

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: MEMBERS OF THE GOVERNING BOARD
SUBJECT: CONSENT CALENDAR – HUMAN RESOURCES
REQUESTED ACTION: APPROVAL

EMPLOYMENT 2017-2018

Change in Assignment

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Salvatore Abbate	From Administrative Assistant IV (CSEA Range 14/Step 7) to Human Resources Manager (ALG Range 42/Step 1)	03/01/18

Out of Class

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Amount</u>
Tina Abbate	Enterprise Resource Analyst	12/06/17 – 6/30/18	\$265.19/month \$1,824.13 Total

Leave of Absence

<u>Name</u>	<u>Leave Status</u>	<u>Duration</u>
Kamber Sta. Maria	Medical Leave of Absence	08/04/17 – 01/15/18 (Revised)

Mary Jones
Human Resources

February 9, 2018
Date Submitted

Celia Esposito-Noy, Ed.D.
Superintendent-President

February 9, 2018
Date Approved

Short-term/Temporary/Substitute

<u>Name</u>	<u>Assignment</u>	<u>Fund/Grant Name</u>	<u>Effective</u>	<u>Amount</u>
Erica Beam	ASTC Workshop Presenter	Student Equity	02/22/18 – 05/31/18	\$69.05 hr.
Murat Bulut	Math Development	Basic Skills Transformation	02/22/18 – 06/30/18	\$62.64 hr.
Kathleen Callison	Special Projects Guided Pathways	NCCPA Grant	01/01/18 – 06/30/18	\$60.69 hr.
Dawn Carpenter	Special Projects Guided Pathways	NCCPA Grant	01/01/18 – 06/30/18	\$69.05 hr.
Adrienne Cary	Special Projects Guided Pathways	NCCPA Grant	01/01/18 – 06/30/18	\$69.05 hr.
Karen Cook	Special Projects Guided Pathways	NCCPA Grant	01/01/18 – 06/30/18	\$69.05 hr.
Karen Cook	Special Projects Makers Space Development	Strong Workforce	01/01/18 – 06/30/18	\$69.05 hr.
Michael Goodwin	Special Projects Guided Pathways	NCCPA Grant	01/01/18 – 06/30/18	\$69.05 hr.
Thomas Grube	Math Development	Basic Skills Transformation	02/22/18 – 06/30/18	\$69.05 hr.
Carica Macariola	Athletic Onsite Administrator	General Fund	02/24/18 – 05/30/18	\$35.00 hr.
Shaw Matthews	Math Development	Basic Skills Transformation	02/22/18 – 06/30/18	\$60.49 hr.
Marion Mircheva	Math Development	Basic Skills Transformation	02/22/18 – 06/30/18	\$71.72 hr.
Sarah Nordin	Special Projects Guided Pathways	NCCPA Grant	01/01/18 – 06/30/18	\$69.05 hr.
Keila Parry	Lifeguard	General Fund	02/22/18 – 06/30/18	\$11.00 hr.
Amari Polynice	Custodian	General Fund	02/22/18 – 06/30/18	\$13.62 hr.
Aaron Richardson	ASTC Workshop Presenter	Student Equity	02/22/18 – 05/31/18	\$69.05 hr.
Daniel Schmitgal	Lifeguard	General Fund	02/22/18 – 06/30/18	\$11.00 hr.
Ricky Silva	Assistant Coach – Men and Women’s Swim/Dive	General Fund	02/22/18 – 06/30/18	\$16.66 hr.

GRATUITOUS SERVICE

<u>Name</u>	<u>School/Department</u>	<u>Assignment</u>
Elias Amado	Athletics – Men and Women’s Tennis	Assistant hitting partner.
Kathleen Trisdale	School of Math and Science/Biology	Embedded Tutor – BIO 15

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **WARRANTS**

REQUESTED ACTION:

Information **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

01/09/18	Vendor Payments	2511083545-2511083631	\$28,119.15
01/09/18	Vendor Payments	2511083632	\$39,278.36
01/09/18	Vendor Payments	2511083633-2511083636	\$61,459.84
01/09/18	Vendor Payments	2511083637-2511083716	\$762,027.32
01/17/18	Vendor Payments	2511083717-2511083719	\$44,535.13
01/17/18	Vendor Payments	2511083720-2511082722	\$4,958.71
01/17/18	Vendor Payments	2511083723-2511083725	\$108,321.23

CONTINUED ON NEXT PAGE:

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: _____

<i>Ed. Code: 70902 & 81656</i>	<i>Board Policy: 3240</i>	<i>Estimated Fiscal Impact: \$3,337,938.35</i>
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SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Robert V. Diamond
Vice President, Finance and Administration

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7209

TELEPHONE NUMBER

Finance and Administration

VICE PRESIDENT APPROVAL

February 9, 2018

DATE SUBMITTED TO

SUPERINTENDENT-PRESIDENT

Celia Esposito-Noy, Ed.D.
Superintendent-President

February 9, 2018

DATE APPROVED BY

SUPERINTENDENT-PRESIDENT

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: WARRANTS

REQUESTED ACTION:

Information OR Approval
 Consent OR Non-Consent

SUMMARY:

CONTINUED FROM PREVIOUS PAGE:

01/17/18	Vendor Payments	2511082726-2511082730	\$41,440.86
01/17/18	Vendor Payments	2511082731-2511083838	\$317,803.74
01/22/18	Vendor Payments	2511083839-2511083841	\$5,115.14
01/22/18	Vendor Payments	2511083842	\$15,096.19
01/22/18	Vendor Payments	2511083843	\$3,000.00
01/23/18	Vendor Payments	2511083844-2511083962	\$264,290.16
01/23/18	Vendor Payments	2511083963-2511084149	\$37,958.50
01/25/18	Vendor Payments	2511084150-2511084213	\$207,214.61
01/29/18	Vendor Payments	2511084214-2511084215	\$7,059.00
01/29/18	Vendor Payments	2511084216-2511084221	\$10,670.08
01/29/18	Vendor Payments	2511084222-2511084224	\$15,700.81
01/29/18	Vendor Payments	2511084225-2511084234	\$554,682.46
01/29/18	Vendor Payments	2511084235-2511084296	<u>\$809,207.06</u>
TOTAL:			\$3,337,938.35

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
SUBJECT: CONSENT CALENDAR – FINANCE & ADMINISTRATION
REQUESTED ACTION: APPROVAL

PERSONAL SERVICES AGREEMENTS

Academic Affairs
David Williams, Vice President

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Amount</u>
Jan Camacho	Provide mentorship to current Solano STEM scholars.	February 1, 2018 – June 30, 2018	Not to exceed \$500.00
Indria Gillespie	Organize and deliver two Regional Supply Chain Workshop/Fairs for the California Community Colleges Small Business Sector.	February 22, 2018 – June 30, 2018 July 1, 2018 – May 31, 2019	Not to exceed \$6,000.00
Emily Wong	Provide mentorship to current Solano STEM scholars.	February 1, 2018 – June 30, 2018	Not to exceed \$500.00

Student Services
Gregory Brown, Vice President

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Amount</u>
Gregory Begin	Presenter for Foster & Kinship Care Education (FKCE) workshops and seminars.	March 1, 2018 – June 30, 2018	Not to exceed \$1,200.00
Christine Butler	Provide and play game music for the Solano College baseball home games, 2018 season.	January 30, 2018 – April 30, 2018	Not to exceed \$660.00

Robert V. Diamond
 Vice President, Finance & Administration

Celia Esposito-Noy, Ed.D.
 Superintendent-President

February 9, 2018
Date Submitted

February 9, 2018
Date Approved

Student Services (Cont.'d)
Gregory Brown, Vice President

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Amount</u>
Carl Collins	Game announcer for the Solano College baseball home games, 2018 season.	January 30, 2018 – April 30, 2018	Not to exceed \$660.00
Yvonne Dillard	Provide technical assistance through coaching 6 identified student teachers who need one-on-one support.	March 1, 2018 – June 30, 2018	Not to exceed \$800.00
Carolyn Hartness	Presenter for Foster & Kinship Care Education (FKCE) at Solano Conference.	March 8, 2018 – March 11, 2018	Not to exceed \$2,500.00
Charles La	Guest speaker for the MESA-TRIO students regarding the STEM fields.	January 10, 2018 – June 30, 2018	Not to exceed \$500.00
Rose Laugtug	Presenter for Foster & Kinship Care Education (FKCE) workshops and seminars.	March 1, 2018 – June 30, 2018	Not to exceed \$900.00
Terry Ann Steffen	Presenter for Foster & Kinship Care Education (FKCE) workshops and seminars.	March 1, 2018 – June 30, 2018	Not to exceed \$500.00
Robert Stotler	Co-presenter for Foster & Kinship Care Education (FKCE) workshops and seminars.	March 1, 2018 – June 30, 2018	Not to exceed \$600.00
Philip Welanko	Work at ticket booth for the Solano College baseball home games, 2018 season.	January 30, 2018 – April 30, 2018	Not to exceed \$650.00
Will Publishing and Productions	Presenter in the topics of equity and student success.	March 18, 2018 – March 19, 2018	Not to exceed \$3,500.00
Amber Zenovitch	Co-presenter for Foster & Kinship Care Education (FKCE) workshops and seminars.	March 1, 2018 – June 30, 2018	Not to exceed \$600.00

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: RESIGNATION TO RETIRE

REQUESTED ACTION:

- Information OR Approval
- Consent OR Non-Consent

SUMMARY:

<u>Name</u>	<u>Assignment & Years of Service</u>	<u>Effective</u>
Cynthia Simon	EOPS/CARE Coordinator 40 years and 10 months of service at SCC	05/31/18

STUDENT SUCCESS IMPACT:

- Help students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Human Resources

<i>Ed. Code: N/A</i>	<i>Board Policy: N/A</i>	<i>Estimated Fiscal Impact: N/A</i>
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SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Mary Jones
Human Resources

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7263

TELEPHONE NUMBER

Celia Esposito-Noy, Ed.D.
Superintendent-President

VICE PRESIDENT APPROVAL

February 9, 2018

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

February 9, 2018

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: DISTRICT AND SOLANO COLLEGE CHAPTER
CCA/CTA/NEA 2017-2019 COLLECTIVE BARGAINING
AGREEMENT

REQUESTED ACTION:

- Information OR Approval
 Consent OR Non-Consent

SUMMARY:

Tentative agreement has been reached between the District and the Solano College Chapter CCA/CTA/NEA. The following summary of major provisions is presented.

It is recommended that the Board of Trustees accept the disclosure information and approve the contract agreement with the Solano College Chapter CCA/CTA/NEA for the period July 1, 2017 – June 30, 2019.

STUDENT SUCCESS IMPACT:

- Help students achieve their educational, professional and personal goals
 Basic skills education
 Workforce development and training
 Transfer-level education
 Other: Human Resources

Government Code:3547 Board Policy:2010 Estimated Fiscal Impact: \$1,582,728 Continuing, not including Health and Welfare Benefits

SUPERINTENDENT’S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Mary Jones
Human Resources

PRESENTER’S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7263

TELEPHONE NUMBER

Celia Esposito-Noy, Ed.D.
Superintendent-President

VICE PRESIDENT APPROVAL

February 9, 2018

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

February 9, 2018

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

In Spring and Fall semesters, 2017, the Solano College Chapter CCA/CTA/NEA (SCFA) and District representatives met to discuss changes to the collective bargaining contract for the two-year period, 2017-2018 and 2018-2019. Negotiations were conducted in accordance with government code 3547, regulations of the Public Employment Relations Board, and Solano Community College Board policies and administrative regulations.

The District has reached a tentative agreement with the SCFA for the contract effective July 1, 2017 through June 30, 2019. Throughout the agreement, references to dates have been updated as well as clarification to language, when necessary. In addition, provisions from memorandums of understanding (MOUs) agreed to during the current contract term have been incorporated. The following is a summary of the areas of change in the agreement:

<u>Article</u>	<u>Topic</u>
4	Evaluations: language to address online classes and faculty in coordinator positions
16.4	Right to an Interview: amended language concerning the right of adjunct faculty to interview for a full-time position
19.2	(New) Split -load Assignments: added language concerning assignment and reassignment of split loads within an academic course
19.212	Regular Loads, Overloads and Underloads: language added to include the online portion of hybrid classes in the online load calculation
19.303	Adjunct Rehire Rights: clarified language regarding adjunct rehire rights
20	Salary: <ul style="list-style-type: none"> • Regular FT Faculty Salaries: restructured the salary schedule • Ft Counselor Salaries: restructured the salary schedule • Adjunct / Overload Hourly Rates: adjunct/overload salary schedule to reflect the structure of the regular salary schedules • Off-schedule payments: augmentation to reflect a minimum 4% salary increase • Step advancement (adjunct / OL): language to specify step advancement on the adjunct/overload salary schedule beginning AY 2018-19
23.205	Adjunct FlexCal: amended language to reflect State guidelines for FlexCal requirements
27	Released-Time Assignments: changed title to "Reassigned Time Assignments and specified terms of service for Division and District coordinators

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **PUBLIC HEARING AND APPROVAL OF MITIGATED
NEGATIVE DECLARATION (MND) FOR
LIBRARY/LEARNING RESOURCE CENTER PROJECT
(BUILDING 100 REPLACEMENT), FAIRFIELD,
CALIFORNIA**

REQUESTED ACTION:

- Information** **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

The CEQA Initial Study/Mitigated Negative Declaration for the Library/Learning Resource Center Project (Building 100 Replacement) is being presented for a public hearing and approval.

