

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: MEMBERS OF THE GOVERNING BOARD

SUBJECT: CONSENT CALENDAR – HUMAN RESOURCES

REQUESTED ACTION: APPROVAL

EMPLOYMENT 2017-2018

Regular Assignment

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Jessica Corbin	Scheduling Specialist (Range 13/Step 1)	03/26/18
Samir Patel	Accounting Specialist II (Range 14/Step 1)	03/26/18

Part-Time Adjunct Assignment

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Eugene Phillips	Adjunct Instructor – Automotive Technology (not to exceed 67%)	06/11/18

Out of Class

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Amount</u>
Danielle Gonzalez	Administrative Assistant IV – Math and Science	12/01/17 – 03/31/18	\$190.66/month \$762.64 total
Melissa Pegg	Administrative Assistant IV – Counseling	03/01/18 – 05/30/18	\$370.93/month \$1,112.79 total

Mary Jones
Human Resources

March 9, 2018

Date Submitted

Celia Esposito-Noy, Ed.D.
Superintendent-President

March 9, 2018

Date Approved

Short-term/Temporary/Substitute

<u>Name</u>	<u>Assignment</u>	<u>Fund/Grant Name</u>	<u>Effective</u>	<u>Amount</u>
Terry Anderson	Grounds Technician	General Fund	03/12/18 – 06/30/18	\$14.87 hr.
Dustin Aubert	Athletic Academic Instructional Lab Assistant	Equity	01/01/18 – 05/31/18 (Amended)	\$15.21 hr.
Tabatha Butler	Box Office/House Manager	General Fund	03/17/18 – 06/30/18	\$12.50 hr.
Angie French	Accounting Specialist II	General Fund	03/22/18 – 06/30/18	\$17.33 hr.
Brianna Krystek	Assistant Coach- Volleyball Summer/Fall	Volleyball Trust	07/01/17 – 04/15/18 (Amended)	\$16.66 hr.
Keila Parry	Lifeguard	Swim Trust	03/22/18 – 06/30/18	\$15.00 hr.
Vanessa Pimentel	Assistant Coach- Volleyball	Volleyball Trust	03/22/18 – 05/30/18	\$16.66 hr.
Amari Polynice	Custodian	General Fund	02/20/18 – 06/30/18 (Amended)	\$13.62 hr.
Daniel Schmitgal	Lifeguard	Swim Trust	03/22/18 – 06/30/18	\$15.00 hr.

39 Month Reemployment List

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Andrew Ashburn	Grounds Maintenance Technician	03/20/18 – 06/02/21

GRATUITOUS SERVICE

<u>Name</u>	<u>School/Department</u>	<u>Assignment</u>
Leslie Ann Williams	School of Liberal Arts	Assist in music department tasks.

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **WARRANTS**

REQUESTED ACTION:

Information **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

02/05/18	Vendor Payments	2511084297-2511084408	\$23,592.55
02/05/18	Vendor Payments	2511084409-2511084410	\$1,610.17
02/05/18	Vendor Payments	2511084411-2511084413	\$135,985.50
02/05/18	Vendor Payments	2511084414-2511084419	\$2,523,154.73
02/07/18	Vendor Payments	2511084420-2511084536	\$543,032.12
02/12/18	Vendor Payments	2511084537-2511084542	\$39,080.84
02/12/18	Vendor Payments	2511084543-2511084547	\$21,347.81

CONTINUED ON NEXT PAGE:

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: _____

<i>Ed. Code: 70902 & 81656</i>	<i>Board Policy: 3240</i>	<i>Estimated Fiscal Impact: \$5,910,012.80</i>
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SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Robert V. Diamond
Vice President, Finance and Administration

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7209

TELEPHONE NUMBER

Finance and Administration

VICE PRESIDENT APPROVAL

March 9, 2018

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

March 9, 2018

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: WARRANTS

REQUESTED ACTION:

Information OR Approval
 Consent OR Non-Consent

SUMMARY:

CONTINUED FROM PREVIOUS PAGE:

