

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: MEMBERS OF THE GOVERNING BOARD

SUBJECT: CONSENT CALENDAR – HUMAN RESOURCES

REQUESTED ACTION: APPROVAL

EMPLOYMENT 2016-2017

Regular Assignment

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Shannon Beckham	Dean, Enrollment Services (Range 49/Step 1)	01/04/17
Courtney Bell	Student Services Generalist (Range 13/Step 1)	02/01/17
Sarah Britto	Student Services Generalist (Range 13/Step 1)	01/19/17
Julene Calvo	Occupational Education Assistant I (Range 10/Step 3)	01/19/17
Carmela Logarta	Student Services Generalist (Range 13/Step 1)	01/19/17
Robin Sloan	Student Services Generalist (Range 13/Step 1)	01/19/17
Tempest Smith	Student Services Generalist (Range 13/Step 1)	01/19/17
Heather Thornton	Student Services Generalist (Range 13/Step 1)	01/19/17

Part-Time Adjunct Assignment

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Lawrence Carter	Adjunct Instructor – Education (not to exceed 67%)	04/03/17
Elizabeth McDonagh	Adjunct Instructor – Education (not to exceed 67%)	04/03/17
Shayna Sullivan	Adjunct Instructor – Education (not to exceed 67%)	04/03/17
Christine Shannon	Adjunct Instructor – Education (not to exceed 67%)	04/03/17

Mary Jones
Human Resources

January 6, 2017

Date Submitted

Celia Esposito-Noy, Ed.D.
Superintendent-President

January 6, 2017

Date Approved

Change in Assignment

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Bernardita Dagcuta	Change from Accounting Specialist II – General Accounts (Range 14/Step 7) to Accountant (Range 19/Step 4)	02/01/17
Amanda Lim	Change from Accounting Specialist II – Student Accounts (Range 14/Step 7 to Accountant (Range 19/Step 4)	02/01/17

Released Time

<u>Name</u>	<u>Assignment</u>	<u>% Released Time</u>	<u>Dates</u>
Erin Craig	Director of Nursing	80%	01/04/17 – 12/29/19
Ferdinanda Florence	Academic Program Review Faculty Coordinator	40%	01/04/17 – 01/29/19
Marivic Macalino	Assistant Director of Nursing	40%	01/04/17 – 12/29/19

Out of Class

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Amount</u>
Tracy Gross Hale	Financial Aid Lead Specialist	01/01/17 – 06/30/17	\$313.73/month \$1,882.38 Total
Zyra Larot	Financial Aid Specialist	01/01/17 – 06/30/17	\$159.46/month \$956.76 Total
Anna Marie Troupe	Financial Aid Systems Analyst	01/01/17 – 06/30/17	\$201.06/month \$1,206.36 Total

Short-term/Temporary/Substitute

<u>Name</u>	<u>Assignment</u>	<u>Fund/Grant Name</u>	<u>Effective</u>	<u>Amount</u>
Tatum Bales	Instructional Assistant	SSSP	01/11/17 – 05/31/17	\$15.88 hr.
Lawrence Bartlow	Instructional Assistant	SSSP	01/17/17 – 05/25/17	\$15.88 hr.
Saki Cabrera	Accreditation Designer	General Fund	12/01/16 – 06/30/17	\$71.72 hr.
Shawn Carney	Academic Success Coordinator	General Fund	01/07/17 – 05/31/17	\$69.05 hr.
Anthony Fray	Journey Level Assistant-Special Projects	General Fund	01/19/17 – 06/30/17	\$25.00 hr.
Robert Payawal	Instructional Assistant	SSSP	01/11/17 – 05/31/17	\$15.88 hr.
Terri Pearson- Bloom	Assistant Academic Success Coordinator	SSSP	01/07/17 – 05/31/17	\$69.05 hr.

Short-term/Temporary/Substitute (Cont.)

<u>Name</u>	<u>Assignment</u>	<u>Fund/Grant Name</u>	<u>Effective</u>	<u>Amount</u>
Melissa Reeve	Accreditation Editor	General Fund	12/01/16 – 06/30/17	\$62.64 hr.
Tasha Smith	Umoja Coordinator	Equity	12/19/16 – 12/23/16	\$71.72 hr.
Justin Sparrow	Journey Level Assistant-Special Projects	General Fund	01/19/17 – 06/30/17	\$25.00 hr.

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**
SUBJECT: **CONSENT CALENDAR – FINANCE & ADMINISTRATION**
REQUESTED ACTION: **APPROVAL**

PERSONAL SERVICES AGREEMENTS

Office of Academic Affairs

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Amount</u>
Jen Guggemos	Co-stage manager for Cabaret.	December 15, 2016 – March 22, 2017	Not to exceed \$500.00
Sarah Lambert	Co-stage manager for Cabaret.	December 15, 2016 – March 22, 2017	Not to exceed \$500.00
Local Analytics	Perform feasibility study for automating reporting of self-employment earning in LaunchBoard.	January 19, 2017 – June 30, 2017	Not to exceed \$17,500.00
Mark Middleton	Musical and Vocal Director for Cabaret.	December 15, 2016 – March 22, 2017	Not to exceed \$2,500.00
Thomas Nabarrete	Provide sound design for Cabaret.	December 15, 2016 – March 22, 2017	Not to exceed \$500.00
Rebecca Valentino	Provide costume design for Cabaret.	December 15, 2016 – March 22, 2017	Not to exceed \$2,000.00
Deagan Williams	Provide small business advising services, trainings and webinars to the Solano Community College Small Business Development Center.	January 19, 2017 – June 30, 2017	Not to exceed \$10,000.00

Yulian I. Ligioso
Vice President, Finance & Administration

Celia Esposito-Noy, Ed.D.
Superintendent-President

January 6, 2017
Date Submitted

January 6, 2017
Date Approved

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **WARRANTS**

REQUESTED ACTION:

Information **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

12/01/16	Vendor Payments	251174317-251107366	\$14,659.91
12/05/16	Vendor Payments	2511074367	\$21,000.00
12/05/16	Vendor Payments	2511074368-2511074369	\$9,013.00
12/05/16	Vendor Payments	2511074370-251107380	\$208,663.74
12/05/16	Vendor Payments	2511074381-2511074451	\$105,429.76
12/12/16	Vendor Payments	2511074452-2511074453	\$810,791.73
12/12/16	Vendor Payments	2511074454	\$1,470.00

CONTINUED ON NEXT PAGE:

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: _____

<i>Ed. Code: 70902 & 81656</i>	<i>Board Policy: 3240</i>	<i>Estimated Fiscal Impact: \$6,639,216.39</i>
------------------------------------	---------------------------	--

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Yulian Ligioso
Vice President, Finance & Administration

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7209

TELEPHONE NUMBER

Yulian Ligioso
Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

January 6, 2017

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

January 6, 2017

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: WARRANTS

REQUESTED ACTION:

Information OR Approval
 Consent OR Non-Consent

SUMMARY:

CONTINUED FROM PREVIOUS PAGE:

12/12/16	Vendor Payments	2511074455-2511074472	\$3,444,178.37
12/12/16	Vendor Payments	2511074473-2511074573	\$236,110.07
12/14/16	Vendor Payments	2511074574-251174633	\$179,036.10
12/14/16	Vendor Payments	2511074634-2511074699	\$23,980.50
12/19/16	Vendor Payments	2511074700	\$19,062.00
12/19/16	Vendor Payments	2511074701	\$2,927.00
12/19/16	Vendor Payments	2511074702-2511074719	\$270,489.07
12/19/16	Vendor Payments	2511074720-2511074837	<u>\$1,292,405.14</u>
		TOTAL:	\$6,639,216.39

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: CHANGE TO SHORT-TERM, SEASONAL, PERIODIC,
AND STUDENT WORKER SALARY SCHEDULE

REQUESTED ACTION:

- Information OR Approval
 Consent OR Non-Consent

SUMMARY:

The Short-term, Seasonal, Periodic, and Student Worker Salary Schedule is being presented to the Governing Board for approval. Changes to the schedule include: minimum wage increase; and adding an additional salary step to Tutor position.

STUDENT SUCCESS IMPACT:

- Help students achieve their educational, professional and personal goals
 Basic skills education
 Workforce development and training
 Transfer-level education
 Other: Human Resources

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: N/A</i>
------------------	----------------------	-------------------------------------

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Mary Jones
Human Resources

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7263

TELEPHONE NUMBER

Celia Esposito-Noy, Ed.D.
Superintendent-President

VICE PRESIDENT APPROVAL

January 6, 2017

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

January 6, 2017

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

SOLANO COMMUNITY COLLEGE
Short-term, Seasonal, Periodic and Student Worker Salary Schedule
Effective 01/01/2017

Seasonal and Periodic

Assistant Athletic Coach	\$16.66/hr (Maximum of \$4500.00 per Seasonal Sport)
Athletic Onsite Administrator	\$35.00/hr
Fire Science Academy Classroom Assistant	\$10.60
Journey Level Assistant	\$25.00
Lifeguard	\$10.50/\$15.00
Office Assistant	\$11.60
Maintenance/Facilities	\$10.50/\$12.00
Note taker	\$50 per semester
Pool Manager	\$10.50/\$11.00
Registration Aide	\$12.00/\$15.00
Special Projects	\$25.00-\$65.00
Teaching Apprentice	\$21.00
Telemarketing	\$10.50
Theatre staff:	
Box Office Clerk	\$10.50
Box Office/House Manager	\$12.50
Production Assistant	\$12.10
Theatre Assistant	\$10.50
Theatre Event Technician	\$14.50
Senior Stage Technician	\$16.50

Student Workers

All Student Workers \$10.50

The following Student Worker Positions have designated ranges. The higher pay rate and minimum qualifications are determined by the manager:

Early Learning Center Staff:

Aides	\$10.50
Intern 1	\$11.00
Intern 2	\$11.50
Lab Assistant 1	\$12.00
Lab Assistant 2	\$13.00

Disabled Services Program

Adapted PE Assistant	\$10.50/\$11.00/\$13.00
Mobility Assistant	\$10.50/\$11.00/\$13.00

Tutor \$10.50/\$11.00/\$12.00/\$13.00

Note: Effective 01/01/2017 the California minimum wage will increase to \$10.50/hr.

