

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

ADOPTED MINUTES
Wednesday, March 1, 2017

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, March 1, 2017, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Thurston.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of President Thurston, Mary Jones led those present in the pledge of allegiance to the United States of America.

3. ROLL CALL

Rosemary Thurston, President
Sarah E. Chapman, Ph.D., Vice President
Pam Keith
Michael A. Martin
Quinten Voyce
A. Marie Young
Celia Esposito-Noy, Ed.D., Secretary

Absent (Excused):

Denis Honeychurch, J.D.
Larry Bartlow, Student Trustee

Others Present:

Greg Brown, Vice President of Student Services
Mary Jones, Human Resources
Lucky Lofton, Bond Manager
Michael Wyly, Academic Senate
Sandra Therrien, Executive Coordinator, Superintendent-President Office

4. APPROVAL OF AGENDA

The following edits and clarifications should be noted in the agenda:

Agenda Item 12.(a) has been listed twice. The “Change to Full-Time Counselor and Full-Time Faculty Salary Schedule, Page 12” shall be considered Agenda Item 12.(a-1). Updated copies of the agenda have been distributed to Trustees and additional copies are available on the press table.

Any other grammatical errors in documents will be corrected by staff.

It was moved by Trustee Martin and seconded by Trustee Keith to approve the agenda as presented. The motion was passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION ITEMS)

There were no comments from members of the public on Closed Session items.

6. CLOSED SESSION

Board President Thurston called the closed session to order at 6:32 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Mary Jones, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel—Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code §54956.9
- (d) Conference with Legal Counsel—Existing Litigation
(Subdivision (a) of Govt. Code §54956.9):
Case No. FCS045360/Claim #510181 (Rieger), and Case No. FCS046483/Claim #519430 (Yu)
- (e) Public Employee Performance Evaluation
(Celia Esposito-Noy, Ed.D., Superintendent-President)

7. RECONVENE REGULAR MEETING

Board President Thurston reconvened the Regular Meeting at 7:00 p.m.

8. REPORT OF ACTION TAKEN IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and no action was taken.

The Board held Conference with Legal Counsel – Existing Litigation and no action was taken.

The Board of Trustees has voted unanimously to extend the employment contract of Dr. Celia Esposito-Noy through June 30, 2020.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

Thomas Clausen and John Woodley, Outreach Coordinators for Employer Support of the Guard and Reserve, recognized Dean Shirley Lewis and SCC for support of employees who serve in the Guard and Reserve of the U.S. Military. Dr. Lewis is the recipient of the “Patriot Award” from the Office of the Secretary of Defense for “Contributing to National Security and Protecting Liberty and Freedom by Supporting Employee Participation in America’s National Guard and Reserve Force”.

Jim DeKloe gave an update on the Doing What Matters program. The March 31st meeting has been rescheduled to April 21st, which will be a lunch meeting at the Sheet Metal Union Hall. Karen Cook has invited the Trustees to a 3D Printing workshop for employees at the College.

Michael Wyly gave the following statement: I am here tonight as the senate president to present a statement for Item 10.A of the consent calendar. On behalf of the senate, I am here to address administrative retreat rights into faculty positions. As the Trustees are aware, per BP 2005, the Board of Trustees recognizes and endorses the rights and responsibilities assigned to the Academic Senate, including administrative retreat rights per CA Education Code 87454-87458. Firstly, allow me to communicate senate support for the retreat (per 87454) of any tenured employee when assigned from a faculty position to an educational administrative position to retain his or her status as a tenured faculty member. Secondly, as we have the case where an administrator not hired as a faculty member at SCC requests retreat rights at SCC, the senate acknowledges and supports their rights to become a first-year probationary faculty member. That said, in cooperation with HR and the S-P, the academic senate is also aware that SCC currently does not have an agreed upon procedure as required by 87458. Such a procedure would allow for “reasonable procedures to ensure that the governing board relies primarily upon the advice and judgment of the academic senate to determine that the administrator possesses the minimum qualifications for employment as a faculty member. The process shall further require that the governing board provide the academic senate with an opportunity to present its views to the governing board before the board makes a determination.” As we lack clear procedures to date, I first want to thank Mary Jones and S-P Esposito-Noy for working with the senate to best approximate the spirit of the Education Code. As such, I can confirm our opportunity to confirm minimum qualifications as well as the Senate’s position of support for retreat in all cases. Moreover, the senate has already begun work, in cooperation with administration, the develop formal procedures as part of our 2017 Hiring Handbook, and I look forward to sharing the results of those dialogues with the Trustees as part of my normal reports.

