

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

UNADOPTED MINUTES
Thursday, November 19, 2015

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Thursday, November 19, 2015, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Young.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of President Young, Dr. Ramona Bishop, Superintendent of Vallejo Unified School District, led those present in the pledge of allegiance to the United States of America.

3. ROLL CALL

A. Marie Young, President
Michael A. Martin, Vice President
Monica Brown
Sarah E. Chapman, Ph.D.
Denis Honeychurch, J.D.
Pam Keith
Rosemary Thurston
Larry Bartlow, Student Trustee
Stan R. Arterberry, Secretary

Others Present:

Thomas Beckett, Interim Executive Bonds Manager
Dr. Leslie Minor, Vice President of Academic Affairs
Yulian Ligioso, Vice President of Finance and Administration
Gregory Brown, Vice President of Student Services
Lanea Azevedo, Associated Students of Solano College
Dr. Wade Larson, Associate Vice President of Human Resources
Michael Wyly, Academic Senate
Dr. Yashica J. Crawford, Chief of Staff

At the request of President Young, those presented joined in a moment of silence for the victims of the tragedy in Paris, France and for the students and families affected by the shooting at Grant High School, Sacramento.

4. APPROVAL OF AGENDA

The following corrections should be made to the agenda:

Item 18.(v) on the agenda and page 210. Contract Award to Entercom San Francisco KRBQ-FM should read: Contract Award to Entercom San Francisco KBLX-FM

Remove Item 17.(f) Approval of Proposed Changes to the Fairfield Science Project – Phase I (New Science Building) and Phase II (Building 300), page 90

Remove Item 18.(w) Student Equity Plan Approval, Fiscal Year 2015-2016, page 215

Moved by Trustee Keith and seconded by Trustee Honeychurch to approve the agenda as amended. The motion passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC

President Young recognized the following individuals during public comment:

Faculty member Jim DeKloe commented on faculty morale, and the need for everyone to work together to improve conditions. He shared comments from faculty colleagues on their experiences. He addressed not following process and procedures, specifically related to plans for Building 300 Science Building.

Faculty member Ron Zak commented on his morale, related to no rehires for faculty who are planning to retire. He commented that this is a problem, particularly for his area of photography.

Faculty Member Patricia Itaya shared her experiences in the Anatomy lab, and shared that she has enjoyed teaching her students, the lab experiences and colleagues at Solano. She cited maintaining relationships with faculty and staff is the strength of the College, and she has noticed a diminished morale among faculty. She cited the lack of faculty participation in the decisions for changes to the Science building.

Faculty member Kathleen Conrad, commented on her concerns with the manner in which the changes to the Science Building were made. Although the proposed changes may be fair, there was little data and justification that has been made available to faculty. She also cited faculty stated initially that Building 300 should have been torn down, and shared other information for Vacaville Center, only for it to ultimately be used.

Faculty member Robert DaPrato distributed and read from a cartoon strip to describe his concerns with *sense vs. nonsense* related to decisions made by administration. Specifically, he described administrator's lack of data in making decisions, although this process is asked of faculty. He further cited decisions being made without transparency. He stated that SCC needs to provide additional resources to Vallejo.

Employee Laurie Cheatham, International Students Advisor, spoke about International Education Week, and the theme, "Advancing Access for All". The students have conducted activities throughout the week, including tastings and displays in Building 1400. She invited the Board to view the displays. She recognized students who participated in the activities.

Phil McCaffrey Sr, Former Governing Board member and ASSC member, shared his experiences with visiting Solano. He works in Oklahoma, and was excited to see the ASSC team work with the Baker's Foundation to provide meals today for members of the campus community. He commended them for their outstanding leadership and recognized Dr. Rischa Slade for her leadership with ASSC.

Dr. Rischa Slade, Student Advisor for the ASSC, shared experiences about the Baker's Favorite Club event, who provided free Thanksgiving dinner to members of the community. She introduced the following students: Megan White, Elisha Blue, Larry Bartlow, Zuriel Sanders, Stephanie Gittens, Jasmine Nicori, Kevin Butt, Matt Hartsock, Dayanna Reyes, Seth Cepeda, Nathan Preszler, Faraj Al-Badani, GeenaMarie Angeles, Linea Azevedo. The audience in attendance provided the students with a round of applause.