02/12/18	Vendor Payments	2511084548-2511084555	\$569,293.96
02/12/18	Vendor Payments	2511084556-2511084644	\$210,972.97
02/14/18	Vendor Payments	2511084645-2511084668	\$3,762.56
02/20/18	Vendor Payments	2511084669-2511084672	\$17,401.84
02/20/18	Vendor Payments	2511084673-2511084675	\$3,510.28
02/20/18	Vendor Payments	2511084676-2511084677	\$71,673.40
02/20/18	Vendor Payments	2511084678-2511084682	\$19,763.40
02/21/18	Vendor Payments	2511084683-2511084753	\$217,603.11
02/22/18	Vendor Payments	2511084754-2511084813	\$201,495.87
02/26/18	Vendor Payments	2511084814-2511084817	\$212,223.55
02/26/18	Vendor Payments	2511084818-2511084819	\$5,895.90
02/26/18	Vendor Payments	2511084820-2511084821	\$177,467.42
02/26/18	Vendor Payments	2511084822-2511084834	\$155,370.41
02/26/18	Vendor Payments	2511084835-2511084937	\$750,002.91
02/27/18	Vendor Payments	2511084938-2511084960	<u>\$5,771.50</u>
TOTAL:			\$5,910,012.80

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
SUBJECT: CONSENT CALENDAR – FINANCE & ADMINISTRATION
REQUESTED ACTION: APPROVAL

PERSONAL SERVICES AGREEMENTS

Academic Affairs
David Williams, Vice President

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Amount</u>
Deborah Barlow	Accompanist for Solano Choral Society rehearsals and	January 16, 2018 – May 22, 2018	Not to exceed \$1,800.00
Alexander Belmont	Promotional photography for Nice Work If You Can Get It.	February 22, 2018 – May 22, 2018	Not to exceed \$200.00

<u>Robert V. Diamond</u> Vice President, Finance & Administration	<u>Celia Esposito-Noy, Ed.D.</u> Superintendent-President
 March 9, 2018 <u>Date Submitted</u>	 March 9, 2018 <u>Date Approved</u>

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **DONATIONS**

REQUESTED ACTION:

Information **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

<u>NAME AND ADDRESS</u>	<u>ITEM AND ESTIMATED VALUE</u>	<u>RECEIVING DEPARTMENT</u>
Yasmin Siu Carol Yi Hyundai Motor America 10550 Talbert Avenue Fountain Valley, CA 92708	2013 Hyundai Veloster Operational Vehicle \$3,000.00	Auto Technology

Acceptance of this donation is recommended at this time.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: _____

<i>Government Code:</i>	<i>Board Policy: 3350</i>	<i>Estimated Fiscal Impact: \$ In Kind Gifts</i>
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SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Robert V. Diamond
Vice President, Finance & Administration

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707 864-7209

TELEPHONE NUMBER

Robert Diamond
Finance & Administration

VICE PRESIDENT APPROVAL

March 9, 2018

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

March 9, 2018

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: RESIGNATION TO RETIRE

REQUESTED ACTION:

- Information OR Approval
 Consent OR Non-Consent

SUMMARY:

<u>Name</u>	<u>Assignment & Years of Service</u>	<u>Effective</u>
Patricia Itaya	Full-Time Anatomy/Biology Instructor 11 years and 9 months of service at SCC	05/24/18

STUDENT SUCCESS IMPACT:

- Help students achieve their educational, professional and personal goals
 Basic skills education
 Workforce development and training
 Transfer-level education
 Other: Human Resources

<i>Ed. Code: N/A</i>	<i>Board Policy: N/A</i>	<i>Estimated Fiscal Impact: N/A</i>
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SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Mary Jones
Human Resources

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7263

TELEPHONE NUMBER

Celia Esposito-Noy, Ed.D.
Superintendent-President

VICE PRESIDENT APPROVAL

March 9, 2018

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

March 9, 2018

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT CHANGE ORDER #4 TO DPR
CONSTRUCTION FOR THE FAIRFIELD SCIENCE
BUILDING PROJECT**

REQUESTED ACTION:

- Information **OR** Approval
 Consent **OR** Non-Consent

SUMMARY:

Board approval is requested for Change Order #4 to the Contract with DPR Construction for the Fairfield Science Building Project. On November 16, 2016 the Board approved a contract with DPR Construction for the Fairfield Science Building Project. On January 17, 2018 the Board approved Change Order #2 in the credit amount of <\$288,620> to remove the audio visual equipment from the DPR scope of work and assign it to the District IT Department. On December 6, 2017 the Board approved Change Order #3 in the amount of \$659,675 to replace the campus gas distribution lines.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
 Basic skills education
 Workforce development and training
 Transfer-level education
 Other: Update infrastructure that supports classrooms or related College facilities

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: \$313,340 Measure Q Funds</i>
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SUPERINTENDENT'S RECOMMENDATION:

- APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Lucky Lofton
Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Robert V. Diamond
Vice President, Finance and Administration

VICE PRESIDENT APPROVAL

March 9, 2018

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

March 9, 2018

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT CHANGE ORDER #4 TO DPR
CONSTRUCTION FOR THE FAIRFIELD SCIENCE
BUILDING PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

During construction it was discovered that existing hydronic lines (hot and chilled water to heat and cool buildings) were located under the middle of the new building floor and would have to be relocated. These hydronic lines were not indicated in the District's database map of campus underground utilities and thus the work to relocate them was not included in the original project scope. This work is considered an unforeseen condition and additional scope of work to the base contract.

