

**SOLANO COMMUNITY COLLEGE DISTRICT  
 GOVERNING BOARD AGENDA ITEM**

**TO: MEMBERS OF THE GOVERNING BOARD**

**SUBJECT: CONSENT CALENDAR – HUMAN RESOURCES**

**REQUESTED ACTION: APPROVAL**

**EMPLOYMENT 2014-2015**

**Regular Assignment**

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Marivic Macalino	FT Nursing Faculty	02/19/15
Andrew McGee	Temporary Full-Time ATEC Instructor	02/17/15

**Short-term/Temporary/Substitute**

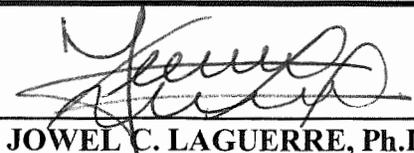
<u>Name</u>	<u>Assignment</u>	<u>Fund/Grant Name</u>	<u>Effective</u>	<u>Amount</u>
Jon Harris	Athletic Academic Instructional Lab Assistant	Student Equity	01/01/15 – 05/31/15	\$15.21 hr.
Amani Howell- Jennings	Instructional Assistant	Student Equity	01/07/15 – 06/30/15	\$14.58 hr.
Corrinne Kirkbride	Basis Skills Workshop Leader/Advising	Student Equity	01/26/15 – 06/30/15	\$62.64 hr.
Jessica Kollar	Substitute Children's Program Specialist	CSPP	02/02/15 – 05/20/15	\$15.88 hr.
Lesli Lewis	Instructional Assistant	Student Equity	02/19/15 - 06/30/15	\$14.58 hr.
Carmela Logarta	Student Services Matriculation Generalist	Student Equity	01/22/15 – 06/30/15	\$18.10 hr.
Aaron Morrison	Instructional Assistant	Student Equity	01/22/15 – 06/30/15	\$14.58 hr.
William Nesler	Custodian	General Fund	02/03/15 – 06/30/15	\$13.62 hr.
Barbara Pavao	Counseling Matriculation	Student Success and Support Program	01/26/15 – 06/30/15	\$66.67 hr.

**Wade Larson, D.M.**

Associate Vice President, Human Resources

February 6, 2015

**Date Submitted**



**JOWEL C. LAGUERRE, Ph.D.**

Superintendent-President

February 6, 2015

**Date Approved**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: MEMBERS OF THE GOVERNING BOARD**  
**SUBJECT: CONSENT CALENDAR – FINANCE & ADMINISTRATION**  
**REQUESTED ACTION: APPROVAL**

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**PERSONAL SERVICES AGREEMENTS**

**Academic Affairs**  
**Leslie Minor, Vice President**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective</u></b>	<b><u>Amount</u></b>
Janel Carrigan	Small Business Sector Knowledge Communities Convener	February 19, 2015 - June 30, 2015	Not to exceed \$4,500.00
Adam Gisturb	SLO Video production	October 1, 2014 – December 1, 2014	Not to exceed \$200.00
John Hagelis	Provide services to Foster & Kinship Care Education	February 17, 2015	Not to exceed \$400.00
Alberta Lloyd	Support grants implementation and activities	March 1, 2015 – April 30, 2015	Not to exceed \$14,175.00
Karen Nicolas	Facilitate the Train the Trainer workshops for faculty	February 19, 2015 – March 7, 2015	Not to exceed \$1,464.00
Sage Business & Education, LLC.	Coordinate Business Plan Pitch Competition and activities	February 19, 2015 - June 30, 2015	Not to exceed \$14,000.00

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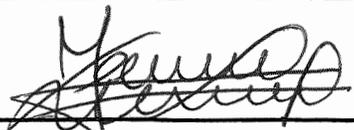
**Yulian I. Ligioso**

Vice President, Finance and Administration

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February 6, 2015

**Date Submitted**



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**JOWEL C. LAGUERRE, Ph.D.**  
Superintendent-President

---

February 6, 2015

**Date Approved**

**CONSENT CALENDAR – FINANCE & ADMINISTRATION**

Personal Services Agreements

Page 2 of 2

**Student Services**

**Shirley Lewis, Chief Student Services Officer**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective</u></b>	<b><u>Amount</u></b>
Monica Bustos	Provide assistance with spring and summer volleyball clinics/camps	January 20, 2015 – August 15, 2015	Not to exceed \$1500.00

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: MEMBERS OF THE GOVERNING BOARD

SUBJECT: WARRANT LISTINGS

REQUESTED ACTION: APPROVAL

SUMMARY:

01/09/15	Vendor Payment	251109561-2511059731	\$55,163.00
01/12/15	Vendor Payment	2511059732	\$83,779.00
01/12/15	Vendor Payment	2511059733-2511059734	\$1,127.96
01/12/15	Vendor Payment	2511059735-2511059739	\$144,420.44
01/12/15	Vendor Payment	2511059740-2511059742	\$33,404.45
01/12/15	Vendor Payment	2511059743-2511059783	\$165,742.72
01/21/15	Vendor Payment	2511059784-2511059861	\$415,082.58
01/23/15	Vendor Payment	2511059862-2511060162	\$55,580.20
01/26/15	Vendor Payment	2511060163-2511060221	\$663,613.50
01/26/15	Vendor Payment	2511060222-2511050223	\$10,125.00
01/26/15	Vendor Payment	2511060224-2511060226	\$25,843.19
01/26/15	Vendor Payment	2511060227-2511060231	\$100,130.40
01/26/15	Vendor Payment	2511060232-2511060233	\$2,793.97
01/27/15	Vendor Payment	2511060234-2511060296	\$181,402.35
02/02/15	Vendor Payment	2511060297-2511060300	\$51,558.11

CONTINUED ON NEXT PAGE:

Government Code: ECS 70902 & 81656 Board Policy: 3240 Estimated Fiscal Impact: \$2,780,852.68

SUPERINTENDENT'S RECOMMENDATION:  APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

Yulian Ligioso, Vice President  
Finance & Administration

PRESENTER'S NAME

4000 Suisun Valley Road  
Fairfield, CA 94534

ADDRESS

707 864-7209

TELEPHONE NUMBER

Finance & Administration

ORGANIZATION

February 6, 2015

DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT

JOWEL C. LAGUERRE, Ph.D.  
Superintendent-President

February 6, 2015

DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

**TO: MEMBERS OF THE GOVERNING BOARD**

**SUBJECT: WARRANT LISTINGS**

**REQUESTED ACTION: APPROVAL**

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**SUMMARY:**

CONTINUED FROM PREVIOUS PAGE:

02/02/15	Vendor Payment	251106301-2511060302	\$573,523.16
02/02/15	Vendor Payment	2511060303-2511060401	<u>\$217,562.65</u>
		TOTAL	\$2,780,852.68

Copies of the Warrant Listings are available at the following locations: Office of the Superintendent-President and Office of the Vice President of Finance and Administration.

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: CONTRACT AWARD TO CSW/ STUBER-STROEH  
ENGINEERING GROUP, INC., FOR CIVIL ENGINEERING  
SERVICES FOR THE BIOTECHNOLOGY AND SCIENCE  
PROJECT**

**REQUESTED ACTION: APPROVAL**

**SUMMARY:**

Board approval is requested for contract award to CSW/Stuber-Stroeh Engineering Group Inc. to provide civil engineering services for the new Biotechnology and Science Building project at the Vacaville Center. The consultant's scope of work includes providing utility calculations for fire and domestic water analysis and analyzing storm drain and sanitary sewer capacity for the proposed project.

CSW/Stuber-Stroeh Engineering Group is part of the pre-approved "pool" of civil engineering consultants previously approved by the Board.

The Board is asked to approve a contract to CSW/Struber-Stoeh Engineering Group in the amount of \$5,000.00.

The contract is available online at <http://www.solano.edu/measureq/planning.php>.