Board Approval date: 01/18/17

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: PUBLIC HEARING OF SOLANO COLLEGE CHAPTER
CCA/CTA/NEA, BARGAINING PROPOSAL TO THE
DISTRICT ON 2017-2018 INTERESTS

REQUESTED ACTION:

- Information OR Approval
 Consent OR Non-Consent

SUMMARY:

At the Board meeting on December 21, 2016, the Governing Board received the Solano College Chapter CCA/CTA/NEA, initial proposal to the District for a successor agreement for the period of 2017-2018. In accordance with Government Code Section 3547, the public is entitled to comment on such proposal at a public hearing. The hearing will provide members of the public with an opportunity to express their views regarding the proposal.

After sufficient time has been allotted for public response, it is recommended that the Board President close the hearing, and reconvene the regular meeting.

STUDENT SUCCESS IMPACT:

- Help students achieve their educational, professional and personal goals
 Basic skills education
 Workforce development and training
 Transfer-level education
 Other: Human Resources

Ed. Code: 3547 Board Policy: 2010 Estimated Fiscal Impact: Unknown

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Mary Jones
Human Resources

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7263

TELEPHONE NUMBER

Celia Esposito-Noy, Ed.D.
Superintendent-President

VICE PRESIDENT APPROVAL

January 6, 2017

DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT

January 6, 2017
DATE APPROVED BY
SUPERINTENDENT-PRESIDENT

Solano College Chapter CCA/CTA/NEA
Solano College Faculty Association
December 21, 2016

The Solano College Chapter CCA/CTA/NEA, Solano College Faculty Association, hereby submits the following initial proposal for the 2017-2018 contract.

The Solano College Faculty Association has an interest in working with the district to:

- implement a fair and reasonable compensation and benefits package to attract and retain quality faculty.
- determine methods of achieving adjunct parity.
- adjust faculty workload in ways that balance needs of students, instructors, and the District.
- define protocols and procedures for peer evaluation.

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: PUBLIC HEARING OF SOLANO COMMUNITY COLLEGE DISTRICT, BARGAINING PROPOSAL TO THE SOLANO COLLEGE CHAPTER CCA/CTA/NEA ON 2017-2018 INTERESTS

REQUESTED ACTION:

- Information OR Approval
- Consent OR Non-Consent

SUMMARY:

At the Board meeting on December 21, 2016, the Governing Board received the District’s initial proposal of interests to the Solano College Chapter CCA/CTA/NEA, for the period 2017-2018.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Human Resources

Ed. Code:3547 Board Policy:2010 Estimated Fiscal Impact: Unknown

SUPERINTENDENT’S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Mary Jones
Human Resources

PRESENTER’S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7263

TELEPHONE NUMBER

Celia Esposito-Noy, Ed.D.
Superintendent-President

VICE PRESIDENT APPROVAL

January 6, 2017

DATE SUBMITTED TO SUPERINTENDENT-PRESIDENT

January 6, 2017

DATE APPROVED BY SUPERINTENDENT-PRESIDENT

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: INITIAL PRESENTATION OF SOLANO COMMUNITY COLLEGE DISTRICT, BARGAINING PROPOSAL TO THE SOLANO COLLEGE CHAPTER CCA/CTA/NEA ON 2017-2018 INTERESTS

REQUESTED ACTION:

Information OR Approval
 Consent OR Non-Consent

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

In accordance with Government Code Section 3547, the public is entitled to comment on such proposal at a public hearing. The hearing will provide members of the public with an opportunity to express their views regarding the proposal.

The District's proposal to the Solano College Chapter CCA/CTA/NEA, to work with the Solano College Faculty Association on the following interest.

The District's interest is the consideration of contract amendments that support academic excellence, fiscal stability, a positive work environment and a clear understanding of the roles and responsibilities of both faculty and management.

After sufficient time has been allotted for public response, it is recommended that the Board President close the hearing, reconvene the regular meeting and accept the District's proposal for negotiations.

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: PUBLIC HEARING OF SOLANO COMMUNITY COLLEGE DISTRICT, BARGAINING PROPOSAL TO THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER #211 ON 2017-2020 INTERESTS

REQUESTED ACTION:

- Information OR Approval
- Consent OR Non-Consent

SUMMARY:

At the Board meeting on December 21, 2016, the Governing Board received the District’s initial proposal of interests to California School Employees Association, Chapter #211, for a successor agreement for the period of 2017-2020.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Human Resources

Ed. Code:3547 Board Policy:2010 Estimated Fiscal Impact: Unknown

SUPERINTENDENT’S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Mary Jones
Human Resources

PRESENTER’S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7263

TELEPHONE NUMBER

Celia Esposito-Noy, Ed.D.
Superintendent-President

VICE PRESIDENT APPROVAL

January 6, 2017

DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT

January 6, 2017

DATE APPROVED BY
SUPERINTENDENT-PRESIDENT

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: PUBLIC HEARING OF SOLANO COMMUNITY COLLEGE DISTRICT, BARGAINING PROPOSAL TO THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER #211 ON 2017-2020 INTERESTS

REQUESTED ACTION:

Information OR Approval
 Consent OR Non-Consent

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

In accordance with Government Code Section 3547, the public is entitled to comment on such proposal at a public hearing. The hearing will provide members of the public with an opportunity to express their views regarding the proposal.

The District's proposal to the California School Employees Association, Chapter #211, to work with the California School Employees Association, Chapter #211 on the following interest.

The District's interest is in the review, reorganization and reconsideration of all contract articles.

After sufficient time has been allotted for public response, it is recommended that the Board President close the hearing, reconvene the regular meeting and accept the District's proposal for negotiations.

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **ESTABLISHMENT OF THE NON-RESIDENT TUITION
FEE FOR 2017-2018, RESOLUTION NO. 16/17-10**

REQUESTED ACTION:

Information **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

Board approval is requested for Resolution No. 16/17-10, Establishment of the Nonresident Tuition Fee for 2017-2018. The 2016-2017 current nonresident tuition fee is \$211.00 per unit and \$5 per semester unit for nonresidential capital outlay. Per Education Code Section 76140, the Governing Board must adopt a nonresident tuition fee before February 1 of each year.

The Board may adopt one of several rates: (1) Statewide average cost; (2) District current expense of education per unit of FTES; (3) District average cost with 10% or more noncredit FTES; (4) no more than the rate of a contiguous district; (5) no more than District average cost – no less than statewide average cost; (6) highest years statewide average tuition rate, or (7) no more than 12 comparable states average tuition.

CONTINUED ON THE NEXT PAGE:

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: _____

<i>Ed. Code: 76140, 76141</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact:</i>
SUPERINTENDENT’S RECOMMENDATION:	<input type="checkbox"/> APPROVAL <input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> DISAPPROVAL <input type="checkbox"/> TABLE
<hr/> <p style="text-align: center;">Yulian Ligioso Vice President, Finance & Administration</p> <hr/> <p style="text-align: center;">PRESENTER’S NAME</p> <hr/> <p style="text-align: center;">4000 Suisun Valley Road Fairfield, CA 94534</p> <hr/> <p style="text-align: center;">ADDRESS (707) 864-7209</p> <hr/> <p style="text-align: center;">TELEPHONE NUMBER</p> <hr/> <p style="text-align: center;">Yulian Ligioso</p> <hr/> <p style="text-align: center;">VICE PRESIDENT APPROVAL</p> <hr/> <p style="text-align: center;">January 6, 2017</p> <hr/> <p style="text-align: center;">DATE SUBMITTED TO SUPERINTENDENT-PRESIDENT</p>		
<hr/> <p style="text-align: center;">Celia Esposito-Noy, Ed.D. Superintendent-President</p> <hr/> <p style="text-align: center;">January 6, 2017</p> <hr/> <p style="text-align: center;">DATE APPROVED BY SUPERINTENDENT-PRESIDENT</p>		

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: ESTABLISHMENT OF THE NONRESIDENT TUITION
FEE FOR 2017-2018, RESOLUTION NO. 16/17-10**

REQUESTED ACTION:

Information OR Approval
 Consent OR Non-Consent

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE:

In addition, per Education Code Section 76141, a District may also charge to any nonresident student a capital outlay fee.

It is recommended that the District's 2017-2018 nonresident tuition fee be established at \$227.00 per unit, which is the District's current expense of education per unit of FTES and \$5 per semester unit for nonresidential capital outlay.

Resolution No. 16/17-10 is attached, along with the 2017-2018 Nonresident Fees Worksheet.

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

**ESTABLISHMENT OF NONRESIDENT TUITION FEE
FOR ACADEMIC YEAR 2017-2018**

RESOLUTION NO. 16/17-10

TO COMPLY WITH REQUIREMENTS OF EDUCATION CODE SECTION 76140

WHEREAS, Such tuition fee may be based upon (a) the statewide average rate per unit of Full Time Equivalent Student (FTES); (b) the local District's current expense of education per FTES; (c) District average cost with 10% or more noncredit FTES; (d) no more than the highest rate of a contiguous district; (e) any rate within a range that is not more than the District's average cost of education per FTES and not less than the statewide average; (f) highest years statewide average tuition; or (g) no more than 12 comparable states average tuition; and

WHEREAS, Education Code Section 76140 mandates that the proposed tuition fee be increased by the United States Consumer Price Index (U.S.C.P.I.) for two fiscal years, as determined by the Department of Finance, State of California, which results in a factor of 1.038;

WHEREAS, Education Code Section 76141 authorizes each district to charge nonresident students a capital outlay fee; now therefore be it

RESOLVED, That the district nonresident tuition fee for the academic year 2017-2018, beginning with the summer session, be established at \$227.00 per unit based on the District expense of education cost per unit of Full Time Equivalent Student (FTES) and \$5 per semester unit for nonresident capital outlay.