Anna Bettencourt, student in Student Veterans Organization, introduced the organization leadership to the Board, and thanked the Board for keeping students in mind in the development of the Veteran's Center.

Richard Wright, Adjunct Faculty member, commented on the need for talking to each other, and asked if the Board believes in equal pay for equal work. He referred to the pay differential between adjunct faculty and full time faculty.

Marrienne Flatland, faculty member, celebrated the students, and expressed concerns about process, communication and transparency in decision making, specifically related to the Veteran's Center. She commented that the group learned of the move 3-4 days ago, and expressed concerns with the health of the College and perceived fraud. She asked the Board to fix the plans so that communication is improved.

6. CLOSED SESSION

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Wade Larson, D.M., Associate Vice President, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel—Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code §54956.9:
one potential case
- (d) Conference with Legal Counsel—Existing Litigation
(Subdivision (a) of Govt. Code §54956.9):
Case #: FCS045285 and Case #: FCS045360

7. RECONVENE REGULAR MEETING (7:10 PM)

8. REPORT OF ACTION TAKEN IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA. CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Potential Litigation and no action was taken.

The Board held Conference with Legal Counsel – Existing Litigation and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

There were no comments from members of the public.

10. REPORTS (NO ACTION REQUIRED):

(a) Associated Students of Solano College (ASSC)

Linea Acevedo commented on polling stations that were set up for students to share their comments and concerns, and shared information on the various committees that have now been formed.

(b) Academic Senate

Michael Wyly requested that the Board take concerns with faculty morale seriously, as they impact student success and collegiality. He cited at the November 16th meeting, the Senate took action of 2 resolutions, which are in concert with the fall plenary session on November 5-7. The resolutions included an endorsement of the CCCC Taskforce on Accreditation Report, and an endorsement of the development of the Bachelor of Science degree in biomanufacturing. Trustee Brown asked if bachelor's degree programs in California are parallel to what other states are using. Michael stated that it is discipline-specific, and where feasible, disciplines are looking for examples in other states. In California, the CSU model was used in the development of upper division coursework. Michael also shared that last week, the Academic Senate hosted 112 guests for the State Academic Senate regional curriculum event. He provided thanks to the many persons that provided support for the day. He further shared that the Senate will be dedicating the November 30th meeting to hiring priorities, in partnership with VP Minor.

(c) Shared Governance Council

VP Minor reported that on November 18, the Council took action on Institutional Learning Outcomes and will bring them to the next board meeting. Other discussions include: services for disenfranchised students, budget, student services update, and Institutional Effectiveness Partnership Initiative work. She further commented on the name change to College Governance Council that will appear for Board approval tonight.

(d) Superintendent-President

SP Arterberry thanked the faculty for their comments on campus morale. He asked that they join him on the discussions and planning moving forward. He was pleased to hear that this was recognized as a need on campus. He commented that he recommended removal of the science

building changes for consideration on the board agenda to allow for full consultation with faculty and staff before any further recommendations come to the Board. He introduced Dr. Ramona Bishop to talk about Vallejo City Unified School District's Wall to Wall Academy.

Dr. Ramona Bishop, Superintendent Vallejo City Unified School District, shared information on the Wall to Wall Academy implementation. These programs focus on providing all students with both college and career experiences and are housed at Vallejo High School and Jesse Bethel High School. She reviewed the 5 academies, which include visual and performance arts, engineering, biotechnology, health and fitness and hospitality. The goal is for each student to complete at least 6 community college credits. She cited potential articulation opportunities through various courses. She further reviewed the Career Pathways Trust Grant, which is a total of \$6 million to provide collaborative partners in expanding Wall to Wall Academies.

Dr. Chapman discussed the horticulture adaptive program and stated that Dr. Bishop can potentially link with the Horticulture faculty. Trustee Martin cited his excitement for the program and that it is a model that should be used throughout the county and be an inspiration to many students. President Young stated that the VUSD has received national attention for this work, and Trustee Chapman acknowledged Dr. Bishop's recognition as Educator of the Year with the Black Chamber of Commerce. SP Arterberry stated that the staff are working with VUSD and will move forward with the MOU in support of VUSDs efforts.

A copy of the presentation is available in the Superintendent/President's Office.

