantee of work):

- Amy Skewes-Cox
- Dudek
- First Carbon Solutions
- ICF International

The standard environmental consulting services contract was reviewed by District counsel and was accepted by all four firms. Project specific agreements will be brought back to the Board for approval.

Moved by Trustee Chapman and seconded by Vice President Young to approve Items 9. (h) – 9.(m) as presented. The motion carried unanimously.

(n) Lease Agreement Amendment to 88/12, A California Limited Partnership for Building 600 Swing Space Location at 360 Campus Lane, Fairfield, CA

Board approval was requested for lease agreement amendment to 88/12, a California limited partnership (Lessor) for Building 600 Swing Space located at 360 Campus Lane, Fairfield, California. This amendment is for additional tenant improvements in Suite 201 for the Foundation Department. This tenant improvement addressed needed office configurations for the Foundation Department that became apparent after the lease was executed and Board approved in June, 2013. This amendment is for \$4,540 to cover construction costs related to this tenant improvement.

Moved by Vice President Young and seconded by Trustee Thurston to approve the Lease Agreement Amendment to 88/12, A California Limited Partnership for Building 600 Swing Space Location at 360 Campus Lane, Fairfield, California, as presented. The motion carried unanimously.

(o) Contract Award to Chernock Associates for Professional Services – Screening Criteria for PM/CM SOQs

Board approval was requested for contract award to Chernock Associates to assist in the review of the statement of qualifications for PM/CM RFQ/P selection process. On January 10, 2014, the District issued a request for qualifications and ten firms submitted qualification statements. In order to insure that only the most qualified of applicants are interviewed, a neutral third party will assist in the first phase of the selection process. Total fee for this contract is \$1,750.

Moved by Trustee Chapman and seconded by Vice President Young to approve the contract award to Chernock Associates for Professional Services – Screening Criteria for PM/CM SOQs as presented. The motion carried unanimously.

(p) Delegation of Authority – Potential Change Orders

In order for a Bond measure to run in an efficient manner, the District's Governing Board is asked to delegate authority to the Superintendent-President (and certain key staff) to approve potential change orders (PCOs) as described in the memorandum. This delegation in no way removes approval, management or other authority from the Governing Board, and approval of Change Orders (the aggregation of PCOs) is required by the board by ratification.

The fiscal impact to the program is beneficial, as it allows staff to manage work conduct Bond-related construction business while allowing Board oversight and approval. The memorandum as presented described the details of the delegation of authority.

Moved by Vice President Young and seconded by Trustee Chapman to approve the Delegation of Authority – Potential Change Orders as presented.

Trustee Honeychurch, Trustee Brown, and Trustee Martin expressed their opposition to this item. In previous discussions, Executive Bonds Manager Sata reminded the Board that this item does not take away the power of the Board and that limits could be imposed of \$50K - \$80K, which are set by the state.

Vice President Young and Trustee Chapman rescinded their motions to approve.

There was agreement to pull the item and for Mr. Sata to give examples of data that shows how this delegation can work effectively and efficiently for the Board in order that good judgments can be made.

This item will return to the Board at a future Board meeting.

Academic and Student Affairs

(q) Addendum to Memorandum of Understanding Between Solano Community College District and Solano County Office of Education

Approval was requested for a Memorandum of Understanding (MOU) addendum between Solano Community College, hereafter identified as “SCCD” and the Solano County Office of Education, hereafter known as “SCOE”. The MOU is in place to provide Community Collaborative services and activities with Solano County middle and high schools, students and parents, teachers, administrators, and counselors from February 6, 2014 through February 28, 2014. The estimated revenue is \$10,000, specifically to be used for assisting SCOE with moving their Advanced Manufacturing program forward.

Moved by Trustee Thurston and seconded by Trustee Chapman to approve the addendum to the Memorandum of Understanding between Solano Community College District and Solano County Office of Education as presented. The motion carried unanimously.

(r) Request for Approval of Curriculum Actions as Submitted by the Curriculum Committee, A Subcommittee of the Academic Senate

During the fall 2013 and spring 2014 semesters in the months of December 2013 and January 2014, the Solano Community College Curriculum Committee, a subcommittee of the Academic Senate, approved curriculum-related items. The approval of the Governing Board is requested as required by Title 5, Chapter 6, Subchapter 2, beginning with §55100.

Moved by Trustee Chapman and seconded by Vice President Young to approve the curriculum actions as submitted by the Curriculum Committee, a Subcommittee of the Academic Senate as presented. The motion carried unanimously.

(s) Clinical Experience Agreement Between Solano Community College District and Child Start, Inc., Napa, California

A *revised* renewal of the clinical experience agreement between Solano Community College District and the Department of State Hospitals-Vacaville, located within the Correctional Medical Facility, Vacaville was presented for review and approval by the Governing Board. The approval of this contract benefits the nursing program at Solano Community College by providing students with a mental health and acute care facility in which to practice.

The CCR for the Board of Registered Nursing, Section 1427 requires “A program that utilizes agencies and/or facilities for clinical experience shall maintain written agreements with such facilities.” These agreements must be current, reviewed periodically, and revised, as indicated.

Moved by Trustee Chapman and seconded by Trustee Thurston to approve the Clinical Experience Agreement between Solano Community College District and Child Start, Inc., Napa, California, as presented. The motion carried unanimously.

(t) Resolution No. 13/14-19 Proclaiming March 2014 as Women’s History Month at Solano Community College

The theme for March 2014 National Women’s History Month is: “*Celebrating Women of Character, Courage, and Commitment.*” Resolution No. 13/14-19 proclaiming March 2014 as Women’s History Month at Solano Community College was presented for approval.