Following is a summary of the Contract:

\$29,200,000 Original Contract Amount

\$ 371,055 Previously Approved Net Change Orders (1-3)

\$ 313,340 Proposed Change Order #4

\$29,884,395 New Contract Amount, including this Change Order #4

The Board is asked to approve this Change Order #4 to DPR Construction in the amount of \$313,340, resulting in a new contract amount of \$29,884,395.

The Change Order may be viewed online at: <http://www.solano.edu/measureq/planning.php>.



Change Order

Solano Community College District
 4000 Suisun Valley Road
 Fairfield, CA 94534
 Tel: 707-864-7189 Fax: 707-207-0423

Kitchell CEM

Change Order # 4
 Project No.: 16-004
 Date: 03/21/18

DSA File No.: 48-C1
 DSA App. No.: 02-115585

Project: Solano Community College District
 Fairfield Science Building

To: DPR Construction
 1450 Veterans Blvd
 Redwood City, CA 94063

The Contract is Changed as Follows:

CPE No.

n/a Relocate existing hydronic piping (hot and chilled water) lines for new science building

\$313,340.00

TOTAL COST OF CHANGE ORDER

ADD \$313,340.00
Deduct

FINAL CHANGE ORDER AMOUNT

\$ 313,340.00

Original Contract Sum:	\$ 29,200,000.00
Total change By Previous Change Orders:	\$ 371,055.00
Contract Sum Prior to This Change Order:	\$ 29,571,055.00
Original Contract Sum will be Increased by This Change Order:	\$ 313,340.00
The New Contract Sum Including This Change Order Will Be:	\$ 29,884,395.00
The New Contract Completion Date Will Be:	16-Jan-19
Contract Time Will be Unchanged by This Change Order:	0 Days
The date of substantial completion as of the of this change order is	20-Oct-18

Note that final completion date is January 16, 2019.

(Affix stamp here)

CONTRACTOR: _____
 DPR Construction

Date: _____

(Affix stamp here)

OWNER: _____
 Lucky Lofton
 Executive Bonds Manager
 Solano Community College District

Date: _____

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT CHANGE ORDER #4 TO HM
 CONSTRUCTION INC. FOR THE FAIRFIELD CAMPUS
 ENTRY SIDEWALK IMPROVEMENTS PROJECT**

REQUESTED ACTION:

- Information **OR** Approval
 Consent **OR** Non-Consent

SUMMARY:

On August 2, 2017 the Board approved a contract with HM Construction Inc. for the Fairfield Campus Entry Sidewalk Improvements Project. On December 20, the Board ratified Change Order #1 to replace additional sections of sidewalk. On January 17, The Board approved Change Order #2 for \$12,171.48 for additional electrical work on lighting poles. On February 7, the Board approved a No Cost change order #3 to extend the completion date to March 30, 2018.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
 Basic skills education
 Workforce development and training
 Transfer-level education
 Other: Update infrastructure that supports classrooms or related College facilities

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: \$0 Measure Q Funds</i>
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SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Lucky Lofton
 Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
 Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Robert V. Diamond
 Vice President, Finance and Administration

VICE PRESIDENT APPROVAL

January 26, 2018

**DATE SUBMITTED TO
 SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
 Superintendent-President

January 26, 2018

**DATE APPROVED BY
 SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT CHANGE ORDER #3 TO HM
CONSTRUCTION INC. FOR THE FAIRFIELD CAMPUS
ENTRY SIDEWALK IMPROVEMENTS PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

Due to rainy weather and delay due to additional work required related to cultural monitoring of the earthwork, project completion will be further delayed. This Change Order #4 is to extend the completion date to April 18, 2018.

Summary of Contract:

\$ 318,964.00 Original Contract Sum
\$ 57,114.93 Previous Approved Change Orders (3)
\$ 0 This Proposed Change Order #4
\$ 376,078.93 New Contract Sum Including This Change Order

The Board is requested to approve a no cost Change Order #4 to extend the completion date to be April 18, 2018.

The Change Order may be viewed online at: <http://www.solano.edu/measureq/planning.php>.