CONSENT AGENDA – ACTION ITEMS

11. Human Resources

- (a) Consent Agenda-Human Resources

12. Finance and Administration

- (b) Warrants
- (c) Personal Services Agreements

13. Academic Affairs

- (d) CTE Enhancement Fund Services MOU with SCOE
- (e) Work Based Learning Grant Agreement
- (f) Curriculum Actions from October 2015
- (g) MOU Amendment to Bay Area Clean Water Agencies Agreement
- (h) Name Change of Shared Governance Council

It was moved by Trustee Keith and seconded by Trustee Honeychurch to approve the consent agenda. The motion was passed unanimously.

14. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from Consent Agenda

NON-CONSENT AGENDA ITEMS – ACTION ITEMS

15. Superintendent-President

- (a) Resolution to Approve Appointment to Citizens' Bond Oversight Committee (CBOC), Resolution No. 15/16-17

Trustee Thurston presented to the Board that the AdHoc Committee interviewed Mr. Andre Stewart of Benicia to serve on the CBOC. He has an education in business and finance, extensive experience in the insurance industry and a host of community activities.

It was moved by Trustee Thurston and seconded by Keith to approve the Resolution to Approve Appointment to Citizens' Bond Oversight Committee (CBOC), Resolution NO. 15/16-17. The motion was approved with the following roll call vote:

STUDENT TRUSTEE BARTLOW ADVISORY VOTE: YES

AYES: Brown, Chapman, Honeychurch, Keith, Young, Martin, Thurston

NAYS: None

ABSENT: None

ABSTAIN: None

16. Human Resources

- (b) Resignation to Retire

Dean Robert Gabriel (via Dr. Minor) provided comments about Frank Floyd Burnsed, Kinesiology Professor, who is retiring after 14 years and 3 months as faculty at SCC

Dean Neil Glines provided comments on Nancy Konecny, who will be retiring as a reading professor after 14 years and 9 months as faculty at SCC

Dean Keydron Guinn provided comments on Diane White, who is retiring after 25 years and 9 months of service as a history professor, Vice President of Academic Affairs and Vice President of Student Success. Trustees Keith, Thurston and Young offered additional remarks regarding Diane White's teaching and leadership talents.

VP Brown provided comments on Sandra Rotenberg, who is retiring after 14 years and 10 months of service as a Librarian at SCC.

It was moved by Trustee Keith and seconded by Trustee Chapman to approve the resignations to retire. The motion was passed unanimously.

17. Finance and Administration

It was moved by Trustee Chapman and seconded by Trustee Honeychurch to approve item 17 in its entirety, with the exception of 17.(i). The following items were approved unanimously, with

additional discussion included as noted below:

- (c) Change Order - No. 01 (Deductive) To Peterson Mechanical Inc. for ESCO Phase II HVAC/EMS Implementation Project
- (d) Change Order - No. 01 (Deductive) To Rudolph and Sletten, Inc. for Reduction of the FF&E Allowance for the Biotechnology and Science Building Project
- (e) Contract Amendment to CA Architects for Architectural and Engineering Services
- (f) ~~Proposed Changes to the Measure Q Fairfield Science Project – Phase I and Phase II~~ removed from consideration
- (g) Contract Amendment to CSW/Stuber-Stroeh Engineering Group, Inc., for Civil Engineering Services for the Fairfield Campus Agriculture (Horticulture) Project
- (h) Purchase Order to Weidner CA for Wayfinding Signage for Building 600
- (j) Contract Award to Optima Inspections, Inc. for Project Inspection Services
- (k) Doolittle Learning Center – Payment of Solano Community College District Pro Rata Costs for Land Acquisition to Jimmy Doolittle Center
- (l) Lease Agreement Amendment II to 88/12, A California Limited Partnership for Suites 201 and 203 at 360 Campus Lane, Fairfield, CA
- (m) Contract Award to Cornerstone Technologies LLC, for Vallejo VDI Deployment Services for the Information Technology Infrastructure Improvements Project
- (n) Contract Award to Decorator Draperies for Construction Services
- (o) Contract Award to All Clear Inc. For Construction Services for Horticulture Site Tree Removal Project

Trustee Brown asked for clarity on why these services are from Yolo County. Tom Beckett stated that we have a competitive bid requirement that does not exclude other bidders. We received one bid for the tree removal project and this was a responsible bid. Trustee Chapman commented that she received additional information on the district's outreach efforts and she confirmed the outreach that was taking place.