PASSED AND ADOPTED This 18th day of January 2017, by the Governing Board of Solano Community College District.

ROSEMARY THURSTON, PRESIDENT

CELIA ESPOSITO-NOY, SECRETARY

California Community Colleges

2017-18 NONRESIDENT FEES WORKSHEET

NONRESIDENT TUITION FEE CALCULATIONS FOR OPTIONS 1 THROUGH 7

2017-18 NONRESIDENT TUITION FEE (EC 76140)	(Col. 1) Statewide	(Col. 2) District	(Col. 3) 10% or More Noncredit FTES
A. Expense of Education for Base Year (2015-16 CCFS 311, Expenditures by Activity Report, AC 0100-6700, Cols: 1-3)	\$8,024,141,296	\$ 55,283,008	\$ _____
B. Annual Attendance FTES (Recal 2015-16)	<u>1,186,716</u>	<u>8,417.24</u>	_____
C. Average Expense of Education per FTES (A ÷ B)	<u>\$6,762</u>	<u>\$6,567.83</u>	\$ _____
D. U.S. Consumer Price Index Factor (2 years)	x <u>1.038</u>	x <u>1.038</u>	x <u>1.038</u>
E. Average Cost per FTES for Tuition Year (C x D)	<u>\$7,019</u>	<u>\$6817</u>	\$ _____
F. Average Per Unit Nonresident Cost – Semester (Qtr)	<u>\$234 (\$156)</u>	<u>\$227</u>	\$ _____
G. Highest year Statewide average – Semester (Qtr)	<u>\$234 (\$156)</u>	<u>\$234</u>	\$ _____
H. Comparable 12 state average – Semester (Qtr)	<u>\$425 (\$283)</u>	<u>\$425</u>	\$ _____

Annual Attendance FTES includes all student contact hours of attendance in credit and noncredit courses for resident and nonresident students; Round tuition fee to the nearest dollar.

Column 3 is an option for use by a district with ten percent or more noncredit FTES (*Section 76140(e)(1)(A)*). If your district qualifies, then fill out this column with noncredit FTES and noncredit expense of education data excluded.

NONRESIDENT TUITION FEE CALCULATIONS FOR OPTIONS 6 OR 7

Option 6. The greater amount of the calculations of statewide nonresident tuition for 2012-13 through 2015-16 is \$234 per semester unit or \$156 per quarter unit (2015-16).

Option 7. The average of the nonresident tuition fees of public community colleges in 2015-16 of no less than 12 states comparable to California in cost of living is \$397 per semester unit or \$265 per quarter unit.

Requirement for Use of Option 6 or 7: The additional revenue generated by the increased nonresident tuition permitted under options 6 or 7 shall be used to expand and enhance services to resident students (*EC 76140(e)(2)*). Districts meeting one or more criteria below shall be considered in compliance with the requirements of *EC 76140(e)(2)*. Please check all that apply:

- Revenue from nonresident tuition was less than 5% of total general fund revenue.
- Actual resident FTES was greater than funded resident FTES.
- Percent expenditures for counseling and student services were greater than statewide average (AC 6300 plus 6400 divided by AC 0100-6700, Cols. 1-3).
- Percent expenditures for instructional services were greater than statewide average (AC 0100-5900 divided by AC 0100-6700, Cols. 1-3).

Continue to next page ►

► Continued from previous page

The district governing board at its January 18th, 2017 meeting adopted a **nonresident tuition fee** of \$ 227 per semester unit or \$ N/A per quarter unit.

Basis for adoption is (*place an X in one box only*).

- | | |
|-------------------------------------|--|
| <input type="checkbox"/> | 1. Statewide average cost, per column 1. |
| <input checked="" type="checkbox"/> | 2. District average cost, per column 2. |
| <input type="checkbox"/> | 3. District average cost with 10% or more noncredit FTES, per column 3. |
| <input type="checkbox"/> | 4. Contiguous district. _____ . (<i>Specify district and its fee</i>). |
| <input type="checkbox"/> | 5. No more than district average cost (Col. 2 or 3); no less than statewide average cost. |
| <input type="checkbox"/> | 6. Statewide average cost, from 2015-16 (\$234 per semester unit; \$156 per quarter unit). |
| <input type="checkbox"/> | 7. No more than average tuition of 12 states with cost of living comparable to California. |

NONRESIDENT CAPITAL OUTLAY FEE (EC 76141)

For districts electing to charge a **capital outlay fee** to **any** nonresident student, please compute this fee as follows:

- a. Capital Outlay expense for 2015-16 \$1,265,340.20
 - b. FTES for 2015-16 8417.24
 - c. Capital outlay expense per FTES (*line a divided by line b*) 150.3272094
 - d. Capital Outlay Fee per unit:
 1. Per semester unit (*line c divided by 30 units*) 5.011
- OR**
2. Per quarter unit (*line c divided by 45 units*) _____
- e. 2017-18 Nonresident Student Capital Outlay Fee (not to exceed the *lesser* of line d **OR** 50% of adopted 2017-18 Nonresident Tuition Fee) _____

The district governing board at its January 18th, 2017 meeting adopted a **nonresident capital outlay fee** of \$5.00 per semester unit or \$ N/A per quarter unit.

Upon adoption of nonresident tuition and/or capital outlay fees by your district governing board by February 1, 2017, please submit a copy of this report by February 15, 2017 to:

**California Community Colleges Chancellor's Office
Fiscal Services Unit (attn. Michael Yarber)
1102 Q Street,
Sacramento, CA 95811-6549 FAX (916) 323-8245**

District: Solano Community College District

Contact Person: Yulian Ligioso, VP Finance & Administration

Phone Number & email: 707-864-7209 yulian.ligioso@solano.edu

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: DISTRICT AUTHORIZED SIGNATURES
SIGNING AUTHORITY, RESOLUTION NO. 16/17-11

REQUESTED ACTION:

- Information OR Approval
 Consent OR Non-Consent

SUMMARY:

Board approval is requested to change District authorized signatures per the following official signature form and Resolution No. 16/17-11.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
 Basic skills education
 Workforce development and training
 Transfer-level education
 Other: _____

<i>Ed. Code: 85232, 85233</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: N/A</i>
-------------------------------	----------------------	-------------------------------------

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Yulian Ligioso
Vice President, Finance & Administration

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7209

TELEPHONE NUMBER

Yulian Ligioso

VICE PRESIDENT APPROVAL

January 6, 2017

DATE SUBMITTED TO SUPERINTENDENT-PRESIDENT

Celia Esposito-Noy
Superintendent-President

January 6, 2017

DATE APPROVED BY SUPERINTENDENT-PRESIDENT

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

**RESOLUTION TO AUTHORIZE SIGNATURES ON
OFFICIAL FINANCIAL DOCUMENTS**

RESOLUTION NO. 16/17-11

WHEREAS, In accordance with Education Code Sections 85232 and 85233, the Governing Board shall be responsible for authorizing a person or persons to sign official documents in its name and for filing the verified signature of such person or persons with the County Superintendent of Schools; now therefore be it

RESOLVED, That the authorized signatures for all official financial documents of the Governing Board of Solano Community College District including: journal entries, deposit permits, warrant register listing "Form 50," payroll deduction certification summary, retirement detail/summary reconciliation form, payroll pre-lists, and accounts payable transmittal forms, shall be any one of the following:

ROSEMARY THURSTON
BOARD PRESIDENT

CELIA ESPOSITO-NOY
SUPERINTENDENT-PRESIDENT

YULIAN I. LIGIOSO
VICE PRESIDENT, FINANCE AND ADMINISTRATION

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

**RESOLUTION TO AUTHORIZE SIGNATURES ON
OFFICIAL FINANCIAL DOCUMENTS**

RESOLUTION NO. 16/17-11

(Continuing – Page 2)

GREGORY BROWN

VICE PRESIDENT, STUDENT SERVICES

LUCKY LOFTON

EXECUTIVE BONDS MANAGER

ADIL AHMED

INTERIM DIRECTOR, FISCAL SERVICES

BEVERLY SLOLEY

INTERIM ACCOUNTING MANAGER, FISCAL SERVICES

LAURA CONVENTO

BUSINESS OPERATIONS COORDINATOR, FINANCE AND ADMINISTRATION

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

**RESOLUTION TO AUTHORIZE SIGNATURES ON
OFFICIAL FINANCIAL DOCUMENTS**

RESOLUTION NO. 16/17-11

(Continuing – Page 3)

PASSED AND ADOPTED this 18th day of January 2017 by the Governing Board of the
Solano Community College District.

ROSEMARY THURSTON

BOARD PRESIDENT

CELIA ESPOSITO-NOY

SECRETARY

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: MEASURE Q BOND SPENDING PLAN UPDATE #4

REQUESTED ACTION:

- Information OR Approval
 Consent OR Non-Consent

SUMMARY:

The Board is requested to approve the latest revision to the Measure Q Bond Spending Plan (BSP). The BSP will require periodic adjustments to accommodate the changing needs of the District over time. The original document was approved on August 20, 2014. Update #1 was approved March 4, 2015; Update #2 was approved March 16, 2016. Update #3 was approved October 19, 2016.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
 Basic skills education
 Workforce development and training
 Transfer-level education
 Other:

Ed. Code:	Board Policy:	Estimated Fiscal Impact: N/A. Projects are part of the total Measure Q expenditure of \$348,000,000, plus net interest revenues.
-----------	---------------	--

SUPERINTENDENT'S RECOMMENDATION:

- APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Lucky Lofton
Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Yulian Ligioso
Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

January 6, 2017

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

January 6, 2017

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: MEASURE Q BOND SPENDING PLAN UPDATE #4

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

Update #4 of the BSP includes adjustments for the following:

Net Interest Revenues: The bonds sales occurred in June of 2013. Since that time, funds not yet spent have earned interest. For the period of 12/1/15 to 6/30/16, the additional net interest earnings were \$322,863, bringing the total net interest earned to \$1,465,077. These funds are in addition to the \$348,000,000 total bond program funding.

