

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: DONATIONS

REQUESTED ACTION: APPROVAL

SUMMARY:

| <u>NAME AND ADDRESS</u> | <u>ITEM AND ESTIMATED VALUE</u> | <u>RECEIVING DEPARTMENT</u> |
|--|-----------------------------------|-----------------------------|
| Spencer Defty P.O. Box 8606 Woodland, CA 95776 | 1980 Cessna 152 Plane \$22,000 | Aeronautics |

Acceptance of this donation is recommended at this time.

Government Code: Board Policy: 3350 Estimated Fiscal Impact: \$ In Kind Gifts

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Yulian Ligioso
Vice President, Finance and Administration

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707 864-7209

TELEPHONE NUMBER

Administration
ORGANIZATION

May 8, 2015

DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT



JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

May 8, 2015

DATE APPROVED BY
SUPERINTENDENT-PRESIDENT

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: MEMBERS OF THE GOVERNING BOARD
SUBJECT: CONSENT CALENDAR – HUMAN RESOURCES
REQUESTED ACTION: APPROVAL

EMPLOYMENT 2014-2015

Regular Assignment

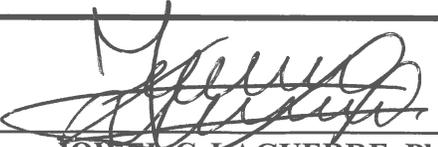
| <u>Name</u> | <u>Assignment</u> | <u>Effective</u> |
|--------------------------|---|-------------------------|
| Shanae Roberts Armstrong | Grounds Maintenance Technician E00027 (Range 10/Step 2) | 06/01/15 |
| Ruhpreet Bains | Student Services Generalist C00164 (Range 13/Step 2) | 06/01/15 |
| Robert Nunez | Student Services Generalist C00162 (Range 13/Step 1) | 06/01/15 |
| Ward Stewart | Student Services Generalist C00163 (Range 13/Step 1) | 06/01/15 |

Change in Assignment

| <u>Name</u> | <u>Assignment</u> | <u>Effective</u> |
|--------------------|--|-------------------------|
| Lisa Hiner | From Technology Specialist to Alternate Media Support Specialist (Range 17/Step 6) | 04/01/15 |

Wade Larson, D.M.
Associate Vice President, Human Resources

May 20, 2015
Date Submitted



JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

May 20, 2015
Date Approved

SOLANO COMMUNITY COLLEGE HUMAN RESOURCES CONSENT CALENDAR

Governing Board Meeting

May 20, 2015

Page 2

Short-term/Temporary/Substitute

| <u>Name</u> | <u>Assignment</u> | <u>Fund/Grant Name</u> | <u>Effective</u> | <u>Amount</u> |
|--------------------|---------------------------------------|--|-------------------------|----------------------|
| Kathleen Callison | Student Services Generalist | Student Success and Support Program | 04/01/15 – 06/30/15 | \$18.10 hr. |
| Shawn Carney | Academic Success Center | Student Equity | 03/01/15 – 06/30/15 | \$66.67 hr. |
| Amy Dauffenbach | Counselor | Student Equity | 03/01/15 – 06/30/15 | \$66.67 hr. |
| Richard Harris III | Program Review Work | General Fund | 04/11/15 – 06/30/15 | \$60.62 hr. |
| George Malasan | Custodian | General Fund | 04/14/15 – 06/30/15 | \$13.62 hr. |
| Marcie McDaniels | UMOJA Counseling | Student Equity | 03/28/15 – 06/30/15 | \$66.67 hr. |
| George Molina | Assistant Women's Basketball Coach | General Fund | 09/01/14 – 05/31/15 | \$16.66 hr. |
| Sandra Moore | Academic Success Center | Student Equity | 06/08/15 – 06/30/15 | \$56.58 hr. |
| Nathaniel Murphy | Technology Specialist | Bond | 05/21/15 – 06/30/15 | \$19.73 hr. |
| Daniel Romero | Curriculum Development | General Fund | 05/20/15 – 06/30/15 | \$52.55 hr. |
| Dyan Smith | Substitute CP Assistant | CSPP | 05/20/15 – 06/30/15 | \$14.58 hr. |
| Elaine Talley | Clinical Instructor | Retention Grant | 05/20/15 – 06/30/15 | \$50.53 hr. |

Ten-month Classified Employees Working Summer Session

| <u>Name</u> | <u>Assignment</u> | <u>Effective</u> | <u>Amount</u> |
|--------------------|-------------------------------|-------------------------|----------------------|
| Dana Alsip | Children's Program Cook | 06/12/15 – 07/27/15 | \$17.82 / \$26.73 OT |
| Patrice Spann | Children's Program Specialist | 07/01/15 – 07/27/15 | \$23.31 / \$34.97 OT |
| Lisa Stedman | Children's Program Specialist | 07/01/15 – 07/27/15 | \$25.91 / \$38.87 OT |
| Jotinder Takhar | Children's Program Specialist | 07/01/15 – 07/14/15 | \$18.90 / \$28.35 OT |
| Juwan Vartanian | Children's Program Specialist | 07/01/15 – 07/27/15 | \$28.55 / \$42.83 OT |
| Karen Watson | Reading/Writing Lab Tech | 06/16/15 – 07/27/15 | \$28.47 / \$42.71 OT |

Released Time

| <u>Name</u> | <u>Assignment</u> | <u>Released Time</u> | <u>Dates</u> |
|--------------------|-----------------------------------|-----------------------------|---------------------|
| Randall Robertson | School Coordinator Math & Science | 20% | Begin Fall 2015 |

GRATUITOUS SERVICE

| <u>Name</u> | <u>School/Department</u> | <u>Assignment</u> |
|--------------------|---------------------------------|-------------------------------|
| Manpreet Singh | Outreach | Administrative |
| Hanna Stocksick | Chemistry/Biology/Microbiology | Setup Equipment and Materials |
| Jose Villa | Outreach | Administrative |
| Cora Williams | Outreach | Administrative |
| Eric Writer | Academic Success Center | Tutoring Various Subjects |
| Angelica Zaldivar | Outreach | Administrative |

RESIGNATIONS

| <u>Name</u> | <u>Assignment</u> | <u>Effective</u> |
|--------------------|--------------------------|-------------------------|
| Catherine Cyr-Roy | RN Instructor | 05/21/2015 |

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: MEMBERS OF THE GOVERNING BOARD
SUBJECT: CONSENT CALENDAR – FINANCE & ADMINISTRATION
REQUESTED ACTION: APPROVAL

PERSONAL SERVICES AGREEMENTS

Academic Affairs
Leslie Minor, Vice President

| <u>Name</u> | <u>Assignment</u> | <u>Effective</u> | <u>Amount</u> |
|---------------------------|--|-------------------------------------|---------------------------|
| Benicia Community Gardens | Provide training and business advising services to SBDC | April 22, 2015 – September 30, 2015 | Not to exceed \$10,000.00 |
| Dorothea Fair | Administer the Foster and Kinship Care Education (FKCE) program at SCC | July 1, 2015 – June 30, 2016 | Not to exceed \$82,950.00 |
| Anita Johnson | Provide workshop training and business advising services to SBDC | March 1, 2015 – June 30, 2015 | Not to exceed \$800.00 |
| H2 Solutions | Facilitate annual BACWWE strategic planning retreat | May 7, 2015 – May 21, 2015 | Not to exceed \$1,500.00 |
| Karen Kart | Perform Faculty Entrepreneurship Champion Mini-grant activities | May 7, 2015 – June 30, 2015 | Not to exceed \$5,000.00 |
| Timothy Murill | Provide business counseling and workshop training services to SBDC | April 15, 2015 – June 30, 2015 | Not to exceed \$2,500.00 |
| Randall Pickett, LLC. | Keynote speaker at California Community Colleges Small Business Summit | May 21, 2015 – June 30, 2015 | Not to exceed \$7,000.00 |

Yulian I. Ligioso
 Vice President, Finance and Administration


JOWEL C. LAGUERRE, Ph.D.
 Superintendent-President

May 8, 2015
Date Submitted

May 8, 2015
Date Approved

Academic Affairs Cont.'d
Leslie Minor, Vice President

| <u>Name</u> | <u>Assignment</u> | <u>Effective</u> | <u>Amount</u> |
|--------------------|--------------------------|-------------------------|------------------------|
| Dennis Schmitz | Poetry reading services | March 24, 2105 | Not to exceed \$150.00 |

Superintendent-President's Office
Jowel Laguerre, Ph.D.

| <u>Name</u> | <u>Assignment</u> | <u>Effective</u> | <u>Amount</u> |
|--------------------------------------|--|---------------------------------|---------------------------|
| Amy Alves | Editorial services for the Superintendent-President's Office | January 1, 2015 – June 30, 2015 | Not to exceed \$3,000.00 |
| Professional Personnel Leasing, Inc. | Consultant John Mullen to provide support in Admissions & Records, related state reporting and Degree Works implementation while the recruitment for Director is in process. | April 2, 2015 – June 30, 2015 | Not to exceed \$50,000.00 |

