

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

ADOPTED MINUTES
Wednesday, December 21, 2016

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, December 21, 2016, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Thurston.

**2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES
OF AMERICA**

At the request of President Thurston, Lucky Lofton led those present in the pledge of allegiance to the United States of America.

3. ROLL CALL

Rosemary Thurston, President
Sarah E. Chapman, Ph.D., Vice President
Denis Honeychurch, J.D.
Pam Keith
Michael A. Martin
Quinten Voyce
A. Marie Young
Larry Bartlow, Student Trustee
Celia Esposito-Noy, Secretary

Others Present:

Greg Brown, Vice President of Student Services
Virginia Guleff, Interim Vice President of Academic Affairs
Mary Jones, Human Resources
Yulian Ligioso, Vice President of Finance and Administration
Lucky Lofton, Bond Manager
Michael Wyly, Academic Senate
Sandra Therrien, Executive Coordinator, Superintendent-President Office

4. APPROVAL OF AGENDA

The following edits and clarifications should be noted in the agenda:

Agenda Item 13.(g) Contract Award to CA Architects for Architectural and Engineering Services for B1600 Cosmetology Laundry Improvements Project has been pulled from the Non-Consent Agenda Items.

Any other grammatical errors in documents will be corrected by staff.

It was moved by Trustee Young and seconded by Trustee Keith to approve the agenda as amended. The motion was passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

There were no comments from members of the public.

6. CLOSED SESSION

Board President Thurston called the closed session to order at 6:32 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6) Agency Negotiator: Mary Jones, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel—Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code §54956.9
- (d) Conference with Legal Counsel—Existing Litigation (Subdivision (a) of Govt. Code §54956.9):
Case No. FCS045285/Claim #509449 (White), Case No. FCS045360/Claim #510181 (Rieger), and Case No. FCS046483/Claim #519430 (Yu)

7. RECONVENE REGULAR MEETING

Board President Thurston reconvened the Regular Meeting at 7:00 p.m.

8. REPORT OF ACTION TAKEN IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and no action was taken.

The Board held Conference with Legal Counsel – Existing Litigation and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

Jacob Hinkle introduced himself as new ASSC representative for the Board meetings beginning next semester.

10. REPORTS (NO ACTION REQUIRED):

(a) Associated Students of Solano College (ASSC)

No report at this time.

(b) Academic Senate

Professor Michael Wyly gave the following report:

The Senate has met twice since my last report. In that time, we have been working closely with VP Guleff to complete work in curriculum and other projects prior to her departure. On behalf of the senate, I would like to thank VP Guleff for her collaboration and leadership. In her short term at SCC, we have accomplished a lot together. We are sorry to see her go, but wish her well on this next chapter. Our loss is Butte's gain.

Second, at our meeting on Dec 5, the senate took action to approve the recommended hiring priorities for the 2017-18 AY. We look forward to working with S-P Esposito-Noy and Academic Affairs in the coming months as the College moves forward with this process. The senate also approved a syllabus template to be widely distributed as a faculty resource in the upcoming semester. Looking ahead, we continue to anticipate action on curriculum and hiring handbooks, as well as the development of pathways to SCC in partnership with local high schools.

Third, and most significantly, as you aware, the senate has passed what I would call the most significant resolution of the senate, certainly in my tenure as president, wherein we call upon the campus community to rally together around equity, fairness and the preservation of academic freedom for all of our community. At the direction of the Academic Senate of Solano Community College District, I have already presented to the S-P and Trustees copy of RESOLUTION 12.12.2016 : “Endorse Local Actions by the Solano Community College Academic Senate and the Solano Community College District [SCCD] Board of Trustees in Defense of Equity for All Students, Faculty and Staff, including the Designation of SCCD as a ‘Sanctuary Campus.’” As you will note, the resolution is founded on principles of academic integrity, equity, fairness and access, including our own equity and mission statements, as well as calls to action and/or direction by the Lt. Gov. of the State of CA, the CCCCCO and the ASCCC. As the final item of my report,

the senate has directed me to share with you the resolves of this resolution for your information and consideration.

(c) College Governance Council

Superintendent-President Esposito-Noy reported that CGC is moving forward with the review of board policies.

(d) Superintendent-President

Superintendent-President Esposito-Noy reported that for the January 13th Flex day, we will have Dr. Jeff Duncan Andrade here as keynote speaker. Dr. Andrade's research has been well received and is well respected. He is a faculty member at San Francisco State, both in Ethnic Studies and the School of Education. He is also an English teacher at a high school in Oakland.

In March, we hope to have attorney Kimberly Papillon present on implicit bias. Ms. Papillon has given presentations all around the world to attorneys and judges in particular, on the effects of implicit bias.

11. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Draft Minutes for the Meetings Held on September 21, 2016, and October 5, 2016 (Pending Board Approval)

Human Resources

- (b) Employment – 2016-2017, Page 6

Finance and Administration

- (c) Personal Services Agreements, Page 10
(d) Warrants, Page 11

It was moved by Trustee Martin and seconded by Trustee Keith to approve the Consent Agenda as presented. The motion was passed unanimously.

12. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Human Resources

- (a) Public Hearing of the California School Employees Association, Chapter #211, Initial Proposal to the District, Page 13

Board President Thurston opened the public hearing for public comments. With there being no comments from members of the public, Board President Thurston closed the public hearing.

It was moved by Trustee Keith and seconded by Trustee Voyce to approve the Public Hearing of the California School Employees Association, Chapter #211, Initial Proposal to the District as presented. The motion was passed unanimously.