10. CONSENT AGENDA – ACTION ITEMS

Human Resources

- (a) Employment – 2016-2017, Page 6

Finance and Administration

- (b) Notice of Completion for Construction Services for the Districtwide Information Technology Infrastructure Improvements Project, Page 8
- (c) Personal Services Agreement, Page 10

It was moved by Trustee Keith and seconded by Trustee Voyce to approve the Consent Agenda as presented. The motion was passed unanimously.

11. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

12. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

- (a) Board Policies – 1000 Series, Page 11

It was moved by Trustee Young and seconded by Trustee Chapman to approve the Board Policies – 1000 Series as presented. The motion was passed unanimously.

Human Resources

- (a-1) Change to Full-Time Counselor and Full-Time Faculty Salary Schedule, Page 12

It was moved by Trustee Chapman and seconded by Trustee Martin to approve the Change to Full-Time Counselor and Full-Time Faculty Salary Schedule as presented. The motion was passed unanimously.

Finance and Administration

- (b) Resolution No. 16/17-16 Declaring An Emergency and Authorizing District Staff to Procure Necessary Goods, Services and Supplies Without Complying with Bidding Requirements – Gas Leak, Page 15

It was moved by Trustee Chapman and seconded by Trustee Voyce to approve Resolution No. 16/17-16 Declaring an Emergency and Authorizing District Staff to Procure Necessary Goods,

Services and Supplies without Complying with Bidding Requirements – Gas Leak as presented.
The motion passed unanimously with the following roll call vote:

AYES: President Thurston, Trustee Chapman, Trustee Keith, Trustee Martin, Trustee
Voyce and Trustee Young

NOES:

ABSTAIN:

- (c) Resolution No. 16/17-17 Declaring An Emergency and Authorizing District Staff to Procure Necessary Goods, Services and Supplies Without Complying with Bidding Requirements – Water Leak, Page 18

It was moved by Trustee Chapman and seconded by Trustee Young to approve Resolution No. 16/17-17 Declaring an Emergency and Authorizing District Staff to Procure Necessary Goods, Services and Supplies without Complying with Bidding Requirements – Water Leak as presented. The motion passed unanimously with the following roll call vote:

AYES: President Thurston, Trustee Chapman, Trustee Keith, Trustee Martin, Trustee
Voyce and Trustee Young

NOES:

ABSTAIN:

- (d) Measure Q Bond Spending Plan Update #5, Page 21

It was move by Trustee Chapman and seconded by Trustee Keith to approve Items 12.(e) through 12.(p) in one motion. The motion was passed unanimously.

- (e) Contract Change Order #1 to DPR Construction for the Fairfield Science Building Project, Page 24

- (f) Contract Award to CA Architects for Architectural and Engineering Services for the Vacaville Classroom Building (Annex) Renovation Project, Page 27

- (g) Contract Award for Construction Services to Landmark Modernization Contractors dba Landmark Construction for the Softball Bleacher Replacement Project, Page 29

- (h) Contract Award to Optima Inspections Inc. for Project Inspection Services for Softball Bleacher Replacement Project, Page 31

- (i) Contract Award to Stageright Corporation for the Building 1200 Orchestra Shell Project, Page 33