Student Services
Shirley Lewis, Chief Student Services Officer

| <u>Name</u> | <u>Assignment</u> | <u>Effective</u> | <u>Amount</u> |
|----------------------|---|-----------------------------------|-----------------------------------|
| Robert Cameron | Assistant Softball Coach | August 1, 2014 – June 30, 2015 | Revised not to exceed \$2,800.00 |
| Diane Crosley-Mayers | Provide services for UMOJA program | July 1, 2014 – June 30, 2015 | Revised not to exceed \$16,325.00 |
| Ashley Eliasson | Assistant Softball Coach | January 1, 2015 – June 30, 2015 | Revised not to exceed \$2,200.00 |
| Timothy Griffith | Assistant Softball Coach | January 1, 2015 – May 31, 2015 | Not to exceed \$750.00 |
| Brianna Krystek | Assistant Volleyball Coach/ Summer Volleyball Clinic | July 1, 2015 – December 31, 2015 | Not to exceed \$2000.00 |
| Keanna Layug | Assistant Volleyball Coach/ Summer Volleyball Clinic | June 1, 2015 – December 31, 2015 | Not to exceed \$1500.00 |
| Vanessa Pimentel | Summer Volleyball Clinic Coach | July 1, 2015 – September 30, 2015 | Not to exceed \$600.00 |

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: MEMBERS OF THE GOVERNING BOARD

SUBJECT: WARRANT LISTINGS

REQUESTED ACTION: APPROVAL

SUMMARY:

| | | | |
|----------|----------------|-----------------------|----------------|
| 03/25/15 | Vendor Payment | 2511061406-2511061443 | \$9,676.90 |
| 03/30/15 | Vendor Payment | 2511061444-2511061570 | \$769,491.49 |
| 03/31/15 | Vendor Payment | 2511061571-2511061572 | \$34,790.00 |
| 03/31/15 | Vendor Payment | 2511061573-2511061575 | \$9,095.97 |
| 03/31/15 | Vendor Payment | 2511061576-2511061589 | \$1,331,869.14 |
| 03/31/15 | Vendor Payment | 2511061590-2511061591 | \$6,656.97 |
| 04/13/15 | Vendor Payment | 2511061592-2511061593 | \$1,256.62 |
| 04/13/15 | Vendor Payment | 2511061594-2511061595 | \$519.61 |
| 04/13/15 | Vendor Payment | 2511061596-2511061685 | \$123,038.43 |
| 04/15/15 | Vendor Payment | 2511061686-2511061718 | \$8,469.77 |
| 04/20/15 | Vendor Payment | 2511061719-2511061721 | \$14,657.93 |
| 04/20/15 | Vendor Payment | 2511061722-2511061732 | \$107,125.93 |
| 04/20/15 | Vendor Payment | 2511061733 | \$6,936.01 |
| 04/20/15 | Vendor Payment | 2511061734-2511061811 | \$416,998.38 |
| 04/20/15 | Vendor Payment | 2511061812-2511061876 | \$202,420.92 |

CONTINUED ON NEXT PAGE:

Government Code: ECS 70902 & 81656 Board Policy: 3240 Estimated Fiscal Impact: \$4,910,805.67

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Yulian Ligioso, Vice President
Finance & Administration

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707 864-7209

TELEPHONE NUMBER

Finance & Administration

ORGANIZATION

May 8, 2015

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**



JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

May 8, 2015

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: MEMBERS OF THE GOVERNING BOARD

SUBJECT: WARRANT LISTINGS

REQUESTED ACTION: APPROVAL

SUMMARY:

CONTINUED FROM PREVIOUS PAGE:

| | | | |
|----------|----------------|-----------------------|---------------------|
| 04/27/15 | Vendor Payment | 2511061877-2511061883 | \$87,400.34 |
| 04/27/15 | Vendor Payment | 2511061884-2511061885 | \$1,946.33 |
| 04/27/15 | Vendor Payment | 2511061886-2511061967 | \$648,560.11 |
| 04/30/15 | Vendor Payment | 2511061968-2511062003 | \$10,237.50 |
| 05/04/15 | Vendor Payment | 2511062004-2511062059 | \$119,925.37 |
| 05/04/15 | Vendor Payment | 2511062060-2511062063 | \$35,735.14 |
| 05/04/15 | Vendor Payment | 2511062064-2511062069 | \$723,123.11 |
| 05/04/15 | Vendor Payment | 2511062070-2511062078 | <u>\$240,873.70</u> |
| TOTAL | | | \$4,910,805.67 |

Copies of the Warrant Listings are available at the following locations: Office of the Superintendent-President and Office of the Vice President of Finance and Administration.

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AMENDMENT TO DOVETAIL FOR
PROGRAM LEVEL FURNITURE, FIXTURES AND
EQUIPMENT CONSULTING SERVICES**

REQUESTED ACTION: APPROVAL

SUMMARY:

Board approval is requested for the contract amendment to Dovetail, to provide planning, facilitation and documentation services for the 21st Century Technology Classroom Planning initiative. This project is part of Program Level Furniture, Fixtures and Equipment Project.

On December 17, 2014, the Governing Board approved item 9(h), a contract to Dovetail for program level furniture, fixtures and equipment (FF&E) consulting services to provide Districtwide assessment, planning and development of FF&E standards and procedures. This new request will amend the previously approved contract to include development of performance specifications for technology enhanced learning environments, development of "test" spaces to evaluate viable solutions and documentation of final recommendations for inclusion in the Districtwide standards.

The Board is asked to approve this contract amendment to Dovetail in the amount of \$30,000.00

The contract amendment is available online at <http://www.solano.edu/measureq/planning.php>.

Government Code: N/A Board Policy: Estimated Fiscal Impact: \$30,000 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION:

APPROVAL **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Leigh Sata
Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Administration
ORGANIZATION

May 8, 2015
**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**



JEWEL C. LAGUERRE, Ph.D.
Superintendent-President

May 8, 2015

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AMENDMENT TO LIONAKIS FOR
ARCHITECTURAL SERVICES FOR THE
AUTOTECHNOLOGY BUILDING PROJECT IN VALLEJO,
CALIFORNIA**

REQUESTED ACTION: APPROVAL

SUMMARY:

Board approval is requested for the contract amendment to Lionakis, to provide planning, programming and additional architectural and engineering services for the Autotechnology Building Project in Vallejo, California. This project will be delivered utilizing the Design-Build project delivery method. On October 15, 2014, the Governing Board approved item 13.(g), a contract to Lionakis for "criteria document" architectural services to develop a criteria package from which the "Design-Build Entity" will work from. This new request will amend the previously approved contract to include development of options related to the Autotechnology program growth and changes, site selection master planning related to three potential sites and additional estimating and engineering services.

The Board is asked to approve this contract amendment to Lionakis in the amount of \$59,360.00.

The contract amendment is available online at <http://www.solano.edu/measureq/planning.php>.

Government Code: N/A Board Policy: Estimated Fiscal Impact: \$59,360 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION:

APPROVAL **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Leigh Sata
Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Administration
ORGANIZATION

May 8, 2015
**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**



JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

May 8, 2015
**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: MEMBERS OF THE GOVERNING BOARD
SUBJECT: CONTRACT AWARD TO GILBANE FOR
CONSTRUCTION MANAGEMENT SERVICES FOR THE
SCIENCE BUILDING PROJECT (PHASE I)

REQUESTED ACTION: APPROVAL

SUMMARY:

Board approval is requested for a contract award to Gilbane for construction management services for the Fairfield Campus Science Building (Phase I) Project. A request for qualification and proposal (RFQ/P) was issued by the District for PM/CM services and two rounds of interviews were conducted. Gilbane was selected as one of the Measure Q Construction Managers. Contract negotiations are complete and the Governing Board is asked to approve the Gilbane construction management contract for the Science Building (Phase I) Project. The contract includes management of pre-construction and construction services including Lease-Leaseback contractor Request for Qualifications/Proposals and selection, estimating, on site construction management during construction and final project close-out.

The Board is asked to approve a contract for Gilbane in the amount of \$1,056,670.00

The contract is available online at <http://www.solano.edu/measureq/planning.php>.

Government Code: Board Policy Estimated: Fiscal Impact: \$1,056,670 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Leigh Sata
Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

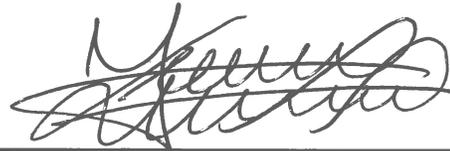
ADDRESS

707 864-7176

TELEPHONE NUMBER

Administration
ORGANIZATION

May 8, 2015
DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT



JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

May 8, 2015
DATE APPROVED BY
SUPERINTENDENT-PRESIDENT

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: CONTRACT AWARD TO SAC VALLEY ELECTRIC FOR
FIRE ALARM INSTALLATION FOR BUILDING 1200
PERFORMING ARTS RENOVATION (PHASE I) SWING
SPACE AND THE SMALL CAPITAL PROJECTS

REQUESTED ACTION: APPROVAL

SUMMARY:

Board approval is requested for award of construction services contract to Sac Valley Electric for Building 1200 Performing Arts Renovation (Phase 1) Swing Space Project and the Small Capital Projects. The scope of work includes furnishing and installing fire alarm for the new modular classroom buildings. The modular classrooms will serve as a temporary teaching space during the renovation of Building 1200 and for swing space while other facilities on the Fairfield campus are modernized. The lease agreement for the modular classrooms was approved by the Board on April 15, 2015.

The board is asked to approve a contract to Sac Valley Electric in the amount of \$14,900.00.

The contract is available online at <http://www.solano.edu/measureq/planning.php>.