- (p) Contract Award to CA Architects for Architectural Services for CDFS Kitchen Renovation Project
- (q) West Coast Consulting Group, Inc. Contract for Emergency Preparedness Plan Update and Training
- (i) Contract Amendment to Dovetail for Program Level Furniture, Fixtures and Equipment Consulting Services

Moved by Trustee Keith and Seconded by Trustee Honeychurch to approve the contract amendment to 17.(i) Dovetail for Program Level Furniture, Fixtures and Equipment Consulting Services. The contract was approved with the following vote:

Student Trustee Bartlow Advisory Vote: Abstain

AYES: Chapman, Honeychurch, Keith, Young, Martin, Thurston

NAY: Brown

ABSTAIN: None

18. Student Services

Vice President Brown and Shemila Johnson, Director of Outreach, provided additional comments regarding these agenda items. Trustee Chapman asked for clarity on the costs for the Pandora advertising as it was considerably more than the others. Shemila Johnson commented that this is based on the frequency, area, and number of advertising spots. She also added clarity that SCC has stopped advertising on television, and made the decision to place these efforts in radio. Trustee Thurston asked for additional information on how these efforts are working. Shemila will look at Google Analytics to determine its reach. Trustee Brown commented on YouTube and Ad Space Mobile Game as potential places to place ads. Shemila commented that the current ad placements were made based on the branding campaign information that was gathered.

Moved by Trustee Keith and seconded by Trustee Brown to approve items 18.(r) through 18.(v). The motion passed unanimously. The following items were approved:

- (i) Contract Award to 95.3 KUIC
- (j) Contract Award to Entercom San Francisco KRBQ-FM (Q102.1)
- (k) Contract Award to Pandora
- (l) Contract Award to AdTaxi
- (m) Contract award to Entercom San Francisco KBLX-FM

- (n) ~~Student Equity Plan Approval, Fiscal Year 2015-2016~~ removed from consideration

19. INFORMATION ITEMS – NO ACTION REQUIRED

- (a) Solano Showcase Faculty Presentation

VP Minor commented that the purpose of the Solano Showcase Faculty Presentation is to feature work from instructional programs at Solano. Faculty from the arts program presented information on program offerings, including courses, certificate information, new courses being developed, and its contributions to community outreach and events. The arts program includes sculpture, graphic design, ceramics, printmaking, drawing, photography, painting and art history. Members of the Board were presented with tote bags featuring the SCC logo that were created through the print shop. Trustees offered comments of support for the program and how SCC could utilize the program to produce branding materials.

A copy of the presentation is available in the Superintendent/President's Office.

- (b) Measure Q and Measure G Quarterly Progress Update Reports to the Governing Board

Tom Beckett, Interim Executive Bonds Manager, reported that Building 600 is the final project in the Measure G funding and after the audit report, he will have an understanding of funds that are remaining, with final projects to be completed by June 2016. Trustee Thurston commented on Vallejo Center paint that is fading and asked if addressing this is a legitimate expense. Tom stated that this is called scheduled deferred maintenance, and we have received grant funds to address this issue.

A copy of the presentation is available in the Superintendent/President's Office.

- (c) CCFS-311Q Financial Report, First Quarter, FY 2015-2016

Vice President Ligioso reported that we are tracking as expected and revenues are a little lower due to property taxes not being collected until December and April. The report has been certified.

20. ANNOUNCEMENTS

Trustee Chapman reported that the Solano County School Boards Association will be hosting a dinner meeting on November 30th. She also stated that there was no resolution for World AIDS Day that was presented to the Board as has been done in previous years. She further stated that Trustees need additional information related to the Puente Program and other support programs. SP Arterberry spoke of the need to institutionalize programs so that are able to sustain even when leadership transitions from the program. He cited programs such as Umoja, First Year Experience and Puente as examples, and that staff will provide a report to the Board at a future meeting.

Trustee Honeychurch left the program at 9:11 pm. He left early due to his father in law passed away this morning.

21. ITEMS FROM THE BOARD

There were no items from members of the Board

22. ADJOURNMENT

It was moved by Trustee Brown and seconded by Trustee Thurston to adjourn the Board meeting. The motion passed unanimously. There being no further matters before the Board, the meeting was adjourned at 9:13 p.m.