*Government Code: Board Policy: Estimated Fiscal Impact: \$5,000 Measure Q Funds*

**SUPERINTENDENT'S RECOMMENDATION:**

APPROVAL       DISAPPROVAL  
 NOT REQUIRED       TABLE

Leigh Sata  
Executive Bonds Manager

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

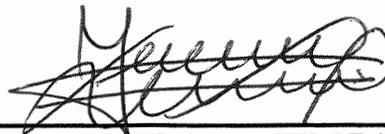
**ADDRESS**

(707) 863-7855

**TELEPHONE NUMBER**

Administration  
**ORGANIZATION**

February 6, 2015  
**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**



**JOWEL C. LAGUERRE, Ph.D.**  
Superintendent-President

February 6, 2015  
**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO:** Members of the Governing Board

**SUBJECT:** CONTRACT AWARD TO CA ARCHITECTS FOR  
PROFESSIONAL SERVICES FOR BUILDING 1300 KILN  
ASSESSMENT

**REQUESTED ACTION:** APPROVAL

**SUMMARY:**

Board approval is requested for the award of a professional services contract to CA Architects to provide an emergency kiln assessment for the Fine Arts Building (B-1300). The scope of work includes review of existing documents, site visits and recommendations for possible remedial work based on the assessment.

The Board is asked to approve a contract to CA Architects in the amount of \$2,400.00

The contract is available online at <http://www.solano.edu/measureq/planning.php>.

*Government Code: N/A Board Policy: Estimated Fiscal Impact: \$2,400 Measure Q Funds*

**SUPERINTENDENT'S RECOMMENDATION:**

APPROVAL       DISAPPROVAL  
 NOT REQUIRED       TABLE

Leigh Sata  
Executive Bonds Manager

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

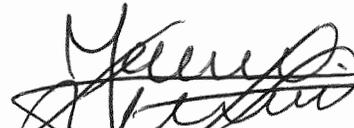
**ADDRESS**

(707) 863-7855

**TELEPHONE NUMBER**

Administration  
**ORGANIZATION**

February 6, 2015  
**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**



**JEWEL C. LAGUERRE, Ph.D.**  
Superintendent-President

February 6, 2015  
**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: CONTRACT AWARD TO CSW/STUBER-STROEH  
ENGINEERING GROUP, INC., FOR CIVIL ENGINEERING  
SERVICES FOR THE FAIRFIELD CAMPUS AGRICULTURE  
(HORTICULTURE) PROJECT**

**REQUESTED ACTION: APPROVAL**

**SUMMARY:**

Board approval is requested for contract award to CSW/Stuber-Stroeh Engineering Group to provide civil engineering services including planning, assessment and utility infrastructure design services for review and consideration by the District. This work is to serve the Agriculture (Horticulture) building project.

CSW/Stuber-Stroeh Engineering Group is part of the pre-approved "pool" of civil engineering consultants previously approved by the Board.

The board is asked to approve a contract to CSW/Stuber-Stroeh Engineering Group in the amount of \$ 27,700

The contract is available online at <http://www.solano.edu/measureq/planning.php>.

*Government Code: Board Policy: Estimated Fiscal Impact: \$27,700 Measure Q Funds*

**SUPERINTENDENT'S RECOMMENDATION:**       **APPROVAL**       **DISAPPROVAL**  
 **NOT REQUIRED**       **TABLE**

Leigh Sata  
Executive Bonds Manager

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

(707) 863-7855

**TELEPHONE NUMBER**

Administration  
**ORGANIZATION**

February 6, 2015

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**



**JOWEL C. LAGUERRE, Ph.D.**  
Superintendent-President

February 6, 2015

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
 GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: CONTRACT AWARD TO DECORATOR DRAPERIES FOR  
 BLINDS INSTALLATION FOR BUILDING 600 PROJECT  
 AND CLASSROOM UPGRADES - BUILDING 1400  
 PROJECT**

**REQUESTED ACTION: APPROVAL**

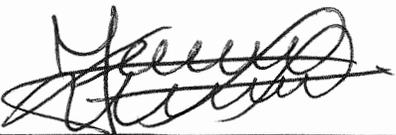
**SUMMARY:**

Board approval is requested for a contract award to Decorator Draperies to for installation of blinds in Building 600. The scope of work includes blinds over sidelights, exterior windows and doors. The scope also includes blackout shades for the back half of the Cafeteria in Building 1400. The blinds will make the A/V system more functional.

Decorator Draperies, American Blinds and Draperies, and Marling's Window Treatments each submitted a bid. The lowest responsive, responsible bidder was Decorator Draperies with a price of \$6,375.00

The Board is asked to approve a contract for Decorator Draperies in the amount of \$6,375

The contract is available online at <http://www.solano.edu/measureq/planning.php>.

<i>Government Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: \$6,375 Measure G Funds</i>
SUPERINTENDENT'S RECOMMENDATION:	<input checked="" type="checkbox"/> APPROVAL <input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> DISAPPROVAL <input type="checkbox"/> TABLE
Leigh Sata Executive Bonds Manager	 <hr/> <b>JOWEL C. LAGUERRE, Ph.D.</b> Superintendent-President	
<b>PRESENTER'S NAME</b>		
4000 Suisun Valley Road Fairfield, CA 94534		
<b>ADDRESS</b>		
(707) 863-7855		
<b>TELEPHONE NUMBER</b>		
Administration		
<b>ORGANIZATION</b>		
February 6, 2015		
<b>DATE SUBMITTED TO SUPERINTENDENT-PRESIDENT</b>		
	<hr/> February 6, 2015 <b>DATE APPROVED BY SUPERINTENDENT-PRESIDENT</b>	

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board  
SUBJECT: CONTRACT AWARD TO COROVAN MOVING AND STORAGE COMPANY INC., FOR PERFORMING ARTS BUILDING (BUILDING 1200 RENOVATION) SWING SPACE PROJECT

REQUESTED ACTION: APPROVAL

SUMMARY:

Board approval is requested for a contract award to Corovan Moving & Storage, Co. Inc., to provide moving services for the relocation of the District's theater costuming department. The department is currently housed in Suisun City's Harbor Theater and will be relocated to the B-1200 Performing Arts project swing space location in 360 Campus Lane, Fairfield CA.

The Board is asked to approve a contract to Corovan Moving and Storage Company Inc., in the amount of \$11,613.

The contract is available online at <http://www.solano.edu/measureq/planning.php>.

Government Code: Board Policy: Estimated Fiscal Impact: \$11,613 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION:  APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

Leigh Sata  
Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road  
Fairfield, CA 94534

ADDRESS

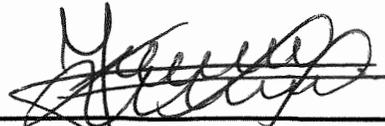
(707) 863-7855

TELEPHONE NUMBER

Administration  
ORGANIZATION

February 6, 2015

DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT



JOWEL C. LAGUERRE, Ph.D.  
Superintendent-President

February 6, 2015

DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: CONTRACT AWARD TO SCHEER INTELLIGENCE FOR  
CONSULTING EDUCATION MASTER PLAN SERVICES  
AT THE VACAVILLE NUT TREE AIRPORT**

**REQUESTED ACTION: APPROVAL**

**SUMMARY:**

Board approval is requested for the award of a contract to Scheer Intelligence, to provide educational master planning services for the Vacaville Nut Tree Airport. The scope of work includes review of existing Education and Facilities Master Plan documents, meetings, research and analysis of the labor market, research and analysis of environmental scans, and other work necessary to support the development of a potential Nut Tree Airport project.

The Board is asked to approve a contract to Scheer Intelligence in the amount of \$23,000.

The contract is available online at <http://www.solano.edu/measureq/planning.php>.

*Government Code: N/A      Board Policy:      Estimated Fiscal Impact: \$23,000 Measure Q Funds*

**SUPERINTENDENT'S RECOMMENDATION:**

**APPROVAL**       **DISAPPROVAL**  
 **NOT REQUIRED**       **TABLE**

Leigh Sata  
Executive Bonds Manager

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

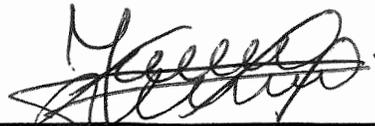
**ADDRESS**

(707) 863-7855

**TELEPHONE NUMBER**

Administration  
**ORGANIZATION**

February 9, 2015  
**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**



**JOWEL C. LAGUERRE, Ph.D.**  
Superintendent-President

February 9, 2015  
**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board  
SUBJECT: CONTRACT AWARD TO UTELOGY CORPORATION FOR PROFESSIONAL SERVICES FOR DISTRICTWIDE INFORMATION TECHNOLOGY INFRASTRUCTURE IMPROVEMENTS PROJECT

REQUESTED ACTION: INFORMATION

SUMMARY:

Board approval is requested for the contract award to Utelogy Corporation to provide professional services for the Districtwide Information Technology Infrastructure Improvements Project. Specific tasks include detailed project management and coordination services for the implementation of smart classroom technology as part of the overall Districtwide technology initiative. The consultant's scope of work includes the update/upgrade of the Utelogy system in classrooms 505, 801, 812, and 1301 in Fairfield, as well as conference rooms located in the Vallejo and Vacaville Centers.