Government Code: Board Policy: Estimated Fiscal Impact: \$14,900 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION:

APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Leigh Sata
Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Administration
ORGANIZATION

May 8, 2015
**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**



JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

May 8, 2015

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: CONTRACT AWARD TO OPTIMA INSPECTION INC.,
FOR DSA PROJECT INSPECTOR SERVICES FOR
BUILDING 1200 PERFORMING ARTS RENOVATION
(PHASE I) AND SWING SPACE PROJECTS

REQUESTED ACTION: APPROVAL

SUMMARY:

Board approval is requested for the award of a professional services contract to Optima Inspection Incorporated for DSA Project Inspector Services for Building 1200 Performing Arts Building Renovation (Phase I) and Swing Space. Consultant will provide DSA required inspection services, quality control inspections and coordinate progress with the District, Program Manager and Construction Manager.

The Board is asked to approve a contract to Optima Inspection Incorporated in the amount of \$197,300.00

The contract is available online at <http://www.solano.edu/measureq/planning.php>.

Government Code: Board Policy: Estimated Fiscal Impact: \$197,300 State and Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION:

APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Leigh Sata
Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Administration
ORGANIZATION

May 8, 2015

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**



JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

May 8, 2015

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: CONTRACT AWARD TO VERDE DESIGN FOR
FAIRFIELD CAMPUS FACILITIES MASTER PLANNING
SERVICES

REQUESTED ACTION: APPROVAL

SUMMARY:

Board approval is requested for award of professional services contract to Verde Designs for completion of the Fairfield Campus facilities master planning activities related to the athletic educational and facility needs. The consultant will provide an assessment of the District needs and requirements, options for development of scope and budget.

The Board is asked to approve a contract to Verde Design in the amount of \$22,400.00

The contract is available online at <http://www.solano.edu/measureq/planning.php>.

Government Code: Board Policy: Estimated Fiscal Impact: \$22,400 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION:

APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Leigh Sata
Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

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(707) 863-7855

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Administration
ORGANIZATION

May 8, 2015

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**



JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

May 8, 2015

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AMENDMENT TO SCHEER INTELLIGENCE
FOR CONSULTING EDUCATION MASTER PLAN
SERVICES FOR THE VACAVILLE NUT TREE AIRPORT**

REQUESTED ACTION: APPROVAL

SUMMARY:

Board approval is requested for the contract amendment to Scheer Intelligence, to provide additional consulting education master plan services for the Vacaville Nut Tree Airport. On February 18, 2015, the Governing Board approved item 7.(j), a contract to Scheer Intelligence to provide research and analysis supporting the development of a potential Nut Tree Airport project.

This new request will amend the previously approved contract to include additional site visits, informational interviews, and preparation of a summary of observations that will be considered in strategic planning and incorporated into the consultant's final report.

The Board is asked to approve this contract amendment to Scheer Intelligence in the amount of \$5,000.00

The contract amendment is available online at <http://www.solano.edu/measureq/planning.php>.

Government Code: N/A Board Policy: Estimated Fiscal Impact: \$5,000 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION:

APPROVAL **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Leigh Sata
Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Administration
ORGANIZATION

May 8, 2015
**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**



JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

May 8, 2015

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: REQUEST FOR APPROVAL OF CURRICULUM ACTIONS
AS SUBMITTED BY THE CURRICULUM COMMITTEE, A
SUBCOMMITTEE OF THE ACADEMIC SENATE**

REQUESTED ACTION: APPROVAL

SUMMARY:

During the spring semester in the months of April and May 2015, the Solano Community College Curriculum Committee, a subcommittee of the Academic Senate, approved the following curriculum-related items. The approval of the Governing Board is requested as required by Title 5, Chapter 6, Subchapter 2, beginning with §55100.

*Government Code Title V, Chapter 6, Subchapter 2, beginning with §55100 Board Policy: 6100
Estimated Fiscal Impact: N/A*

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Leslie Minor, Vice President
Academic Affairs

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7102

TELEPHONE NUMBER

Academic Affairs

ORGANIZATION

May 6, 2014

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**



JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

SOLANO COMMUNITY COLLEGE

REQUEST FOR APPROVAL OF
CURRICULUM COMMITTEE CURRICULUM ACTIVITIES

During the spring semester in the months of April and May 2015, the Solano Community College Curriculum Committee, a subcommittee of the Academic Senate, approved the following curriculum-related items. The approval of the Governing Board is requested as required by Title 5, Chapter 6, Subchapter 2, beginning with §55100.

COURSE MODIFICATIONS

| Course | Modifications | Class Max |
|---|---|------------------|
| (CP15 – 68) ACCT 001 Principles of Accounting – Financial | Course advisory, objectives, content (C-ID) | 40 |
| (CP15 – 61) CDFS 063 Introduction to Curriculum | Remove prerequisite, textbook | 35 |
| (CP15 – 64) CDFS 074 Science and Math for ECE | Remove prerequisite, textbook | 35 |
| (CP15 – 62) COMM 006 Argumentation and Debate | Objectives, assessment, assignments, content (C-ID) | 25 |
| (CP15 – 69) KINE 020W Principles of Fitness and Sports Training | Title | 30 |
| (CP15 – 70) MATH 011 Elementary Statistics | Objectives, Content (C-ID) | 35 |
| (CP15 – 39) NUTR 010 Nutrition | Articulation, Catalog Description, Objectives, Assignments, Content, Textbook (C-ID) | 50 |
| (CP15 – 71) TUTR 500 Supervised Tutoring | Contact hours, catalog description, instructional methods, repeatability, objectives, assessment, content | 50 |

Program Modification

University Studies – Liberal Studies with Emphasis on Education – change title and TOP Code

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: RENEWAL OF MEMORANDUM OF UNDERSTANDING
BETWEEN SOLANO COMMUNITY COLLEGE DISTRICT
AND CHILDSTART INCORPORATED**

REQUESTED ACTION: APPROVAL

SUMMARY:

An agreement between Solano Community College District and ChildStart Inc. for special educational services is being presented to the Governing Board for approval.

The District will provide CDFS 076, Care of Infants and Toddlers: Curriculum and Environments, for up to 20 ChildStart Inc. employees. Employees will attend 48 hours of instruction. The class is scheduled to start the week of June 15, 2015, actual day to be determined. Training will be delivered at the ChildStart Inc. office. Students who successfully complete the class will be awarded three (3) hours of college credit.

ChildStart Inc. will compensate the district \$13,000.00 for all educational services rendered. This fee includes the cost of the instructor, all course materials, and Certificates of Success.

A copy of the Agreement will be available in the Office of the Superintendent-President, the Office of the Vice President of Finance and Administration, and in the Office of Workforce Training and Grants Management.

It is our recommendation that the Governing Board approve the Agreement as attached.

Government Code: 78021 Board Policy: 3520 Estimated Fiscal Impact: \$ 13,000 revenue

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Deborah Mann, Director
Workforce Training and Grants Management

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7195

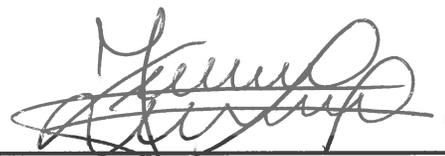
TELEPHONE NUMBER

Academic and Student Affairs

ORGANIZATION

May 8, 2015

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**



JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

May 20, 2015

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
AGREEMENT FOR EDUCATIONAL SERVICES**

This agreement is entered into by and between **SOLANO COMMUNITY COLLEGE DISTRICT**, hereinafter referred to as “District” and **ChildStart INCORPORATED**, hereinafter referred to as “ChildStart.”

WHEREAS, ChildStart desires to engage the District to render special educational services,

THEREFORE, THE PARTIES AGREE AS FOLLOWS:

- A. The District will provide CDFS 076, Care of Infants and Toddlers: Curriculum and Environments, for to up to twenty (20) ChildStart employees. The training includes forty-eight hours (48) hours of instruction. The class is scheduled to start the week of June 15, 2015. Students who successfully complete the class will be awarded three (3) hours of college credit. The course will be delivered on-site at the ChildStart.
- B. District faculty and staff will develop, coordinate, teach, and evaluate the class referred to in “A” above. The instructor will be certified in accordance with the rules and regulations of the California Community Colleges Board of Governors.
- C. ChildStart will identify all employees who will participate in the class.
- D. ChildStart will compensate the District for all services rendered and expenses at a rate of thirteen thousand dollars and no cents (\$13,000.00.) This fee includes instructor costs, student enrollment, all course materials, and Certificates of Success. Should additional services such as tutoring be required, an addendum to this contract may be added.
- C. Payment by ChildStart to the District will be due after the course has been 50% completed and upon receipt of invoice.
- F. **IT IS MUTUALLY UNDERSTOOD** that ChildStart and the District shall secure and maintain in full force and effect during the full term of this Agreement, liability insurance in the amounts and written by carriers satisfactory to ChildStart and the District respectively.
- G. The District will indemnify, and hold harmless, in any actions of law or equity, ChildStart, its officers, employees, agents and elective and appointive boards from all claims, losses, damage, including property damages, personal injury, including death, and liability of every kind, nature and description, directly or indirectly arising from the operations of the District under this Agreement or of any persons directly or indirectly employed by, or acting as agent for the District, but not including sole negligence or willful misconduct of ChildStart . This indemnification shall extend to claims, losses, damages, injury and liability for injuries occurring after completion of the services rendered pursuant to this Agreement, as well as during the process of rendering such

services. Acceptance of insurance certificates required under this Agreement does not relieve the District from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply to all damages and claims for damages of every kind suffered, by reason of any of the District's operations under this Agreement regardless of whether or not such insurance policies shall have been determined to be applicable to any of such damages or claims for damages.

