

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD**

**UNADOPTED MINUTES**  
Wednesday, June 7, 2017

**1. CALL TO ORDER**

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, June 7, 2017, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Thurston.

**2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

At the request of President Thurston, Mary Jones led those present in the pledge of allegiance to the United States of America.

**3. ROLL CALL**

Rosemary Thurston, President  
Sarah E. Chapman, Ph.D., Vice President  
Denis Honeychurch, J.D.  
Pam Keith  
Michael A. Martin  
Quinten Voyce  
A. Marie Young  
Celia Esposito-Noy, Ed.D., Secretary

Others Present:

Greg Brown, Vice President of Student Services  
Yulian Ligioso, Vice President of Finance and Administration  
Lucky Lofton, Bond Manager  
Michael Wyly, Academic Senate  
Jacob Hinkle, ASSC  
Sandra Therrien, Executive Coordinator

**4. APPROVAL OF AGENDA**

The following edits and clarifications should be noted in the agenda:

Agenda Item 10.(b) Consent Calendar – Human Resources, page 9. Tasha Smith, UMOJA Coordinator, Release time should read “60%”.

It was moved by Trustee Young and seconded by Trustee Martin to approve the agenda as amended. The motion was passed unanimously.

**5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION ITEMS)**

There were no comments from members of the public on Closed Session items.

**6. CLOSED SESSION**

Board President Thurston called the closed session to order at 6:32 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)  
Agency Negotiator: Mary Jones, Human Resources  
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel—Anticipated Litigation  
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code §54956.9
- (d) Conference with Legal Counsel—Existing Litigation  
(Subdivision (a) of Govt. Code §54956.9):  
Case No. FCS045360/Claim #510181 (Rieger); Case No. FCS046483/Claim #519430 (Yu)

**7. RECONVENE REGULAR MEETING**

Board President Thurston reconvened the Regular Meeting at 7:03 p.m.

**8. REPORT OF ACTION TAKEN IN CLOSED SESSION**

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and no action was taken.

The Board held Conference with Legal Counsel – Existing Litigation and no action was taken.

**9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)**

There were no comments from members from the public.

**10. CONSENT AGENDA – ACTION ITEMS**

Superintendent-President

- (a) Draft Minutes for the Meetings Held on March 15, 2017, April 5, 2017, April 19, 2017, May 3, 2017, and May 17, 2017 (Pending Board Approval)

Human Resources

- (b) Employment – 2016-2017, Page 6

Finance and Administration

- (c) Personal Services Agreements, Page 12  
(d) Donations, Page 14

It was moved by Trustee Martin and seconded by Trustee Voyce to approve the Consent Agenda as presented. The motion was passed unanimously.

**11. ITEMS REMOVED FROM CONSENT AGENDA**

There were no items removed from the Consent Agenda.

**12. NON-CONSENT AGENDA ITEMS – ACTION ITEMS**

Superintendent-President

- (a) Resolution No. 16/17-24 Declaring June 2017 as LGBTQ Pride Month, Page 15

It was moved by Trustee Voyce and seconded by Trustee Honeychurch to approve Resolution No. 16/17-24 Declaring June 2017 as LGBTQ Pride Month as presented. The motion passed unanimously with the following roll call vote:

AYES: President Thurston, Trustee Chapman, Trustee Honeychurch, Trustee Keith, Trustee Martin, Trustee Voyce and Trustee Young

NOES:

ABSTAIN:

Trustee Voyce announced that the Solano Pride Center has sent a couple of gifts to thank us for adopting the resolution. Trustee Voyce also read a portion of the letter from Solano Pride Center's Director, Thomas D. Bilbo, to Solano Community College:

“This year, we’re not only seeing the Solano County Community College Board make a proclamation for LGBTQ Pride Month, you are joining with other Solano County cities and the Solano County Board of Supervisors in doing so.

This year, our community will have our first annual Up Bay Pride weekend at the Solano County Government Center. This is historic because we’re finally being recognized at the county level for more than a day, in fact for a month and this, our first annual county-wide event.

For those members for the community that want to learn more about our events, please go to [UpBayPride.org](http://UpBayPride.org).”

Trustee Voyce noted this Pride Month is the first anniversary of the Pulse massacre so it’s very important to the community. The Solano Pride Center also gifted the College with a LGBTQ flag which will be flown in the Student Center for the month of June. Board President Thurston and Superintendent-President Esposito-Noy joined outgoing ASSC President Kevin Butt and Trustee Voyce for a picture with the flag.