Adjustment	Amount	From	To
1	\$122,868	Reporting 7/1/16 – 9/30/16	Net Interest Earned

Vallejo Center HVAC Upgrade Project, at the Vallejo Campus: At this Board meeting, a new project, the HVAC system at the Vallejo Center HVAC Upgrade Project, was recommended for approval. If approved, it is recommended that \$1,175,000 be transferred to this new project from Vallejo Site Improvements budget.

Adjustment	Amount	From	To
2	\$1,175,000	Vallejo Campus Site Improvements	Vallejo Center HVAC Upgrade

The Board is requested to approve the proposed revisions as described above and indicated in the Bond Spending Plan Update #4 attached.



BOND SPENDING PLAN:							
		UPDATE 1		UPDATE 2	UPDATE 3		UPDATE 4
PROJECT NAME	08/20/14 BOT APPROVED BSP	03/04/15 BOT APPROVED	03/16/16 PROPOSED CHANGE	03/16/16 BOT APPROVED	10/19/16 BOT APPROVED	1/18/17 PROPOSED CHANGE	1/18/17 PROPOSED BSP
FF CAMPUS	\$ 87,800,000	\$ 87,800,000		\$ 92,300,000	\$ 92,447,818		\$ 92,447,818
Performing Arts Building (Phase 1 B1200 Renovation)	\$ 6,200,000	\$ 6,200,000		\$ 6,200,000	\$ 6,347,818		\$ 6,347,818
Science Building (Phase I)	\$ 33,100,000	\$ 33,100,000	\$ 4,500,000	\$ 37,600,000	\$ 37,600,000		\$ 37,600,000
Agriculture (Horticulture)	\$ 2,000,000	\$ 2,000,000		\$ 2,000,000	\$ 2,000,000		\$ 2,000,000
Library/Learning Resource Center	\$ 21,800,000	\$ 21,800,000		\$ 21,800,000	\$ 21,800,000		\$ 21,800,000
Science & Math Building (Phase 2)	\$ 8,000,000	\$ 8,000,000		\$ 8,000,000	\$ 8,000,000		\$ 8,000,000
Performing Arts Building (Phase 2)	\$ 13,700,000	\$ 13,700,000		\$ 13,700,000	\$ 13,700,000		\$ 13,700,000
Career Technology Building (CTE)	\$ 3,000,000	\$ 3,000,000		\$ 3,000,000	\$ 3,000,000		\$ 3,000,000
VV CAMPUS	\$ 80,200,000	\$ 80,200,000		\$ 80,200,000	\$ 80,200,000		\$ 80,200,000
VV Classroom Building Purchase & Renovation	\$ 8,200,000	\$ 8,200,000		\$ 8,200,000	\$ 8,200,000		\$ 8,200,000
Biotechnology & Science Building	\$ 28,000,000	\$ 34,500,000		\$ 34,500,000	\$ 34,500,000		\$ 34,500,000
Aeronautics & Workforce Development Building	\$ 15,000,000	\$ 15,000,000		\$ 15,000,000	\$ 15,000,000		\$ 15,000,000
Student Success Center/LRC	\$ 22,000,000	\$ 15,500,000		\$ 15,500,000	\$ 15,500,000		\$ 15,500,000
Fire Training	\$ 7,000,000	\$ 7,000,000		\$ 7,000,000	\$ 7,000,000		\$ 7,000,000
Agriculture Building	\$ -	\$ -		\$ -	\$ -		\$ -
VJ CAMPUS	\$ 80,200,000	\$ 83,300,000		\$ 82,266,214	\$ 82,266,214		\$ 82,266,214
Vallejo Prop Purchase Belvedere	\$ 4,800,000	\$ 4,800,000	\$ (5,657)	\$ 4,794,343	\$ 4,794,343		\$ 4,794,343
Autotechnology Building	\$ 19,600,000	\$ 24,800,000		\$ 24,800,000	\$ 24,800,000		\$ 24,800,000
Site Improvements	\$ 5,100,000	\$ 5,000,000	\$ (1,000,000)	\$ 4,000,000	\$ 4,000,000	\$ (1,175,000)	\$ 2,825,000
Vallejo Prop Purchase Northgate	\$ 6,800,000	\$ 6,900,000	\$ (28,129)	\$ 6,871,871	\$ 6,871,871		\$ 6,871,871
Student Success Center/LRC	\$ 22,000,000	\$ 22,000,000		\$ 22,000,000	\$ 22,000,000		\$ 22,000,000
Career Technology Building	\$ 21,900,000	\$ 19,800,000		\$ 19,800,000	\$ 19,800,000		\$ 19,800,000
Vallejo Center HVAC Upgrade	\$ -	\$ -		\$ -	\$ -	\$ 1,175,000	\$ 1,175,000
INFRASTRUCTURE IMPROVEMENTS	\$ 37,800,000	\$ 37,800,000		\$ 37,800,000	\$ 37,800,000		\$ 37,800,000
IT Infrastructure Improvements	\$ 14,000,000	\$ 14,000,000		\$ 14,000,000	\$ 14,000,000		\$ 14,000,000
Utility Infrastructure Upgrade (Energy)	\$ 23,800,000	\$ 23,800,000		\$ 23,800,000	\$ 23,800,000		\$ 23,800,000
ADA & CLASSROOM IMPROVEMENTS	\$ 19,200,000	\$ 19,200,000		\$ 19,200,000	\$ 19,200,000		\$ 19,200,000
Small Capital Projects	\$ 8,300,000	\$ 8,300,000		\$ 8,300,000	\$ 8,300,000		\$ 8,300,000
ADA Improvements	\$ 10,900,000	\$ 10,900,000		\$ 10,900,000	\$ 10,900,000		\$ 10,900,000
PLANNING, ASSESSMENTS & PROGRAM MGMT	\$ 25,400,000	\$ 25,400,000		\$ 25,400,000	\$ 25,400,000		\$ 25,400,000
Program Management, District Support & Planning	\$ 25,400,000	\$ 25,400,000		\$ 25,400,000	\$ 25,400,000		\$ 25,400,000
RESERVE & INTEREST*	\$ 17,400,000	\$ 14,300,000		\$ 11,933,786	\$ 11,785,968		\$ 11,785,968
Program Reserve (5%)	\$ 17,400,000	\$ 14,300,000	\$ (2,400,000)	\$ 11,933,786	\$ 11,785,968		\$ 11,785,968
TOTAL BOND SPENDING PLAN	\$ 348,000,000	\$ 348,000,000		\$ 349,100,000	\$ 349,100,000		\$ 349,100,000
*Net Interest Earned & Unallocated (9/30/16)		\$ 1,142,214	\$ (1,100,000)	\$ 42,214	\$ 365,077	\$ 122,868	\$ 487,945

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: CONTRACT AMENDMENT #1 WITH CSW/STUBER-STROEH ENGINEERING GROUP, INC. FOR ENGINEERING SERVICES FOR THE CAMPUS ENTRY SIDEWALK IMPROVEMENTS PROJECT

REQUESTED ACTION:

- Information OR Approval
Consent OR Non-Consent

SUMMARY:

On September 21, 2016 a professional services agreement in the amount not to exceed \$7,700 was approved with CSW/STUBER-STROEH Engineering Group, Inc. to provide topographic base map survey and schematic design plans for the Campus Entry Sidewalk Improvements Project, a Small Cap project.

Board approval is requested for the attached Amendment #1 to increase the original consulting services agreement with CSW/STUBER-STROEH Engineering Group, Inc. Engineering Group, Inc.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
Basic skills education
Workforce development and training
Transfer-level education
Other: Enhance safety and security for students, faculty, and staff

Ed. Code: Board Policy: 3225; 3520 Estimated Fiscal Impact: \$21,040 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
NOT REQUIRED TABLE

Lucky Lofton
Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Yulian Ligioso
Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

January 6, 2017

DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT

Celia Esposito-Noy, Ed.D.
Superintendent-President

January 6, 2017

DATE APPROVED BY
SUPERINTENDENT-PRESIDENT

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: CONTRACT AMENDMENT #1 WITH CSW/STUBER-STROEH ENGINEERING GROUP, INC. FOR ENGINEERING SERVICES FOR THE CAMPUS ENTRY SIDEWALK IMPROVEMENTS PROJECT

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

to supplement the survey, and provide construction documents and construction administration services for the subject project.

The Board is asked to approve this contract amendment #1 to CSW/STUBER-STROEH Engineering Group, Inc. in an amount of \$21,040.

CSW/STUBER- STROEH Engineering Group, Inc.'s new contract amount will be \$28,740.

The contract amendment is available online at: <http://www.solano.edu/measureq/planning.php>.

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: CONTRACT AMENDMENT #1 WITH OMNI-MEANS LTD.
FOR PROFESSIONAL SERVICES FOR VACAVILLE
CENTER INTERSECTION IMPROVEMENTS PROJECT

REQUESTED ACTION:

- Information OR Approval
 Consent OR Non-Consent

SUMMARY:

On June 15, 2016 a professional services agreement in the amount not to exceed \$58,164 was approved with Omni-Means Ltd. for full traffic engineering services for the improvements to the intersection located at the main entrance to the Vacaville Center at North Village Parkway.