ChildStart will indemnify, and hold harmless in any actions of law or equity, the District, its officers, employees, agents and elective and appointive boards from all claims, losses, damage, including property damages, personal injury, including death, and liability of every kind, nature and description, directly or indirectly arising from the operations of ChildStart under this Agreement or of any persons directly or indirectly employed by, or acting as agent for ChildStart, but not including the sole negligence or willful misconduct of the District. This indemnification shall extend to claims losses, damages, injury and liability for injuries occurring after completion of the services rendered pursuant to this Agreement, as well as during the process of rendering such services. Acceptance of insurance certificates required under this Agreement does not relieve ChildStart from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply to all damages and claims for damages of every kind suffered, by reason of any of ChildStart operations under this Agreement regardless of whether or not such insurance policies shall have been determined to be applicable to any of such damages or claims for damages.

- H. ChildStart agrees that it will not discriminate in the selection of any student to receive instruction pursuant to the Agreement because of sex, sexual preference, race, color, religious creed, national origin, marital status, veteran status, medical condition, age (over 40), pregnancy, disability, and political affiliation. In the event of ChildStart's non-compliance with this section, the Agreement may be canceled, terminated, or suspended in whole or in part by the District.

Debbie McGrath
Human Resources Director
ChildStart Incorporated
Napa, CA

JOWEL C. LAGUERRE, Ph.D.
Superintendent/President
Solano Community College
Fairfield, CA

Date _____

Date _____

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: RESIGNATION TO RETIRE

REQUESTED ACTION: APPROVAL

SUMMARY:

| <u>Name</u> | <u>Assignment & Years of Service</u> | <u>Effective</u> |
|-------------------|---|------------------|
| Robin Arie-Donch | Articulation Officer/Counselor (26 years, 9 months) | 05/21/15 |
| Roy Pike | FT Instructor – Fire Technology (13 years) | 05/23/15 |
| Kristine Wollrich | Reading/Writing Lab Technician (28 years, 5 months) | 06/01/15 |

Government Code: Equity *Board Policy Estimated:* *Fiscal Impact: 24,728 Student*

SUPERINTENDENT’S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Wade Larson, D.M.
Associate Vice President, Human Resources

PRESENTER’S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7263

TELEPHONE NUMBER

Administration

ORGANIZATION

May 8, 2015

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**



JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

May 8, 2015

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: SOLANO COMMUNITY COLLEGE REFRESHED LOGO DESIGN

REQUESTED ACTION: APPROVAL

SUMMARY:

This agenda item is a follow-up to a presentation of the refreshed logo to the Board of Trustees on May 6, 2015 and February 4, 2015. The refreshed logo is being offered as a cost-effective opportunity to be included in the branding campaign. Approval of the refreshed logo is requested at this time.

| <i>Government Code:</i> | <i>Board Policy:</i> | <i>Estimated Fiscal Impact:</i> |
|-------------------------|----------------------|---------------------------------|
|-------------------------|----------------------|---------------------------------|

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Shemila Johnson
Director, Enrollment Services

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7000

TELEPHONE NUMBER

Administration

ORGANIZATION

May 8, 2015

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**



JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

May 8, 2015

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: RESOLUTION DESIGNATING CLASSIFIED SCHOOL
EMPLOYEE WEEK AT SOLANO COMMUNITY
COLLEGE DISTRICT, RESOLUTION NO. 14/15 - 30**

REQUESTED ACTION: APPROVAL

SUMMARY:

In recognition of the valuable contributions made by members of the Classified Staff to the educational achievements of Solano Community College District, the Governing Board hereby designates May 17-23, 2015, as Classified Employee Week.

Government Code: Board Policy: Estimated Fiscal Impact: N/A

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Wade Larson, Associate Vice President
Human Resources

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707 864-7263

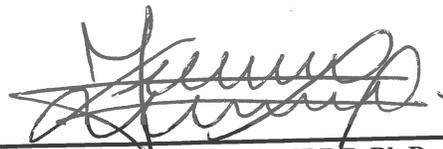
TELEPHONE NUMBER

Human Resources

ORGANIZATION

May 8, 2015

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**



JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

May 8, 2015

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

1 **SOLANO COMMUNITY COLLEGE DISTRICT**

2 **GOVERNING BOARD**

3 **RESOLUTION DESIGNATING CLASSIFIED SCHOOL EMPLOYEE WEEK**

4 **RESOLUTION NO. 14/15-30**

5
6 **WHEREAS**, Classified professionals provide valuable services to the institution and
7 students of the Solano Community College District;

8 **WHEREAS**, Classified professionals contribute to the establishment and promotion of a
9 positive instructional environment;

10
11 **WHEREAS**, Classified professionals serve a vital role in providing for the welfare and
12 safety of Solano Community College District’s students;

13 **WHEREAS**, Classified employees of Solano Community College District consistently
14 demonstrate their commitment to high standards and principles of shared governance, higher
15 education, employment, health, safety, and community outreach; and

16
17 **WHEREAS**, Classified professionals employed by the Solano Community College
18 District strive for excellence in all areas relative to the educational community;

19 **THEREFORE, BE IT RESOLVED**, That the Solano Community College District
20 hereby recognizes and wishes to honor the contribution of the classified professionals to quality
21 education in the state of California and in the Solano Community College District and declares
22 the week of May 17-23, 2015, as Classified School Employee Week in the Solano Community
23 College District.

24
25 **PASSED AND ADOPTED**, This 20th day of May 2015, by the Governing Board of
26 Solano Community College District of Solano County, California.

27
28 _____
A. MARIE YOUNG, BOARD PRESIDENT

JOWEL C. LAGUERRE, Ph.D., SECRETARY

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: APPROVAL OF MITIGATED NEGATIVE DECLARATION
 (MND) FOR BIOTECHNOLOGY AND SCIENCE
 BUILDING PROJECT, VACAVILLE, CALIFORNIA**

REQUESTED ACTION: APPROVAL

SUMMARY:

To meet California Environmental Quality Act (CEQA) requirements, the District assumes the role of “lead agency” and is required to consider the impact of a construction project on the environment. After determining that a project is not exempt from CEQA requirements, the process takes the form of a Negative Declaration, Mitigated Negative Declaration (MND), or full Environmental Impact Report (EIR). The amount of time required to complete the process is least with a Negative Declaration and greatest with an EIR.

It was determined that the Vacaville Center Biotechnology and Science Building is best served with an MND. The MND describes the project and its effects on the environment – focusing on traffic, air quality and greenhouse gas emissions, noise, hazardous contamination and abatement, and the impact of the project on biological and cultural resources. The MND is a relatively short document that includes a copy of the “Initial Study” (documenting the findings) and potential mitigation measures to reduce the effects of the project on the environment.

CONTINUED ON NEXT PAGE

| | | |
|---|----------------------|---|
| <i>Government Code:</i> | <i>Board Policy:</i> | <i>Estimated Fiscal Impact: \$0 Measure Q Funds</i> |
| SUPERINTENDENT’S RECOMMENDATION: | | <input checked="" type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL <input type="checkbox"/> NOT REQUIRED <input type="checkbox"/> TABLE |

Leigh Sata
 Executive Bonds Manager

PRESENTER’S NAME

4000 Suisun Valley Road
 Fairfield, CA 94534

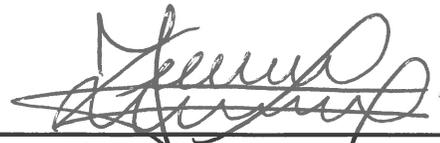
ADDRESS

(707) 864-7176

TELEPHONE NUMBER

Administration
ORGANIZATION

May 8, 2015
**DATE SUBMITTED TO
 SUPERINTENDENT-PRESIDENT**



JOWEL C. LAGUERRE, Ph.D.
 Superintendent-President

May 8, 2015
**DATE APPROVED BY
 SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: APPROVAL OF MITIGATED NEGATIVE DECLARATION
(MND) FOR BIOTECHNOLOGY AND SCIENCE
BUILDING PROJECT, VACAVILLE, CALIFORNIA**

REQUESTED ACTION: APPROVAL

CONTINUED FROM PREVIOUS PAGE:

In all cases, public notification is required. The document submitted for public review demonstrates that the environmental effect of the project may be mitigated to a less-than-significant level. Air quality and noise issues associated with traffic is considered the primary issue for study. The District's traffic consultant will coordinate solutions with the City of Vacaville's Traffic Engineer, considering both the short and long term cumulative effects of the campus and regional growth. The study will also address the issue of a crosswalk and additional safe-crossing measures between the existing campus and the recently purchased Vacaville Annex.

The MND was released to the public on April 8, 2015. The review period will concluded on May 8, 2015 and the Board of Trustees is asked to approve the MND at this time.

A copy of the Draft MND may be found here:

http://www.solano.edu/measureq/2015/Draft_Vacaville%20Center_IS_MND_with_Appendices.pdf

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: CONTRACT AWARD FOR IMPLEMENTATION OF U-ENTERPRISE ORGANIZATION SITE PLATFORM

REQUESTED ACTION: APPROVAL

SUMMARY:

The Districtwide IT Infrastructure Improvement Project includes a major upgrade to the District's existing classroom audio-visual (AV) & video-conferencing systems. Currently, there are approximately 200 classrooms that are scheduled to be renovated to meet the District smart classroom standard. By implementing an organizational site platform through the purchase of an AV control and automation system, the District will realize a cost savings of approximately \$100,000.