The Board is asked to approve a contract for Utelogy Corporation in the amount of \$60,000

The contract is available online at <http://www.solano.edu/measureq/planning.php>.

Government Code: Board Policy: Estimated Fiscal Impact: \$ 60,000 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION:

APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

Leigh Sata  
Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road  
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Administration  
ORGANIZATION

February 6, 2015  
DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT

JOWEL C. LAGUERRE, Ph.D.  
Superintendent-President

February 6, 2015  
DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: MEMBERS OF THE GOVERNING BOARD**

**SUBJECT: MEMORANDUM OF UNDERSTANDING BETWEEN  
SOLANO COMMUNITY COLLEGE DISTRICT AND THE  
ANDREW J. YOUNG FOUNDATION, INC.**

**REQUESTED ACTION: APPROVAL**

**SUMMARY:**

This Memorandum of Understanding between the Andrew J. Young Foundation, Inc., (AYF) and Solano Community College, (SCCD) to partner for the purpose of seeking funding for a proposed Andrew Young Global Center of Vallejo, Serving the North Bay Region.

This agreement may be terminated at any time by either party upon 15-day written notice.

Approval is requested at this time.

*Government Code:*                      *Board Policy Estimated:*                      *Fiscal Impact: N/A*

**SUPERINTENDENT'S RECOMMENDATION:**                       **APPROVAL**                       **DISAPPROVAL**  
 **NOT REQUIRED**                       **TABLE**

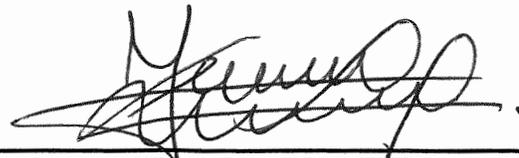
Jowel C. Laguerre, Ph.D.  
Superintendent-President  
\_\_\_\_\_  
**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534  
\_\_\_\_\_  
**ADDRESS**

707 864-7112  
\_\_\_\_\_  
**TELEPHONE NUMBER**

Administration  
\_\_\_\_\_  
**ORGANIZATION**

February 6, 2015  
\_\_\_\_\_  
**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

  
\_\_\_\_\_  
**JOWEL C. LAGUERRE, Ph.D.**  
Superintendent-President

February 6, 2015  
\_\_\_\_\_  
**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE ANDREW J. YOUNG FOUNDATION, INC.  
AND  
SOLANO COMMUNITY COLLEGE DISTRICT**

This Memorandum of Understanding ("MOU") is made by and between The Andrew J. Young Foundation, Inc., a Georgia non-profit corporation, hereinafter referred to as "AYF," and Solano Community College District, a California non-profit corporation, hereinafter referred to as "SCC". SCC and AYF are sometimes herein referred to collectively as the "Parties" or individually as a "Party".

**WHEREAS**, the Parties recognize their mutual interests in the fields of research, development, education, training, transfer of technology, and dissemination of knowledge on a long term non-commercial basis;

**WHEREAS**, SCC plays an important role in the promotion of international collaboration, equality and increased contribution to the development of society;

**WHEREAS**, the mission of AYF is to preserve the legacy of Ambassador Andrew J. Young and his commitment to the positive development of the global community;

**WHEREAS**, there already exists formal and informal collaborative efforts between the Parties; and

**WHEREAS**, the Parties wish to work together in the promotion of international collaboration, social justice and increased contribution to the development of academic excellence and jobs; and strengthening the mission, vision, and sustainability of AYF as it "works to transform the way we understand our people, our global community and our possibilities..."

NOW, THEREFORE, AYF and SCC agree as follows:

**Article 1**

**SCOPE OF WORK**

SCC will partner with AYF for the purpose of seeking funding for a proposal, *Andrew Young Global Institute of Vallejo, Serving the North Bay Region* (hereinafter "the Project"). Subject to applicable SCC policies, procedures and grantor requirements, AYF and SCC agree to collaboratively administer the Project (See Exhibit A).

1.1 The overall goal of the Project is for the provision of research expertise, operational management, capacity building and technical assistance to SCC and AYF in the development of a sustainable organization. More specifically, the Parties will collaboratively:

- Strengthen the organizational capacity of SCC and AYF through improving management and organizational systems (see Exhibit A);
- Establish an operational infrastructure and stakeholder-informed implementation plan (see Exhibit A);

- Increase the human resource capacity of academic and city programs to integrate social justice and workforce preparedness components in their ongoing programming (see Exhibit A).
- Conduct research and document the legacy of Ambassador Andrew Young to enlarge the data base accessible to students and scholars

1.2 AYF will appoint Dr. Melvinia King and SCC will appoint Dr. Jowel C. Laguerre and Dr. Yashica Crawford to oversee the leadership and execution of day-to-day activities for the project. (Not employees of the other parties)

## **Article 2**

### **COLLABORATION**

- 2.1 In addition to the Project described in the preceding paragraphs, the Parties will explore the development of other cooperative educational and research programs.
- 2.2 Such other collaborations to be performed will be undertaken pursuant to other MOU or contractual agreements which will contain the specific terms and conditions governing the activity. These terms and conditions will be mutually agreed upon by the two institutions on a case-by-case basis.
- 2.3 The mode of ownership of research materials and research findings shall be defined clearly at the commencement of participation and the relevant agreements shall be reflected in the contract entered into for that program or collaborative endeavor.
- 2.4 This MOU is to establish a working relationship only and that may be expanded by additional agreement between parties. Neither party has the authority to bind the other party to any obligations or agreements with other parties.

## **Article 3**

### **FUNDING AND FINANCE**

- 3.1 See Exhibit B

## **Article 4**

### **REPORTS**

- 4.1 SCC agrees to provide AYF with all documentation and reports necessary in a timely manner as contemplated by the funding proposal and AYF.
- 4.2 AYF agrees to provide SCC with all documentation and reports necessary in a timely manner as contemplated by the funding proposal and SCC reporting.

**Article 5**

**MEDIA**

AYF and SCC shall use reasonable efforts to ensure that:

- 5.1 Any news releases, print, television, Internet or audio interviews (“Media”) relating to, referring to, or in connection with the Project which is the subject of this Memorandum shall clearly display and identify the Parties;
- 5.2 Any releases to Media regarding this Memorandum and/or projects will be reviewed and approved by both Parties before distribution;
- 5.3 Any written product by personnel or representatives relating to, referring to or in connection with this Memorandum or the Project shall identify each other and shall be subject to the approval by both Parties.

**Article 6**

**AMENDMENT AND TERMINATION OF AGREEMENT**

- 6.1 This Agreement may only be amended by a formal written amendment between the Parties.
- 6.2 The Parties may terminate this Agreement in whole or part, at any time by giving fifteen (15) days’ written notice to the other Party specifying the extent of termination and the effective date.

**Article 7**

**MANAGEMENT AND ADMINISTRATION**

- 7.1 Negotiation, implementation, and reporting on the progress concerning the Project shall be coordinated by:

Andrea Young, Esq.  
 Executive Director  
 Andrew J. Young Foundation, Inc.  
 Atlanta, GA

Jowel C. Laguerre, Ph.D.  
 President  
 Solano Community College District  
 Fairfield, CA

Melvinia Turner King, Ed.D.  
 CEO, MTK & Associates  
 Andrew Young Foundation, Inc.  
 Atlanta, GA

Yashica Crawford, Ph.D.  
 Chief of Staff  
 Solano Community College District  
 Fairfield, CA

- 7.2 This Memorandum shall be effective from February 15, 2015 through December 31, 2025 and may be renewed upon the mutual written consent of both Parties.
- 7.3 **Resolution of Disputes.** Any disputes relating to this Agreement shall be resolved according to the following procedure:

- a. Meet and Confer. If either Party believes that a dispute exists relating to this Agreement, it shall notify the other Party in writing within ten (10) days of discovering the dispute or alleged breach. The Parties shall meet and confer in an effort to reach agreement.
- b. Mediation. If the Parties are unable to resolve the dispute through the meet-and-confer process within thirty (30) days, the Parties may engage in mediation in an effort to reach agreement.