To meet California Environmental Quality Act (CEQA) requirements, the District assumes the role of “lead agency” and is required to consider the impact of a construction project on the environment. After determining that a project is not exempt from CEQA requirements, the process

CONTINUED ON NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Required for construction of new instructional spaces.

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: \$0</i>
SUPERINTENDENT’S RECOMMENDATION:	<input checked="" type="checkbox"/> APPROVAL	<input type="checkbox"/> DISAPPROVAL
	<input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> TABLE
Lucky Lofton Executive Bonds Manager	Dr. Celia Esposito-Noy Superintendent-President	
PRESENTER’S NAME	February 9, 2018	
4000 Suisun Valley Road Fairfield, CA 94534	DATE APPROVED BY	
ADDRESS	SUPERINTENDENT-PRESIDENT	
(707) 863-7855		
TELEPHONE NUMBER		
Robert V. Diamond Vice President, Finance & Administration		
VICE PRESIDENT APPROVAL		
February 9, 2018		
DATE SUBMITTED TO		

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: PUBLIC HEARING AND APPROVAL OF MITIGATED
NEGATIVE DECLARATION (MND) FOR
LIBRARY/LEARNING RESOURCE CENTER PROJECT
(BUILDING 100 REPLACEMENT), FAIRFIELD,
CALIFORNIA**

SUMMARY:

CONTINUED FROM PREVIOUS PAGE

takes the form of preparation of a Negative Declaration, Mitigated Negative Declaration (MND), or full Environmental Impact Report (EIR) as determined to be appropriate for the potential environmental impacts.

It was determined that an MND was most appropriate for the Fairfield Campus Library/Learning Resource Center Project (Building 100 Replacement). The Initial Study Mitigated Negative Declaration (ISMND) document describes the project and its effects on the environment – focusing on traffic, air quality and greenhouse gas emissions, noise, hazardous contamination and abatement, and the impact of the project on biological and cultural resources. It also includes proposed mitigation measures to reduce the effects of the project on the environment to a less-than-significant level. The ISMND was released for public review on January 31, 2018. The review period concluded on February 20, 2018. No comment letters were received up to the date of preparation of this Board item. If any comment letters are subsequently received, they will be presented to the Board at the Board meeting.

Along with the ISMND, First Carbon Solutions has provided a Mitigation, Monitoring, and Reporting Program (MMRP) report that defines the requirements needed to mitigate those items identified in the ISMND.

The Board of Trustees is asked to approve the ISMND, along with the MMRP at this time.

A copy of the Draft ISMND and the MMRP be found on the website:
<http://www.solano.edu/measureq/planning.php>

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **DISTRICT STANDARDS REVISIONS**

REQUESTED ACTION:

- Information **OR** Approval
 Consent **OR** Non-Consent

SUMMARY:

The Board is requested to authorize acceptance of revisions to the Solano Community College 2013 Facilities Master Plan, Book 2: District Standards, with was approved on April 2, 2014, with revisions approved on February 18, 2015 and March 16, 2016.

During the design and implementation of recent District projects, several revisions and/or additions to the District Standards have been recommended. The attached “Design Standards Revisions” (DSR)

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other:

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: N/A</i>
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SUPERINTENDENT’S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Lucky Lofton
Executive Bonds Manager

PRESENTER’S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7855

TELEPHONE NUMBER

Robert V. Diamond
Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

February 9, 2018

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

February 9, 2018

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

AGENDA ITEM 13.(d)
MEETING DATE February 21, 2018

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
SUBJECT: DISTRICT STANDARDS REVISIONS

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

Log lists the revisions previously approved (1-58) and describes the items which are recommended to be revised for future projects, or incorporated as new standards not previously addressed in the original District Standards document. The proposed replacement text and images for the Irrigation and Landscape Standards sections are also attached.

The Board is asked to approve revisions 59 – 104 on the attached Design Standards Revision Log.

The District Standards Revision Log and the revised Irrigation and Landscape Planting sections are available online at: <http://www.solano.edu/measureq/planning.php>

DESIGN STANDARD FOR AUDIOVISUAL SYSTEMS

General:

Solano Community College (SCC) is intent on moving to 21st century unified communications and data systems, consistent with industry standards and best practices as they evolve. To that end all SCC Audio/Visual (AV) will be digital (unless laws or codes specify otherwise) and/or will be digitally controlled through an enterprise management system, and be tightly integrated into the data components of the SCC Technology plan.

Purpose:

The purpose of this document is to standardize the basic elements of the audiovisual systems design process, and to guide AV to the integrated solutions envisioned above. This Design Standard has the purpose of creating a consistent application of AV systems design throughout the Solano Community College District, therefore achieving a standard of quality for maintenance and reliability throughout all renovation and new building projects. This standard serves as a supporting document to the Solano Community College Technology Plan. Any deviations from this standard ***must*** be approved by SCC Information Technology (IT) Management.

Background of Audiovisual Systems within the District:

Audiovisual Systems cover both instructional and informational AV technology. Instructional AV technology covers systems that support teaching, learning, and research. Students and staff members use this technology in pursuit of the College's educational goals. Informational AV technology covers the digital signage systems deployed around the College. Students and staff members use this technology to share content with the different audiences that may occupy the spaces within the College.

For the purposes of this document the instructional AV technology will be referred to as AUDIOVISUAL SYSTEMS. Informational AV technology will be referred to as DIGITAL SIGNAGE SYSTEMS.

Audiovisual Systems-Related Support Staff and Committees:

Chief Technology Officer
Director, Technology Services & Support
Desktop Services
Network Services
Strategic Technology Advisory Committee (STAC)

Design Standard:

Smart Classroom General Descriptions

Audio/Video (A/V) Cabinet:

- Located next to wall adjacent to teaching wall 5' from teaching wall corner.
- 2" Conduit from ceiling to a recessed A/V wall plate behind A/V cabinet location.
- Refer to Page 4 of this document for conceptual drawing
- In certain situations, the room configuration may dictate the elimination or repositioning of the A/V Cabinet. Elimination/Repositioning of cabinet **must** be coordinated with SCC IT Management.
- Equipment purchase, cabinet construction and installation to be accomplished by SCC IT.

Lighting:

- Shall be coordinated for appropriate levels related to room functions.
- Lighting controls, if control system is installed, can be controlled via the District's A/V control system.
- Lighting controls **must** be configured so that lights **directly over the teaching wall** can be dimmed or turned off independently of the other lights in the room for maximum viewing capability.
- Industry standards and guidelines shall be followed.
- Refer to Codes & Standards section of this document for a list of related standards.

Power requirements:

- (1) Single gang dual power outlet **above the ceiling** at the projector location or **behind** TV in a recessed box.
- (2) Single gang dual power outlets at the A/V cabinet. (1) to be at the table top height of Cabinet and (1) below/behind cabinet, within a **recessed box**.
- Refer to Page 4 of this document for conceptual drawing

Data requirements:

- (1) 4-port wall jack, in a recessed box, below/behind cabinet next the single gang power outlet noted above.
 - Data cables to be run to IDF/MDF within the building
 - Data ports should be labeled as per the District labeling standard detailed in the SCC Telecom Standards Guideline.
- (2) Cat 6 (shielded) to be run and terminated from a wall jack, within a recessed box, located next to the 4-port data plate at the smart cabinet location to the Projector/TV location.
- Refer to Page 4 of this document for conceptual drawing.

Audio requirements:

- (2) Audio wires (proper gauge for installed speakers) to be run from AV wall plate, within a recessed box, at the smart cabinet location to the speaker locations within the room. Consult with district IT for location of speakers.
Note: Audio terminations at wall plate to be coordinated with District IT.
- Refer to Page 4 of this document for conceptual drawing

Projection screens:

- May be motorized or manual roll up and shall be sized appropriately for the room size and desired coverage areas.
- Motorized screens shall be used in areas in which the screen sizes are larger than 12 ft., typically Large Lecture, Multipurpose rooms and Cafeterias.
- Motorized screens to be programmed and controlled via the A/V control console if possible.
- Smaller screens shall be manual roll up.
- Screens are to be centered on teaching wall mounted no more than 6" below the ceiling (in rooms with normal ceiling heights).
- Screens to be purchased by District IT and installed by A/V contractors.

Screen mounts:

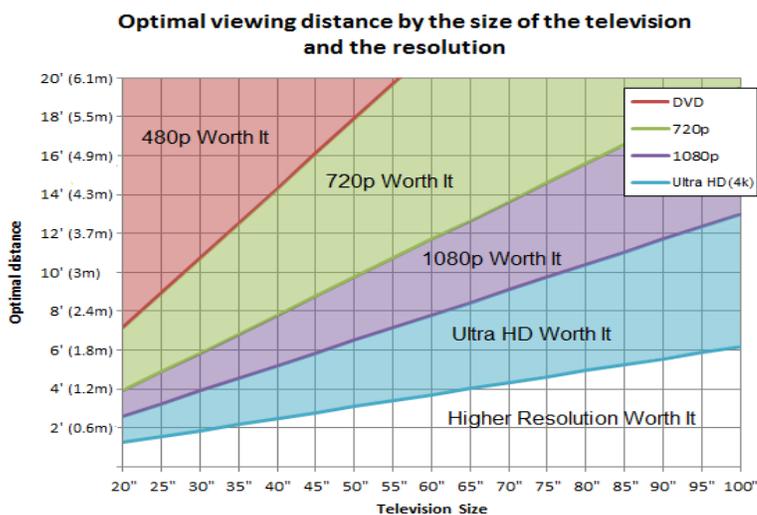
- Must have backing of sufficient size to support size of screen.
- Mounts to be purchased by District IT and installed by A/V contractors.

Projectors:

- Shall be industry standard High Definition, with HDMI and Internet Protocol (IP) input, native 16:9 format.
- Mounted at an appropriate distance from screen so as to take up as much screen space as possible. Coordinate with District IT prior to mounting.
- Projector mount may have to be offset 3.5" right of screen as viewed from the screen location to accommodate for the offset of the projector lens (If Lens is not center of projector). Coordinate with District IT prior to installation.
- Care should be taken to **NOT** place anything in the projection path (i.e. lights, art work hangers etc.)
- Projectors to be purchased by District IT and installed by A/V contractors.