The Utelogy control technology was presented to all campus constituent groups over the past two months, to favorable reviews. This interface will become the District standard, as the system has been tested in Building 600, the Vacaville and Vallejo Center conference rooms and several other classrooms on the Fairfield Campus. Implementation of this platform will allow the District to improve the standards for functionality, ensure compatibility with existing systems, and provide a consistency in use and operations across all building projects.

The Governing Board is asked to approve Utelogy's "U-Enterprise Organization Site Platform" as the District's standard AV controls and automation system, in the amount of \$127, 200.00.

Government Code: Board Policy Estimated: Fiscal Impact: \$127,200 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

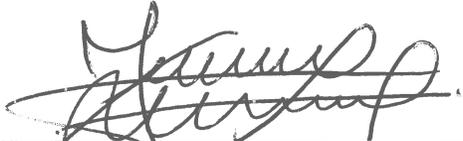
Roger Clague
Chief Technology Officer
PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534
ADDRESS

707 864-7264
TELEPHONE NUMBER

Administration
ORGANIZATION

May 8, 2015
DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT



JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

May 8, 2015
DATE APPROVED BY
SUPERINTENDENT-PRESIDENT

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: CONTRACT AWARD FOR IMPLEMENTATION OF
LOOKING GLASS WEB PORTAL PLATFORM
REQUESTED ACTION: APPROVAL

SUMMARY:

Luminis (“My Solano”) is the District’s database system, providing online access to the Banner database for all students, faculty and staff of the College. The database includes access to email, calendars, class information and financial record keeping, among other information. As part of the District wide Information Technology Plan, the IT Department regularly evaluates the system for its infrastructure and security capabilities. This is performed to ensure the system is continuing to meet the ongoing and ever changing needs of the District.

During the IT Department’s regular review of the database system, the team chose to compare the latest available options against Luminis/MySolano and determined that an alternative vendor, the “Looking Glass” product, is the most suitable product to meeting District’s system requirements. Moreover, comparing costs over a five (5) year period, the Looking Glass system was more cost effective and provided more tools and functionality.

CONTINUED ON NEXT PAGE

Government Code: Board Policy: Estimated Fiscal Impact: \$137,200 Measure Q Funds

SUPERINTENDENT’S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Roger Clague,
Chief Technology Officer
PRESENTER’S NAME

4000 Suisun Valley Road
Fairfield, CA 94534
ADDRESS

(707) 864-7264
TELEPHONE NUMBER

Administration
ORGANIZATION

May 8, 2015
DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT


JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

May 8, 2015
DATE APPROVED BY
SUPERINTENDENT-PRESIDENT

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AWARD FOR IMPLEMENTATION OF
LOOKING GLASS WEB PORTAL PLATFORM**

REQUESTED ACTION: APPROVAL

CONTINUED FROM PREVIOUS PAGE:

In order to execute needed infrastructure upgrade to District's database system, a professional service vendor will be hired to provide onsite deployment and the support required to implement the system.

The five year cost of the Luminis product is \$149,870 compared to the five year cost of the Looking Glass product, at \$137,200. The District Information Technology staff prefers the Looking Glass system.

The Governing Board is asked to approve a professional services contract for the Looking Glass system.

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: MEMBERS OF THE GOVERNING BOARD
SUBJECT: CAREER TECHNICAL EDUCATION ENHANCEMENT
FUND SUBGRANT

REQUESTED ACTION: APPROVAL

SUMMARY:

An agreement between Solano Community College District and Cabrillo Community College District, the Bay Area Community College Consortium's (BACCC) fiscal agent responsible for the distribution of the CTE Enhancement Funds. These funds will be used to support curriculum development, professional development, supplies and equipment in the areas of Information and Communication Technology, Advanced Manufacturing, Advanced Transportation Technology. Additionally, the funds will be used to support collaborative efforts to address regional labor market needs.

A copy of the Agreement is available in the Office of the Superintendent-President, the Office of the Vice President of Finance and Administration, and in the Office of the School of Applied Technology, Business and Vacaville Center. Approval is requested at this time.

Government Code: Equity *Board Policy Estimated:* *Fiscal Impact: \$320,561 revenue*

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Maire Morinec, Dean
School of Applied Technology, Business and
Vacaville Center

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707 864-7155

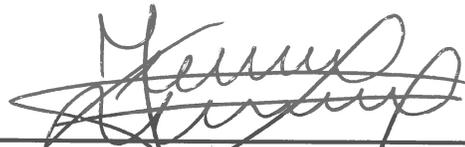
TELEPHONE NUMBER

Academic Affairs

ORGANIZATION

May 8, 2015

DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT



JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

May 8, 2015

DATE APPROVED BY
SUPERINTENDENT-PRESIDENT

Board authorization is requested to accept a Career Technical Education (CTE) Enhancement Fund sub grant of \$320,561 and subsequent augmentations from Cabrillo Community College District, the Bay Area Community College Consortium's (BACCC) fiscal agent responsible for distribution of the CTE Enhancement Funds.

BACKGROUND

The 2014-15 budget signed by Governor Brown provided funding on a one-time basis to “create greater incentive for California Community Colleges to develop, enhance, retool, and expand quality career technical education offerings that build upon existing community college regional capacity to respond to regional labor market needs.” Funds may be used for equipment, curriculum and professional development and “other related costs necessary to develop, enhance, retool, and expand quality career technical education offerings.”

The legislation provided for the funds to be distributed through the regional consortia to their member colleges. The 28-college Bay region will receive a total of \$11,316,648. After a 5% set aside for administrative costs, 60% of the remaining funds will be distributed directly to colleges using a formula based on FTES. The remaining \$4.3M (approximately 40% of the total allocation) will be utilized to build the capacity of colleges to collaboratively meet regional workforce development needs. \$1.3M of this is being directly allocated in equal amounts to each of the colleges to support the work of aligning college CTE programs. \$3M will be allocated to multi-college partnerships that commit to collaborative efforts to address regional workforce development needs.

The District's share of this funding is:

Solano Community College \$320,561

The legislation requires that funds target labor markets where the number of job openings exceeds the supply of candidates from community colleges and from other education and training providers. It also requires that funds be utilized to facilitate alignment of CTE programs across multiple colleges to better serve regional scale industries and labor markets.

The District will invest its share of the Enhancement Funds in the following program areas:

- Information and Computer Technology
- Industrial Maintenance and Technology
- Allied Health Occupations
- Advanced Transportation and Technology

These are one-time funds that must be fully spent by December of 2016.

The College may receive additional funds by participating in multi-college partnerships. These allocations will be determined in early April. In order to expedite access to the funds, Cabrillo Community College District's Governing Board has authorized Cabrillo College, as fiscal agent

for BACCC, to enter into contracts with each of the other 27 colleges, with final amounts and program areas to be worked out between administrative staff of the fiscal agent and the member colleges. BACCC is requesting the governing boards of member colleges to similarly authorize their colleges to enter into these contracts with the BACCC, providing flexibility to the college administration to commit to receiving and spending both the defined allocations and to a possible, yet-to-be determined, share of the 40% funds.

The CTE Enhancement Fund is a significant indication of the Governor and the legislature's interest in supporting the Career Technical Education mission and of their desire to build the system's capacity to become important contributors to the regional economies that are essential to California's long-term economic vitality. Students will benefit from the greater depth and diversity of offerings that comes from regional alignment. The Chancellor's Office is proposing that the funds become an annual allocation with the purpose of helping to offset the high cost of CTE programs.

FISCAL IMPACT

An increase of \$320,561 in revenue and expenditures over fiscal years 2014-15 to 2015-16, with an additional increase in revenue and expenditures to be determined and reported back to the board at a later date.

RECOMMENDATION

It is recommended that the Governing Board accept the \$320,561 sub-grant from the Bay Area Community College Consortium fiscal agent, Cabrillo Community College District, and authorize the Vice President, Administrative Services to execute and make all necessary arrangements in relation to this grant agreement and any future amendments and augmentations on behalf of the District.

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: FACILITATOR CERTIFICATION TRAINING FOR
PROFIT MASTERY UNIVERSITY CURRICULUM**

REQUESTED ACTION: APPROVAL

SUMMARY:

This item is to approve an agreement with Business Resource Services, Inc. to provide faculty certification training for the Profit Mastery University curriculum on June 18th. The total amount of the agreement is \$6,500 plus travel costs. Funding for the training will be paid out of the California Community College Chancellor's Office Small Business Sector Navigator grant.

Government Code: *Board Policy:* *Estimated Fiscal Impact: SB1402
Funds \$6,500*

SUPERINTENDENT'S RECOMMENDATION:

APPROVAL **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Charles Eason
Small Business Sector Navigator

PRESENTER'S NAME

360 Campus Lane, Suite 201
Fairfield, CA 94534

ADDRESS

(707) 863-7846

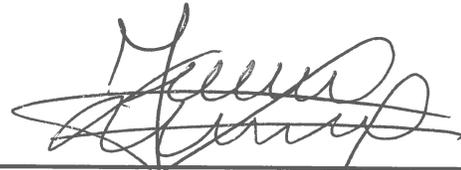
TELEPHONE NUMBER

Academic Affairs

ORGANIZATION

May 8, 2015

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**



JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

May 8, 2015

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

PROGRAM AGREEMENT
Faculty Development Program

For and in consideration of a program fee paid to BUSINESS RESOURCE SERVICES, INC. (hereinafter "BRS") by SOLANO COMMUNITY COLLEGE, 360 Campus Lane, Ste. 201, Rm 236, Fairfield, CA 94534 (hereinafter "the Client"), BRS hereby agrees to teach and the Client agrees to sponsor a program in Orange County, CA (or a location TBD) on June 18, 2015.