- (j) Contract Award to Swinerton Management and Consulting for Construction Management Services for the Fairfield Campus Entry Sidewalk Improvements Project, Page 35
- (k) Contract Award to Swinerton Management and Consulting for Construction Management Services for the Vallejo Center HVAC Improvements Project, Page 37
- (l) Contract Award to Wallace Kuhl & Associates for Project Special Inspection and Testing Services for the Softball Bleacher Replacement Project, Page 39
- (m) Contract Award to Conti Corporation DBA Conti Mep Corporation for the Building 1200 Production Audio Visual Project, Page 41
- (n) Award of Purchase Orders for RFP 17-001 Equipment for Biotechnology and Science Building Project, Page 43
- (o) Change Order #3 to Pro Builders for the Horticulture Site Improvements Project, Page 45

Academic Affairs

- (p) Revisions to Academic Affairs Policies, Series 6000, Page 48

It was moved by Trustee Keith and seconded by Trustee Young to approve the Revisions to Academic Affairs Policies, Series 6000 as presented. The motion was passed unanimously.

Student Services

- (q) Resolution No. 16/17-15 Proclaiming March 2017 as Women’s History Month at Solano Community College, Page 49

It was moved by Trustee Keith and seconded by Trustee Voyce to approve Resolution No. 16/17-15 Proclaiming March 2017 as Women’s History Month at Solano Community College as presented. The motion passed unanimously with the following roll call vote:

AYES: President Thurston, Trustee Chapman, Trustee Keith, Trustee Martin, Trustee Voyce and Trustee Young

NOES:

ABSTAIN:

13. BOARD STUDY SESSION (NO ACTION REQUIRED)

Outreach Update

Presented by Vice President of Student Services, Gregory Brown

VP Greg Brown introduced Dean Shannon Beckham, who gave an update on Outreach at Solano College. The goal is to receive representation from faculty, staff, and students; develop and coordinate a consistent and cohesive message/image; coordinate success program responses; and enrollment management- in-reach to outreach. Highlights of the presentation include: current issues, response, current efforts, and next steps.

14. INFORMATION ITEMS (NO ACTION REQUIRED)

15. ANNOUNCEMENTS

Trustee Voyce sings in a choir and wants to hand out flyers for his performances.

16. ITEMS FROM THE BOARD

Trustee Young attended and/or participated in the following:

February 18: Annual Scholarship Crab Feed Dinner sponsored by Delta Sigma Theta Sorority, Incorporated Solano Valley Alumnae Chapter at the Vacaville Community Center

February 18: Celebration of African American Heritage Month at Fairfield Civic Library – presentation by Ms. Sharon McGriff-Payne who is a local historian and author

February 21: Vallejo Juneteenth planning committee meeting

February 22 and March 1: Volunteer mathematics tutor to 7th graders at Hogan Middle School in Vallejo who are participants in an after school program – ‘Links to Success: Math Olympics’

February 23: At SCCD Vallejo Center attended a free film screening of award-winning *Agents of Change*, a documentary on the student movement for culturally relevant and meaningful education for racial/ethnic minority students of San Francisco State University and Cornell University. A panel discussion followed the film with questions from the audience. Trailers of the film are located on YouTube.

February 25: Greater Vallejo Chapter of Jack and Jill of America, Incorporated **24th Annual African American Read-In** in the Joseph Room at Vallejo John F. Kennedy Library. The theme was “**Our Very Own Hidden Figures**” Celebrating African American Scientists, Mathematicians, and Inventors who had the courage to break barriers and change history! I was recognized as one of their Hidden Figures.

February 26: St. Andrews A.M.E. Church Black History Month Concert

February 27: Florence Douglas Center in Vallejo Black History Month Celebration

February 28 and March 1: Associated Students of Solano College Speaker Series “*A Crisis in Black Education.*” I was one of the panelists.

March 1: SCCD Governing Board Measure Q AdHoc Subcommittee meeting

March 1: Toured, along with other Board members, SCCD Performing Arts Building – Fairfield Campus

17. ADJOURNMENT

Moved by Trustee Keith and seconded by Trustee Young to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 8:32 p.m.