Television:

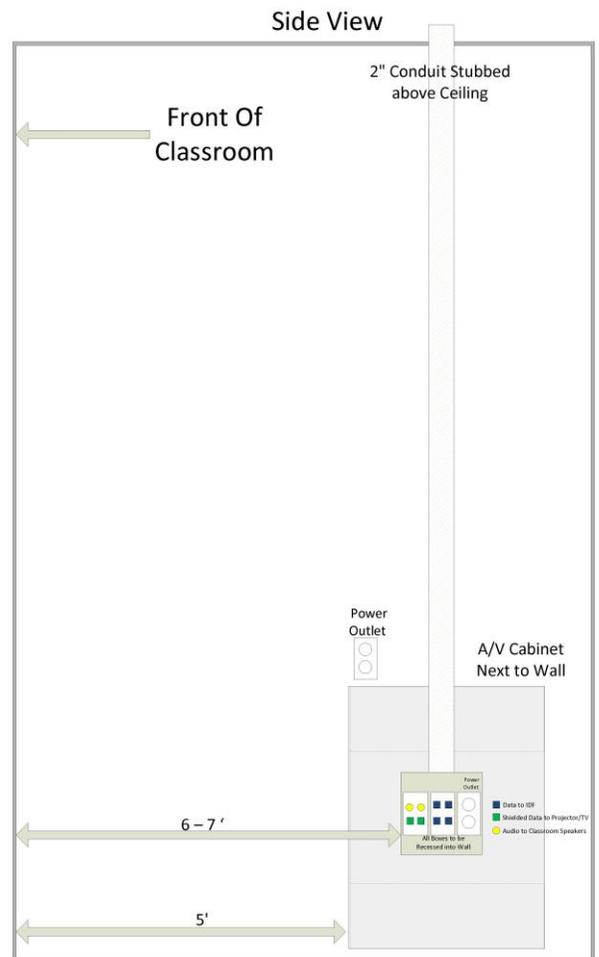
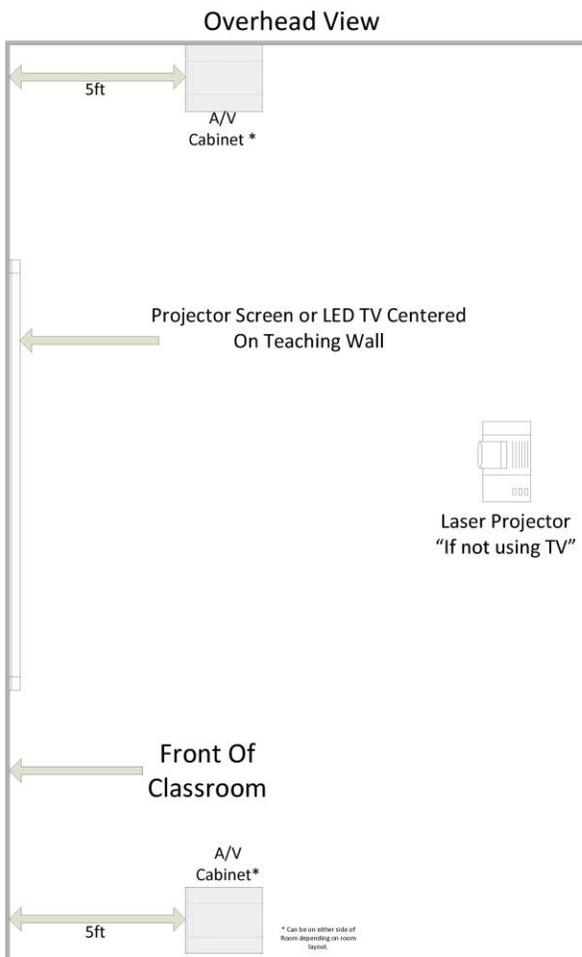
- Industry standards should be followed when determining the correct size of the room. The chart below can assist with determining screen size. A/V Consultant in conjunction with District IT will determine appropriate size for room.



Television: (cont)

- Proper backing for the TV must be installed for TV locations.
- TV's should at a minimum have (3) HDMI and (1) RS-232 connections.
- Power and Data locations to be within a recessed box and above TV Mount and behind TV. Consult with District IT on location.
- Tilted Mounts shall be installed as to allow easy access to TV Inputs and Controls.
- TV's and Mounts to be purchased by District IT and installed by A/V contractors.

Visual Layout of Smart Classroom



Audiovisual Systems – Smart Classroom

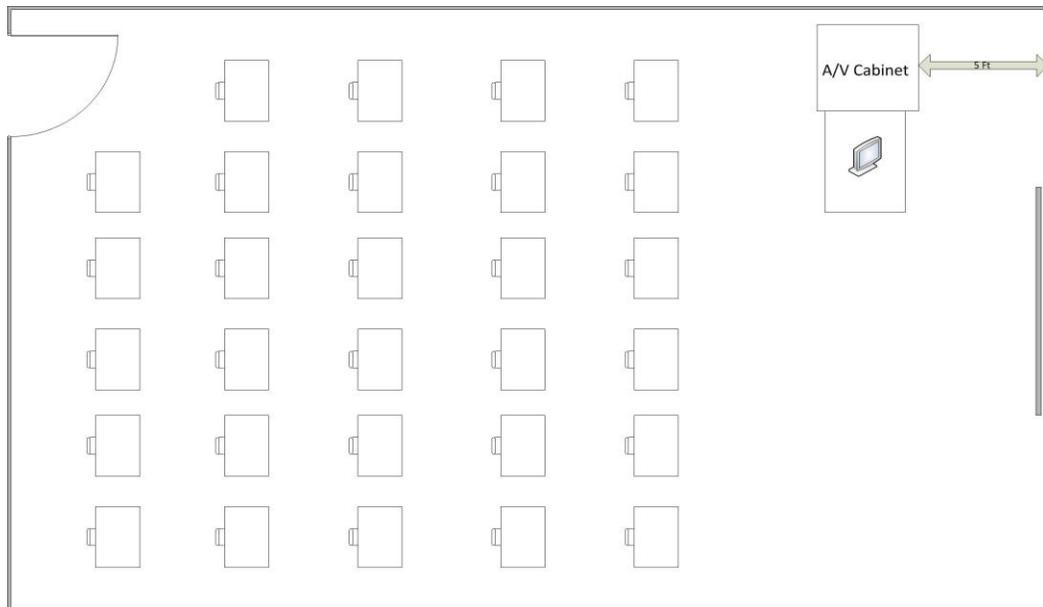
Smart Classrooms shall utilize a ceiling mounted projector and projection screen or LED TV, A/V Cabinet and ceiling mounted speakers.

An ADA compliant teaching table shall be located next to the A/V cabinet. Monitor and document camera shall be installed on the table.

System inputs shall be via input panel in the A/V Cabinet that will include HDMI, Audio and data ports.

Classroom content will be managed and controlled via the Districts A/V control system. Displays, Inputs and speakers shall integrate with A/V control system to support automatic switching of inputs and control of audio volume.

Typical Smart Classroom Layout



Audiovisual Systems – Computer Labs

Computer Labs shall utilize a ceiling mounted projector and projection screen or LED TV, A/V Cabinet and wall/ceiling mounted speakers.

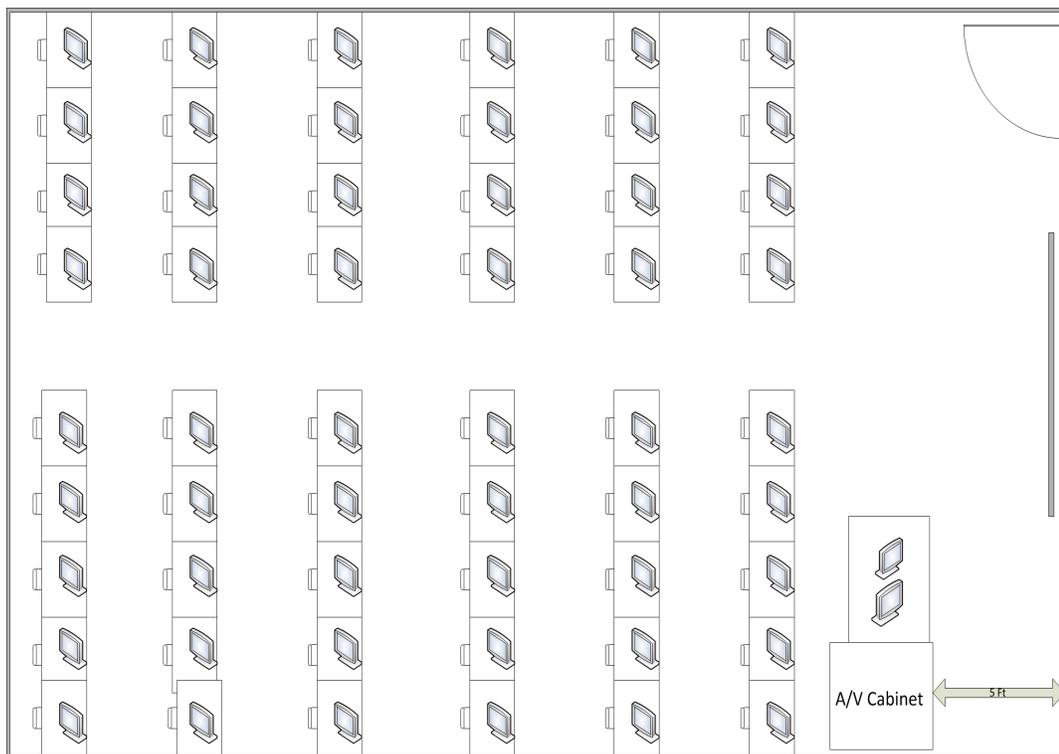
An ADA compliant teaching table shall be located next to the A/V cabinet. Monitor and document camera shall be installed on the table.

A/V cabinet to be configured with (2) teacher station monitors.

System inputs shall be via input panel in the A/V Cabinet that will include HDMI, Audio and data ports.

Classroom content will be managed and controlled via the Districts A/V control system. Displays, Inputs and speakers shall integrate with A/V control system to support automatic switching of inputs and control of audio volume.

Typical Computer Lab Layout



Audiovisual Systems – Conference Rooms

Conference Rooms shall utilize single wall mounted LED flat panel display sized accordingly for video content presentation. Size of flat panel display shall be determined by using the minimum display dimension formulas illustrated in Figure 1.

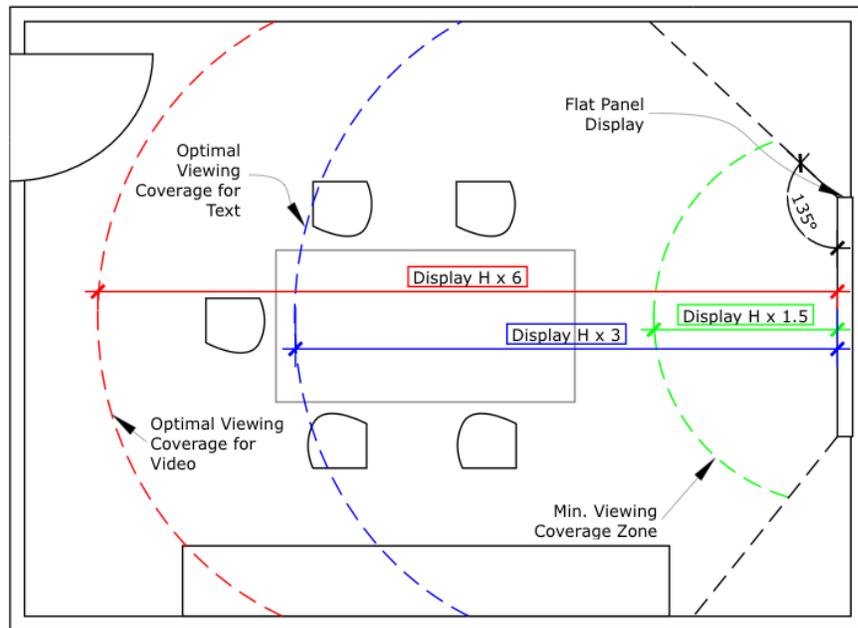


Figure 1: Minimum display dimensions shall be calculated using the coverage area formulas represented above. Acceptable coverage area begins at the green dashed circle, which is calculated by obtaining the height of the display and multiplying it by 1.5. Alternatively, one could obtain the desired minimum coverage area and divide this by 1.5. Similarly, the blue and red dashed circles represent the optimal coverage areas for text and video images, respectively.

Power requirements:

- (1) Single gang dual power outlet, within recessed box, to be installed above TV mount/behind the LED display.

Data requirements:

- (1) 2-port wall jack, within recessed box, behind LED display.
- (1) 2-Port data jack to be installed within the cable cubby or input panel on display wall.
 - Data cables to be run to IDF/MDF within the building
 - Data ports should be labeled as per the District labeling standard detailed in the SCC Telecom Standards Guideline.