- (b) Resignation to Retire, Page 15

Finance and Administration

- (c) Agreement with Accountemps, A Robert Half Company – Staff Accountant, Page 16
- (d) Agreement with Accountemps, A Robert Half Company – Collections Specialist Page 19
- (e) Contract Amendment #1 with EDesignC Inc. for Vacaville and Vallejo Centers HVAC Improvements and Upgrades Project, Page 22
- (f) Contract Amendment #1 with Kate Keating Associates, Inc. for Graphic Design Services for Signage, Page 24
- (g) Contract Award to CA Architects for Architectural and Engineering Services for B1600 Cosmetology Laundry Improvements Project, Page 26

This item was removed from the Non-Consent Agenda Items.

- (h) Contract Award for Construction Services to Precision Insulation, Inc. for Hydronic Pump Insulation Project, Page 28
- (i) Contract Change Order #7 to BHM Construction Inc. for Building 1200 Performing Arts Renovation (Phase 1) Project, Page 30
- (j) Contract Change Order #8 to BHM Construction Inc. for Building 1200 Performing Arts Renovation (Phase 1) Project, Page 32

Academic Affairs

- (k) Facility Use Agreement Between the City of Dixon and Solano Community College

District (Renewal), Page 34

- (l) Service Agreement Between Solano Community College District and Safety-Kleen Systems, Inc. (Renewal), Page 46
- (m) Service Agreement Between Solano Community College District and Aramark Uniform Services (Renewal), Page 60
- (n) Request for Approval of Curriculum Items as Submitted by the Curriculum Committee, A Subcommittee of the Academic Senate, Page 64
- (o) Clinical Experience Agreement Between Solano Community College District and Child Start, Napa, California (Renewal), Page 68

Student Services

- (p) Solano Community College District Student Transportation Fee (New), Page 77
- (q) Recommendation for Solano Community College District Procedure Change: Fees (BP5080), Page 79
- (r) Recommendation for Solano Community College District Policy Change: Notice for Directory Information, Board Policy 5160, Page 85

It was moved by Trustee Chapman and seconded by Trustee Keith to approve Items 13.(b) through 13.(f) and 13.(h) through 13.(r) in one motion. The motion passed unanimously.

14. INFORMATION ITEMS – NO ACTION REQUIRED

- (a) Initial Presentation of Solano College Chapter CCA/CTA/NEA Bargaining Proposal to the District on 2017-2018 Interests, Page 86
- (b) Initial Presentation of Solano Community College District Bargaining Proposal to the Solano College Chapter CCA/CTA/NEA on 2017-2018 Interests, Page 88
- (c) Initial Presentation of Solano Community College District Bargaining Proposal to the California School Employees Association, Chapter #211 on 2017-2020 Interests, Page 90
- (d) Recommendation for New Solano Community College District Policy and Procedure: Shower Facilities for Homeless Students (BP 5220 & AP 5220), Page 92

15. ANNOUNCEMENTS

Trustee Voyce announced that his campaign account has been closed and the remaining balance of \$387.32 has been donated to the SCC Scholarship Foundation.

Trustee Keith stated that today is Winter Solstice and wished everyone well.

Trustee Chapman announced she has tickets for the crab feed.

Trustee Bartlow would like to dedicate this meeting in honor of Samantha McKinney.

Trustee Young wished everyone a very happy holiday.

16. ITEMS FROM THE BOARD

Trustee Young attended and/or participated in the following:

December 11: Memorial Service for James (Jim) Mills at Green Valley Country Club, Fairfield. Jim retired in 2002 with 30 years of teaching and administration at Solano Community College. “As Dean of the Math-Science Department, he was instrumental in developing and starting the college’s Biotechnology program. This program was the flagship for many other colleges along the West Coast and across the nation.”

December 14: Volunteer mathematics tutor to seventh graders at Hogan Middle School who are participants in an after school tutoring/mentoring program – “Links to Success: Math Olympics”

December 14: Holiday Partnership Connection sponsored by Vallejo Convention and Visitors Bureau. This event was held at the Vallejo Yacht Club

December 16: Retirement party at the Solano County Administrative Center in Fairfield for Solano County Supervisor Linda Seifert

December 16: SCCD staff and faculty End of Semester Gathering that was held in the SCCD’s Denis Honeychurch Board Room

December 16: As a retired member of SCCD School of Sciences, I was invited and attended their Holiday Pot Luck

December 17: Honoring Our World War II Veterans, Commemorating World Peace II event at the Vallejo Veterans Memorial Building

December 17 and 18: Board AdHoc Policy Committee meeting to review the Board Policies in the 1000 series

December 19: Willie B. Adkins Scholars Project Winter Conference that was held in the Student Center at Jesse Bethel High School in Vallejo. This Project is under the Vallejo City Unified

School District and Fairfield-Suisun Unified School District special projects departments. The program is a college preparatory program that strives toward providing high school students with life skills, rights to passage, tutoring/mentoring services, and a strong network of positive and successful peers/individuals. I was a volunteer mathematics tutor in the program for several years.

December 21: Volunteer mathematics tutor to seventh graders at Hogan Middle School who are participants in an after school tutoring/mentoring program – “Links to Success: Math Olympics”

17. CLOSED SESSION (CONTINUED IF NECESSARY)

18. RECONVENE REGULAR MEETING (IF NECESSARY)

19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)

20. ADJOURNMENT

Moved by Trustee Honeychurch and seconded by Trustee Young to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:44 p.m.