7.4 This Memorandum shall take effect upon ratification by the signatures of the Executive Director of AYF, the President of SCC and the Governing Board President of SCC.

7.5 The relationship of SCC and AYF under this Agreement shall be that of independent contractors and a Party shall not be deemed, nor hold itself out as being, a partner or agent of the other Party.

7.6 This Memorandum may be simultaneously executed in two or more counterparts, each of which shall be an original, and all of such shall constitute but one and the same instrument.

**IN WITNESS WHEREOF**, the authorized representatives of the Parties have executed this Agreement the day and year written below.

**Andrew J. Young Foundation, Inc.**

**Solano Community College District**

\_\_\_\_\_  
 Andrea Young, Esq.  
 Executive Director  
 Andrew J. Young Foundation, Inc.  
 Atlanta, Georgia

\_\_\_\_\_  
 Jowel C. Laguerre, Ph.D.  
 SCC President  
 Solano Community College District  
 Fairfield, California

Date: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
 A. Marie Young  
 SCC Governing Board President  
 Solano Community College District  
 Fairfield, California

Date: \_\_\_\_\_

## Exhibit A

### **Andrew Young Global Institute of Vallejo, Serving the North Bay Region**

*Dedicated to Academic Excellence and Social Justice*

#### **Vision and Benefit to Community:**

##### **Aiding in the Process of Resurgence, Reinvention, and Economic Growth**

Andrew Young Global Institute of Vallejo, Serving the North Bay Region (AYGIV) is a community-inclusive, youth-focused initiative aimed at developing a future workforce which not only possesses market-relevant skills but is engendered with a sense of social responsibility necessary to ensure the socioeconomic growth and well-being of the communities of Vallejo, California.

AYGIV builds from the lessons and legacy of Ambassador Andrew Young as a life-long advocate for civil rights and inclusive economic development, while leveraging efforts by local public officials, civic and business leaders, and residents to rebuild the area and restore public trust. Education is a centerpiece of that strategy and the AYGIV vision aligns with Solano Community College (SCC) and community efforts.

Our goal is to develop a dynamic partnership that succeeds in nurturing youth who earn high school diplomas, enter and graduate college, or fill and create high-growth jobs. Our broader vision is a partnership that succeeds in nurturing youth who see themselves as change agents in a larger, global effort for peace, prosperity, diversity, and inclusion.

#### **Framework and Programmatic Elements:**

##### **Augmenting Academic institutions, Businesses, and Local Communities**

The AYGIV employs a holistic, user-centered model to reach, engage and support students, teachers and administrators throughout the North Bay Region. Supportive of educational models built around college-career pathways, AYGIV represents an innovative model of how to develop human and intellectual capital to address community needs. However, if communities are to remain competitive in an ever-changing global market, then both businesses and schools must be able to collaborate with interventions to address those changes. AYGIV helps to fill that gap by offering a suite of activities in three core areas:

- ✓ Student Development, including academic enrichment, mentoring, tutoring, leadership development, college and career exposure, internships and similar experiential learning.
- ✓ Curricular and Co-Curricular Development with focus in the sciences, engineering, education, health, information technology, digital media, and other disciplines that complement working with business, industry and colleges to explore tracks that would be critical for near- and long-term career and college advancement.
- ✓ Educators, Community Partners, Business Leaders, and Administrative Staff Professional Development, providing these critical groups with an accessible and robust training vehicle to explore strategies to reach, engage, and graduate students based on positive reinforcement, as well as to increase staff abilities to provide sound management and responsible fiscal oversight.

#### **Uniqueness of Design:**

##### **Integrating Academic Enrichment and Skills Training with Social Justice**

Integrated into each of AYGIV's core activities is a sustained focus on social justice. By social justice, we are referring to the active and conscious decision to promote a just society by challenging

unfair and unequal treatment and distribution of resources, valuing diversity, and promoting inclusion. Social Justice has and continues to be a defining characteristic and principle of the Andrew Young Foundation and this philosophy will be integrated into all activities under the *AYGIV* effort.

Working with academic institutions and other community stakeholders, *AYGIV* will devise training to allow educators to explore ways to integrate issues of social justice in their courses and allow students to explore the theory and practice of social justice in how they view and carry themselves, engage others, and serve as change agents for community transformation and growth. Activities will be implemented locally, as well as at the Andrew Young Foundation and at historic sites in the city of Atlanta where the Andrew Young Foundation is located. These sites include, but are not limited to, the Martin Luther King, Jr. Center for Nonviolent Social Change and the newly established National Center for Civil & Human Rights.

### **Program Planning and Development**

AYGIV is a 10-year initiative with a Phase I component to support program planning and infrastructure development. A planning team, to be comprised of a representative cross-section of community stakeholders, will lead Phase I efforts.

The planning team will be led by Andrea Young, Esq., Executive Director of Andrew Young Foundation, in partnership with Dr. Melvinia Turner King, Chief Executive Officer of MTK & Associates. Ms. Young brings a wealth of experience and expertise as an attorney advocating civil and human rights, college instructor, scholar and author, while Dr. King leverages her past experiences as a local business owner in Vallejo, Oakland and Los Angeles and her role in building global interdisciplinary programs at the Atlanta, Georgia-based Morehouse College and the University of San Francisco.

### **Next Steps**

The planning team will seek to engage the community to elicit comments and observations about the plan and to include those perspectives in the planning document. We are also using these opportunities to identify individuals who might participate in a Stakeholder retreat to develop the framework for a Strategic Plan, inclusive of critical program details, benchmarks, timeline and required resources.

Additional information available from Andrew Young Foundation at <http://www.andrewyoungfoundation.org> with Dr. Melvinia T. King as primary contact at [Melvinia.T.King@gmail.com](mailto:Melvinia.T.King@gmail.com)

## Exhibit B

**Andrew Young Global Institute of Vallejo,  
Serving the North Bay Region**  
*Dedicated to Academic Excellence and Social Justice*

### **Funding Goals & Timeline in Establishing Strategic Partnership**

#### **Fundraising & Global Exposure**

- Institute is self-funding and operating with international partners
- Institute supports the Solano Community College EDUCATIONAL MASTER PLAN with focus on goals A, F, G, H, & I to:
  - Goal A: Develop workforce-ready career and technical graduates
  - Goal F: Improve access to courses, programs, and services that contribute to student success
  - Goal G: Strengthen community partnerships
  - Goal H: Connect students to the college community
  - Goal I: Build alternative funding and revenue sources

#### **Strategic Partnership**

##### **Andrew Young Global Institute (AY) & Solano Community College District (SCC)**

AY/SCC Plans for 2015-2016

- Infrastructure –SCC New Building in Vallejo
  - Confirmation of AY Global Institute as part of new building design.
  - Space allocation and cost associated via in kind exchange and hard cost
  - Timeline for construction 24-60 months (fast-track)
  - Space allocation within SCC and not the creation of a separate structure
- SCC Vallejo - AY Institute site for developing planning stages
  - MOU Final Draft approval by Solano Community College Board by 2/10/2015
    - Space allocation and cost associated via in kind exchange and hard cost
    - Timeline for AY Institute office setup at Solano Community College Vallejo - move between February 15, 2015 - May 31, 2015
- Steps/Timeline leading to Public Announcement - establishment of Andrew Young Global Institute -Solano Community College Vallejo—
  - Notify Key Stakeholders and Elected Officials Feb-May 2015
  - Notify SCC Academy Senate February-March 2015
  - Notify Vallejo Education & Business Alliances Feb-April 2015

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: RESOLUTION TO APPROVE APPOINTMENT TO  
CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC),  
RESOLUTION NO. 14/15-24**

**REQUESTED ACTION: APPROVAL**

**SUMMARY**

Board approval is requested for Resolution No. 14/15-24, to appoint one citizen to fill the vacancy on the Citizens' Bond Oversight Committee (CBOC) representing the Solano Community College Educational Foundation.