Board approval is requested for the attached Amendment #1 to increase the original agreement

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
 Basic skills education
 Workforce development and training
 Transfer-level education
 Other: Enhance safety for students, faculty and staff

Ed. Code: Board Policy: 3225; 3520 Estimated Fiscal Impact: \$9,400 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Lucky Lofton
Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Yulian Ligioso

Finance & Administration

VICE PRESIDENT APPROVAL

January 6, 2017

DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT

Dr. Celia Esposito-Noy
Superintendent-President

January 6, 2017

DATE APPROVED BY
SUPERINTENDENT-PRESIDENT

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AMENDMENT #1 WITH OMNI-MEANS LTD.
FOR PROFESSIONAL SERVICES FOR VACAVILLE
CENTER INTERSECTION IMPROVEMENTS PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

with Omni-Means Ltd. to add the following services:

- Prepare legal description and plats for three service easements on property owned by SCCD, and draft a Public Utility Easement and Grant of Easement to the city of Vacaville. This will provide for City access to service their vehicle sensor equipment in portions of the SCCD driveways, and to maintain sidewalk ramps at the Annex driveway.
- Support District in providing technical data, submittal/coordination of PG&E application and permit for proposed traffic signal electrical service point.

The Board is asked to approve this contract amendment #1 to Omni-Means Ltd. in an amount of \$9,400. Omni-Means Ltd. new contract amount will be \$67,564.

The contract Amendment #1 is available online at <http://www.solano.edu/measureq/planning.php>.

The contract is available online at: <http://www.solano.edu/measureq/planning.php>.

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: CONTRACT AWARD TO PREMIER CHEMICAL &
ENVIRONMENTAL SOLUTIONS FOR CONSULTING
SERVICES FOR THE NEW AERONAUTICS BUILDING AT
THE VACAVILLE NUT TREE SITE

REQUESTED ACTION:

Information OR Approval
 Consent OR Non-Consent

SUMMARY:

Board approval is requested for award of a professional services contract to Premier Chemical & Environmental Services for consulting services for the new Aeronautics Building Project at the Nut Tree Road site. The scope of work includes providing consultant services to confirm types and amounts of environmentally sensitive materials which may be associated with the Aeronautics educational program, which is information needed for design of the facility and requested by City Development Application reviewers.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Design of instructional space and equipment

Ed. Code: Board Policy: 3225; 3520 Estimated Fiscal Impact: \$1,750 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Lucky Lofton
Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Yulian Ligioso
Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

January 6, 2017

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

January 6, 2017

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AWARD TO PREMIER CHEMICAL &
ENVIRONMENTAL SOLUTIONS FOR CONSULTING
SERVICES FOR THE NEW AERONAUTICS BUILDING AT
THE VACAVILLE NUT TREE SITE**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

Premier Chemical & Environmental Solutions is a District vendor that provides chemical removal and containment services for the Fairfield and Vacaville campuses.

The Board is asked to approve a professional services contract award to Premier Chemical & Environmental Solutions in the amount not to exceed \$1,750.

The contract is available online at: <http://www.solano.edu/measureq/planning.php>.

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: CONTRACT AWARD FOR CONSTRUCTION SERVICES
TO AMERICAN TECHNOLOGIES, INC. FOR VACAVILLE
“ANNEX” CLASSROOM BUILDING TRUSS REPAIR

REQUESTED ACTION:

- Information OR Approval
 Consent OR Non-Consent

SUMMARY:

Board approval is requested for award of the attached contract with American Technologies, Inc. (ATI) for construction services to repair a roof truss at the Vacaville ‘Annex’ Classroom Building. The scope of work includes lifting truss into level position, repair and re-anchoring truss components, sheeting one side of the truss with plywood, and providing and removing shoring as needed for repair. The scope of work also includes obtaining City Permit and inspection.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
 Basic skills education
 Workforce development and training
 Transfer-level education
 Other: Repair infrastructure that supports classrooms

<i>Ed. Code:</i>	<i>Board Policy:3225; 3520</i>	<i>Estimated Fiscal Impact: \$52,695 Measure Q Funds</i>
SUPERINTENDENT’S RECOMMENDATION:	<input checked="" type="checkbox"/> APPROVAL	<input type="checkbox"/> DISAPPROVAL
	<input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> TABLE
Lucky Lofton Executive Bonds Manager		
PRESENTER’S NAME		
4000 Suisun Valley Road Fairfield, CA 94534		
ADDRESS	Celia Esposito-Noy, Ed.D. Superintendent-President	
(707) 863-7855		
TELEPHONE NUMBER	January 6, 2017	
Yulian Ligioso Vice President, Finance & Administration	DATE APPROVED BY	
VICE PRESIDENT APPROVAL	SUPERINTENDENT-PRESIDENT	
January 6, 2017		
DATE SUBMITTED TO		
SUPERINTENDENT-PRESIDENT		

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AWARD FOR CONSTRUCTION SERVICES
TO AMERICAN TECHNOLOGIES, INC. FOR VACAVILLE
'ANNEX' CLASSROOM BUILDING TRUSS REPAIR**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

American Technologies, Inc. is the firm that the District's insurance company contracted with for clean-up and repair of damage caused by the truss failure during testing. However, insurance does not cover repair of the truss itself. Due to the work performed under the emergency declaration to repair the damage, and the familiarity with the building and this truss, and determination that the cost to issue the work for bid would not likely result in any savings, a cost proposal was solicited only from ATI.

American Technologies, Inc.'s proposal was evaluated and determined to be reasonable for the work and risk involved.

The Board is asked to approve a contract to American Technologies, Inc., in the amount of \$52,695.

The contract is available online at <http://www.solano.edu/measureq/planning.php>

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: MEASURE Q BOND PROJECT INITIATION – VALLEJO
CENTER HVAC UPGRADE PROJECT

REQUESTED ACTION:

- Information OR Approval
 Consent OR Non-Consent

SUMMARY:

Board approval is requested for initiation of the Vallejo Center HVAC Upgrade Project. The HVAC system has not been running properly at the Vallejo Center for some time, resulting in numerous user complaints and a high level of ongoing service time and cost. This has been determined to be due to both the initial design and to inadequate servicing of the equipment. Engineers were retained to assess the existing equipment and system, recommend remedies, and upon District’s

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
 Basic skills education
 Workforce development and training
 Transfer-level education
 Other:

Ed. Code: Board Policy: Estimated Fiscal Impact: N/A. Projects are part of the total Measure Q expenditure of \$348,000,000, plus net interest revenues.

SUPERINTENDENT’S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Lucky Lofton
Executive Bonds Manager

PRESENTER’S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Yulian Ligioso
Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

January 6, 2017

DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT

Celia Esposito-Noy, Ed.D.
Superintendent-President

January 6, 2017

DATE APPROVED BY
SUPERINTENDENT-PRESIDENT

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: MEASURE Q BOND PROJECT INITIATION – VALLEJO
CENTER HVAC UPGRADE PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

direction of remedy option, prepare preliminary design and cost estimate for a potential upgrade project.

The budget required for the project is \$1,175,000. Since this project is larger than a Small Capital Project, it is proposed to be funded by reducing the budget for Vallejo Site Improvements in the Bond Spending Plan. This will require a separate action by the Board (also on today's agenda) to Update the Bond Spending Plan.

The Board is requested to approve the initiation of the Vallejo Center HVAC Upgrade Project as described in the attached Project Initiation Form.

The Project Initiation Form is available online at <http://www.solano.edu/measureq/planning.php>

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: CLINICAL EXPERIENCE AGREEMENT BETWEEN
SOLANO COMMUNITY COLLEGE DISTRICT AND
SOLANO DIALYSIS ACCESS CENTER, VALLEJO, CA
(RENEWAL)

REQUESTED ACTION:

Information OR Approval
 Consent OR Non-Consent

SUMMARY:

A renewal clinical experience agreement between Solano Community College District and Solano Dialysis Access Center, 127 Hospital Drive, Vallejo, CA 94589, is being presented for review and approval by the Governing Board. The approval of this agreement benefits the nursing program at Solano Community College by providing students with assisted living and skilled nursing care facility in which to practice. The CCR for the Board of Registered Nursing, Section 1427 requires "A program that utilizes agencies and/or facilities for clinical experience shall maintain written agreements with such facilities." These agreements must be current, reviewed periodically, and revised, as indicated. A copy of the Agreement will be available in the Office of the Superintendent/President, in the Office of the Dean of the School of Health Sciences, and in the offices of Solano Dialysis Access Center, 127 Hospital Drive, Vallejo, CA 94589.

STUDENT SUCCESS IMPACT:

- Help students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: _____

Ed. Code: CCR 1427 Board Policy: 3520 Estimated Fiscal Impact: NONE

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

PRESENTER'S NAME
Robert J. Gabriel, Ph.D., Dean, School of Health Sciences
4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS
707-864-7108

TELEPHONE NUMBER
Celia Esposito-Noy, Ed.D.
Superintendent-President

VICE PRESIDENT APPROVAL
January 6, 2017

DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT

Celia Esposito-Noy, Ed.D.
Superintendent-President

January 6, 2017
DATE APPROVED BY
SUPERINTENDENT-PRESIDENT

CLINICAL EXPERIENCE AGREEMENT

This renewal Agreement is between Solano Dialysis Access Center (hereinafter known as *HOSPITAL*) located at 127 Hospital Drive, Suite 102, Vallejo, CA 94589 and **Solano Community College** (hereinafter known as *SCHOOL*) and located at **4000 Suisun Valley Road, Suisun, California 94534-3197** and is effective as of January 19, 2017.