Audio/Video requirements:

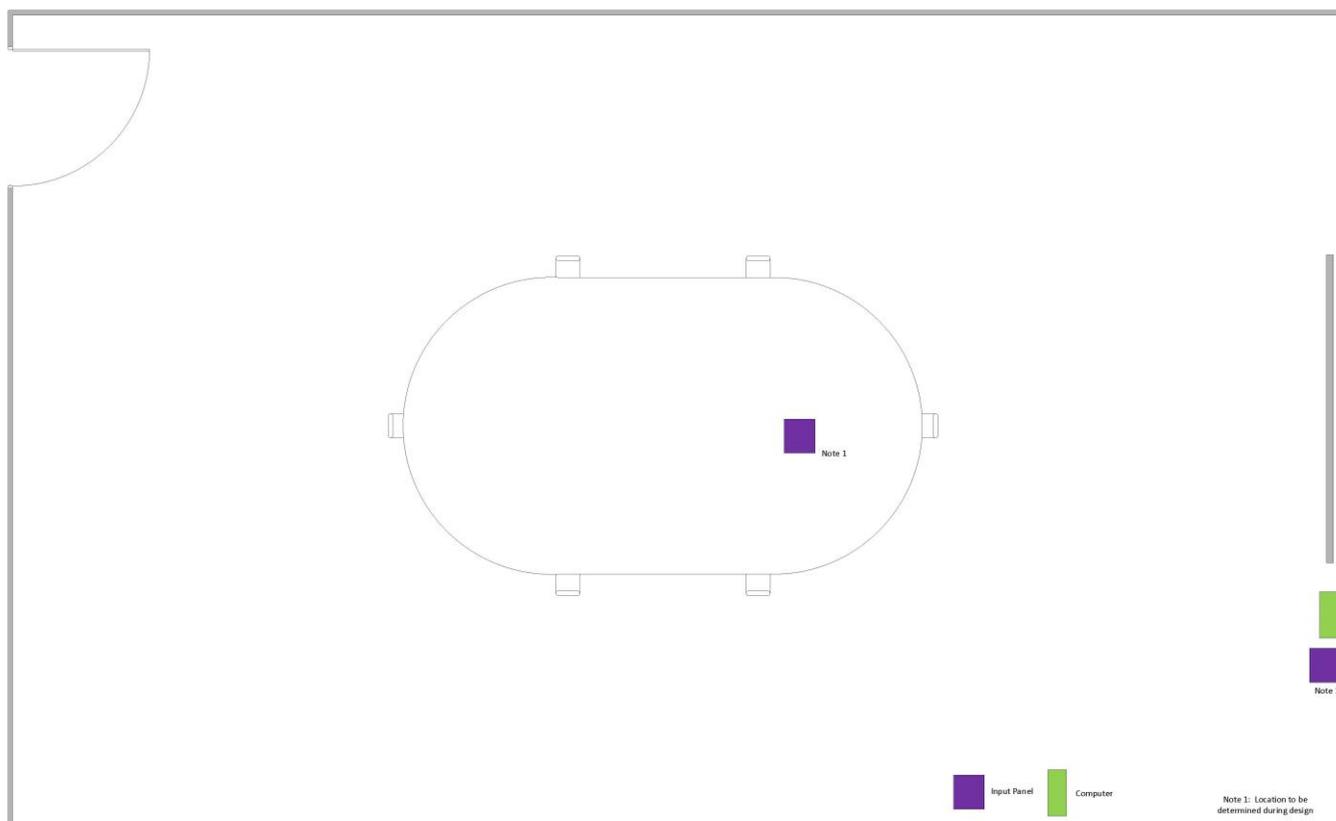
- (2) HDMI Cables run from Input Panels (either Cable cubby or Display Wall) to TV-HDMI inputs.
- Ceiling mounted speakers may be installed to provide the best sound throughout the conference room.
 - Coordinate with District IT to determine if speakers are needed.
- Tilted Mount shall be installed to provide easy access to display inputs and controls wherever possible

Lighting shall be coordinated for appropriate levels related to room functions.

Industry standards and guidelines shall be followed.

Refer to Codes & Standards section of this document for a list of related standards.

Typical Conference Room Layout



Note: Larger conference rooms may require the addition of multiple cable cubbies to provide Data and Power outlets only. Coordinate number and location of additional cubbies with SCC IT.

Digital Signage Systems

Digital signage content shall be displayed via LED flat panel displays sized accordingly for this application. Size of flat panel display shall be determined by using the minimum display dimension formulas illustrated in Figure 1. Digital signage is found typically in Lounges and public spaces, but may be required in specialty areas as well.

Power requirements:

- (1) Single gang dual power outlet, within recessed box, installed above TV mount/behind the LED display.

Data requirements:

- (1) 2-port wall jack, within recessed box, installed above TV mount/behind LED display.
 - Data cables to be run to IDF/MDF within the building
 - Data ports should be labeled as per the District labeling standard detailed in the SCC Telecom Standards Guideline.

Audio/Video requirements:

- Tilted Mount shall be installed to provide easy access to display inputs and controls wherever possible
- TV should be mounted on wall so as to permit optimal viewing and is to be secured to the mount to prevent easy theft.
- If deployed in outdoor or unmonitored public areas consideration should be given to anti-vandalism measures including cabinets with toughened Macaralon type screen protection.
- Content will be managed and controlled by the districts content management system

Coordinate all power/data and installation requirements with SCC IT prior to installing.

Refer to Codes & Standards section of this document for a list of related standards.

Preferred Manufacturers:

LED Flat Panel Displays:

1. Samsung
2. Sharp
3. NEC
4. Other as approved by IT

Video Projectors:

1. Panasonic
2. Hitachi
3. Epson
4. Other as approved by IT

Equipment purchases will be by District IT department. Certain circumstances may dictate vendor purchase (specialty/Nonstandard classroom equipment)

If contractor purchased, a complete Equipment lists/Bill of Materials **must** be approved by SCC Technology Services Management prior to purchase.

Purchases must follow the Technology Purchases policy of Solano Community College.

Substitutes Allowed:

All substitutions must be approved by SCC IT Management. Requests for substitutions must be submitted in writing prior to design, purchase, and installation.

Associated Design Standards and Construction Specifications

Codes and Standards:

ANSI/INFOCOMM 1M-2009 Audio Coverage Uniformity in Enclosed Listener Areas

ANSI/INFOCOMM 2M-2010 Standard Guide for Audiovisual Systems Design and Coordination Processes

ANSI/INFOCOMM 3M-2011 Projected Image System Contrast Ratio

Construction Specifications:

274100 Audiovisual Systems

274200 Digital Signage Systems

SCCD Facilities	Landscape Standards, Design Standard for Irrigation	13	32 80 00	Revise to indicate that overhead sprinkler irrigation should only be used for turf areas.	Landscape Standards, Design Standard for Irrigation, Design Standard, add the following to the third bullet: "Overhead sprinkler irrigation should only be used for turf areas. Add the following bullet: "Note that Fairfield Campus and Vacaville Center use nonpotable water supplied by the Solano Irrigation District (SID) unfiltered. For the Fairfield Campus, there is a filtration system at the pump station. At the Vacaville Center there is an in-line filter. City water is utilized for irrigation at the Vallejo Center."
SCCD Facilities	Landscape Standards, Design Standard for Irrigation	14	32 80 00	Revise Irrigation Notes.	Landscape Standards, Design Standard for Irrigation, Design Standard, Irrigation Notes, revise item 8 to begin the sentence with "At Vacaville Center,". Revise item 12 to read "Sprinklers where low head drainage will cause erosion and excess water, use a pop-up body with integral check valve." Revise item 13 to replace "minimum" with "normal", and add the following sentence to the end of the text "Test using Maxicom central controls at each site." Add the following sentence to item 16: "Also call District staffperson Kelly Trujillo (707) 580-6598." Revise item 19 to read "Static pressure at point of connection is dependent upon location. Test and verify pressure."
SCCD Facilities	Landscape Standards, Design Standard for Irrigation	14	32 80 00	Replace Irrigation Legend.	Replace Irrigation Legend with attached Legend.
SCCD Facilities	Landscape Standards, Design Standard for Irrigation	16-19		Delete details 3, 4, 6, and 9.	Landscape Standards, delete details 3 and 4 on page 16, detail 6 on page 17, and detail 9 on page 19. Re-number details to be consecutive.
SCCD Facilities	Landscape Standards, Design Standard for Irrigation	17		Revise details 1, 5, 7 and 10.	Landscape Standards, Design Standard for Irrigation, revise Detail 1 to add "Pedestal mount also allowed" under the detail title. Revise detail 5 to add leader line and note Provide isolation bronze gate valve with cross handle on live side of remote control valve (not shown in detail)". Revise detail 7, note 7 to read: "Valve lid shall be permanently inscribed "control valve" and with the controller station number, and be purple in color where non-potable water is used." Revise detail 10 to relocate control wire bundle to be directly above main line.

SCCD Facilities & Horticulture	Landscape Standards, Design Standard for Planting	27	32 90 00	Revise design standards for planting.	<p>Landscape Standards, Design Standard for Planting, Purpose, revise text to read: "The purpose of this document is to standardize the plant materials used throughout the District. This design standard achieves the purpose of ensuring the quality of maintenance, reliability, and aesthetic value of the landscape on all the District's campuses." Under Design Standard, add a new first bullet: "In general, use ground covers, shrubs, and succulents with mature heights less than 3'. For safety and security, landscape plants should not present an opportunity to conceal people." Revise the fourth bullet to add: " Maintain 3' clearance from root crowns. Do not use weed fabric under bark mulch." Delete the fifth bullet, "Pruning". Move the last bullet "Landscape design..." to be the second bullet. Add the following bullets:</p> <ul style="list-style-type: none"> * Consider plant mature size when specifying location. Allow enough space for plant size at maturity. Trees typically reach mature size in 10-20+ years; shrubs at 5-7 years; perennials at 2-3 years. * Adhere to sun exposure needs when specifying plant location. Plants with shade/part-shade requirements should not be planted in full sun. Full/part-sun plants should not be planted in shade areas. Keep in mind south/west exposures are full/part sun; north/east exposures are shade/part-shade. * Group plants by sun exposure needs and water needs. Place taller plants in the background and shorter plants in the foreground. * When planting under trees, consider access for future tree maintenance. * Do not plant annuals because their life span is generally 6 months or less. * Irrigation for all plants should be drip irrigation, NOT spray. Spray irrigation is acceptable for turf areas only. * Note that Fairfield Campus and Vacaville Center use non-potable water supplied by the Solano Irrigation District (SID) unfiltered. This water can be high in boron; specify plants that are tolerant of boron."
SCCD Facilities & Horticulture	Landscape Standards, Maintenance Guidelines	27	32 90 00	Add Landscape Maintenance Guidelines.	<p>Add "Landscape Maintenance Guidelines", following Design Standard for Planting. Under this section, add the following bullet points:</p> <ul style="list-style-type: none"> * Trees and shrubs: annual pruning to direct growth and repair damage. Prune deciduous types during winter dormancy. Prune evergreen types spring through early fall. Under no circumstances will stripping of lower branches ("raising up") of young trees be permitted. Lower branches shall be retained in a "tipped back" or pinched condition with as much foliage as possible to promote caliper trunk growth (tapered trunk). All pruning shall be made flush to lateral branches, buds, or trunk. "Topping" will not be permitted. * Perennials: prune after bloom cycles. * Grasses: prune during winter dormancy. * Grasses and grass-like plants should be maintained by thinning foliage and NOT pruned like a shrub. When the leaves of these plants are sheared, they die back and never recover.

SCCD Facilities & Horticulture	Landscape Standards, Tree Palette	28-30	Revise Tree Palette	Revise existing Tree Palette listings per comments, delete Pyrus calleryana 'Capital', Calocedrus decurrens, and Thuja plicata. Add Acacia baileyana, Arbutus 'Marina', Cotinus coggygia 'Royal Purple', Feijoa sellowiana, Fraxinus angustifolia 'Raywood', Geijera parvifolia, Ginkgo biloba 'Autumn Gold', Rhus lancea, and Vitex agnus-castus.
SCCD Facilities & Horticulture	Landscape Standards, Planting Palette	30-35	Revise Planting Palette	Revise existing Planting Palette listings per comments. Delete the following: Campsis radicans, Myoporum parvifolium, Sedum rupestre, Teucrium fruticans, Westringia fruticosa 'Snow Flurry', Arbutus unedo 'Compacta', Abelia grandiflora 'Kaleidoscope', Cistus purpureas, Coleonema puchellum, Dietes vegata 'Variegata', Juncus Patens, Nassella tenuisima, Senecio cineraria, and Acanthus mollis. Add the following trees: Acacia baileyana, Arbutus 'Marina', Cotinus coggygia 'Royal Purple', Feijoa ellowiana, Fraxinus augustifolia 'Raywood', Geijera parvifolia, Ginkgo biloba 'Autumn Gold', Rhus lancea, Vitex agnus-castus. Add the following shrubs: Cistus salviifolius 'Prostratus', Cistis x pulverulentus 'Sunset', Cistis x skanbergii, Correa pulchella 'Mission Bells', Euonymus fortunei 'Ivory Jade', Euonymus fortunei 'Emerald n Gold', Leptospermum scoparium 'Pink Cascade', Mahonia aquifolium 'Compacta', Phlomis russeliana, Punica granatum 'Nana', Salvia clevelandii 'Winnifred Gilman', Salvi greggii 'Furman's Red', Salvia greggii 'Wild Thing', Santolina chamaecyparissus cvc., and Sacrococca hookeriana humilis. Add the following perennials: Achillea millefolium 'Island Pink', Bergenia crassifolia, Euphorbia amygdaloides 'Purpurea', Euphorbia x martini, Geranium 'Rozanne', Helleborus argutifolius, Hesperaloe parvifolia, Penstemon herterophyllus, Salvia 'Bee's Bliss', Salvia sonomensis, Teucrium x lucidrys, and Veronica prostrata. Add the following succulents: Aloe arborescens, Aloe 'Johnson's Hybrid', Aloe saponaria, Echeveria secunda, Sedum 'Autumn Joy', Sempervivum tectorum, and Senecio mandraliscae.
SCCD Facilities	Architectural Standards, Design Standard for Acoustical Panel Ceilings	40	Revise thickness of ceiling panel #78780.	Design Standard for Acoustical Panel Ceilings, Design Standard, 2. Highest Grade of Acoustic Ceiling Panel, revise first bullet to read "Size: 2' x 4' x 3/4" Flat Panel".

SCCD Bond Manager	Architectural Standards, Design Standard for Building, Floor, Room, Stairway, Elevator Equipment, and Outlet Designations	45	Revise room numbering standards.	Architectural Standards, Design Standard for Building, Floor, Room, Stairway, Elevator Equipment, and Outlet Designations, Design Standard, 5. Room Designations: revise '5. Room Designations' to read "5. Room Numbering"; revise second bullet to read "First floor room numbers will be the 1000 series; second floor rooms will be the 2000 series, etc." Revise third bullet to read "Millennium numbers such as 1000, 2000, etc. should be used for main lobbies/main circulation only." Revise fourth bullet point to read: "Begin numbering of spaces at the entry to the building or floor, turning to the right and sequencing counterclockwise." Revise fifth bullet point to read: "Century or decade numbers may be assigned to departments or functional areas if it is logical to facilitate wayfinding." Revise sixth bullet point to read; "Assign alpha suffixes to rooms whose sole access is from within a room (e.g., if there are rooms within room 1010m the inner rooms shall be designated room 1010a, 1010b, etc. Skip letters l and o." Add the following bullet point: "For rooms accessed <u>only</u> from the building exterior, once all interior first floor rooms have been assigned a number, and starting from the building main entry door, move counterclockwise about the exterior of the building and continue the first floor numbering sequence to designate numbers for any rooms which are accessed only from the exterior of the building." Delete last bullet point.
SCCD Facilities	Architectural Standards, Design Standard for Exterior Paint	70-73	Clarify exterior paint. Add "Solano Blue" color and desired fade resistant product.	Design Standards for Exterior Paint, Design Standard, 2. Exterior Color Palette, add to bullets for Accent Colors for BOTH Fairfield and Vacaville, and for Vallejo: "Neverfade Solano Blue P-6726, semi-gloss". Also, under Approved Manufacturers, add "Solano Blue paint: Neverfade". Add Solano Blue color to color palettes on pages 71, 72, and 73.
SCCD Facilities	Architectural Standards, Flagpoles	74	Revisions regarding pole height and lighting.	Architectural Standards, Flagpoles, Design Standard, revise second bullet point to read: "Flagpole heights shall be appropriate to the site." Revise first sentence in fourth bullet to read: "Flagpoles shall have LED light fixtures at the base, for night time illumination."
	Architectural Standards, Interior Paint	78	Revise interior paint standard for whiteboard paint.	Architectural Standards, Interior Paint, 2. Whiteboard paint for teaching walls, revise first bullet point to read: "While whiteboards are the District Standard for teaching walls, walls painted with high-performance dry erase formula paint may be approved by the District for special locations. If approved, provide per the following:" Retain all the sub-bullet points.
SCCD Bond Manager	Architectural Standards, Design Standard for Interior Paint	78	Allow limited walls of accent color paint upon District approval; colors to be from Exterior Paint palette.	Design Standard for Interior Paint, Design Standard, 1. Typical Interior Paint, add a third bullet "A very limited quantity of interior accent color walls may be permitted upon District approval, and color must be from the palette of approved exterior colors."

SCCD Facilities	Architectural Standards, Design Standards for Restrooms	81	Revise standard from one continuous mirror over multi-lav sink area in restrooms to be an individual mirror over each sink.	Design Standard for Restrooms, Design Standard, H. Accessories, c. Mirrors, Shelves, and Hooks, i. Multi-Stall Restrooms, revise first bullet point to read: "Individual mirror over each sink. Avoid one continuous mirror over multi-sink area."
SCCD Facilities	Architectural Standards, Design Standards for Restrooms	81	Provide space for District vendor's paper towel dispensers.	Architectural Standards, Design Standards for Restrooms, H. Accessories, b. Towel Dispensers and Waste Containers, revise iii) to read: "In layout of interior wall elevations, provide space for District's vendor paper towel dispenser. Dispensers shall be mechanically fastened, however, tape mounting is allowable on ceramic tile or mirror surfaces."
SCCD Facilities	Architectural Standards, Design Standards for Restrooms	82	Wall mounted soap dispensers in restrooms	Architectural Standards, Design Standards for Restrooms, H. Accessories, d. Soap Dispensers, add the following: "iv. Dispensers to be foam soap type, District vendor provided, contractor installed."
SCCD Facilities	Architectural Standards, Restrooms	82	Clarify standard for urinals.	Design Standards for Restrooms, Design Standard, F. Plumbing Fixtures, 1): delete last sentence "Note District is considering Waterless Urinals to reduce water consumption."
SCCD Facilities	Architectural Standards, Restrooms	82	Delete requirement for sanitary napkin/tampon dispensing machines.	Design Standards for Restrooms, Design Standard, H. Accessories, delete 2.e Sanitary Napkin/Tampon Vendor. Re-number 2.f Diaper Changing Stations to be 2.e.

			10 11 00	84	Architectural Standards	Add standard for whiteboards	<p>Add the following section after Wall and Corner Protection: "Design Standard for White Boards. Purpose: The purpose of this document is to standardize whiteboards used throughout the District's facilities. This design standard achieves the purpose of consistency, maintenance, and aesthetic qualities of this equipment throughout the District.</p> <p>Design Standard:</p> <ul style="list-style-type: none"> * Provide and install in each classroom, lab or teaching space. Install as needed in other offices or spaces in District facilities. * Size: Standard dimensions of whiteboards: 8'0" w x 4'0" h. Other dimensions may be allowed for special conditions if and as approved by the District. * Color: white * Material: * Whiteboards to be provided with anodized aluminum frames, continuous anodized aluminum marker/eraser tray at bottom edge, cork strip, map clips, and flag holder at top edge * Location: teaching walls - minimum 16 lineal feet, other areas as needed * Whiteboards to be mechanically anchored to the wall; adhesive not allowed * Special Considerations: do not locate any wall-mounted items such as strobes, fire alarm pull-stations, phones, on the area of the white boards. <p>Approved Manufacturers:</p> <ul style="list-style-type: none"> * Claridge <p>Substitutions Allowed:</p> <p>Yes, if performance and quality equivalency can be evidenced.</p> <p>Associated Design Standards and Construction Specifications:</p> <p>Install per manufacturer's specifications.</p>
			10 52 00	89	Fire Protection Standards	Add requirement for fire extinguisher type in IT equipment and server rooms.	<p>Fire Protection Standards, Design Standard, add the following just before Approved Manufacturers: "Fire Extinguisher Equipment in Sensitive Areas:</p> <ul style="list-style-type: none"> * Where fire extinguishers required in rooms primarily housing electronic equipment such as MDF, IDF, server rooms, and computer labs, use Ansul Cleanguard clean agent fire extinguishers that are corrosion-resistant with a clean agent that is electronically nonconductive and will not cause thermal shock damage, leaves no residue and requires no cleanup after discharge. * Minimum UL and ULC rated. Code compliant. * Rechargeable. * May also be appropriate for other sensitive areas." <p>Add the following to Approved Manufacturers: "Ansul"</p>
SCCD Facilities			22 30 00	104	Plumbing Standards: Plumbing Fixtures	Change standard for water heaters from gas to electric.	<p>Plumbing Standards, Design Standard for Plumbing Systems, Design Standard, revise second bullet point to read: "Water Heaters: Electric, commercial type, with minimum 5 year commercial warranty."</p>

SCCD Facilities	Plumbing Standards: Plumbing Fixtures	106	22 40 00	Clarify floor mount toilets as standard.	Design Standards for Plumbing Fixtures, Design Standard, Preferred plumbing fixtures, Water Closets (Public) AND Water Closets (Staff) to be revised to read "White, vitreous china, floor mount, 1.28 gpf, automatic flush valve (hardwired). Consider dual flush or ultra-low flow and coordinate with Solano Community College District."
SCCD Facilities	Plumbing Standards, Plumbing Fixtures	106	22 40 00	Revise standard for urinals to be hybrid waterless urinals.	Design Standards for Plumbing Fixtures, Design Standard, revise Urinals (Public) to read: "White vitreous china, wall hung, water free flush cycle with automatic drain rinse every 72 hours, switch for manual rinse activation, minimum 8 year battery life." Revise Urinals (Staff) to read: "White vitreous china, wall hung, water free flush cycle with automatic drain rinse every 72 hours, switch for manual rinse activation, minimum 8 year battery life." Design Standards for Plumbing Fixtures, Approved Manufacturers: revise Urinals to read: "Sloan"
SCCD Facilities	Plumbing Standards, Plumbing Fixtures	106	22 47 00	Add requirement for water bottle filling stations at each set of drinking fountains.	Design Standards for Plumbing Fixtures, Design Standard, under Preferred plumbing fixtures, add: "Water Bottle Filling Stations: no cooling, stainless steel construction, ADA compliant, provide at each set of drinking fountains. Under Approved Manufacturers, following Drinking Fountains, add "Water Bottle Filling Stations: Elkay"
SCCD Facilities	Plumbing Standards, Plumbing Fixtures	107	22 47 00	Add water bottle filling station to Plumbing Fixture table.	Design Standards for Plumbing Fixtures, Design Standard, Plumbing Fixtures table on page 107, add WBF-1 to read: "Water Bottle Filling Station & Bi-Level Drinking Fountain: Elkay model LZSTLDDWSSK, light gray granite finish, filter certified to NSF 42 and 53 for lead, Class 1 particulate, chlorine, taste and odor reduction, Green Ticker, hands free, laminar flow for minimal splash, real drain, ADA compliant."
SCCD Facilities	Plumbing Standards, Plumbing Fixtures	107	22 40 00	Revise urinal in Plumbing Fixtures Table.	Design Standards for Plumbing Fixtures, Design Standard, Plumbing Fixtures table on page 107, revise UR-1 to read: "Urinal: Sloan Hybrid (HYB-1000), white vitreous china, wall mount, automatic drain rinse, ADA compliant."
SCCD Facilities	Plumbing Standards: Plumbing Fixtures	107, 108, 109	22 40 00	Clarification to lavatory faucets approved products.	Design Standards for Plumbing Fixtures, Approved Manufacturers, Faucets to be revised to be "Lav faucets: Speakman" and "Sink faucets: Chicago".
SCCD Facilities	Plumbing Standards, Plumbing Fixtures	112	22 40 00	Revise urinal cut-sheet.	Replace Falcon urinal cut sheet on page 112 with cut sheet for Sloan Hybrid Urinal (HYB-1000).
SCCD Facilities	Mechanical Standards: Basic HVAC Design	121	23 00 00	Delta Controls	Design Standard for Basic HVAC System Design, Design Standard, Temperature Control and Zoning, first item to be revised to read "All buildings shall be connected to the campus wide DDC control network (Delta Controls system). See DDC Controls....."
SCCD Facilities	Electrical Standards: Boxes	176	26 05 34	If floor boxes must be used, carpet flooring is preferred.	Design Standards for Boxes, Design Standard, to the third paragraph beginning with "In general, avoid floor boxes.", add the following sentence: "If floor boxes must be used, carpet flooring is preferred."

SCCD Facilities	Mechanical Standards, Facility Natural Gas Systems	237	23 11 23	Add requirement to provide gas meter at each new building and at existing buildings when any major renovation project is done.	Add requirement to provide gas meter at each new building and at existing buildings when any major renovation project is done.	Design Standard for Facility Natural Gas Systems, Work Included, add first bullet point to read "Gas meter to be installed at each new building, and at each existing building with first major renovation. This is to allow District to monitor gas flow/consumption per building."
SCCD IT	Audio Visual Standards	275-279	27 00 00	Update standards and specifications for AV.	Update standards and specifications for AV.	Replace existing section with new section dated 2/24/17 (10 pages) with revised section dated 1/17/18.
SCCD Facilities	Architectural Standards, Clocks		27 53 20	Add section for Clock System	Add section for Clock System	Add the following section after Audio Visual Standards: "Design Standard for Clocks. Purpose: The purpose of this document is to standardize the clocks and clock systems used throughout the District's facilities. This design standard achieves the purpose of ensuring consistent synchronized time, reliability, maintenance, and aesthetic qualities of this equipment throughout the District. Design Standard: * Provide and install in each classroom, lab or teaching space. Install as needed in other offices or spaces in District facilities. * Clocks to be battery model with remote antenna, wireless, draw time from GPS satellite, automatically adjust for Daylight Savings Time. * Clocks to be 12.5" diameter, easy to read white clock face, with durable black frame and clear lens. * Transmitters to be 1-watt, 5-watt, or 30-watt with internal or external antenna as needed; utilize 72MHz frequency: preferably installed indoors. Approved Manufacturers: Primex; clock model 14244 Substitutions Allowed: None Associated Design Standards and Construction Specifications: Install per manufacturer's specifications.
SCCD Bond Manager	Security Standards, Electronic Safety and Security	279	28 00 00	Update Table of Contents page numbers in Electronic Safety & Security Standards section.	Update Table of Contents page numbers in Electronic Safety & Security Standards section.	Revise page numbers in Table of Contents to be the appropriate pages of the District Standards document.
Not Used						

SCCD IT	Security Standards, Electronic Safety and Security Standards, Video Management System (VMS)	282-285	28 20 30	Security camera system updates.	<p>Electronic Safety & Security Standards, Design Standard - Security Systems Ownership, Security Systems Contractor/Integrator, revise item 1 to add the following to the end of the sentence: ", unless otherwise specified in the Standards." In the section Design Standard - Video Management System (VMS), System Criteria, revise the following: revise 2. to read "System will consist of cameras, cabling, Power-Over-Ethernet (PoE) data network switches, and Video Management System video recorder/software."; revise 4. to read "Cameras shall be primarily homerun hardwired with cabling. Cabling shall be completed by the data cabling vendor for the project and follow Design Standard, Division 27 00 00 (Design Standard for Telecommunications), using a single CAT6 cable for each camera."; add "5. The Video Management System that records the camera images is used for system management, comand and control, and incident investigation purposes. The District Standard for the Video Management System is Genetec. All cameras and system components shall be fully compatible with the Genetec software."; add item "6. All models of cameras shall be Axis, each camera type to be appropriate for the specific location and functionality needed (indoor/outdoor, fixed view, PTZ, etc.) and vandal resistant."; add item "7. Security camera locations and type must be approved by SCC Campus Security, Facilities, and IT departments. Camera Locations: * Entries and exits of buildings * Corridors in buildings * Not in classrooms * Parking lots *Entry/exit driveways to parking lots (license plate views) *Other locations as may be recommended or requested if approved by SCC."; add item "8. Cameras are to be procured, installed, and software configured by SCC ITand/or IT's security camera contractor, unless otherwise specified in project contract documents."; add item "9. SCC will purchase all security camera software and licenses"; add item "10. Storage shall have capacity to store the video images for 30 days. Servers and storage will be purchased and installed by SCC IT department." Under Approved Manufacturers, delete Luxriot Video Management System (VMS) and replace with "Genetec Video Management System (VMS); add "Axis Security Cameras"</p>
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SCCD Bond Manager	Electronic Safety & Security Standards	284-285	Revise Design Standard - Emergency Mass Notification System.	Electronic Safety & Security Standards, Design Standard - Emergency Mass Notification Systems (EMNS), title of the section to be revised to read "Emergency Mass Notification System". Delete the last sentence in the first paragraph. Replace second paragraph and sub-points with the following: "The District utilizes an electronic automated notification message broadcasting service over SMS text/email/phone call trees. Secondary announcements may be made over indoor public address or outdoor public address systems if they exist, but adding these types of systems to buildings is not a District Standard." Delete the third paragraph and sub-points, beginning with "These individual system" and ending with "process, and priority." Delete paragraphs on "Indoor Public Address" and "Outdoor Public Address". Under Approved Manufacturers, replace "Luxriot Video Management System (VMS)" with "Genetec Video Management System (VMS)", delete "AlertU (EMS)" and "School Outfitters AmpliVox Sound Systems (EMNS)".
SCCD Bond Manager	Program Level FF&E Guideline for External Design Consultants		Clarify office door type to be swing.	Interior Space Guidelines, replace "Sliding or pivot door with Side Light" with "Swing door with hinge side within 6" of room's perpendicular wall. Side Light to be provided where feasible." on the following sheets: Faculty (Full Time) Office Space Narrative, Staff (Full Time) Office Space Narrative, Management & Professional Office Space Narrative, Administrator Office Space Narrative, Vice President Space Narrative. In the General Concern for All Office Spaces section, delete the sixth paragraph beginning with "The Design Guidelines....".
SCCD Bond Manager	Program Level FF&E Guideline for External Design Consultants		Clarify electrical and data in offices.	Interior Space Guidelines, in all Office Space Narratives, under Building Requirements: revise bullet point about power and data receptacles to read "Power and Data Receptacles: for flexibility in accommodating alternate furniture configurations over time, one 4-plex power outlet beside a two port data receptacle on each of two opposite walls." Modify all office plan and isometric view sheets to reflect the correct power and data receptacle locations. Also, under General Concerns for All Office Spaces, paragraph seven, revise 5th sentence to read "It is the District's desire that at least two of the four office walls receive power and data receptacles."
SCCD Bond Manager	Program Level FF&E Guideline for External Design Consultants		Clarify light switch locations.	Interior Space Guidelines, in General Concerns for All Office Spaces section, modify the first sentence in paragraph eight to read: "In order to effectively support the furniture and equipment requirements of these spaces, the Design Guidelines Planning Group requests that project architects specify that light switches be located immediately adjacent to the doorway on the same wall as the door within 12 inches of the latch side frame, or within 12 inches of the side light."

SCCD Bond Manager	Program Level FF&E Guideline for External Design Consultants			Clarify process for requests for revisions or variances.	Interior Space Guidelines, in General Concerns for All Office Spaces section, paragraph nine to be revised to read "Should a project architect find that they can not accommodate one of these minimum requirements, all proposed variations must be presented to the college's Executive Bonds Manager for approval of a revision..." . Add the following sentence: "The Executive Bonds Manager may convene the FF&E Committee and consult with the Facilities Director, Chief Technology Officer and Dovetail as needed." Paragraph ten to be revised to read: "...to be directed to both the Executive Bonds Manager and the Chief Technology Officer for resolution or approval prior to implementation of any variations."
SCCD Bond Manager	Program Level FF&E Guideline for External Design Consultants			Address scope of work of project architects.	Interior Space Guidelines, in General Concerns for All Office Spaces section, last paragraph: delete last sentence starting with "The planning for FF&E is not within..." The scope of work of project architects will be defined in the architectural contracts and not in this document. The responsibility for planning FF&E may reside with different entities on different projects.
SCCD Bond Manager	Program Level FF&E Guideline for External Design Consultants			Address process for product revisions and other changes.	In Furniture Standards Program, delete Program Maintenance section. District will conduct process for changes through the Measure Q Bond Program, following the product criteria established in the guidelines, and the District Standards revisions process. A separate process is not needed.
SCCD Bond Manager	Program Level FF&E Guideline for External Design Consultants			Revise student desk/chair leg terminations	In Furniture Standards Program, Dynamic Student Desk product sheet, Details description: roller leg terminations in carpeted rooms; leg terminations where vinyl tile or sheet goods: Provide glides on front legs and rollers on back legs.

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **RATIFICATION OF CONTRACT TO WALLACE KUHL &
ASSOCIATES FOR THE VACAVILLE CLASSROOM
BUILDING (ANNEX) RENOVATION PROJECT**

REQUESTED ACTION:

- Information** **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

Board approval is requested to award a professional services contract to Wallace Kuhl & Associates for geotechnical consulting services for the Vacaville Classroom Building (Annex) Renovation Project at the Vacaville Center. The scope of work of this contract includes advisory services regarding geotechnical conditions at the project site.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Renovate instructional space and update equipment

<i>Ed. Code:</i>	<i>Board Policy: 3225; 3520</i>	<i>Estimated Fiscal Impact: \$1,680 Measure Q Funding</i>
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SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Lucky Lofton
Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

December 8, 2017

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

December 8, 2017

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: RATIFICATION OF CONTRACT TO WALLACE KUHL &
ASSOCIATES FOR THE VACAVILLE CLASSROOM
BUILDING (ANNEX) RENOVATION PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

Wallace Kuhl & Associates previously prepared a full geotechnical investigation and report on this site for Solano County Office of Education when they were considering constructing an addition to this building. The District has been able to rely on that report for design and DSA approval of the District's renovation project. Wallace Kuhl is also in the District's pool of qualified Geotechnical Consultants.

The scope of this contract includes a report update letter, and a site visit and recommendations to assist the Architect in responding to Contractor's request for information #5. In order to not delay construction, the work was authorized and the Board is asked to ratify award of the contract.

The Governing Board is asked to ratify a contract to Wallace Kuhl & Associates in an amount not to exceed \$1,680.

The contract is available online at: <http://www.solano.edu/measureq/planning.php>.

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **CONTRACT AMENDMENT #1 TO PREMIER CHEMICAL
& ENVIRONMENTAL SOLUTIONS FOR ASBESTOS
SURVEY CONSULTING SERVICES FOR THE FAIRFIELD
CAMPUS SUBSTATION #1 & #2 REPLACEMENT
PROJECT**

REQUESTED ACTION:

- Information** **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

On July 19, 2017 a professional services agreement in the amount of \$1,915 was approved with Premier Chemical Environmental Solutions (Premier Chemical) to provide asbestos survey consulting services for the Fairfield Campus Substation #1 & #2 Replacement Project.

Board approval is requested for the attached Amendment #1 to increase the original consulting

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Update infrastructure that supports classrooms or related College facilities

<i>Ed. Code:</i> <i>Board Policy: 3225; 3520</i>	<i>Estimated Fiscal Impact: \$1,575 Measure Q Funds</i>
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SUPERINTENDENT’S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Lucky Lofton
Executive Bonds Manager

PRESENTER’S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Robert V. Diamond
Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

February 9, 2018

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

February 9, 2018

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AMENDMENT #1 TO PREMIER CHEMICAL
& ENVIRONMENTAL SOLUTIONS FOR ASBESTOS
SURVEY CONSULTING SERVICES FOR THE FAIRFIELD
CAMPUS SUBSTATION #1 & #2 REPLACEMENT
PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

services agreement with Premier Chemical to provide asbestos conduit work procedures and consult with District and contractors regarding project safety and applicable regulations, including on site review and meetings, and to extend the completion date to February 28, 2018.

\$ 1,975.00 Original Contract Amount

\$ 1,575.00 Proposed Amendment #1

\$ 3,550.00 New Contract Amount

The Board is asked to approve this contract amendment to Premier Chemical & Environmental Solutions for the Fairfield Campus Substation #1 & #2 Replacement Project in an amount not to exceed \$1,575. Premier Chemical's new contract amount will be \$3,550.

The contract is available online at: <http://www.solano.edu/measureq/planning.php>.

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **AMENDMENT #1 TO FACILITIES PLANNING AND
CONSULTING SERVICES FOR THE LIBRARY/
LEARNING RESOURCE CENTER PROJECT (BUILDING
100 REPLACEMENT)**

REQUESTED ACTION:

- Information** **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

On December 20, 2017, the Board approved a professional services contract to Facilities Planning and Consulting Services for project management advisory services for the Library/Learning Resource Center Project (Building 100 Replacement) at the Fairfield Campus. The scope of work of this contract includes advisory services through the preliminary plan and working drawings phases and liaison to the Chancellor’s Office to ensure proper paperwork is submitted for this partially State funded project.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Provide new instructional space and update equipment

<i>Ed. Code:</i>	<i>Board Policy: 3225; 3520</i>	<i>Estimated Fiscal Impact: \$7,000 State Funding</i>
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SUPERINTENDENT’S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Lucky Lofton
Executive Bonds Manager

PRESENTER’S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Robert V. Diamond
Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

February 9, 2018

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

February 9, 2018

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: AMENDMENT #1 TO FACILITIES PLANNING AND
CONSULTING SERVICES FOR THE LIBRARY/
LEARNING RESOURCE CENTER PROJECT (BUILDING
100 REPLACEMENT)**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

The original contract allowed for 40 hours of consulting time, which has been nearly exhausted. It has been determined that more consulting time will be needed for the assistance needed. This proposed Amendment #1 is for up to another 40 hours of consulting time.

Contract Summary:

\$ 7,000.00 Original Contract

\$ 0 Previously Approved Amendments

\$ 7,000.00 Proposed Amendment #1

\$14,000.00 New Contract Amount if Amendment #1 is Approved

The Governing Board is asked to approve Amendment #1 to Facilities Planning and Consulting Services in an amount not to exceed \$7,000.

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: CONTRACT AMENDMENT #2 TO FIRST CARBON SOLUTIONS FOR ENVIRONMENTAL CULTURAL RESOURCES MONITORING SERVICES FOR THE SCIENCE BUILDING (PHASE I) PROJECT

REQUESTED ACTION:

- Information OR Approval
- Consent OR Non-Consent

SUMMARY:

On September 17, 2015 the Board approved a professional services agreement in the amount not to exceed \$65,700 to First Carbon Solutions to provide environmental planning services to meet California Environmental Quality Act (CEQA) requirements for an Initial Study/Mitigated Negative Declaration for the Fairfield Campus Science Building (Phase I) Project.

On June 7, 2017, the Board approved Amendment #1 to increase the original professional services agreement to include CEQA required mitigation cultural resources monitoring by a

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Provide new instructional space and equipment

Ed. Code: Board Policy: 3225; 3520 Estimated Fiscal Impact: \$26,000 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Lucky Lofton
Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Robert V. Diamond

Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

February 9, 2018

DATE SUBMITTED TO

SUPERINTENDENT-PRESIDENT

Celia Esposito-Noy, Ed.D.
Superintendent-President

February 9, 2018

DATE APPROVED BY
SUPERINTENDENT-PRESIDENT

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: CONTRACT AMENDMENT #2 TO FIRST CARBON SOLUTIONS FOR ENVIRONMENTAL CULTURAL RESOURCES MONITORING SERVICES FOR THE SCIENCE BUILDING (PHASE I) PROJECT

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

qualified archaeologist of ground excavation work for the new Science Building. The contract amendment allowed up to 272 hours of monitoring.

Additional monitoring services are needed to complete the Science Building ground-disturbing work and to monitor the gas line replacement work which was added to the project. The proposed Amendment #2 allows for up to 240 hours of monitoring. However, consultant will bill only actual hours of monitoring required by construction ground disturbing activities.

Contract Summary:

\$ 65,700.00 Original Contract Amount
\$ 30,200.00 Previously Approved Amendments (1)
\$ 26,000.00 Proposed Amendment #2
\$ 121,900.00 New Contract Amount if Amendment #2 is approved

The Board is asked to approve this contract Amendment #2 to First Carbon Solutions in an amount not to exceed \$26,000.

The contract amendment is available online at: <http://www.solano.edu/measureq/planning.php>.

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **CONTRACT AWARD TO GEORGE FAMILY
ENTERPRISES, INC. FOR CONSTRUCTION SERVICES
FOR THE BUILDING 1200 RECORDING AND CONTROL
ROOM ACOUSTICAL TREATMENT PROJECT**

REQUESTED ACTION:

Information **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

Board approval is requested for award of a contract to George Family Enterprises, Inc., for the Building 1200 Recording and Control Room Acoustical Treatment Project. The scope of work includes furnishing and installation of acoustical treatments in a recording room and control room located in Building 1200 on the District's Fairfield campus.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Renovate instructional space

<i>Ed. Code:</i>	<i>Board Policy: 3225; 3520</i>	<i>Estimated Fiscal Impact: \$45,567 Measure Q Funds</i>
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SUPERINTENDENT'S RECOMMENDATION:

APPROVAL **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Lucky Lofton
Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Robert V. Diamond
VP, Finance & Administration

VICE PRESIDENT APPROVAL

February 9, 2018

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

February 9, 2018

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: CONTRACT AWARD TO GEORGE FAMILY ENTERPRISES, INC. FOR CONSTRUCTION SERVICES FOR THE BUILDING 1200 RECORDING AND CONTROL ROOM ACOUSTICAL TREATMENT PROJECT

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

A public bid was held February 1, 2018. It was stipulated the contract be awarded based on the lowest total bid, which includes the base bid and one Additive Alternate to install additional acoustical wall panels in the recording room.

The following bids were received:

	BASE BID AMOUNT	ADD ALTERNATE #1 AMOUNT
George Family Enterprises, Inc.	\$38,343.00	\$7,224.00
RBH Construction	\$54,708.00	\$10,644.00

It was determined that George Family Enterprises, Inc. submitted the lowest responsible and responsive bid. It is recommended the Board award a contract to George Family Enterprises, Inc. in the amount of \$45,567, which includes a \$7,224 bid for the additive alternate to install additional acoustical wall panels in the recording room.

The Board is asked to approve a contract to George Family Enterprises, Inc. in the amount of \$45,567.

The contract is available online at <http://www.solano.edu/measureq/planning.php>

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: CONTRACT AWARD TO FIRST CARBON SOLUTIONS
FOR ENVIRONMENTAL CONSULTING SERVICES FOR
VARIOUS SPRING PROJECTS

REQUESTED ACTION:

- Information OR Approval
 Consent OR Non-Consent

SUMMARY:

Board approval is requested for a professional services agreement to First Carbon Solutions to provide cultural resources environmental services for the following projects: Softball Bleachers Path of Travel, and Horticulture Modular Building Foundation and Site Work. The scope of services includes pre-construction investigation and report preparation, and cultural resources

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
 Basic skills education
 Workforce development and training
 Transfer-level education
 Other: Update infrastructure that supports classrooms or related College facilities

Ed. Code: Board Policy: 3225; 3520 Estimated Fiscal Impact: \$13,180 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Lucky Lofton
Executive Bond Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Robert V. Diamond
VP, Finance & Administration

VICE PRESIDENT APPROVAL

February 9, 2018

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed. D.
Superintendent-President

February 9, 2018
**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AWARD TO FIRST CARBON SOLUTIONS
FOR ENVIRONMENTAL CONSULTING SERVICES FOR
VARIOUS SPRING PROJECTS**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

archaeological monitoring during ground-disturbing construction activities.

All of these small projects include ground-disturbing construction activities, and cultural resource monitoring is required by CEQA. Since First Carbon Solutions is currently providing onsite services for several other projects on the same campus and can include these additional projects economically, and is in the Board approved pool of qualified firms, a proposal was sought from First Carbon Solutions. The proposal was evaluated and found to be reasonable for the services requested.

The Governing Board is asked to approve a contract to First Carbon Solutions in the amount of \$13,180.

The contract is available online at: <http://www.solano.edu/measureq/planning.php>.

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: BOARD ACCEPTANCE OF DISTRICT'S 2016-2017
FINANCIAL AUDIT REPORT

REQUESTED ACTION:

- Information OR Approval
 Consent OR Non-Consent

SUMMARY:

The Governing Board is required to provide for an independent audit of the District's financial statements and to evaluate the management controls.

Vavrinek, Trine, Day & Company LLP, Certified Public Accountants, has been engaged to conduct the District's annual audit for Fiscal Year 2016-2017.

The Board's Audit Committee met to review and discuss the report with District staff and the representative from Vavrinek, Trine, Day & Company LLP.

At this time, District staff requests acceptance of the District Independent Audit Report for Fiscal Year 2016-2017. The audit report is provided to the Board under separate cover.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
 Basic skills education
 Workforce development and training
 Transfer-level education
 Other: _____

Ed. Code: Board Policy: 3070 Estimated Fiscal Impact: N/A

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Robert V. Diamond
Vice President, Finance & Administration

PRESENTER'S NAME
4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7209

TELEPHONE NUMBER
Robert V. Diamond

VICE PRESIDENT APPROVAL

February 9, 2018

DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT

Celia Esposito-Noy, Ed.D.
Superintendent-President

February 9, 2018

DATE APPROVED BY
SUPERINTENDENT-PRESIDENT

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **RETIREE HEALTH BENEFITS ACTUARIAL STUDY BY
TOTAL COMPENSATION SYSTEMS, INC.**

REQUESTED ACTION:

- Information** **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

The District contracted with Total Compensation Systems, Inc. (TCS) to conduct its bi-annual retiree health benefits actuarial study, as required by Governmental Accounting Standards Board (GASB) 74 and 75 for other Postemployment Benefits (OPEB).

Vice President, Robert Diamond, will be present to discuss the report and answer questions from the Governing Board. A copy of the report is provided to the Board under separate cover, copies of which may be obtained in the Office of the Superintendent-President or Office of the Vice President of Finance and Administration.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
 Basic skills education
 Workforce development and training
 Transfer-level education
 Other: _____

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: N/A</i>
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SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Robert V. Diamond
Vice President, Finance & Administration

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7209

TELEPHONE NUMBER

Robert V. Diamond
Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

February 9, 2018

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

February 9, 2018

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **RESOLUTION NO. 17/18-23 DESIGNATION AND
DISPOSAL/DISPOSITION OF DISTRICT SURPLUS
EQUIPMENT AND PROPERTY - MICROSCOPES**

REQUESTED ACTION:

Information **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

In compliance with the 81000 series of the California Education Code for appropriate disposition methods and/or restrictions, staff is requesting approval of the attached Resolution No. 17/18-23 authorizing the donation of 65 microscopes, which are unsatisfactory for retention and no longer suitable for the Science program.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: _____

<i>Ed. Code:</i>	<i>Board Policy: 3320</i>	<i>Estimated Fiscal Impact: N/A</i>
CA Ed Code 70902 (b) (6)m 81540		

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Myron Hord
Assistant Director, Facilities

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7260

TELEPHONE NUMBER

Lucky Lofton
Executive Bond Manager

VICE PRESIDENT APPROVAL

February 12, 2018

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

February 12, 2018

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

**DESIGNATION AND DISPOSITION OF
SURPLUS EQUIPMENT AND PROPERTY**

RESOLUTION NO. 17/18-23

WHEREAS, The California Education Code (Section(s) 81450-81460) outlines the process and restrictions for disposal of surplus items, and specifically provides that if the Governing Board of the Solano Community College District, by a unanimous vote of those members present, finds that the property, whether one or more items, is unsatisfactory and/or not suitable for school use, the property may be sold at public auction or otherwise disposed of in accordance with the provisions of E.C. Section 81450; and

WHEREAS, The Governing Board of the Solano Community College District has determined that the personal property, described as 65 microscopes previously utilized by the Science Department, is unsatisfactory for retention and not suitable for school use; now therefore be it

RESOLVED, The Assistant Director of Facilities, with the approval of the Superintendent-President, is authorized to donate said property.

PASSED AND ADOPTED, This 21st day of February 2018, by the Governing Board of the Solano Community College District.

SARAH E. CHAPMAN, Ph.D.
BOARD PRESIDENT

CELIA ESPOSITO-NOY, Ed.D.
SECRETARY



Solano Community College District Disposition, Transfer or Trade-In College Equipment

It is requested that the equipment inventory records for the listed equipment be adjusted as follows:
(Check only one)

If you have items that fall into more than one category, please prepare a separate sheet for items in each category.

- Returned to vendor (attach to yellow copy of approved form) Transfer to (Location) Bldg. No. _____, Room No. _____
- Lost or stolen (attach copy of theft report form)
- To be sold as surplus
- To be destroyed or broken up for parts
- Trade-in or sale in lieu of trade-in list P.O. number and vendor

Comment: To be Donated: 65 Compound and Dissecting microscopes. Donor Recipient: Edwin Markham Elementary School, 101 Markham Ave., Vacaville, CA 95688. Contact: Rafael Soler, Principal, Tel: (707) 453 - 6230.

Asset No.	Description	For Surplus Items Only	
		Building No.	Room No.
	See attachment for SCC Asset No. and Description + <i>Letter</i>		
	<i>requesting donation</i>		

Note: If the item is too destroyed or broken-up for parts it will be taken to the recycle area and will not require pickup by the warehouse, unless so noted on this sheet.

Action Performed by: Jennifer Low Date 2/5/18

Division or Organizational Unit: Science Division *Mare Moring*

Approved by: *[Signature]* Date 2-12-2018
Unit Manager or Division Dean

For District Facilities Office Use

For Surplus Items:

Board authorization to sell _____

Invoice/receipt number and date _____

Total of 65 Compound microscopes and Dissecting microscopes to be donated.

Donor Recipient: Edwin Markham Elementary School, 101 Markham Ave., Vacaville, CA 95688

Contact: Rafael Soler, Principal

Tel: (707) 453 - 6230

SCC ASSET #	ITEM DESCRIPTION
01283	Brinkmann microscope
01289	Brinkmann microscope
01297	Brinkmann microscope
01301	Brinkmann microscope
10836	Unitron microscope
19318	American Optical One-Fifty microscope
19319	American Optical One-Fifty microscope
19320	American Optical One-Fifty microscope
19321	American Optical One-Fifty microscope
19322	American Optical One-Fifty microscope
19324	American Optical One-Fifty microscope
19325	American Optical One-Fifty microscope
19326	American Optical One-Fifty microscope
19327	American Optical One-Fifty microscope
19329	American Optical One-Fifty microscope
19332	American Optical One-Fifty microscope
19334	American Optical One-Fifty microscope
19335	American Optical One-Fifty microscope
19337	American Optical One-Fifty microscope
19338	American Optical One-Fifty microscope
19339	American Optical One-Fifty microscope
19341	American Optical One-Fifty microscope
19342	American Optical One-Fifty microscope
19343	American Optical One-Fifty microscope
19923	American Optical One-Fifty microscope
01277	American Optical Company Model 570- dissecting microscope
03572	AO Instrument Company Model 570 - dissecting microscope
03574	American Optical Company Model 570- dissecting microscope
03585	AO Instrument Company Model 570 - dissecting microscope
11344	American Optical Company Model 570- dissecting microscope
11346	American Optical Company Model 570- dissecting microscope
11356	American Optical Company Model 570- dissecting microscope
11367	American Optical Company Model 570- dissecting microscope
11383	American Optical Company Model 570- dissecting microscope
11389	American Optical Company Model 570- dissecting microscope

11391	American Optical Company Model 570- dissecting microscope
11393	American Optical Company Model 570- dissecting microscope
11399	American Optical Company Model 570- dissecting microscope
11407	American Optical Company Model 570- dissecting microscope
11423	American Optical Company Model 570- dissecting microscope
11425	American Optical Company Model 570- dissecting microscope
03589	American Optical Corp. – dissecting microscope lamp
03591	American Optical Corp. – dissecting microscope lamp
03600	American Optical Corp. – dissecting microscope lamp
03611	American Optical Corp. – dissecting microscope lamp
03613	American Optical Corp. – dissecting microscope lamp
03614	American Optical Corp. – dissecting microscope lamp
03617	American Optical Corp. – dissecting microscope lamp
03626	American Optical Corp. – dissecting microscope lamp
03629	American Optical Corp. – dissecting microscope lamp
03630	American Optical Corp. – dissecting microscope lamp
03636	American Optical Corp. – dissecting microscope lamp
03637	American Optical Corp. – dissecting microscope lamp
03640	American Optical Corp. – dissecting microscope lamp
03642	American Optical Corp. – dissecting microscope lamp
03643	American Optical Corp. – dissecting microscope lamp
03653	American Optical Corp. – dissecting microscope lamp
03661	American Optical Corp. – dissecting microscope lamp
03666	American Optical Corp. – dissecting microscope lamp
03671	American Optical Corp. – dissecting microscope lamp
NONE	American Optical Corp. – dissecting microscope lamp
11362	Fifty % Phase American Optical Corp. microscope
NONE	Bausch & Lomb microscope
NONE	Fisher Scientific microscope
NONE	Fisher Micromaster microscope



MARKHAM ELEMENTARY

101 Markham Avenue • Vacaville, CA 95688 • P 707.453.6230 • F 707.453.0668
Rafael Soler, Principal

To Solano Community College and Whom It May Concern:

On behalf of Markham Elementary School we are seeking science equipment to increase STEM education for our students. Markham Elementary School is a Title I school that serves over 900 students from TK-6 grade and has Vacaville's only English-Spanish Dual Immersion program. Having access to dissecting and compound microscopes would allow tremendous opportunities for our students to explore a world not accessible with the unaided eye. Additionally, it allows access to equipment that can help develop the skills they can build on throughout their academic and professional goals. We understand that Solano Community College has microscopes they would like to donate, and we will put them to good use.

Thank you for your consideration and contribution towards providing opportunities to our students that they may otherwise not have access to.

Best Regards,

Rafael Soler
Principal, Markham Elementary School

SOLANO COMMUNITY COLLEGE

REQUEST FOR APPROVAL OF
CURRICULUM COMMITTEE CURRICULUM ACTIVITIES

During the Spring 2018 semester in the month of January, the Solano Community College Curriculum Committee, a subcommittee of the Academic Senate, approved the following curriculum-related items. The approval of the Governing Board is requested as required by Title 5, Chapter 6, Subchapter 2, beginning with §55100.

ACTION ITEM

None

CONSENT ITEM

None

NEW COURSE

Course

(CP18S-8) PHOT 161 Workshop: Camera Intensive

(CP18S-9) PHOT 162 Workshop: Portraiture and Studio Lighting
--

(CP18S-10) PHOT 163 Landscape and Nature Photography
--

COURSE MODIFICATION

Course	Modification
(CP18S-3) KINE 009F Beginning Baseball	Description, Units, Hours, SLOs, Methods of Instruction, Methods of evaluation, Assignments, textbooks
(CP18S-4) KINE 009G Softball	SAM code, objectives, Units, hours, Articulation info, SLOs, Methods of Instruction, Methods of Evaluation, Assignments, textbooks
(CP18S-5) PHOT 029 Introduction to Photography	Number, Title, Description, objectives, Articulation info, SLOs, Requisites, Methods of Evaluation, Assignments, Content, Textbooks
(CP18S-6) PHOT 031 Intermediate Photography	Description, Objectives, Articulation info, SLOs, requisites, methods of evaluation, assignments, content, textbooks
(CP18S-7) PHOT 151 Professional Photography	Introduction: Description, objectives, SLOs, content, textbooks
(CP18S-14) THEA 005 Applied Drama	Units, Hours, Repeatability, Methods of Instruction, SLOs
(CP18S-15) THEA 035 Fundamentals of Musical Theatre: Acting	Hours, Repeatability, SLOs
(CP18S-16) THEA 055 Advanced Theatre Touring Company	SAM code, Description, hours, SLOs, Methods of Instruction

COURSE INACTIVATION

Course

None

CURRICULUM REVIEW

Course

None

NEW PROGRAM

Program
None

PROGRAM MODIFICATION

Program	Modification
(CP18S-11) Professional Photography A.A.	Units, courses
(CP18S-12) Professional Photography Certificate of Achievement	Units, courses

PROGRAM INACTIVATION

Program
None

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: RESOLUTION NO. 17/18-22 PROCLAIMING MARCH 2018
AS WOMEN’S HISTORY MONTH AT SOLANO
COMMUNITY COLLEGE

REQUESTED ACTION:

- Information OR Approval
 Consent OR Non-Consent

SUMMARY:

The theme for March 2018 National Women’s History Month is “Nevertheless She Persisted: Women Who Fight All Forms of Discrimination Against Women.”

Board approval is requested to proclaim March 2018 as Women’s History Month at Solano Community College.

STUDENT SUCCESS IMPACT:

- Help students achieve their educational, professional and personal goals
 Basic skills education
 Workforce development and training
 Transfer-level education
 Other

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact:</i>
SUPERINTENDENT’S RECOMMENDATION:		<input checked="" type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL <input type="checkbox"/> NOT REQUIRED <input type="checkbox"/> TABLE

Gregory S. Brown
Vice President, Student Services

PRESENTER’S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7159

TELEPHONE NUMBER

Gregory S. Brown, Student Services

VICE PRESIDENT APPROVAL

Celia Esposito-Noy, Ed.D.
Superintendent-President

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

RESOLUTION PROCLAIMING MARCH 2018 AS

WOMEN'S HISTORY MONTH AT SOLANO COMMUNITY COLLEGE

RESOLUTION NO. 17/18-22

WHEREAS, women have been equal partners in the development and history of the United States;

WHEREAS, with the passage of Public Law 100-9, the month of March was officially established as National Women's History Month;

WHEREAS, women's roles in history and their contributions to world civilization have been overlooked in the past;

WHEREAS, the theme of Women's History Month 2018 is "Nevertheless She Persisted: Women Who Fight All Forms of Discrimination Against Women";

WHEREAS, Solano Community College, as a public institution of higher learning is dedicated to providing opportunities for all people so that they can reach their highest potential; and

WHEREAS, as an institution serving the community, Solano Community College is committed to offering public forums of interest to all segments; now therefore be it

RESOLVED, that the Solano Community College District Governing Board proclaims March 2018 as Women's History Month.

PASSED AND ADOPTED this 21st day of February 2018 by the Governing Board of Solano County Community College District.

SARAH E. CHAPMAN, Ph.D. PRESIDENT

CELIA ESPOSITO-NOY, Ed.D. SECRETARY

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: CCFS-311Q FINANCIAL REPORT, SECOND QUARTER,
FY 2017-2018

REQUESTED ACTION:

- Information** **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

AB 2910, Chapter 1486, Statutes of 1986, requires California Community College Districts to report quarterly on their financial condition. The CCFS-311Q quarterly financial report for the second quarter of FY 2017-2018 is attached for the Board’s review and information.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
 Basic skills education
 Workforce development and training
 Transfer-level education
 Other: _____

<i>Ed. Code:</i>	<i>Board Policy: 3020</i>	<i>Estimated Fiscal Impact:</i>
SUPERINTENDENT’S RECOMMENDATION:	<input type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL <input checked="" type="checkbox"/> NOT REQUIRED <input type="checkbox"/> TABLE	
Robert V. Diamond Vice President, Finance & Administration		
PRESENTER’S NAME		
4000 Suisun Valley Road Fairfield, CA 94534		
ADDRESS		Celia Esposito-Noy, Ed.D. Superintendent-President
(707) 864-7209		
TELEPHONE NUMBER		
Robert V. Diamond Vice President, Finance & Administration		February 9, 2018
VICE PRESIDENT APPROVAL		DATE APPROVED BY
February 9, 2018		SUPERINTENDENT-PRESIDENT
DATE SUBMITTED TO		
SUPERINTENDENT-PRESIDENT		

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

Quarterly Financial Status Report, CCFS-311Q
CERTIFY QUARTERLY DATA

CHANGE THE PERIOD ▼

Fiscal Year: 2017-2018

Quarter Ended: (Q2) Dec 31, 2017

District: (280) SOLANO

Your Quarterly Data is Certified for this quarter.

Chief Business Officer

CBO Name: Robert V. Diamond

CBO Phone: 707-864-7209

CBO Signature: _____

Date Signed: _____

Chief Executive Officer Name: Celia Esposito-Noy

CEO Signature: _____

Date Signed: _____

Electronic Cert Date: 01/30/2018

District Contact Person

Name: Adil Ahmed

Title: Accounting Manager

Telephone: 707-864-7184

Fax: 707-646-2056

E-Mail: adil.ahmed@solano.edu

California Community Colleges, Chancellor's Office
Fiscal Services Unit
1102 Q Street, Suite 4550
Sacramento, California 95811

Send questions to:
Christine Atalig (916)327-5772 catalig@ccccc.edu or Tracy Britten (916)324-9794 tbritten@ccccc.edu

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**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

Quarterly Financial Status Report, CCFS-311Q
VIEW QUARTERLY DATA

CHANGE THE PERIOD ▼

Fiscal Year: 2017-2018

District: (280) SOLANO

Quarter Ended: (Q2) Dec 31, 2017

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2014-15	Actual 2015-16	Actual 2016-17	Projected 2017-2018
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	47,582,380	56,343,972	52,754,590	50,614,278
A.2	Other Financing Sources (Object 8900)	5,998	0	0	0
A.3	Total Unrestricted Revenue (A.1 + A.2)	47,588,378	56,343,972	52,754,590	50,614,278
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	48,481,601	48,727,219	50,352,832	52,068,294
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	291,246	24,972	89,454	30,000
B.3	Total Unrestricted Expenditures (B.1 + B.2)	48,772,847	48,752,191	50,442,286	52,098,294
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	-1,184,469	7,591,781	2,312,304	-1,484,016
D.	Fund Balance, Beginning	4,319,857	3,178,227	10,769,973	13,082,280
D.1	Prior Year Adjustments + (-)	42,839	-35	3	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	4,362,696	3,178,192	10,769,976	13,082,280
E.	Fund Balance, Ending (C. + D.2)	3,178,227	10,769,973	13,082,280	11,598,264
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	6.5%	22.1%	25.9%	22.3%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	6,916	8,576	7,232	8,056
-----	--	-------	-------	-------	-------

III. Total General Fund Cash Balance (Unrestricted and Restricted)

	Description	As of the specified quarter ended for each fiscal year			
		2014-15	2015-16	2016-17	2017-2018
H.1	Cash, excluding borrowed funds		10,080,313	18,435,342	17,926,230
H.2	Cash, borrowed funds only		0	0	0
H.3	Total Cash (H.1+ H.2)	7,826,179	10,080,313	18,435,342	17,926,230

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I. Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	50,614,278	50,614,278	29,598,202	58.5%
I.2	Other Financing Sources (Object 8900)	0	0	0	
I.3	Total Unrestricted Revenue (I.1 + I.2)	50,614,278	50,614,278	29,598,202	58.5%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	52,068,297	52,068,294	25,481,791	48.9%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	30,000	30,000	32,465	108.2%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	52,098,297	52,098,294	25,514,256	49%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	-1,484,019	-1,484,016	4,083,946	
L.	Adjusted Fund Balance, Beginning	13,082,280	13,082,280	13,082,280	
L.1	Fund Balance, Ending (C. + L.2)	11,598,261	11,598,264	17,166,226	
M.	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	22.3%	22.3%		

V. Has the district settled any employee contracts during this quarter?

NO

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify)	Management	Academic		Classified
		Permanent	Temporary	

YYYY-YY	Total Cost Increase	% *						
a. SALARIES:								
Year 1:								
Year 2:								
Year 3:								
b. BENEFITS:								
Year 1:								
Year 2:								
Year 3:								

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **NO**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? **This year? NO**
Next year? NO

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)