Proposition 39 mandates the existence, purpose, duties, membership, and meeting standards of the Oversight Committee, which are contained in its adopted Bylaws.

The Board CBOC Subcommittee comprised of Trustees Thurston, Chapman and Young, reviewed an application submitted by an interested citizen. After consideration of the candidate's qualifications, the Board Subcommittee recommends the appointment of Mr. David Fleming, a Solano County resident residing in Vacaville, California.

*Government Code: ECS 15278      Board Policy: 3390      Estimated Fiscal Impact: N/A*

**SUPERINTENDENT'S RECOMMENDATION:**       **APPROVAL**       **DISAPPROVAL**  
 **NOT REQUIRED**       **TABLE**

Leigh Sata  
Executive Bonds Manager

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

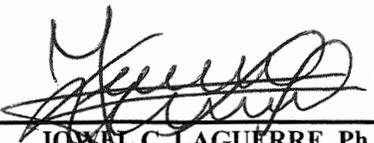
**ADDRESS**

(707) 863-7855

**TELEPHONE NUMBER**

Administration  
**ORGANIZATION**

February 6, 2015  
**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**



**JOWAL C. LAGUERRE, Ph.D.**  
Superintendent-President

February 6, 2015  
**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

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**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD**

**RESOLUTION TO APPOINT MEMBER TO THE  
CITIZENS' BOND OVERSIGHT COMMITTEE**

**RESOLUTION NO. 14/15-24**

**WHEREAS**, As mandated by Proposition 39 and pursuant to Education Code Section 15278, the Solano Community College District Governing Board approved Resolution No. 14/15-01 at its July 16, 2014, meeting establishing the Citizens' Bond Oversight Committee (CBOC) and approval of its Bylaws;

**WHEREAS**, The CBOC Bylaws contains the purpose, duties, meeting and reporting requirements, and membership and term conditions of the committee;

**WHEREAS**, The CBOC is comprised of nine members representing several constituent groups from throughout the District's service region, and it is necessary at this time to appoint one new member from the Solano Community College Educational Foundation; and

**WHEREAS**, Individuals submitted an application and a Subcommittee of the Governing Board reviewed and considered their qualifications; now therefore be it

**RESOLVED**, In accordance with the Bylaws, the Governing Board will make the appointment based on the recommendations from the Board Subcommittee.

**PASSED AND ADOPTED**, This 18th day of February 2015, by the Governing Board of the Solano Community College District.

\_\_\_\_\_  
A. MARIE YOUNG, PRESIDENT

\_\_\_\_\_  
JOWEL C. LAGUERRE, Ph.D., SECRETARY

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: MEMBERS OF THE GOVERNING BOARD**

**SUBJECT: BOARD ACCEPTANCE OF DISTRICT'S 2013-2014  
FINANCIAL AUDIT REPORT**

**REQUESTED ACTION: APPROVAL**

**SUMMARY:**

The Governing Board is required to provide for an independent audit of the District's financial statements and to evaluate the management controls.

Vavrinek, Trine, Day & Company LLP, Certified Public Accountants, has been engaged to conduct the District's annual audit for Fiscal Year 2013-2014.

The Board's Audit Committee met to review and discuss the report with District staff and the representative from Vavrinek, Trine, Day & Company LLP.

At this time, District staff requests acceptance of the District Independent Audit Report for Fiscal Year 2013-2014. The audit report is provided to the Board of Trustees under separate cover.

*Government Code: Board Policy: 3070 Estimated Fiscal Impact: N/A*

**SUPERINTENDENT'S RECOMMENDATION:**  **APPROVAL**  **DISAPPROVAL**  
 **NOT REQUIRED**  **TABLE**

Yulian Ligioso, Vice President  
Finance & Administration

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

707-864-7209

**TELEPHONE NUMBER**

Finance & Administration

**ORGANIZATION**

February 6, 2015

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**



**JOWEL C. LAGUERRE, Ph.D.**  
Superintendent-President

February 6, 2015

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: MEMBERS OF THE GOVERNING BOARD**

**SUBJECT: BOARD ACCEPTANCE OF MEASURE G BOND  
FINANCIAL AND PERFORMANCE AUDIT FOR 2013-2014**

**REQUESTED ACTION: APPROVAL**

**SUMMARY:**

Proposition 39 requires that the local community college Governing Board:

- a) Conduct an annual, independent performance audit to ensure that funds have been expended only on the specific projects listed in the ballot language.
- b) Conduct an annual, independent financial audit of the proceeds from the sale of the bonds until all the funds have been expended for school facility projects.

Vavrinek, Trine, Day & Company LLP, Certified Public Accountants, has been engaged to conduct the Measure G Bond Financial and Performance Audit for Fiscal Year 2013-2014.

The Board's Audit Committee met to review and discuss the report with District staff and the representative from Vavrinek, Trine, Day & Company LLP.

At this time, District staff requests acceptance of the Measure G Bond Financial and Performance Audit for Fiscal Year 2013-2014. The audit report is provided to the Board under separate cover.

*Government Code: ECS 15264      Board Policy: 3390      Estimated Fiscal Impact: N/A*

**SUPERINTENDENT'S RECOMMENDATION:**       **APPROVAL**       **DISAPPROVAL**  
 **NOT REQUIRED**       **TABLE**

Yulian Ligioso, Vice President  
Finance & Administration

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

707-864-7209

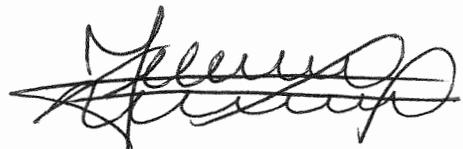
**TELEPHONE NUMBER**

Finance & Administration

**ORGANIZATION**

February 6, 2015

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**



**JOWEL C. LAGUERRE, Ph.D.**  
Superintendent-President

February 6, 2015

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: MEMBERS OF THE GOVERNING BOARD  
SUBJECT: BOARD ACCEPTANCE OF MEASURE Q BOND  
FINANCIAL AND PERFORMANCE AUDIT FOR 2013-2014

REQUESTED ACTION: APPROVAL

SUMMARY:

Proposition 39 requires that the local community college Governing Board:

- a) Conduct an annual, independent performance audit to ensure that funds have been expended only on the specific projects listed in the ballot language.
- b) Conduct an annual, independent financial audit of the proceeds from the sale of the bonds until all the funds have been expended for school facility projects.

Vavrinek, Trine, Day & Company LLP, Certified Public Accountants, has been engaged to conduct the Measure Q Bond Financial and Performance Audit for Fiscal Year 2013-2014.

The Board's Audit Committee met to review and discuss the report with District staff and the representative from Vavrinek, Trine, Day & Company LLP.

At this time, District staff requests acceptance of the Measure Q Bond Financial and Performance Audit for Fiscal Year 2013-2014. The audit report is provided to the Board under separate cover.

*Government Code: ECS 15264 Board Policy: 3390 Estimated Fiscal Impact: N/A*

SUPERINTENDENT'S RECOMMENDATION:  APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

Yulian Ligioso, Vice President  
Finance & Administration

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

707-864-7209

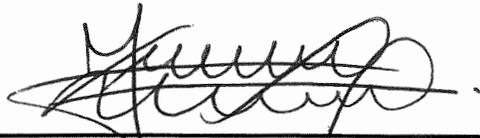
**TELEPHONE NUMBER**

Finance & Administration

**ORGANIZATION**

February 6, 2015

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**



**JOWEL C. LAGUERRE, Ph.D.**  
Superintendent-President

February 6, 2015

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: MEMBERS OF THE GOVERNING BOARD  
SUBJECT: A.G. SPANOS CORPORATION (AGS) REQUEST FOR  
RIGHT OF ENTRY AND PEDESTRIAN ACCESS  
EASEMENT TO THE SOLANO COMMUNITY COLLEGE  
TRAIL

**REQUESTED ACTION:** APPROVAL

**SUMMARY:**

A.G. Spanos Corporation (AGS) is proposing to build a 286-unit apartment complex on a 13-acre site located on Business Center Drive in the City of Fairfield. As part of the construction of the project, they would like to provide pedestrian access from the apartment complex to the Solano Community College (SCC) trail system. The City of Fairfield has encouraged AGS to reach out to SCC, since the SCC trail connects directly to the Fairfield Linear Park Trail system.