RECITALS

- A. *HOSPITAL* owns and operates an assisted living and skilled nursing care facility (hereinafter referred to as "Facility").
- B. *SCHOOL* owns and operates an **Associate Degree Nursing Program** which is accredited by the **California Board of Registered Nursing**. *SCHOOL* desires its students to obtain practical experience at *HOSPITAL*'s Facility through participation in a clinical program for its **Registered Nursing** students ("Program").
- C. It is to the mutual benefit of the parties to this Agreement that the students of *SCHOOL*'s Program use such Facility for their clinical experience.

Now, therefore, the parties agree as follows:

1. GENERAL INFORMATION

- A. Both parties before the beginning of the training shall agree upon the period of time for each student's clinical experience.
- B. The maximum number of students to receive training shall be mutually agreed upon by the parties at least 30 days prior to beginning of training based upon the availability of space and other considerations.

2. SCHOOL'S RESPONSIBILITIES

- A. Student Profile. *SCHOOL* shall complete and send to *HOSPITAL* a profile for each student enrolled in the Program which shall include the student's name, address and telephone number prior to the beginning of the planned clinical experience
- B. Schedule of Assignments. *SCHOOL* shall notify the *HOSPITAL* of its planned schedule of student assignments, including the name of the student, level of academic preparation and length and dates of clinical experience prior to the planned clinical experience.

- C. Program Coordinator. *SCHOOL* shall designate a faculty member to coordinate with a designee of *HOSPITAL* in the planning of the Program to be provided students.
- D. Records. *SCHOOL* shall maintain all personnel and academic records of the students.
- E. Rules and Regulations. *SCHOOL* shall enforce rules and regulations governing the students that are mutually agreed upon by *SCHOOL* and *HOSPITAL*.
- F. Supervision. *SCHOOL* shall supervise all instruction and clinical experiences for students given at the *HOSPITAL*.
- G. Health Policy. *SCHOOL* shall provide *HOSPITAL*, prior to a student's arrival at the *HOSPITAL*, with proof of immunity consistent with *HOSPITAL* employee health policy and notify the *HOSPITAL* if student is a known carrier of an infectious or communicable disease. If such information indicates that patients of *HOSPITAL* would be placed at risk if treated by a particular student, *HOSPITAL* reserves the right to refuse to allow such student to participate in the clinical experience at *HOSPITAL*.
- H. Student Responsibilities. *SCHOOL* shall notify the students that they are responsible for:
- 1) Following the clinical and administrative policies, procedures, rules and regulations of *HOSPITAL*.
 - 2) Arranging for their own transportation and living arrangements when not provided by *SCHOOL*.
 - 3) Arranging for and assuming the cost of their own health insurance.
 - 4) Assuming responsibility for their personal illness, necessary immunizations, tuberculin test, and annual health examination.
 - 5) Maintaining confidentiality of patient information. No student shall have access to or have the right to receive any medical record, except when necessary in the regular course of the clinical experience. The discussion, transmission or narration in any form by students of any patient information of a personal nature, medical or otherwise, obtained in the regular course of the Program is forbidden except as a necessary part of the practical experience.
 - 6) Following dress code of the *HOSPITAL* and wearing name badges identifying themselves as students.

- 7) Attending an orientation of *HOSPITAL* facilities provided by their instructors. Precepted students shall receive an orientation from the *HOSPITAL*.
- 8) Providing services to the *HOSPITAL*'s patients under the direct supervision of a faculty provided by *SCHOOL* or *HOSPITAL*-provided preceptors.
- I. Payroll Taxes and Withholdings. *SCHOOL* shall be solely responsible for any payroll taxes, withholdings, workers' compensation and any other insurance or benefits of any kind for students, employees, and agents of *SCHOOL* providing services under this Agreement. *SCHOOL* shall defend, indemnify, and hold *HOSPITAL* harmless from all liability and responsibilities therefore.

3. HOSPITAL'S RESPONSIBILITIES

- A. Clinical Experience. *HOSPITAL* shall accept from *SCHOOL* the mutually agreed upon number of students enrolled in the aforementioned Program and shall provide said students with supervised clinical experience.
- B. HOSPITAL Designee. *HOSPITAL* shall designate a member of *HOSPITAL*'s staff to participate with the designee of *SCHOOL* in planning, implementing and coordinating the training Program.
- C. Access to Facilities. *HOSPITAL* shall permit students enrolled in the Program access to *HOSPITAL* Facilities as appropriate and necessary for their Program, provided that the presence of the students shall not interfere with the activities of *HOSPITAL*. Facilities include space for clinical conferences and access to *HOSPITAL*'s Medical Library (if available).
- D. Withdrawal of Students. *HOSPITAL* may request *SCHOOL* to withdraw from the Program any student who *HOSPITAL* determines is not performing satisfactorily, or who refuses to follow *HOSPITAL*'s administrative policies, procedures, rules and regulation. Such request must be in writing and must include a statement as to the reason or reasons why *HOSPITAL* desires to have the student withdrawn. Said request shall be complied with within five (5) days of receipt of same. *HOSPITAL* reserves the right to suspend from participation immediately any student who poses an imminent danger of harm to patients or others.
- E. Emergency Health Care/First Aid. *HOSPITAL* shall, on any day when student is receiving training at its Facilities, provide to students necessary emergency health care or first aid for accidents occurring in its Facilities. Except as provided regarding such emergencies, *HOSPITAL* shall have no obligation to furnish medical or surgical care to any student. Students will

be financially responsible for all such care rendered in the same manner as any other patient.

- F. Student shall perform in a training capacity only and shall not be utilized to treat patients in lieu of trained professionals employed by the *HOSPITAL*.
- G. Supervision. In situations of single preceptorships/internships, *HOSPITAL* shall assume daily supervision of student.

4. AFFIRMATIVE ACTION AND NON-DISCRIMINATION

The parties agree that all students receiving clinical training pursuant to the Agreement shall be selected without discrimination on account of race, color, religion, national origin, ancestry, disability, marital status, gender, sexual orientation, age, or veteran status.

5. STATUS OF SCHOOL AND HOSPITAL

It is expressly agreed and understood by *SCHOOL* and *HOSPITAL* that students under this Program are in attendance for educational purposes, and such students are not considered employees of *HOSPITAL* for any purpose, including, but not limited to, compensation for services, employee welfare and pension benefits, or workers' compensation insurance

6. INDEMNIFICATION

- A. *SCHOOL* agrees to indemnify, defend and hold harmless, *HOSPITAL* and its affiliates, its directors, trustees, officers, agents, and employees from and against all claims, demands, damages, costs, expenses of whatever nature, including court costs and attorney fees arising out of or resulting from negligent or intentional acts or omissions of the *SCHOOL*, its officers, employees, agents or its students.
- B. *HOSPITAL* agrees to indemnify, defend and hold harmless *SCHOOL*, its officers, agents, employees from and against any and all claims, demands, damages, costs, expenses of whatever nature, including court costs and attorney fees arising out of or resulting from negligent or intentional acts or omissions of the *HOSPITAL*, its agents or its employees.

7. INSURANCE

- A. The *SCHOOL* shall procure and maintain in force during the term of this Agreement, at its sole cost and expense, insurance in amounts that are reasonably necessary to protect it and *HOSPITAL* against liability arising from or incident to the use and operation of the *HOSPITAL* by the *SCHOOL*'s students and naming *HOSPITAL* as an additional insured.

- B. Coverage under such insurance shall be not less than One Million Dollars (\$1,000,000) for each occurrence and Three Million Dollars (\$3,000,000) aggregate for each professional liability insurance and comprehensive general liability insurance.
- C. The *SCHOOL* shall also maintain and provide evidence of workers' compensation and disability coverage as required by law.
- D. The *SCHOOL* shall provide *HOSPITAL* with a certificate of insurance evidencing the insurance coverage required under this section and providing for not less than thirty (30) days written notice to the *HOSPITAL* of the cancellation of such insurance. The *SCHOOL* shall promptly notify the *HOSPITAL* of any cancellation, reduction, or other material change in the amount or scope of any coverage required hereunder.

8. TERM AND TERMINATION

- A. Term. This Agreement shall be effective as of the date first written above, and shall remain in effect for three (3) years thereafter .
- B. Renewal. This Agreement may be renewed for subsequent three (3) year terms, by either party giving the other at least 30 days prior written notice of their desire to renew, and the other party's agreeing to such a renewal prior to the expiration of the then current term of the Agreement.
- C. Termination.
 - 1) Mutual Agreement. This Agreement may be terminated at any time upon the written concurrence of the parties.
 - 2) Without Cause. This Agreement may be terminated without cause with 30 days prior written notice by either party. Such termination shall not take effect, however, with regard to students already enrolled until such time as those students have completed their training for the school semester during which such termination notice is given.

9. GENERAL PROVISIONS

- A. Amendments. This Agreement may be amended at any time by mutual agreement of the parties without additional consideration, provided that before any amendment shall become effective, it shall be reduced to writing and signed by the parties. Notwithstanding the foregoing, should any provision of this Agreement be in conflict with a governing State or federal law, it shall be deemed amended accordingly.
- B. Assignment. Neither party shall voluntarily or by operation of law, assign or otherwise transfer this Agreement without the other party's prior written consent. Any purported assignment in violation of this Section shall be null and void.
- C. Attorney's Fees. In the event that any action, including arbitration, is brought by either party to enforce or interpret the terms of this Agreement, the prevailing party in such action shall be entitled to its costs and reasonable attorney's fees, in addition to such other relief as the court or arbitrator may deem appropriate.
- D. Captions. Any captions to or headings of the articles, sections, subsections, paragraphs, or subparagraphs of this Agreement are solely for the convenience of the parties, are not a part of this Agreement, and shall not be used for the interpretation or determination of validity of this Agreement or any provision hereof.
- E. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all such counterparts together shall constitute one and the same instrument.
- F. Entire Agreement. This Agreement, including all Attachments, is the entire Agreement between the parties and no other agreements, oral or written, have been entered into with respect to the subject matter of this Agreement.
- G. Force Majeure. Neither party shall be liable nor deemed to be in default for any delay or failure in performance under this Agreement or other interruption of service or employment deemed resulting, directly or indirectly, from acts of God, civil or military authority, acts of public enemy, war, accidents, fires, explosions, earthquakes, floods, failure of transportation, machinery or supplies, vandalism, strikes or other work interruptions beyond the reasonable control of either party. However, both parties shall make good faith efforts to perform under this Agreement in the event of any such circumstances.