- (b) Agreement Between The Office for Civil Rights (OCR) of the U.S. Department of Education and Solano Community College, Page 18

It was moved by Trustee Chapman and seconded by Trustee Voyce to approve the Agreement Between The Office for Civil Rights (OCR) of the U.S. Department of Education and Solano Community College as presented. The motion was passed unanimously.

- (c) Contract Renewal with Dannis Woliver Kelley (DWK) for Legal Services for Fiscal Year 2017/2018, Page 24

It was moved by Trustee Young and seconded by Trustee Martin to approve the Contract Renewal with Dannis Woliver Kelley (DWK) for Legal Services for Fiscal Year 2017/2018 as presented. The motion was passed unanimously.

### Human Resources

- (d) Public Hearing of Operating Engineers/Stationary Engineers, Local 39, Initial Proposal to the District, Page 27

Board President Thurston opened the public hearing for public comments. With there being no comments from members of the public, Board President Thurston closed the public hearing.

It was moved by Trustee Chapman and seconded by Trustee Young to approve the Public Hearing of Operating Engineers/Stationary Engineers, Local 39, Initial Proposal to the District as presented. The motion was passed unanimously.

- (e) Public Hearing of Solano Community College District, Bargaining Proposal to the Operating Engineers/Stationary Engineers, Local 39 on Interests, Page 29

Board President Thurston opened the public hearing for public comments. With there being no comments from members of the public, Board President Thurston closed the public hearing.

It was moved by Trustee Honeychurch and seconded by Trustee Chapman to approve the Public Hearing of Solano Community College District, Bargaining Proposal to the Operating Engineers/Stationary Engineers, Local 39 on Interests as presented. The motion was passed unanimously.

- (f) Resignation to Retire, Page 31

Vice President Ligioso commented that he has somewhat ambivalent feelings about the following report: It is with great sadness that he announces the retirement of Janice “J.J.” Eaves, but is excited for her as she begins a new chapter in her life.

J.J. started with the College almost 25 years ago as a courier, moved on to the switchboard operator position, then became an Administrative Assistant. J.J. works behind the scenes, being the master scheduler of meetings and events for the College, and the community at large. She works closely with Facilities to setup events and is the friendly voice you hear when calling Solano College. It’s been a pleasure working with J.J., who is so knowledgeable, passionate and dedicated. Retirement will bring her more time with her grandchildren and hobbies. JJ will be dearly missed and we all wish her the best in her retirement.

It was moved by Trustee Young and seconded by Trustee Martin to approve the Resignation to Retire as presented. The motion was passed unanimously.

It was moved by Trustee Chapman and seconded by Trustee Keith to approve Items 12(g) through 12.(t), excluding Item 12.(i), in one motion as presented. The motion was passed unanimously.

- (g) New Classified School Employee Association (CSEA) Job Description, Facilities Operations Assistant, Page 32
- (h) New Classified School Employee Association (CSEA) Job Description, Internship Site Developer, Page 38
- (i) New Classified School Employee Association (CSEA) Job Description, Student Affairs Specialist, Page 43

It was moved by Trustee Young and seconded by Trustee Honeychurch to approve the New Classified School Employee Association (CSEA) Job Description, Student Affairs Specialist as presented. The motion was passed unanimously.

- (j) Summer Work Schedule, Page 48

Finance and Administration

- (k) Renewal of Student Insurance Policy for the 2017-2018 Academic Year, Page 49
- (l) Renewal Agreement with Strata Information Group (SIG) for Interim Chief Technology Officer Consulting Services, Page 51
- (m) Contract Amendment #2 to Dovetail for Furniture, Fixtures and Equipment Consulting Services for the Biotechnology & Science Building Project, Page 54
- (n) Contract Amendment #1 to First Carbon Solutions for Environmental Cultural Resources Monitoring Services for the Science Building (Phase 1) Project, Page 56
- (o) Contract Amendment #1 to Van Pelt Construction Services for Construction Management Services for Building 1200 Theater Renovation Project, Page 58
- (p) Contract Change Order #12 to BHM Construction Inc. for Building 1200 Performing Arts Renovation (Phase I) Project, Page 60
- (q) Contract Award to Dell EMC for Professional Services for the IT Infrastructure Improvements (Phase 2) Project, Page 65
- (r) Revised Traffic Signal Equipment Easement to City of Vacaville for Vacaville Center Intersection Improvements Project, Page 67