TEACHING is hereby defined as sending BRS to Orange County for one day to present its program entitled "*Profit Mastery®: Practical Tools for Control, Survival, and Success.*" Participants will complete the second day of the program utilizing the Profit Mastery online video curriculum.

CLIENT hereby agrees to conduct a good faith marketing effort to attract participants, provide a suitable location, and present the program in the Client's name. There will be no audio/video recording of any part of this program without a separate written agreement and payment of an additional fee.

SCHEDULED PROGRAM is hereby defined as the confirmed, scheduled date(s) listed above or the intent to confirm and schedule program date(s).

The PROGRAM FEE is a combination of:

1. A teaching fee of \$6,500.⁰⁰ up to a maximum of 30 participants. All participants over 30 will be an additional charge of \$195.⁰⁰ each. Fee includes workbook for each participant. In addition, custom development work will require an extra fee based on scope of work. Shipping charges to be reimbursed to BRS. Fee also includes Profit Mastery online registration for three months.
2. Reimbursement of normal round trip travel expenses to include:
 - Round-trip airfare from Seattle, Washington.
 - Food and lodging for 1-2 days, depending upon instructor travel arrangements.
 - Car rental or cab fare as appropriate.
 - \$10/per day telephone/internet charges.
 - \$28/per day airport parking charges.
 - \$650 Travel Restriction Fee should travel restrictions not permit the instructor to leave the day the program is completed.
 - Other reasonable expenses as may be incurred.
3. A deposit of \$3,250.⁰⁰ shall accompany this agreement and shall be credited in final billing. **Signed agreement and deposit are due April 30, 2015.** This scheduled program may be subject to cancellation by BRS if signed agreement and deposit are not received by deposit due date.
4. If Client cancels or postpones this scheduled program, the base teaching fee will — at BRS' sole discretion — be due and payable.
5. All prices above are quoted and payable in U.S. Dollars.

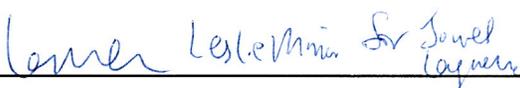
BUSINESS RESOURCE SERVICES, INC.



Rod Bristol, CFE
 Executive Vice President

April 6, 2015

SOLANO COMMUNITY COLLEGE

By: 

Print Name: Jowel C. Laguerre Ph.D.

Title: Superintendent/President

Date: 4/6/15

Practical Tools for Control, Survival, and Success

Thursday, June 18, 2015

9:00am–4:30pm

Los Angeles City College (Student Union Building)

The California Community Colleges Small Business Sector Program is bringing the Profit Mastery curriculum to California Community Colleges by providing **FREE training** to enable faculty to deliver the Profit Mastery curriculum to their students.

Profit Mastery is the internationally-recognized 16-hour “Mini MBA in Finance” that has enabled hundreds of thousands of business owners to drive up the two most critical elements of their business: improved profitability and increased cash flow. The unique Profit Mastery curriculum links together the income statement and the balance sheet in a way that is eye-opening to business owners and gives them the ability to truly gain control of their businesses.

The curriculum is delivered through live, facilitated-video programs led by Certified Facilitators, and is also available online as a self-study model. These two delivery methods can also be combined to enable faculty to deliver part of the program in the classroom, with students completing the rest online, and then coming back together for in-class discussion and review.

Profit Mastery Facilitator Certification training will be held on Thursday, June 18, 2015 at Los Angeles City College.

This program includes one day of live training, presented by Rod Bristol, an internationally-respected financial trainer, plus eight hours of online, self-study via streaming HD-video. At the end of the training, each participant will be Certified to utilize the Profit Mastery curriculum with their students.

There is no cost for this instruction, and the course includes the Profit Mastery workbook and lunch on the 18th.

This course also qualifies for 7.5 hours of CPE credits for CPAs.

More info or register at www.smallbusinesssector.net/events

Register Today!

Contact Charles Eason, Director, Doing What Matters,
charles.eason@solano.edu (707) 863-7846

“We found Profit Mastery to be a unique and practical way to learn about financial management. All of us are in agreement that this is a course we will be recommending to our peers, and we encourage incorporation at other institutions. Every graduate should feel as confident in their understanding of business as we do after completing this course.”

— C. Wendt, Washington State University

“The course was an overwhelming success with students. The material was comprehensive, providing a complete set of tools to understand, analyze and manage the financials of any company. The format was entertaining enough to keep the students fully engaged, and it was effective, as evidenced by the progress and performance of the students throughout the semester.”

— Terry Cornelison, SBDC, WSU Research and Technology

Practical Tools for Control, Survival, and Success

Thursday, June 18, 2015

9:00am–4:30pm

Los Angeles City College (Student Union Building)

How You Can Use the Curriculum



Most faculty and students think of finance as being boring, but the Profit Mastery video curriculum enables you to present finance in plain English, taking complex financial concepts and converting them to simple, yet powerful financial decision-making tools, and, students have fun in the process! (Really!)

Profit Mastery gives you, the faculty member, the ability to take your students through a powerful analytical journey through a company's financial statements. Your students learn about the primary causes of business success-or failure. You will help them underscore the importance of routinely measuring the financial health of their business and how to quickly identify problem areas. You will help them marry together an income statement and balance sheet into incredibly powerful "management intelligence". Using the unique Profit Mastery financial Road Map, the program will help your students discover key areas in business that may need immediate attention. Your students will be able to identify ways to increase cash flow and profitability-and that's more good news!

Do business owners know how costs behave in their business? We firmly maintain that this information must be "walking around in your head" knowledge. Not only does the behavior of costs have a significant impact on profitability, but it also impacts your students' marketing strategies. For example, business owners need to understand:



- If their rent increases, how much will they need in sales to cover the additional costs?
- If they raise prices, how much could their sales drop but still learn the same profit?
- If their sales decrease, how much and where will they need to cut costs to maintain their current profitability?
- How much will they need to sell if they want to earn a specific profit?

Break-even analysis is the powerful tool that makes short work of these questions. The Profit Mastery curriculum will give you the tools to enable your students to master one of the most simple (yet often misunderstood), practical financial tools available to businesses today.

Historically, business owners have been poorly prepared when they approach a financial institution for a loan, and are often too shy to even hear a few of the banker's ideas regarding the importance of a strong balance sheet. Those who sit across the desk from their banker, showing preparation and efficiency in their business, have a much greater chance of leaving the bank with a favorable outcome. You will enable your students to take specific action steps to improve their business efficiencies, and have an understanding of how to better prepare to deal with their financing partners. They will learn how to communicate with them in their own words and to get to that happy three letter word, YES!

With this information are testimonials from both faculty and students who have completed the Profit Mastery curriculum. The student reaction to be highly positive and that is very unusual for a finance course! Profit Mastery gives you the financial acumen to students in a highly efficient, very professional manner.

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: CLINICAL EXPERIENCE AGREEMENT BETWEEN SOLANO COMMUNITY COLLEGE DISTRICT AND LAUREL CREEK HEALTH CENTER/PARADISE VALLEY, FAIRFIELD, CALIFORNIA

REQUESTED ACTION: APPROVAL

SUMMARY:

A new clinical experience agreement between Solano Community College District and Laurel Creek Health Center/Paradise Valley, 2800 Estates Drive, Fairfield, California, is being presented for review and approval by the Governing Board. The approval of this contract benefits the nursing program at Solano Community College by providing Certified Nursing Assistant or Home Health Aide students with a skilled care facility in which to practice.

The CCR for the Board of Registered Nursing, Section 1427 requires "A program that utilizes agencies and/or facilities for clinical experience shall maintain written agreements with such facilities." These agreements must be current, reviewed periodically, and revised, as indicated.

A copy of the Agreement will be available in the Office of the Superintendent-President, in the Office of the Dean of the School of Health Sciences, and in the offices of Laurel Creek Health Center/Paradise Valley, Fairfield, California.

It is our recommendation that the Governing Board approve the Agreement as attached.

Government Code: CCR 1427 Board Policy: 3520 Estimated Fiscal Impact: \$ NONE

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Maurice McKinnon, Ed.D., MA, RN, Interim Dean
School of Health Sciences

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

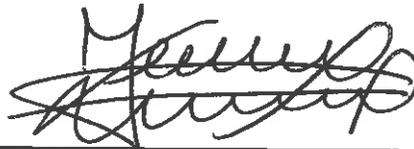
ADDRESS

707-864-7108

TELEPHONE NUMBER

Academic Affairs
ORGANIZATION

May 8, 2015
DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT



JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

May 8, 2015
DATE APPROVED BY
SUPERINTENDENT-PRESIDENT

CLINICAL EXPERIENCE AGREEMENT

This Agreement is between **Laurel Creek Health Center/Paradise Valley** (hereafter known as *HEALTH CENTER*) located at **2800 Estates Drive, Fairfield, California 94533**, and **Solano Community College** (hereinafter known as *SCHOOL*) and located at **4000 Suisun Valley Road, Fairfield, California 94534-3197** and is effective as of April 1, 2015.

RECITALS

- A. *HEALTH CENTER* owns and operates an assisted living and skilled nursing care facility (hereinafter referred to as "Facility").
- B. *SCHOOL* owns and operates **Certified Nursing Assistant (CNA) and/or Home Health Aide (HHA) Program** which is accredited by the **California Department of Public Health Service**. *SCHOOL* desires its students to obtain practical experience at *HEALTH CENTER*'s Facility through participation in a clinical program for its **CNA or HHA** students ("Program").
- C. It is to the mutual benefit of the parties to this Agreement that the students of *SCHOOL*'s *Program* use such Facility for their clinical experience.