Board approval is requested for the Right of Entry and Pedestrian Access Easement.

This item was presented for information on November 19, 2014 and February 4, 2015.

Government Code: Board Policy: Estimated Fiscal Impact: \$0

SUPERINTENDENT'S RECOMMENDATION:  APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

Yulian Ligioso, Vice President  
Finance & Administration

PRESENTER'S NAME

4000 Suisun Valley Road  
Fairfield, CA 94534

ADDRESS

707-864-7209

TELEPHONE NUMBER

Finance & Administration

ORGANIZATION

February 6, 2015

DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT



JOWEL C. LAGUERRE, Ph.D.  
Superintendent-President

February 6, 2015

DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

**TO:** Members of the Governing Board  
**SUBJECT:** PROPERTY PURCHASE CONTRACT AMENDMENT –  
1683 to 1699 NORTH ASCOT PARKWAY, VALLEJO,  
CALIFORNIA 94591  
**REQUESTED ACTION:** APPROVAL

**SUMMARY:**

The Board is presented with a contract amendment for the purchase of real property located at 1683 to 1699 North Ascot Parkway in Vallejo, California 94591. The original contract was approved by the Board on September 3, 2014. The terms of this contract and status of negotiation were shared with the Governing Board in closed session.

The final purchase price is \$6,675,000 plus estimated closing costs of \$90,740. The close of escrow is extended until February 27, 2015.

The Board is asked to approve this contract amendment in the amount of \$245,240.00

The contract amendment will be provided to the Board under separate cover.

*Government Code: Board Policy: Estimated Fiscal Impact: \$245,240 Measure Q Funds*

**SUPERINTENDENT'S RECOMMENDATION:**

APPROVAL       DISAPPROVAL  
 NOT REQUIRED       TABLE

Leigh Sata  
Executive Bonds Manager

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

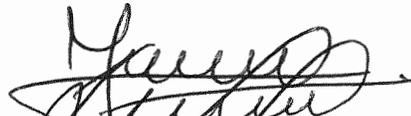
(707) 863-7855

**TELEPHONE NUMBER**

Administration  
**ORGANIZATION**

February 9, 2015

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**



**JOWEL C. LAGUERRE, Ph.D.**  
Superintendent-President

February 9, 2015

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: MEMBERS OF THE GOVERNING BOARD**  
**SUBJECT: MEASURE Q BOND SPENDING PLAN UPDATE**  
**REQUESTED ACTION: APPROVAL**

**SUMMARY:**

The Board is asked to approve the latest version of the Measure Q Bond Spending Plan (BSP). The BSP will require periodic adjustments to accommodate the changing needs of the District over time. The original document was approved on August 20<sup>th</sup>, 2014 and this is the first revision. This version includes adjustments for three projects:

**The Biotechnology and Science Building at Vacaville Center:** The original program was a set of four Biotechnology Laboratories and support space. Subsequent workshops with Faculty lead to an increase in program area to include a full STEM curriculum, to be housed in a multi-disciplinary science building – connected to and just north of the existing Center. The new project budget is \$34,500,000.

*CONTINUED ON NEXT PAGE*

*Government Code: N/A Board Policy: Estimated Fiscal Impact: \$0. Projects are part of the total Measure Q expenditure of \$348,000,000.*

**SUPERINTENDENT'S RECOMMENDATION:**

**APPROVAL**       **DISAPPROVAL**  
 **NOT REQUIRED**       **TABLE**

Leigh Sata  
Executive Bonds Manager

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

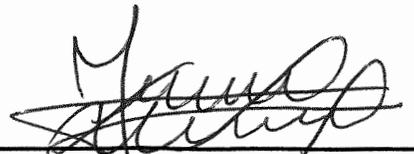
**ADDRESS**

707 864-7176

**TELEPHONE NUMBER**

Administration  
**ORGANIZATION**

February 6, 2015  
**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**



**JOWEL C. LAGUERRE, Ph.D.**  
Superintendent-President

February 6, 2015  
**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: MEMBERS OF THE GOVERNING BOARD**

**SUBJECT: MEASURE Q BOND SPENDING PLAN UPDATE**

**REQUESTED ACTION: APPROVAL**

**SUMMARY:**

*CONTINUED FROM PREVIOUS PAGE:*

**The Autotechnology Building at the Vallejo Center:** The original program was based on the swing space program currently located on Georgia Street in downtown Vallejo. Due to the success of the program, the number of service bays will be increased from eleven (11) to fourteen (14). In addition, recognizing that the building is placed near a residential neighborhood, the new design will include interior circulation intended to reduce the number of open bay doors, saving energy and improving the exterior aesthetic of the building. Additional space for a small student success was also added to this building. The proposed budget adjustment does not include a welding program or a change in location. It is assumed that the building will be placed to the west of the existing Vallejo Center.

**Northgate Marketplace Property Purchase at Vallejo Center:** The original budget did not include all closing costs, testing services and other miscellaneous costs. An increase of \$100,000 is required to close.

The Board is asked to approve the revised BSP as indicated in the table below and in the attached BSP spreadsheet.

Adjustment	Amount	From	To
1	\$6,500,000	Student Success Center/LRC at the Vacaville Center	Biotechnology and Science Building at the Vacaville Center
2	\$2,100,000	Career Technology Education Bldg at the Vallejo Center	Autotechnology Building at the Vallejo Center
3	\$ 100,000	Site Improvements at the Vallejo Center	Northgate-Marketplace property purchase at the Vallejo Center

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO:** Members of the Governing Board

**SUBJECT:** MEASURE Q BOND PROJECT INITIATION – FAIRFIELD  
CAMPUS, AGRICULTURE (HORTICULTURE) PROJECT

**REQUESTED ACTION:** APPROVAL

**SUMMARY:**

Board approval is requested for the initiation of the Agriculture (Horticulture) Project on the Fairfield Campus. Board approval of the attached project initiation form (PIF) allows staff to begin project specific work. The PIF includes a project description, project budget and schedule.

*Government Code: N/A*

*Board Policy:*

*Estimated Fiscal Impact: \$1,000,000*

**SUPERINTENDENT'S RECOMMENDATION:**

APPROVAL       DISAPPROVAL  
 NOT REQUIRED       TABLE

Leigh Sata  
Executive Bonds Manager

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

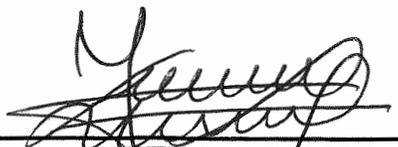
**ADDRESS**

(707) 863-7855

**TELEPHONE NUMBER**

Administration  
**ORGANIZATION**

February 6, 2015  
**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**



**JOWEL C. LAGUERRE, Ph.D.**  
Superintendent-President

February 6, 2015  
**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**



**SOLANO CCD CAPITAL IMPROVEMENT PROGRAM  
Project Initiation Form**

<b>Campus:</b>	Fairfield	<b>Date:</b>	02/18/15
<b>Building Name(s):</b>	Louise Wilbourn Yarbrough Horticulture & Plant Science Institute (B1000)	<b>Project No.:</b>	42101.821030
<b>Project Name:</b>	Agriculture (Horticulture) Project		
<b>Project Scope:</b>	Agriculture (Horticulture) Project is a two phase project. The first phase is funded by Measure Q and is for building utility infrastructure scope of work. Specifically, this project phase consists of site analysis, design and construction of infrastructure improvements associated with Horticulture building project.		
<b>Project Cost Estimate:</b>	\$ 1,000,000	<b>Building Square Footage:</b>	N/A
<b>Construction Cost Estimate:</b>	\$ 700,000	<b>Construction Cost/Sq. Ft.:</b>	N/A
<b>Funding Source(s):</b>	Measure Q Bond Funds		
<b>Design Consultant:</b>	CSW For Civil Engineering		
<b>Design Start Date:</b>	March, 2015		
<b>Construction Start/End Schedule:</b>	TBD / TBD		
<b>Delivery Method:</b>	Design Bid Build		
<b>Comments:</b>			
<b>KCEM Design Manager</b>	Mike Dossa		
<b>Submitted by:</b>	<div style="text-align: center;">             Mike Dossa              Design Manager, Kitchell CEM           </div>		
<b>PROJECT AUTHORIZATION</b>			
	Ines Zildzic Program Manager Kitchell CEM	Leigh Sata Executive Bonds Manager Solano Community College District	

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: REQUEST FOR APPROVAL OF CURRICULUM ACTIONS  
AS SUBMITTED BY THE CURRICULUM COMMITTEE, A  
SUBCOMMITTEE OF THE ACADEMIC SENATE

**REQUESTED ACTION:** APPROVAL

**SUMMARY:**

During the fall 2014 and spring semesters in the months of December 2014 and January 2015, the Solano Community College Curriculum Committee, a subcommittee of the Academic Senate, approved the following curriculum-related items. The approval of the Governing Board is requested as required by Title 5, Chapter 6, Subchapter 2, beginning with §55100.