- H. Governing Law. The validity, interpretation and performance of this Agreement shall be governed by and construed in accordance with the laws of the State of California.
- I. Notices. Notices required under this Agreement shall be sent to the parties by certified or registered mail, return receipt requested, postage prepaid, at the addresses set forth below:

1. Notice to the *HOSPITAL*:

Teresa Elizabeth Garcia, RN, BSN
Center Manager
Solano Dialysis Access Center
127 Hospital Drive, Suite 102
Vallejo, CA 94589

Telephone: (707) 643-9010
Fax: (707) 643-9011

2. Notice to the *SCHOOL*

Robert Gabriel, Ph.D.
Dean, School of Health Sciences
Solano Community College
4000 Suisun Valley Road
Suisun, California 94585-3197

Telephone (707) 864-7108
FAX (707) 646-2062
robert.gabriel@solano.edu

- J. Remedies. The various rights, options, elections, powers, and remedies of the respective parties hereto contained in, granted, or reserved by this Agreement, are in addition to any others that said parties may be entitled to by law, shall be construed as cumulative, and no one of them is exclusive of any of the others, or of any right or priority allowed by law.

- K. Severability. The provisions of this Agreement shall be deemed severable and if any portion shall be held invalid, illegal or unenforceable for any reason, the remainder of this Agreement shall be effective and binding upon the parties.
- L. Waiver of Provisions. Any waiver of any terms and conditions hereof must be in writing and signed by the parties hereto. A waiver of any term or condition hereof shall not be construed as a future waiver of the same or any other term or condition hereof.
- M. Compliance with Law and Regulatory Agencies. *HOSPITAL* and *SCHOOL* shall comply with all applicable provisions of law and other valid rules and regulations of all governmental agencies having jurisdiction over: (i) the operation of the *HOSPITAL*; (ii) the licensing of health care practitioners; and (iii) the delivery of services to patients of governmentally regulated third party payers whose members/beneficiaries receive care from *HOSPITAL*. This shall specifically include compliance with applicable provisions of Title 22 of the California Code of Regulations. *SCHOOL* shall also comply with all applicable standards and recommendations of the Joint Commission on Accreditation of Healthcare Organizations, bylaws and rules and regulations, and policies and procedures of *HOSPITAL*, its Medical Staff and Medical Staff departments.

10. EXECUTION

By their signatures below, each of the following represent that they have authority to execute this Agreement and to bind the party on whose behalf their execution is made.

HOSPITAL

SCHOOL

Solano Community College

By:

By:

Title:

Celia Esposito-Noy, Ed.D.
Title: Superintendent/President

Date:

Date:

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **CONTRACT SERVICES AGREEMENT BETWEEN THE
CITY OF VACAVILLE AND SOLANO COMMUNITY
COLLEGE DISTRICT (NEW)**

REQUESTED ACTION:

- Information** **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

An agreement between Solano Community College District (SCCD) and the City of Vacaville for contract services is being presented to the Governing Board for approval. The SCCD Small Business Development Center will provide counseling services and small business workshops to both start-up and existing businesses in Vacaville to help business owners develop and grow their business and add to the economic vitality of the City of Vacaville. The terms of the agreement are from January 19, 2017 to June 30, 2017.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
 Basic skills education
 Workforce development and training
 Transfer-level education
 Other:

<i>Ed. Code: 81655</i>	<i>Board Policy: 3520</i>	<i>Estimated Fiscal Impact: \$3,000.00 Income</i>
------------------------	---------------------------	---

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Kelly Penwell, Associate Dean Workforce
Development

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-863-7808

TELEPHONE NUMBER

Celia Esposito-Noy, Ed.D.
Superintendent-President

VICE PRESIDENT APPROVAL

January 6, 2017

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

January 6, 2017

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**Solano Community College Small Business Development Center
Application for Funding FY 2016-2017**

Funding Guidelines

The Solano Community College Small Business Development Center Program

The Solano Community College Small Business Development Center is a network of Community College professionals working in strategic partnerships with businesses, industry and community organizations to identify and meet California's economic development needs in the areas of business improvements and entrepreneurship training.

The Solano Community College Small Business Development Center works with private, public and non-profit resources to build strong, sustainable and successful businesses. The end result is wealth creation, job creation and retention and better economic health in California. By partnering with local, well-respected business growth organizations and community colleges, the entrepreneurs they serve can tap into an abundance of resources and know-how already in place, thereby enhancing the long-term growth and viability of these companies.

Approved Categories of Funding:

- Business training
- Small Business Workshops
- Administration and Program Marketing

Funding Deadlines:

Invoices and/or back up documentation needed to spend your funds are due by 06/30/17 and your project must be completed before 06/30/17.

Payments: In consideration of the services provided in the Project Proposal, The City of Vacaville will pay Solano Community College Small Business Development Center a sum of money not to exceed \$3000.00. Final invoice to be submitted by Solano Community College no later than 6/30/17.

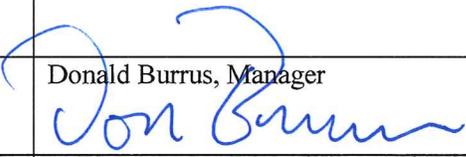
Final Invoice:

Solano Community College Small Business Development Center will submit an invoice for payment when the project is completed.

Solano Community College Small Business Development Center	
Application for Funding FY 2016-2017	
Date:	January 19, 2017 – June 30, 2017
Name:	
School:	Solano Community College Small Business Development Center
Position (please check one):	<input type="checkbox"/> Faculty <input type="checkbox"/> Counselor <input checked="" type="checkbox"/> Administrator
Contact Info:	Kelly Penwell, Associate Dean, Solano Community College Workforce Development Center

Project Proposal	
Proposed Project:	Small Business Development Project
Description of Services:	
Solano College Small Business Development Center will provide the following services to the City of Vacaville	
Expected Outcomes:	
<ol style="list-style-type: none"> 1. Coordination of Start-Up Vacaville Competition Cost: \$600. 2. Conduct 7 entrepreneurship workshops in the City of Vacaville. <ol style="list-style-type: none"> a) One 3 hour class per week over 7 weeks. b) SBDC will utilize certified business advisors to instruct the entrepreneurship classes. <ul style="list-style-type: none"> ▪ Estimated 21 hours of in-class training: ▪ \$50 per hour x 21 hours = workshop training cost: \$1050 ▪ Certified Business Advisor (main Instructor) included in workshop training cost ▪ Specialty Instructor = \$60 x 5 hours = \$300 3. Provide small business counseling for attending students. <ol style="list-style-type: none"> a) One on one small business technical assistance provided to the participants <ul style="list-style-type: none"> ▪ Total Counseling hours = 12 hours = \$ 600 	
Budget	
Coordination of Start-Up Vacaville Start-Up	\$600
Entrepreneurship Workshop Series Training	\$1350
Business Counseling	\$600
Program Marketing and Administration	\$450
TOTAL	\$3000

Please have an administrator sign your proposal, or copy them by email if you submit electronically:

Approved By (Administrator) Solano Community College WDCE/SBDC	Kelly Penwell, Associate Dean	Date
Approved By (Manager) City of Vacaville Economic Development	Donald Burrus, Manager 	Date 1/4/17
Approved By (Superintendent President) Solano Community College District	Celia Esposito-Noy, Ed.D. Superintendent President	Date

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: ADDENDUM TO THE CURRICUNET META-CURRICULUM MANAGEMENT SOLUTIONS PROGRAM FOR THE ADDITION OF THE PROGRAM REVIEW MODULE (NEW)

REQUESTED ACTION:

Information OR Approval
 Consent OR Non-Consent

SUMMARY:

Governent will provide professional services to Solano Community College to configure and implement a Program Review module that will work as part of the CurricUNET Meta-Curriculum Management Solutions. This is an addendum to the existing CurricUNET Service Agreement and Hosting Support Extension Agreement dated September 5, 2015.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other:

Ed. Code: Board Policy: 3520 Estimated Fiscal Impact: \$30,000 Implementation cost; \$5,000 annual hosting and support cost

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Celia Esposito-Noy, Ed.D.
Superintendent-President

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7299

TELEPHONE NUMBER

Celia Esposito-Noy, Ed.D.
Superintendent-President

VICE PRESIDENT APPROVAL

January 6, 2017

DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT

January 6, 2017
DATE APPROVED BY
SUPERINTENDENT-PRESIDENT



ADDENDUM
Solano Community College
CurricUNET Meta – Curriculum Management Solutions
Program Review Module
Statement of Work (SOW)

SOW Date: 12/19/2016

By signing this Statement of Work (SOW), Client is purchasing the Professional Services at the cost identified below. This SOW and the Professional Services to be provided shall be governed by either (i) the Client's Master Agreement with Governet if the Client has an agreement on file with Governet or (ii) Governet's Professional Services Terms and Conditions. This SOW expires if not signed by Client on or before 12/30/2016. Governet is not bound by the pricing and terms of this SOW unless this SOW has been signed by Governet.