Now, therefore, the parties agree as follows:

1. GENERAL INFORMATION

- A. Both parties before the beginning of the training shall agree upon the period of time for each student's clinical experience.
- B. *SCHOOL* will provide fifteen (15) CNA students at a time, for a period of seven (7) weeks, up to two (2) days per week, and only between the hours of 6:00 am and 8:00 pm per day.
- C. Faculty and appropriate facility staff will arrange for faculty and student orientations, and identify a process for ongoing communication between the facility and the school at the beginning of each clinical experience.
- D. Faculty and appropriate facility staff will annually review the appropriateness of the learning environment in relation to the program's written objectives.

2. SCHOOL'S RESPONSIBILITIES

- A. Student Profile. *SCHOOL* shall complete and send to *HEALTH CENTER* a profile for each student enrolled in the Program which shall include the student's name, address and telephone number, driver's license number and social security number, prior to the beginning of the planned clinical experience.
- B. Schedule of Assignments. The student to faculty ratio shall not exceed 15 to 1 per rotation. *SCHOOL* shall notify the *HEALTH CENTER* of its planned schedule of student assignments, including the name of the student, level of academic preparation and length and dates of clinical experience prior to the planned clinical experience.
- C. Program Coordinator. *SCHOOL* shall designate a faculty member to coordinate with a designee of *HEALTH CENTER* in the planning of the Program to be provided students.
- D. Records. *SCHOOL* shall maintain all personnel and academic records of the students.
- E. Rules and Regulations. *SCHOOL* shall enforce rules and regulations governing the students that are mutually agreed upon by *SCHOOL* and *HEALTH CENTER*.
- F. Supervision. *SCHOOL* is responsible for all training and will provide immediate and direct supervision of all students in their assigned groups at the *HEALTH CENTER*. No *HEALTH CENTER* staff shall be used to proctor, shadow, or teach the students.
- G. Health and Background Policy. *SCHOOL* shall provide *HEALTH CENTER*, prior to a student's arrival at the *HEALTH CENTER*, with proof of immunity, physical examination, TB skin test and criminal background screening consistent with *HEALTH CENTER* employee health policy and notify the *HEALTH CENTER* if student is a known carrier of an infectious or communicable disease. If such information indicates that patients of *HEALTH CENTER* would be placed at risk if treated by a particular student, *HEALTH CENTER* reserves the right to refuse to allow such student to participate in the clinical experience at *HEALTH CENTER*.
- H. Student Responsibilities. *SCHOOL* shall notify the students that they are responsible for:
 - 1) Following the clinical and administrative policies, procedures, rules and regulations of *HEALTH CENTER*.

- 2) Arranging for their own transportation and living arrangements when not provided by *SCHOOL*.
 - 3) Arranging for and assuming the cost of their own health insurance.
 - 4) Assuming responsibility for their personal illness, necessary immunizations, tuberculin test, and annual health examination.
 - 5) Maintaining confidentiality of patient information. No student shall have access to or have the right to receive any medical record, except when necessary in the regular course of the clinical experience. The discussion, transmission or narration in any form by students of any patient information of a personal nature, medical or otherwise, obtained in the regular course of the Program is forbidden except as a necessary part of the practical experience.
 - 6) Following dress code of the *HEALTH CENTER* and wearing name badges identifying themselves as students.
 - 7) Attending an orientation of the *HEALTH CENTER* provided by its staff and instructors.
 - 8) Providing services to the *HEALTH CENTER*'s patients under the direct supervision of a faculty provided by *SCHOOL* or *HEALTH CENTER*-provided staff/preceptors.
- I. Payroll Taxes and Withholdings. *SCHOOL* shall be solely responsible for any payroll taxes, withholdings, workers' compensation and any other insurance or benefits of any kind for students, employees, and agents of *SCHOOL* providing services under this Agreement. *SCHOOL* shall defend, indemnify, and hold *HEALTH CENTER* harmless from all liability and responsibilities therefore.

3. HEALTH CENTER'S RESPONSIBILITIES

- A. Clinical Experience. *HEALTH CENTER* shall accept from *SCHOOL* the mutually agreed upon number of students enrolled in the aforementioned Program and shall provide said students with supervised clinical experience.
- B. HEALTH CENTER Designee. *HEALTH CENTER* shall designate a member of *HEALTH CENTER*'s staff to participate with the designee of *SCHOOL* in planning, implementing and coordinating the training Program, including orientation.

- C. Access to Facilities. *HEALTH CENTER* shall permit students enrolled in the Program access to *HEALTH CENTER* Facilities as appropriate and necessary for their Program, provided that the presence of the students shall not interfere with the activities of *HEALTH CENTER*. Facilities includes space for clinical conferences and access to *HEALTH CENTER*'s Medical Library.
- D. Withdrawal of Students. *HEALTH CENTER* may request *SCHOOL* to withdraw from the Program any student who *HEALTH CENTER* determines is not performing satisfactorily, or who refuses to follow *HEALTH CENTER*'s administrative policies, procedures, rules and regulation. Such request must be in writing and must include a statement as to the reason or reasons why *HEALTH CENTER* desires to have the student withdrawn. Said request shall be complied with within five (5) days of receipt of same. *HEALTH CENTER* reserves the right to suspend from participation immediately any student who poses an imminent danger of harm to patients or others.
- E. Emergency Health Care/First Aid. *HEALTH CENTER* shall, on any day when student is receiving training at its Facility, provide to students necessary emergency health care or first aid for accidents occurring in its Facility. Except as provided regarding such emergencies, *HEALTH CENTER* shall have no obligation to furnish medical or surgical care to any student. Students will be financially responsible for all such care rendered in the same manner as any other patient.
- F. Staffing. *HEALTH CENTER* shall provide staff adequate in number and quality to insure safe and continuous health care services to patients, but it shall not decrease staff because students are training in the Facility. Student shall perform in a training capacity only and shall not be utilized to treat patients in lieu of trained professionals employed by the *HEALTH CENTER*.
- G. *HEALTH CENTER* must be in good standing with the Centers for Medicare and Medicaid Services (CMS) and not have any training enforcement restrictions.

4. AFFIRMATIVE ACTION AND NON-DISCRIMINATION

The parties agree that all students receiving clinical training pursuant to the Agreement shall be selected without discrimination on account of race, color, religion, national origin, ancestry, disability, marital status, gender, sexual orientation, age, or veteran status.

5. STATUS OF SCHOOL AND HEALTH CENTER

It is expressly agreed and understood by *SCHOOL* and *HEALTH CENTER* that students under this Program are in attendance for educational purposes, and such students are not considered employees of *HEALTH CENTER* for any purpose, including, but not limited to, compensation for services, employee welfare and pension benefits, or workers' compensation insurance.

6. INDEMNIFICATION

- A. *SCHOOL* agrees to indemnify, defend and hold harmless, *HEALTH CENTER* and its affiliates, its directors, trustees, officers, agents, and employees from and against all claims, demands, damages, costs, expenses of whatever nature, including court costs and attorney fees arising out of or resulting from negligent or intentional acts or omissions of the *SCHOOL*, its officers, employees, agents or its students.
- B. *HEALTH CENTER* agrees to indemnify, defend and hold harmless *SCHOOL*, its officers, agents, employees from and against any and all claims, demands, damages, costs, expenses of whatever nature, including court costs and attorney fees arising out of or resulting from negligent or intentional acts or omissions of the *HEALTH CENTER*, its agents or its employees.

7. INSURANCE

- A. The *SCHOOL* shall procure and maintain in force during the term of this Agreement, at its sole cost and expense, insurance in amounts that are reasonably necessary to protect it and *HEALTH CENTER* against liability arising from or incident to the use and operation of the *HEALTH CENTER* by the *SCHOOL*'s students and naming *HEALTH CENTER* as an additional insured.
- B. Coverage under such insurance shall be not less than One Million Dollars (\$1,000,000) for each occurrence and Three Million Dollars (\$3,000,000) aggregate for each professional liability insurance and comprehensive general liability insurance.
- C. The *SCHOOL* shall also maintain and provide evidence of workers' compensation and disability coverage as required by law.
- D. The *SCHOOL* shall provide *HEALTH CENTER* with a certificate of insurance evidencing the insurance coverage required under this section and providing for not less than thirty (30) days written notice to the *HEALTH CENTER* of the cancellation of such insurance. The *SCHOOL* shall promptly notify the *HEALTH CENTER* of any cancellation, reduction, or

other material change in the amount or scope of any coverage required hereunder.

8. TERM AND TERMINATION

- A. Term. This Agreement shall be effective as of the date first written above, and shall remain in effect for two (2) years thereafter.
- B. Renewal. This Agreement may be renewed for subsequent two (2) year terms, by either party giving the other at least 30 days prior written notice of their desire to renew, and the other party's agreeing to such a renewal prior to the expiration of the then current term of the Agreement.
- C. Termination.
 - 1) Mutual Agreement. This Agreement may be terminated at any time upon the written concurrence of the parties.
 - 2) Without Cause. This Agreement may be terminated without cause with 30 days prior written notice by either party. Such termination shall not take effect, however, with regard to students already enrolled until such time as those students have completed their training for the school semester during which such termination notice is given.