*Government Code Title V, Chapter 6, Subchapter 2, beginning with §55100 Board Policy: 6100  
Estimated Fiscal Impact: N/A*

**SUPERINTENDENT'S RECOMMENDATION:**  APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

Leslie Minor, Ph.D., Vice President  
Academic Affairs

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

(707) 864-7117

**TELEPHONE NUMBER**

Academic Affairs

**ORGANIZATION**

February 6, 2015

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

**JOWEL C. LAGUERRE, Ph.D.**  
Superintendent-President

February 6, 2015

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

SOLANO COMMUNITY COLLEGE

REQUEST FOR APPROVAL OF  
CURRICULUM COMMITTEE CURRICULUM ACTIVITIES

During the fall 2014 and spring semesters in the months of December 2014 and January 2015, the Solano Community College Curriculum Committee, a subcommittee of the Academic Senate, approved the following curriculum-related items. The approval of the Governing Board is requested as required by Title 5, Chapter 6, Subchapter 2, beginning with §55100.

**COURSE MODIFICATIONS**

<b>Course</b>	<b>Modifications</b>	<b>Class Max</b>
(CP15-22) CDFS 038 Child Growth and Development	Method of Instruction for Correspondence	35
(CP14-174) COUN 007 College Study Techniques	Method of Instruction for Correspondence	40
(CP14-175) COUN 055 Valuing Diversity	Method of Instruction for Correspondence	30
(CP14-176) COUN 083 Applied Psychology	Method of Instruction for Correspondence	40
(CP14-177) COUN 101 Orientation for College Success	Method of Instruction for Correspondence	30
(CP14-148) DRFT 050 Basic Drafting	SAM Code, units, contact Hours, catalog description, objectives, assessment, assignments, content <b>(Curriculum Review)</b>	30
(CP14-150) DRFT 057 Mechanical Drafting Level II	contact hours, prerequisite, catalog description, objectives, assessment, assignments, content <b>(Curriculum Review)</b>	24
(CP14-151) DRFT 058 Solid Modeling with Solidworks	course number, SAM Code, contact hours, catalog description, objectives, assessment, assignments, content <b>(Curriculum Review)</b>	15
(CP14-152) DRFT 060 Architectural Drafting I	contact hours, prerequisite, catalog description, objectives, assessment, assignments, content <b>(Curriculum Review)</b>	24
(CP14-153) DRFT 065 Architectural Drafting II	contact hours, course advisory,, catalog description, objectives, assessment, assignments, content <b>(Curriculum Review)</b>	24
(CP14-155) DRFT 075 Electronic Drafting	contact hours, prerequisite, catalog description, objectives, assessment, assignments, content <b>(Curriculum Review)</b>	20
(CP14-156) DRFT 079 Blueprint Reading	contact hours, catalog description, objectives, assessment, assignments, content <b>(Curriculum Review)</b>	30
(CP14-157) DRFT 080 Civil Drafting I	contact hours, prerequisite, catalog description, objectives, assessment, assignments, content <b>(Curriculum Review)</b>	24
(CP14-158) DRFT 085 Civil Drafting II	contact hours, prerequisite, catalog description, objectives, assessment, assignments, content <b>(Curriculum Review)</b>	24
(CP14-159) DRFT 130 Advanced Printed Circuit Board Design	contact hours, prerequisite, catalog description, objectives, assessment, assignments, content <b>(Curriculum Review)</b>	20
(CP14-160) DRFT 140 Surveying	contact hours, course advisory, prerequisite, catalog description, objectives, assessment, assignments, content <b>(Curriculum Review)</b>	30

(CP14-170) KINE 055B Sports Medicine – Athletic Training Practicum	TOP Code, SAM Code, articulation, units, contact hours, prerequisite, catalog description, objectives, assessment, assignments, content _	30
(CP15-021) MUSC 008 Music Appreciation	Method of Instruction for Correspondence	60
(CP14-178) MUSC 025 Chamber Choir	SAM Code, course advisory, prerequisite, objectives, assessment, assignments, content, textbooks ( <b>for C-ID and the Music ADT</b> )	30
(CP14-179) MUSC 026 Vocal Jazz Ensemble	SAM Code, course advisory, objectives, assignments, content ( <b>for C-ID and the Music ADT</b> )	30
(CP15-8) OT 100 Skill Building on the Computer Keyboard	Units, Contact hours, Other catalog information ( <b>Curriculum Review</b> )	42
(CP15-9) OT 162 Ten-Key	Contact hours, Other catalog information, textbook ( <b>Curriculum Review</b> )	42
(CP14-180) SOCS 053A Civil Rights, Non-Violence and Race Relations - South	course number, title, method of instruction, catalog description, content, textbooks	30

## NEW COURSES

Course	Class Max
(CP14-171) ESL 334 Introductory ESL Skills: Reading, Writing, and Grammar	25
(CP14-172) ESL 334A Introductory Integrated ESL Skills: Reading, Writing, and Grammar Part 1	25
(CP14-173) ESL 334B Introductory Integrated ESL Skills: Reading, Writing, and Grammar Part 2	25
(CP15-1) ESL 074 Intermediate Integrated ESL Skills	25
(CP15-2) ESL 074A Intermediate Integrated ESL Skills Part 1	25
(CP15-3) ESL 074B Intermediate Integrated ESL Skills Part 2	25
(CP15-4) ESL 094A Advanced ESL Integrated Skills Part 1	25
(CP15-5) ESL 094B Advanced ESL Integrated Skills Part 2	25
(CP15-6) ESL 373L ESL 373 Lab	30
(CP14-141) MUSC 066F Advanced Sound Recording – Studio Design and Equipment	24
(CP14-142) MUSC 066G Sound Recording Project	24
(CP14-143) MUSC 071 Business of Music I	40
(CP14-144) MUSC 072 Business of Music II	40
(CP14-145) MUSC 073 Artist Management	40
(CP14-146) MUSC 074 Music Production	40
(CP15-7) NURS 104 Home Health Aide	35

## Deletions

- (CP14-182) CDFS 067 Early Childhood Education Field Practice
- (CP14-183) CDFS 200 ECE Mentor Teacher Seminar
- (CP14-184) CDFS 550 Positive Parenting Practices
- (CP14-185) FIRE 055 Fundamentals of Fire Service Operations

(CP14-186) FIRE 057 Fire Service Safety and Survival Practices

(CP14-187) FIRE 060 Wildland Pyrophyte Taxonomy

(CP14-188) FIRE 083 Fire Candidate Physical Fitness

### **Modified Programs**

(CP15-17) Drafting and Design Technician A.S. Degree – Title, description, outcomes, courses

(CP15-18) Drafting and Design Technician Certificate of Achievement– Title, description, outcomes, courses

(CP15-19) Survey and Civil Drafting Technician A.S. Degree– Title, description, outcomes, courses

(CP15-20) Survey and Civil Drafting Technician Certificate of Achievement– Title, description, outcomes, courses

### **New Programs**

(CP15-16) Associate in Arts in Music for Transfer Degree

### **Consent Items**

Change MUSC 062 Introduction to Pro Tools to MUSC 067A

Change MUSC 063 Pro Tools Production to MUSC 067B

Activate FIRE 128 Emergency Medical First Responder for the Fire Service

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

**TO:** Members of the Governing Board

**SUBJECT:** RESOLUTION NO. 14/15-25 PROCLAIMING MARCH 2015  
AS WOMEN'S HISTORY MONTH AT SOLANO  
COMMUNITY COLLEGE

**REQUESTED ACTION:** APPROVAL

**SUMMARY:**

The theme for March 2015 National Women's History Month is "*Weaving the Stories of Women's Lives*"

Resolution No. 14/15-25 proclaiming March 2015 as Women's History Month at Solano Community College is presented for approval.