Client			
Client Name:	Solano Community College	Client Representative:	Celia Esposito-Noy, Ed.D. Superintendent-President
Client Address:	4000 Suisun Valley Rd	Client Phone No.:	707-864-7102
City, State, Zip:	Fairfield, CA 94534-3197	Client Email:	Celia.Esposito-Noy@solano.edu

Project Contact Information			
Sales Rep:	N/A	Project Manager:	Nancy Howard
Phone No.:		Phone No.:	208-522-1225
Sales Rep Email:		Email:	nhoward@governet.net

Special Billing Instructions	
<ul style="list-style-type: none"> • Program review Module Configuration to meet Client specifications within the current code base of CurricUNET Meta. There will be no new licensing fees under this addendum. • Recurring Hosting and Support Fees as listed will be due at Module implementation and annually thereafter • All Implementation will be invoiced and due upon execution of this SOW • This SOW does not alter any other terms as specified in the master PSA with regard to CurricUNET and/or CurricUNET META Annual Support, Hosting and Maintenance terms or fees. 	

Project Cost				
	Type		QTY	Subtotal
Project Estimate	Implementation:	Due at SOW Execution	1	30,000.00
	Licensing		0	0.00
	Annual Hosting and Support:	Due at implementation and annually thereafter	5,000	5,000
Total Project Estimate				35,000.00

Project Scope- SOW			
Project Description:	Configure / Implement – Program Review Module	Project Schedule Date:	Projected Start Date: upon execution
<p>Project Specifics: Governet will provide professional services to Solano Community College to configure and implement a Program Review module that will work as part of CurricUNET Meta - Curriculum Management Solutions. This SOW will serve as an addendum to the existing CurricUNET PSA and hosting support Extension Agreement (Dated September 5, 2015).</p>			



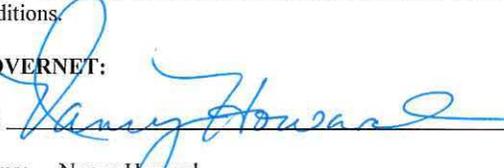
- Governet will implement and configure the Program Review Module to work together with CurricUNET Meta – Curriculum Management Solutions within the existing code base. Any configuration requested by Client outside of the current code base and requiring custom development or enhancement will be subject to additional fees. Governet assistance for any client side programming requirements are not included in this scope of work.

Special Instructions

Work under this SOW will begin on receipt executed SOW and issuance of Purchase Order.

This SOW has been executed on behalf of the parties by their duly authorized representatives. By signing this SOW, the Client agrees that the SOW and the Professional Services to be provided shall be governed by either (i) the Client’s Master Agreement with Governet if the Client has an agreement on file with Governet or (ii) Governet’s Professional Services Terms and Conditions and that the Client has reviewed such applicable terms in either the Master Agreement or Governet’s Professional Services Terms and Conditions.

GOVERNMENT:

By: 
 Name: Nancy Howard
 Title: Vice President Product Deliver & Services
 Date: ~~9/26/2016~~ 1/5/2017

CLIENT: Solano Community College

By: _____
 Name: Celia Estosito-Noy, Ed.D
 Title: Superintendent-President
 Date: _____

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **RECOMMENDATION FOR NEW SOLANO COMMUNITY COLLEGE DISTRICT POLICY AND PROCEDURE: SHOWER FACILITIES FOR HOMELESS STUDENTS (BP 5220 & AP 5220)**

REQUESTED ACTION:

- Information** **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

Board approval is requested to add Solano Community College District Policy and Procedure 5220 that states “The Superintendent/President shall establish procedures necessary to make on-campus shower facilities available to any homeless student who is enrolled in credit coursework, has paid enrollment fees, and is in good standing with the district.”

STUDENT SUCCESS IMPACT:

- Help students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other

<i>Ed. Code:</i>	<i>Board Policy: 5220</i>	<i>Estimated Fiscal Impact:</i>
SUPERINTENDENT’S RECOMMENDATION:	<input checked="" type="checkbox"/> APPROVAL <input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> DISAPPROVAL <input type="checkbox"/> TABLE
Gregory S. Brown Vice President, Student Services		
PRESENTER’S NAME		
4000 Suisun Valley Road Fairfield, CA 94534		
ADDRESS		
707-864-7173		
TELEPHONE NUMBER		
Gregory S. Brown, Student Services		
VICE PRESIDENT APPROVAL		
Celia Esposito-Noy, Ed.D. Superintendent-President		
DATE APPROVED BY SUPERINTENDENT-PRESIDENT		
DATE SUBMITTED TO SUPERINTENDENT-PRESIDENT		

BP 5220 SHOWER FACILITIES FOR HOMELESS STUDENTS

The Superintendent/President shall establish procedures necessary to make on-campus shower facilities available to any homeless student who is enrolled in credit coursework, has paid enrollment fees, and is in good standing with the district.

References: Education Code Section 76011

Adopted:

DRAFT

AP 5220 SHOWER FACILITIES FOR HOMELESS STUDENTS

The district maintains shower facilities on campus for student use that may be used by any homeless student who is enrolled in credit coursework, has paid enrollment fees, and is in good standing with the district.

A homeless student is defined as a student who does not have a fixed, regular, and adequate nighttime residence. This includes, but is not limited to, students who: are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to lack of alternative accommodations; are living in emergency or transitional shelters; have a primary nighttime residence that is a public or private place not designated for or ordinarily used as a regular sleeping accommodation for human beings; or are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings.

Shower facilities are located at the Fairfield campus, Bldg. 1700 and are available for use by homeless students Monday-Friday 8:30am-5:00pm when classes are in session. In the event that these hours conflict with the hours of an intercollegiate athletic program or special events, the district will post alternative hours to use the facilities. The District has identified preferred hours of use Monday through Friday 10:00am-12:00pm when classes are in session. Operating hours for the use of facilities are available on the District's website.

References: Education Code Section 76011;
Nov, 2016

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: REVISE BOARD POLICY 4810.2 ADMINISTRATIVE EMPLOYEES

REQUESTED ACTION:

- Information OR Approval
 Consent OR Non-Consent

SUMMARY:

District revising board policy 4810.2 to increase the maximum step for initial salary placement from step 3 to step 5.

STUDENT SUCCESS IMPACT:

- Help students achieve their educational, professional and personal goals
 Basic skills education
 Workforce development and training
 Transfer-level education
 Other: Human Resources

<i>Ed. Code:</i>	<i>Board Policy:4810.2</i>	<i>Estimated Fiscal Impact: Unknown</i>
------------------	----------------------------	---

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Mary Jones
Human Resources

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7263

TELEPHONE NUMBER

Celia Esposito-Noy, Ed.D.
Superintendent-President

VICE PRESIDENT APPROVAL

January 6, 2017
**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

January 6, 2017

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

4810.2 Salary Schedule Placement Procedure: Initial placement of employees on the applicable salary schedule class will be **from step 1 to step 5** of the appropriate level, consistent with the recommendation of the Superintendent/President and the approval of the Governing Board. Initial placement shall normally be on step 1.

A. Exceptions

1. The employee, in moving from a lower to a higher level on the schedule, will be placed on a step which ensures no decrease in salary; or
 2. The employee, in moving from a higher to a lower level on the schedule, will be placed on the same step on the lower level as has been reached on the higher level.
- B. The salary schedule is based on 223 duty days of service per year, excluding annual vacation and paid holidays. Salaries for employees working less than 223 days per year shall be based on a proration of the actual days of service to 223 days.

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: PROPOSED SOLANO COMMUNITY COLLEGE DISTRICT THIRD ISSUANCE OF SOLANO COMMUNITY COLLEGE DISTRICT (SOLANO AND YOLO COUNTIES, CALIFORNIA) ELECTION OF 2012 GENERAL OBLIGATION BONDS, MEASURE Q

REQUESTED ACTION:

- Information OR Approval
Consent OR Non-Consent

SUMMARY:

An election was held in the Solano Community College District on November 6, 2012, for the issuance and sale of general obligation bonds of the District for various purposes in the maximum amount of \$348,000,000 (the "Measure Q"). The District now desires to issue its third series of bonds under Measure Q in an aggregate amount not-to-exceed \$90,000,000.

Vice President Yulian Ligioso will present for information.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
Basic skills education
Workforce development and training
Transfer-level education
Other:

Ed. Code: N/A Board Policy: Estimated Fiscal Impact:
SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL NOT REQUIRED TABLE
Yulian Ligioso Vice President, Finance & Administration PRESENTER'S NAME
4000 Suisun Valley Road Fairfield, CA 94534 ADDRESS (707) 864-7209 TELEPHONE NUMBER
Yulian Ligioso VICE PRESIDENT APPROVAL January 6, 2017 DATE SUBMITTED TO SUPERINTENDENT-PRESIDENT
Celia Esposito-Noy, Ed.D. Superintendent-President January 6, 2017 DATE APPROVED BY SUPERINTENDENT-PRESIDENT

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: APPROVAL PROCESS FOR BOARD POLICIES – 1000 SERIES

REQUESTED ACTION:

Information OR Approval
 Consent OR Non-Consent

SUMMARY:

The 1000 Series of the Solano Community College District Board Policies have been revised and reviewed by the Board Subcommittee. The policy revisions are being presented as information only. Approval will be requested at the Governing Board Meeting of February 1, 2017.

STUDENT SUCCESS IMPACT:

- Help students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Human Resources

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: N/A</i>	
SUPERINTENDENT’S RECOMMENDATION:		<input type="checkbox"/> APPROVAL	<input type="checkbox"/> DISAPPROVAL
		<input checked="" type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> TABLE
Celia Esposito-Noy, Ed.D. Superintendent-President			
PRESENTER’S NAME			
4000 Suisun Valley Road Fairfield, CA 94534			
ADDRESS			
707-864-7263			
TELEPHONE NUMBER			
VICE PRESIDENT APPROVAL		January 6, 2017	
January 6, 2017		DATE APPROVED BY SUPERINTENDENT-PRESIDENT	
DATE SUBMITTED TO SUPERINTENDENT-PRESIDENT			