Academic Affairs

- (s) Renewal of Cvent Agreement, Page 69
- (t) Affiliation Agreement Between Solano Community College District and California Correctional Health Care Services/California Department of Corrections and Rehabilitation, Vacaville, California (New), Page 71

**13. BOARD STUDY SESSION (NO ACTION REQUIRED)**

Strong Workforce Program and Solano Community College  
*Presented by Dean Maire Morinec*

Dean Maire Morinec presented the study session topic on Strong Workforce Program. Highlights included: program goals; funding for 2017-2018; allocation of funds; and regional needs.

**14. INFORMATION ITEMS (NO ACTION REQUIRED)**

- (a) Tentative District General Fund Budgets and Proposed Time and Place for the Public Hearing and Adoption of the Official District Budgets for 2017-2018, Page 109

Vice President Yulian Ligioso presented the tentative general fund budgets. The final budgets will be presented for approval at a later date.

- (b) CCFS-311Q Financial Report, Third Quarter, FY 2016-2017, Page 111

Vice President Yulian Ligioso presented the CCFS-311Q financial report as an information only item.

- (c) Bond Projects Monthly Update, Page 116

Lucky Lofton, Executive Bonds Manager, gave an update on the various bond projects.

- (d) SBDC Vistas Update/Recommendation, Page 117

Superintendent-President Esposito-Noy gave an update on the Vistas Program.

**15. ANNOUNCEMENTS**

Trustee Voyce announce the Early College High School students have created their own yearbook and provided copies for each Trustee.

Trustee Young invited everyone to Juneteenth on June 17th at Vallejo Park.

Trustee Voyce reminded everyone of the Pride Festival this weekend.

**16. ITEMS FROM THE BOARD**

Trustee Young attended and/or participated in the following:

May 19: Solano Community College District (SCCD) Fire Academy Graduation Ceremony that was held at SCCD Vacaville Center

May 22: Vallejo Interagency Committee meeting that was held in the Conference Room of the City Manager of Vallejo

May 24: Today was the last day of the spring semester that I tutored mathematics to seven grade students at Hogan Middle School in Vallejo who were participants this semester in an after school program –‘Math Olympics-Linked to Success.’ At the end of the tutoring session, each student received a Certificate of Participation and a gift from the tutors.

May 24: SCCD Nursing Pinning Ceremony that was held at the Vacaville Center, 1010 Ulatis Drive, Vacaville, CA

May 25: SCCD Graduation Ceremony that was held on the Fairfield Campus of SCCD

May 30: African American Family Reunion Committee (AAFRC) planning meeting for 2017 Vallejo Juneteenth that will be held this year on June 17<sup>th</sup> at Vallejo City Park, 425 Alabama Street from 11:00A.M. to 4:00P.M. Over 50 vendors and exhibitors will be present at Juneteenth. Solano Community College is one of the Education Vendors. I am the vice president of the AAFRC.

June 2: Vallejo Education and Business Alliance (VEBA) Finance Committee Meeting that was held in the Topp Room in the Administration Building at California State University Maritime Academy

June 3: Annual Vallejo Pista Nayon (Filipino Festival) that was held at the Vallejo waterfront

June 4: Alpha Kappa Alpha Sorority, Incorporated Kappa Beta Omega Chapter 13<sup>th</sup> Annual African American Graduation Recognition Program. I gave greetings on behalf of SCCD. The program was held at Friendship Missionary Baptist Church in Vallejo. Students in the class of 2017 who participated in the program were from the following schools: Alameda Community Learning Center, Angelo Rodriguez High School, Benicia High School, Branson School, Buckingham Charter School, Jesse M. Bethel High School, John W. Finney High School, Mare Island Technology High School, St. Patrick/ St. Vincent School, and Vallejo High School. **Dr. Alfonzo Tucker was the dynamic keynote speaker.**

June 7: SCCD Measure Q Steering Committee Meeting that was held in the Denis Honeychurch Board Room Fairfield Campus

## **17. ADJOURNMENT**

Moved by Trustee Honeychurch and seconded by Trustee Young to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 8:56 p.m.