9. GENERAL PROVISIONS

- A. Amendments. This Agreement may be amended at any time by mutual agreement of the parties without additional consideration, provided that before any amendment shall become effective, it shall be reduced to writing and signed by the parties. Notwithstanding the foregoing, should any provision of this Agreement be in conflict with a governing State or federal law, it shall be deemed amended accordingly.
- B. Assignment. Neither party shall voluntarily or by operation of law, assign or otherwise transfer this Agreement without the other party's prior written consent. Any purported assignment in violation of this Section shall be null and void.
- C. Attorney's Fees. In the event that any action, including arbitration, is brought by either party to enforce or interpret the terms of this Agreement, the prevailing party in such action shall be entitled to its costs and reasonable attorney's fees, in addition to such other relief as the court or arbitrator may deem appropriate.
- D. Captions. Any captions to or headings of the articles, sections, subsections, paragraphs, or subparagraphs of this Agreement are solely for

the convenience of the parties, are not a part of this Agreement, and shall not be used for the interpretation or determination of validity of this Agreement or any provision hereof.

- E. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all such counterparts together shall constitute one and the same instrument.
- F. Entire Agreement. This Agreement, including all Attachments, is the entire Agreement between the parties and no other agreements, oral or written, have been entered into with respect to the subject matter of this Agreement.
- G. Force Majeure. Neither party shall be liable nor deemed to be in default for any delay or failure in performance under this Agreement or other interruption of service or employment deemed resulting, directly or indirectly, from acts of God, civil or military authority, acts of public enemy, war, accidents, fires, explosions, earthquakes, floods, failure of transportation, machinery or supplies, vandalism, strikes or other work interruptions beyond the reasonable control of either party. However, both parties shall make good faith efforts to perform under this Agreement in the event of any such circumstances.
- H. Governing Law. The validity, interpretation and performance of this Agreement shall be governed by and construed in accordance with the laws of the State of California.
- I. Notices. Notices required under this Agreement shall be sent to the parties by certified or registered mail, return receipt requested, postage prepaid, at the addresses set forth below:

1. Notice to the *HEALTH CENTER*:

Mark Anderson
Administrator
Laurel Creek Health Center /Paradise Valley
2800 Estates Drive
Fairfield, CA 94533

Telephone: (707) 432-1201
Fax: (707) 426-1130
marka@pvestates.com

2. Notice to the *SCHOOL*

Maurice McKinnon, Ed.D., RN
Interim Dean, Health Sciences
Solano Community College
4000 Suisun Valley Road
Fairfield, California 94534-3197

Telephone: (707)864-7108
FAX: (707) 646-2062
Maurice.mckinnon@solano.edu

- J. Remedies. The various rights, options, elections, powers, and remedies of the respective parties hereto contained in, granted, or reserved by this Agreement, are in addition to any others that said parties may be entitled to by law, shall be construed as cumulative, and no one of them is exclusive of any of the others, or of any right or priority allowed by law.
- K. Severability. The provisions of this Agreement shall be deemed severable and if any portion shall be held invalid, illegal or unenforceable for any reason, the remainder of this Agreement shall be effective and binding upon the parties.
- L. Waiver of Provisions. Any waiver of any terms and conditions hereof must be in writing and signed by the parties hereto. A waiver of any term or condition hereof shall not be construed as a future waiver of the same or any other term or condition hereof.
- M. Compliance with Law and Regulatory Agencies. *HEALTH CENTER* and *SCHOOL* shall comply with all applicable provisions of law and other valid rules and regulations of all governmental agencies having jurisdiction over: (i) the operation of the *HEALTH CENTER*; (ii) the licensing of health care practitioners; and (iii) the delivery of services to patients of governmentally regulated third party payers whose members/beneficiaries receive care from *HEALTH CENTER*. This shall specifically include compliance with applicable provisions of Title 22 of the California Code of Regulations. *SCHOOL* shall also comply with all applicable standards and recommendations of the Joint Commission on Accreditation of Healthcare Organizations, bylaws and rules and regulations, and policies and procedures of *HEALTH CENTER* its Medical Staff and Medical Staff departments.

Both parties shall comply with Federal and California laws regarding the use and disclosure of individual identifiable health information, in particular with the provisions of Health Insurance Portability & Accountability Act of 1996—HIPPA.

Both parties should comply with Occupational Safety and Health Administration (OSHA) policies and standards.

10. EXECUTION

By their signatures below, each of the following represent that they have authority to execute this Agreement and to bind the party on whose behalf their execution is made.

HEALTH CENTER

SCHOOL

Laurel Creek Health Center/Paradise Valley - Fairfield

Solano Community College

By: _____
Mark Anderson

By: _____
Jowel C. Laguerre, Ph.D.

Title: Administrator

Title: Superintendent/President

Date: _____

Date: _____

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: SABBATICAL LEAVE REPORTS FOR THE ACADEMIC YEAR 2013-2014
REQUESTED ACTION: INFORMATION

SUMMARY:

The following recipients will report on their Sabbatical Leave for the 2013-2014 academic year:

Kevin Marks – Fall 2013
Patricia Itaya, Ph.D. – Spring 2014

Government Code *Education Code §87767* Board Policy *N/A* Estimated Fiscal *N/A*

SUPERINTENDENT'S RECOMMENDATION:

APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Leslie Minor, Ph.D.
Vice President
Academic Affairs

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

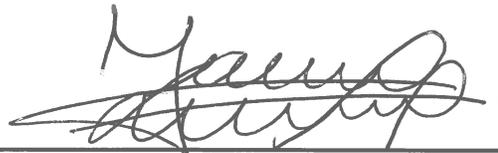
ADDRESS

707 864-7117

TELEPHONE NUMBER

Academic Affairs
ORGANIZATION

April 3, 2015
DATE SUBMITTED TO SUPERINTENDENT-PRESIDENT



JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

April 3, 2015
DATE APPROVED BY SUPERINTENDENT-PRESIDENT

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: LEED (“LEADERSHIP IN ENERGY & ENVIRONMENTAL DESIGN”) CERTIFICATION – VACAVILLE BIOTECHNOLOGY AND SCIENCE BUILDING

REQUESTED ACTION: INFORMATION

SUMMARY:

One component of the Measure Q District Facility Standards is a sustainability vision statement, which states:

Solano Community College will be a leader in sustainable practices that balance the best interests of the environment, our community and fiscal responsibility. In particular, it will reduce its ecological footprint through energy, water and waste reduction, curriculum development and community engagement.

To that end, each new building will be designed to achieve or exceed the LEED “silver” standards and buildings undergoing significant renovation will meet or exceed LEED “certified” standards. The LEED standards were developed by the United States Green Building Council (USGBC) and are considered the “best practices” standard in the design and construction industry. Most Community Colleges seek to meet or exceed one of the four USGBC categories.

CONTINUED ON NEXT PAGE

| | | | |
|---|----------------------|---|--------------------------------------|
| <i>Government Code:</i> | <i>Board Policy:</i> | <i>Estimated Fiscal Impact: \$0 Measure Q Funds</i> | |
| SUPERINTENDENT’S RECOMMENDATION: | | <input type="checkbox"/> APPROVAL | <input type="checkbox"/> DISAPPROVAL |
| | | <input checked="" type="checkbox"/> NOT REQUIRED | <input type="checkbox"/> TABLE |

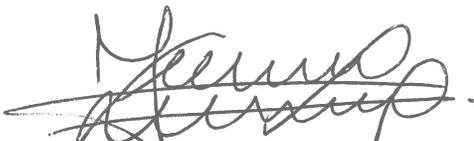
Leigh Sata
Executive Bonds Manager
PRESENTER’S NAME

4000 Suisun Valley Road
Fairfield, CA 94534
ADDRESS

(707) 864-7176
TELEPHONE NUMBER

Administration
ORGANIZATION

May 8, 2015
**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**


JOWEN C. LAGUERRE, Ph.D.
Superintendent-President

May 8, 2015
**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: LEED (“LEADERSHIP IN ENERGY & ENVIRONMENTAL DESIGN”) CERTIFICATION – VACAVILLE BIOTECHNOLOGY AND SCIENCE BUILDING

REQUESTED ACTION: INFORMATION

CONTINUED FROM PREVIOUS PAGE:

There are two ways to achieve the LEED goal:

1. The District may instruct the design and construction team to design to the highest LEED standard easily achievable, but forego certification. This approach has the benefit of allowing the District to obtain most of the environmental benefits of the LEED system, without paying for the certification with the USGBC. However, the District does not have a third party monitor confirming that the LEED standard is achieved.
2. The District may instruct the design team to design to the highest LEED standard achievable, and require that the project be registered and certified with the USGBC. The cost for certification amounts to the premium paid for a third party consultant, hired to track and monitor the team during design and construction. Points are awarded for achieving certain energy and water saving thresholds, as well as for utilizing less toxic and recycled materials.

In any case, the design teams are instructed to specify materials with low off-gassing characteristics, utilize recyclables wherever practical, include utility monitoring devices for all utilities and are required to provide special commissioning, which insures that the project systems work as designed. Because the premiums associated with these specific areas are the same in both cases, the actual premium for full LEED certification with USGBC is minimal.

For new, high-profile projects such as the Vacaville Biotechnology and Science Building, District Staff will recommend that the project is certified with the USGBC. The board will be asked to approve the project as a fully certified USGBC project at the June 17, 2015 Governing Board meeting.

A copy of the Sustainability Standards may be found on page 136 of Book 1, Master Plan and Guidelines:

http://www.solano.edu/measureq/1415/SCCD2013FMP_Book_1_MasterPlanGuidelines.pdf