Moved by Trustee Thurston and seconded by Trustee Honeychurch to approve the Resolution No. 13/14-19 Proclaiming March 2014 as Women’s History Month at Solano Community College as presented. The motion carried unanimously with the following roll call vote.

STUDENT ADVISORY VOTE: Latifah Alexander Concurred.

AYES: Trustee Martin, Trustee Thurston, Vice President Young, Trustee Brown, Trustee Chapman, Trustee Honeychurch, and Board President Keith

NOES: None

ABSENT: None

10. INFORMATION/ACTION ITEMS – ACTION MAY BE TAKEN

(a) KUIC Radio Advertisement

Dr. Jowel Laguerre, Superintendent-President, advised the SCC Educational Foundation reported that First Northern Bank is a Gold Falcon sponsor (\$5,000) of Celebrate SCC, and they provided the funding for the ad in addition to their cash sponsorship. The one-minute KUIC radio ad will run for two weeks in February (1st and 3rd weeks starting Monday). The Educational Foundation has a 30 second segment. A flyer about Celebrate SCC was provided to the members of the Board.

No action was taken.

11. ANNOUNCEMENTS

On Saturday, February 22, at 6 p.m., the Vallejo Education and Business Alliance (VEBA) will be holding a Gala at the USA Classic Events Center at York Street and Sonoma Boulevard, Vallejo, California.

The Solar Opening Ceremony will take place on Thursday, February 27 at 10 a.m. This project has finally come to conclusion. It should be an exciting time as we celebrate the solar farm that

we expect will save the District nearly two-thirds of our electrical costs, plus rebates for the future. The event will take place at the south end parking lot under the solar structures. Board President Keith and other invited guests will speak at the ceremony. Refreshments will be served.

Vice President Young reported that the national celebration of Juneteenth is on Thursday, June 19, 2014.

12. ITEMS FROM THE BOARD

After discussion, the Board members agreed not to announce their items from the Board at each meeting, but rather will provide their attendance at College and community events via e-mail in order that this information may be reflected in the Board minutes.

Trustee Young attended the following College and community events:

February 2014

07 - Vallejo Education and Business Alliance (VEBA) meeting at Touro University, Farragut Inn Executive Conference Room

10, 17, and 18 - VEBA Gala planning committee meeting. The Gala will be on February 22, 2014 at USA Classic Car Museum in Vallejo.

11 - Vallejo 26th Juneteenth planning committee meeting. This year's event will be held at Vallejo City Park from 11:00 a.m. to 6:00 p.m. on Saturday, June 21. For additional Vallejo Juneteenth information, please visit www.vallejojunteenth.com. Vice President Young is the vice president of this committee and Trustee Thurston is the treasurer.

12 - Vallejo Participatory Budgeting Assembly that was held on the south campus at Vallejo High School.

15 - Scholarship Fundraiser Crab Feed that was held at Ulatis Community Center in Vacaville. This event was sponsored by Delta Sigma Theta Sorority, Incorporated, Solano Valley Alumnae Chapter. Trustee Chapman is a member of this chapter.

18 - Vallejo Participatory Budgeting (PB) Steering Committee meeting. The meeting was held in the Joseph Room at JFK Library in Vallejo. Trustee Young represents SCC as a primary steering committee member of PB and President Keith represents the college as a secondary steering committee member, effective January 2014.

19 – At 4:30 p.m., attended the Board's Audit Subcommittee meeting; 5:00 p.m. – Measure Q Committee meeting; and at 5:30 p.m. participated in the Vallejo newly acquired property tour on Sonata Drive.

Board President Keith recessed the regular meeting at 7:56 p.m.

13. CLOSED SESSION

- (a) Conference with Labor Negotiator
Agency Negotiator: Bruce Petersen
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39

- (b) Public Employee Discipline/Dismissal/Release
- (c) Conference with Real Property Negotiator
Property: 1301 Georgia Street, Vallejo, CA 94590
Negotiating Party: Jowel C. Laguerre, Ph.D.
Negotiating Parties: Solano Community College District and Leigh Sata
Under Negotiation: Price and Terms of Payment
- (d) Conference with Real Property Negotiator
Property: Northgate Office Park, N.W. Corner Turner and Ascot Parkways,
Vallejo, CA 94591
Negotiating Party: Jowel C. Laguerre, Ph.D.
Negotiating Parties: Solano Community College District and Leigh Sata
Under Negotiation: Price and Terms of Payment

Board President Keith called the Closed Session to order at 8:05 p.m.

14. RECONVENE REGULAR MEETING

Board President Keith reconvened the regular meeting at 9:20 p.m.

15. REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President Keith reported that the Board held Conference with Labor Negotiator CCA/CTA/NEA, CSEA, Operating Engineers—Local 39 in Closed Session, and no action was taken.

Board President Keith reported that the Board held Conference with Real Property Negotiator and discussed in Closed Session properties located at:

- Property: 1301 Georgia Street, Vallejo, CA 94590
- Property: Northgate Office Park, N.W. Corner Turner and Ascot Parkways,
Vallejo, CA 94591

No action was taken.

Board President reported that the Board discussed Public Employee Discipline/Dismissal/Release. The Board accepted the Separation Agreement and General Release of an employee in the maintenance department. The employee submitted a letter of resignation in lieu of disciplinary action.

16. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 9:22 p.m.

JCL:js

BOARD MINUTES.02.19.14.FINAL

APPROVED

PAM KEITH
BOARD PRESIDENT

JOWEL C. LAGUERRE, Ph.D.
SECRETARY

SCCD Board minutes are summarized per SCCD Board Policy 1045 and 1046. To listen to the full deliberation of the Board, please contact the Office of the Superintendent-President within thirty (30) days