*Government Code:*                      *Board Policy:*                      *Estimated Fiscal Impact: \$ N/A*

**SUPERINTENDENT'S RECOMMENDATION:**       **APPROVAL**                       **DISAPPROVAL**  
 **NOT REQUIRED**                       **TABLE**

Rischa Slade  
Director of Student Life  
**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534-3197  
**ADDRESS**

(707) 864-7839  
**TELEPHONE NUMBER**

Student Development Office  
**ORGANIZATION**

February 6, 2015  
**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**



**JOWEL C. LAGUERRE, Ph.D.**  
Superintendent-President

February 6, 2015  
**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

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**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD**

**RESOLUTION PROCLAIMING MARCH 2015 AS**

**WOMEN'S HISTORY MONTH AT SOLANO COMMUNITY COLLEGE**

**RESOLUTION NO. 14/15-25**

**WHEREAS**, Women have been equal partners in the development and history of the United States;

**WHEREAS**, With the passage of Public Law 100-9, the month of March was officially established as National Women's History Month;

**WHEREAS**, Women's roles in history and their contributions to world civilization have been overlooked in the past;

**WHEREAS**, Solano Community College, as a public institution of higher learning is dedicated to providing opportunities for all people so that they can reach their highest potential; and

**WHEREAS**, As an institution serving the community, Solano Community College is committed to offering public forums of interest to all segments; now therefore be it

**RESOLVED**, That the Solano Community College District Governing Board proclaims March 2015 as Women's History Month.

**PASSED AND ADOPTED** This 18<sup>th</sup> day of February 2015, by the Governing Board of Solano County Community College District.

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A. MARIE YOUNG, PRESIDENT

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JOWEL C. LAGUERRE, Ph.D., SECRETARY

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board  
SUBJECT: FACILITIES MASTER PLAN DISTRICT STANDARDS REVISIONS  
REQUESTED ACTION: INFORMATION/ACTION

SUMMARY:

Board approval is required for revisions to the Solano Community College 2013 Facilities Master Plan, "Book 2: District Standards," which was Board approved on April 2, 2014. Over time, District material and product standards will be revised from time to time due to changes in the marketplace, shifts in design trends or lessons learned from the field.

During the design and implementation of recent projects, several revisions and/or additions to the District Standards are now recommended. The attached Design Standards Revisions (DSR) Log, dated 2/4/15, is a list of District Standards recommended for revision.

The Board is asked to approve the DSR Log, which will amend the previously approved Facilities Master Plan "Book 2: District Standards."

Government Code: Board Policy: Estimated Fiscal Impact: N/A

SUPERINTENDENT'S RECOMMENDATION:

APPROVAL       DISAPPROVAL  
 NOT REQUIRED       TABLE

Leigh Sata  
Executive Bond Manager

PRESENTER'S NAME

4000 Suisun Valley Road  
Fairfield, CA 94534

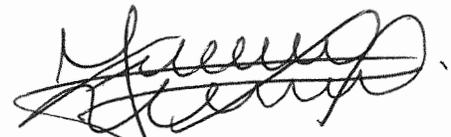
ADDRESS

707-863-7855

TELEPHONE NUMBER

Administration  
ORGANIZATION

February 9, 2015  
DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT



JOWEL C. LAGUERRE, Ph.D.  
Superintendent-President

February 9, 2015  
DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT



## Design Standards Revisions Log

Date: 2/9/2015

Item	By	Date	Title	Page	Section	Key Changes	Notes
1	SCCD Facilities Dept.	8/20/2014	Lighting	196	26 50 00	LED exterior lighting	The District is requesting to add LED exterior lighting into District Standards to improve the quality of light and promote energy savings
2	SCCD Facilities Dept.	8/20/2014	Lighting	196	26 50 00	T-8 25W interior lighting with 7 years manufacturer warranty	The current District standard only calls for 2x4 fixtures. The District standard is being amended to be more specific. 2'x4' fluorescent fixtures are to be T-8 25 Watt for interior lighting to consolidate inventory (reduce fluorescent tube stocking) and standardize parts for reduced maintenance costs
3	SCCD Facilities Dept.	8/20/2015	Door Hardware	47	n/a	Vertical rods for doors	District wishes to improve door hardware standards by requiring all double doors to have vertical rods; all metal and aluminum storefront doors to have concealed rods, and vertical rods for wood doors.
4	SCCD IT	10/29/2014	Audio Visual	275	27 00 00	AV and Video Conferencing: Utology as Districtwide sole source AV software platform.	Utology software platform for control and management of audio visual systems and video conferencing/telepresence systems applies Districtwide for smart classrooms, conference and Board rooms, assembly spaces, or any Campus facility where audio visual and/or video conferencing needs are required. Utology software platform as a District sole source product allows the District to improve its standards for functionality, ensure compatability with existing systems, increase consistency in use and operation, consolidation of AV and IT resources and ease of technology services and support where AV systems are deployed.
5	SCCD Facilities Dept.	2/4/2015	Mechanical Equipment	157	23 75 00	Acceptable Air Handling Unit Manufacturers	Add GOVERNAIR to the list of District Approved Manufacturers for Custom Units.
6	SCCD Facilities Dept.	12/22/2014	Roofing	N/A	N/A	Roofing	Current District standards are silent with regard to roofing systems. The District wishes to introduce Thermoplastic Polyolefin (TPO) Roofing as a District standard for new projects. TPO is the same roofing system used on the Building 600 Renovation.
7	SCCD IT	8/22/2014	Telecomm	272	27 00 00	Telecomm Standards: cabling & cable routing	District standards to be amended to include requirements for the addition of conduit, junction boxes, and backing plates for future "Virtual Classroom" spaces, as directed by the District. Specific layout of pathways and junction boxes to be on a case by case basis as directed by Campus IT Dept.
8	SCCD IT	8/22/2014	Audio Visual	275	27 00 00	Audio Visual Standards: Future "Virtual Classroom" spaces	District standards to be amended to include requirements for the addition of conduit, junction boxes, and backing plates for future "Virtual Classroom" spaces, with standard room guidelines for location of junction boxes and backing plates. Specific layout of pathways and junction boxes to be on a case by case basis as directed by Campus IT Dept.
9	SCCD IT	8/22/2014	Telecomm	271 item I(J)	27 00 00	Telecomm Standards: Access to IDF/MDF Rooms	District Standards to be amended to require Key-Card access to all IDF/MDF rooms

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board  
SUBJECT: DISTRICT-WIDE BUILDING PROJECTS SOLE SOURCE  
TECHNOLOGY/ AUDIO VISUAL SYSTEMS APPROVAL

REQUESTED ACTION: INFORMATION

SUMMARY:

Pursuant to California Public Contract Code section 3400 and other applicable statutes, the District may make a finding that a particular material, product, thing or service may be designated by specific brand or trade name in order to match other products in use on a particular public improvement either completed or in the course of completion (Public Contract Code section 3400 (b)(2)), or to obtain a necessary item that is only available from one source (Public Contract Code (b)(3)). The "Utology" product will be purchased exclusively as a brand only sole source product, for districtwide audio visual or video conferencing needs.

The Board will be asked to approve a "brand only" sole source for Utology, an audio-visual and teleconference control and management platform at the next Regular Board of trustees Meeting on Wednesday, March 18, 2015. The platform will be implemented for smart classrooms, conference rooms and other campus facilities where audio visual and/or video conferencing is required.

Government Code: 3400 Board Policy: Estimated Fiscal Impact: N/A

SUPERINTENDENT'S RECOMMENDATION:  APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

Leigh Sata  
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JOWEL C. LAGUERRE, Ph.D.  
Superintendent-President

February 9, 2015  
DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT