

**SOLANO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

ADOPTED MINUTES
Wednesday, February 21, 2018

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, February 21, 2018, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board Vice President Young.

At this time, Board Vice President Young made the following dedication and called for a moment of silence:

On behalf of the trustees of Solano Community College District, I dedicate the February 21, 2018 Board Meeting in memory of the 17 individuals who were killed on February 14, 2018 in the tragic mass shooting at Marjory Stoneman Douglas High School in Parkland, Florida. Also, 15 people were wounded when a former student entered the school and opened fire with an AR-15 style rifle.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of Board Vice President Young, Jacob Hinkle led those present in the pledge of allegiance to the United States of America.

3. ROLL CALL

Sarah E. Chapman, Ph.D., President
A. Marie Young, Vice President
Denis Honeychurch, J. D.
Pam Keith
Michael A. Martin
Rosemary Thurston
Quinten R. Voyce
Jacob Hinkle, Student Trustee
Celia Esposito-Noy, Ed.D., Secretary

Excused Absence:

Sarah E. Chapman, Ph.D., President

Others Present:

Greg Brown, Vice President of Student Services

Mary Jones, Human Resources

Lucky Lofton, Executive Bond Manager

Michael Wyly, Academic Senate

Sandra Therrien, Executive Coordinator

The following edits and clarifications should be noted in the agenda:

Agenda Item 11.(b) Employment 2017-2018, Page 6. Under the section titled “Change in Assignment”, the Effective date should read: 2/22/18.

4. APPROVAL OF AGENDA

It was moved by Trustee Honeychurch and seconded by Trustee Voyce to approve the agenda as amended. The motion was passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

There were no comments from members of the public on Closed Session items.

6. CLOSED SESSION

Board Vice President Young called the closed session to order at 6:32 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Mary Jones, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

7. RECONVENE REGULAR MEETING

Board Vice President Young reconvened the Regular Meeting at 7:00 p.m.

8. REPORT OF ACTION IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

There were no comments from members of the public.

10. REPORTS (NO ACTION REQUIRED)

(a) Associated Students of Solano College (ASSC)

The ASSC has undertaken many wonderful events during this spring semester. The first event of the semester was Welcome Back Week, which saw involvement from any different campus-based organizations. The ASSC also hosted Club Promo Day which is a day for the campus clubs to mingle, network, and perform membership outreach. Overall, Welcome Back Week was a huge success and it was wonderful to see the Solano College community come together.

The ASSC hosted many Black History Month events including a speech from Dr. Tommie C. Smith, a panel discussion including Jesse Branch, Sgt. Major, USMC, Retired, and James Harris, Chief MSgt., USAF, Retired; a showing of a movie titled “For Love of Liberty, the Story of American Black Patriots”; and a genealogy workshop entitled “Find Your Roots”.

It was wonderful to see the support and interest the student body showed in honoring the sacrifices made by African Americans in celebration of Black History Month.

(b) Academic Senate

The Senate has met twice since the last report and the next meeting is scheduled for February 26th. Senate action taken during the last two meetings include: recommended edits to the procedures for Board Policy 4005, simply asking that the procedure point to the hiring handbook; and proposing changes to the Senate constitution.

The Senate is actively soliciting for president, vice president, one senator at-large position, and one adjunct at-large position to serve for the 2018-2020 terms.

On behalf of the Senate, Professor Wyly thanked VP Robert Diamond for attending the Academic Senate meeting and presenting the budget report.

In addition to action items, the Senate has some priorities which include reviewing the recommendations from ACCJC from the accreditation report. The Senate also continues to focus on guided pathways in cooperation with VP David Williams and the Guided Pathways task force.

As Senate President, Professor Wyly expressed his dismay for the shootings in Parkland, Florida, and has reached out to student government in a letter of support.

(c) College Governance Council

Superintendent-President Esposito-Noy reported that board policies are being reviewed by College Governance Council and a new set of policies will be submitted for review next week at the meeting.

Dr. Esposito-Noy commended Professor Michael Wyly, VP David Williams and others who have led conversations regarding guided pathways which were very robust.

(d) Superintendent-President

There was a very good turnout for speaker Dr. Tommie Smith with about 300 people in attendance. Dr. Smith spent time signing books and teachers, and taking pictures with attendees. It was a very good opportunity for those in attendance to learn that protest in sports has been around for quite some time.

The CBOC meeting was held yesterday, February 20th, where the 2015-2016 annual report was approved. The Chair will be bringing that report to the Board at the March 7, 2018 meeting.

The SCC crab feed is almost sold out so get your tickets soon!

11. **CONSENT AGENDA – ACTION ITEMS**

Superintendent-President

- (a) Draft Minutes for the Meetings Held on February 7, 2018 (Pending Board Approval)

Human Resources

- (b) Employment 2017-2018, Page 6

Finance and Administration

- (c) Warrants, Page 9
- (d) Personal Services Agreement, Page 11

It was moved by Trustee Honeychurch and seconded by Trustee Martin to approve the Consent Agenda as presented. The motion was passed unanimously.

12. ITEMS REMOVED FROM CONSENT AGENDA

13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Human Resources

(a) Resignation to Retire, Page 13

It was moved by Trustee Thurston and seconded by Trustee Honeychurch to approve the Resignation to Retire as presented. The motion was passed unanimously.

(b) District and Solano College Chapter CCA/CTA/NEA 2017-2019 Collective Bargaining Agreement, Page 14

It was moved by Trustee Voyce and seconded by Trustee Martin to approve the District and Solano College Chapter CCA/CTA/NEA 2017-2019 Collective Bargaining Agreement as presented. The motion was passed unanimously.

Finance and Administration

(c) Public Hearing and Approval of Mitigated Negative Declaration (MND) for Library/Learning Resource Center Project (Building 100 Replacement), Fairfield, California, Page 16

Board Vice President Young opened the public hearing for public comments. With there being no comments from members of the public, Board Vice President Young closed the public hearing. It was moved by Trustee Thurston and seconded by Trustee Honeychurch to approve the Public Hearing and Approval of Mitigated Negative Declaration (MND) for Library/Learning Resource Center Project (Building 100 Replacement), Fairfield, California as presented. The motion was passed unanimously.

(d) District Standards Revisions, Page 18

It was moved by Trustee Honeychurch and seconded by Trustee Thurston to approve Items 13.(d) through 13.(h) in one motion. The motion was passed unanimously.

(e) Ratification of Contract to Wallace Kuhl & Associates for the Vacaville Classroom Building (Annex) Renovation Project, Page 41

(f) Contract Amendment #1 to Premier Chemical & Environmental Solutions for Asbestos Survey Consulting Services for the Fairfield Campus Substation #1 & #2 Replacement Project, Page 43

- (g) Amendment #1 to Facilities Planning and Consulting Services for the Library/Learning Resource Center Project (Building 100 Replacement), Page 45
- (h) Contract Amendment #2 to First Carbon Solutions for Environmental Cultural Resources Monitoring Services for the Science Building (Phase 1) Project, Page 47
- (i) Contract Award to George Family Enterprises, Inc. for Construction Services for the Building 1200 Recording and Control Room Acoustical Treatment Project, Page 49

It was moved by Trustee Honeychurch and seconded by Trustee Voyce to approve the Contract Award to George Family Enterprises, Inc. for Construction Services for the Building 1200 Recording and Control Room Acoustical Treatment Project as presented. The motion was passed by a 5-1 vote.

- (j) Contract Award to First Carbon Solutions for Environmental Consulting Services for Various Spring Projects, Page 51

It was moved by Trustee Honeychurch and seconded by Trustee Voyce to approve the Contract Award to First Carbon Solutions for Environmental Consulting Services for Various Spring Projects as presented. The motion was passed unanimously.

- (k) Board Acceptance of District's 2016-2017 Financial Audit Report, Page 53

It was moved by Trustee Thurston and seconded by Trustee Honeychurch to approve the Board Acceptance of District's 2016-2017 Financial Audit Report as presented. The motion was passed unanimously.

- (l) Retiree Health Benefits Actuarial Study by Total Compensation Systems, Inc., Page 54

It was moved by Trustee Honeychurch and seconded by Trustee Thurston to approve the Retiree Health Benefits Actuarial Study by Total Compensation Systems, Inc. as presented. The motion was passed unanimously.

- (m) Resolution No. 17/18-23 Designation and Disposal/Disposition of District Surplus Equipment and Property – Microscopes, Page 55

It was moved by Trustee Thurston and seconded by Trustee Honeychurch to approve Resolution No. 17/18-23 Designation and Disposal/Disposition of District Surplus Equipment and Property - Microscopes as presented. The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: Trustee Honeychurch, Trustee Keith, Trustee Martin, Trustee Thurston,
Trustee Voyce, and Trustee Young

NOES:

ABSTAIN:

ABSENT: President Chapman

Academic Affairs

- (n) Request for Approval of Curriculum Items as Submitted by the Curriculum Committee, A Subcommittee of the Academic Senate, Page 61

It was moved by Trustee Thurston and seconded by Trustee Honeychurch to approve the Request for Approval of Curriculum Items as Submitted by the Curriculum Committee, A Subcommittee of the Academic Senate as presented. The motion was passed unanimously.

Student Services

- (o) Resolution No. 17/18-22 Proclaiming March 2018 as Women’s History Month at Solano Community College, Page 64

It was moved by Trustee Thurston and seconded by Trustee Martin to approve Resolution No. 17/18-22 Proclaiming March 2018 as Women’s History Month at Solano Community College as presented. The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: Trustee Honeychurch, Trustee Keith, Trustee Martin, Trustee Thurston,
Trustee Voyce, and Trustee Young

NOES:

ABSTAIN:

ABSENT: President Chapman

14. INFORMATION ITEMS – NO ACTION REQUIRED

- (a) CCFS-311Q Financial Report, Second Quarter, FY 2017-2018, Page 66

15. ANNOUNCEMENTS

There were no announcements from the Board.

16. ITEMS FROM THE BOARD

Vice President Young attended and/or participated in the following:

February 9: Vallejo Education Business Alliance Foundation (VEBA) Board meeting at Vallejo City Unified School District Conference Room. I am the parliamentarian of this organization.

February 11: 25th Anniversary of Bagamoyo and Vallejo as Sister Cities, Annual Black History Celebration – Mighty Continent Part II. This event was held in the Joseph Room at John F. Kennedy Library in Vallejo.

February 12: California Retired Teachers Association Division #24 Luncheon at Zio Fraedo's in Vallejo

February 12: Vallejo Juneteenth Poster & Essay Contest Committee meeting. The contest is for middle school students. I am the chair of this committee.

February 13: Vallejo Juneteenth Planning Committee meeting: For information about 2018 Vallejo Juneteenth, please visit www.vallejojuneteenth.com. Juneteenth Central Committee (JCC) of the African American Family Reunion Committee (AAFRC) is the planning committee for this event and consists of fourteen officers and members. I am the vice president and trustee Thurston is the treasurer of the AAFRC. Solano College has for many years been an education vendor at this festive event.

February 14: Volunteer mathematics tutor at Hogan Middle School in Vallejo to 6th, 7th and 8th graders, who are participants in an afterschool program, '*Links to Success: Math Olympics*'

February 14: SCCD Measure Q Steering Committee meeting. This meeting was held in SCCD Denis Honeychurch Board Room.

February 17: 9th Annual Crab Feed Dinner sponsored by Delta Sigma Theta Sorority, Incorporated Solano Valley Alumnae Chapter. This event was held at Vacaville Community Center on Ulatis Drive.

February 17: As a community service activity, along with other members of The Links, Incorporated Solano County Chapter, presented flowers and greeting cards to all of the residents of Springs Road Healthcare facility in Vallejo on Springs Road.

February 21: Volunteer mathematics tutor at Hogan Middle School in Vallejo to 6th, 7th and 8th graders, who are participants in an afterschool program, '*Links to Success: Math Olympics*'

February 21: SCCD Audit Subcommittee meeting held in the Pam Keith Conference Room,
Fairfield Campus

- 17. CLOSED SESSION (CONTINUED IF NECESSARY)**
- 18. RECONVENE REGULAR MEETING (IF NECESSARY)**
- 19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)**
- 20. ADJOURNMENT**

Moved by Trustee Honeychurch and seconded by Trustee Thurston to adjourn the meeting.
There being no further business to come before the board, the meeting was adjourned at 7:57pm.