Change Order

Solano Community College District
 4000 Suisun Valley Road
 Fairfield, CA 94534
 Tel: 707-864-7189 Fax: 707-207-0423

Swinerton Consulting and Management

Change Order # 4
 Project No.: 17-008
 Date: 03/21/18

DSA File No.: 48-C1
 DSA App. No.: 02-115864

Project: Fairfield Campus Entry Sidewalk Improvements
 4000 Suisun Valley Road
 Fairfield, CA 94534

To: HM Construction
 2129 Drake Lane
 Hercules, CA 94547-5459

The Contract is Changed as Follows:

CPE No.

1.0 Extend contract final completion date to April 18, 2018, due to weather issues.

\$0.00

TOTAL COST OF CHANGE ORDER	ADD	\$0.00
FINAL CHANGE ORDER AMOUNT	Deduct	
	\$	-

Original Contract Sum:	\$	318,964.00
Total change By Previous Change Orders:	\$	57,114.93
Contract Sum Prior to This Change Order:	\$	376,078.93
Original Contract Sum will be Increased by This Change Order:	\$	-
The New Contract Sum Including This Change Order Will Be:	\$	376,078.93
Original Contract Completion Date:		11/10/2017
The New Contract Completion Date Will Be:		4/18/2018
Contract Time Will be Changed by This Change Order:		19 Days
The date of substantial completion as of the of this change order is		28-Mar-18

ENGINEER: _____ Date: _____
 CEOR CSW/Stuber-Stroeh Engineering Group, Inc.
 45 Leveroni Court
 Novato, CA 94949

CONTRACTOR: _____ Date: _____
 DBE HM Construction, Inc.
 2129 Drake Lane
 Hercules, CA 94547-5459

(Affix stamp here)

OWNER: _____ Date: _____
 Lucky Lofton
 Executive Bonds Manager
 Solano Community College District

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: CONTRACT AMENDMENT #1 WITH VALLEY
RELOCATION AND STORAGE FOR PROJECT MOVING
SERVICES FOR THE VACAVILLE CLASSROOM
BUILDING (ANNEX) RENOVATION PROJECT, ROOM
604 RENOVATION PROJECT, AND B1800B RENOVATION
PROJECT

REQUESTED ACTION:

- Information OR Approval
 Consent OR Non-Consent

SUMMARY:

On November 15, 2017, the Board approved a professional services agreement in the amount not to exceed \$15,047 to Valley Relocation and Storage to provide moving services for various projects, including the Room 604 Renovation Project.

Board approval is requested for the attached Amendment #1 to increase the original professional services agreement with Valley Relocation and Storage for additional move services related to the project.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Renovate instructional space and equipment.

Ed. Code: Board Policy: 3225;3520 Estimated Fiscal Impact: \$4,755 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION:

- APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Lucky Lofton
Executive Bonds Manager

PRESENTER'S NAME
4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Robert V. Diamond
Vice President, Finance and Administration

VICE PRESIDENT APPROVAL

March 9, 2018

DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT

Celia Esposito-Noy, Ed.D.
Superintendent-President

March 9, 2018

DATE APPROVED BY
SUPERINTENDENT-PRESIDENT

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AMENDMENT #1 WITH VALLEY
RELOCATION AND STORAGE FOR PROJECT MOVING
SERVICES FOR THE VACAVILLE CLASSROOM
BUILDING (ANNEX) RENOVATION PROJECT, ROOM
604 RENOVATION PROJECT, AND B1800B RENOVATION**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

\$ 15,047.00 Original Contract Amount
\$ 4,755.00 Proposed Amendment #1
\$ 19,802.00 New Contract Amount, Including Amendment #1

The Board is asked to approve this contract Amendment #1 to Valley Relocation and Storage in an amount not to exceed \$4,755.

The contract amendment is available online at: <http://www.solano.edu/measureq/planning.php>.

AMENDMENT #1 TO AGREEMENT

PARTIES

This First Amendment to Agreement ("Amendment") is entered into between Solano Community College District ("District") and **Valley Relocation/Moving** ("Consultant"), collectively the "Parties").

RECITALS

WHEREAS, District and Consultant entered into a Professional Services Agreement ("Agreement"), dated November 15, 2017, for project move services related to the **Vacaville Classroom Building (Annex) Renovation Project, Room 604 Renovation Project, B1800B Renovation Project** ("Project"); and

NOW THEREFORE, in consideration of the mutual promises and covenants set forth above and contained herein, District and Consultant agree as follows:

AGREEMENT

1. Section 3. Compensation of the Agreement is amended to read:
District agrees to pay the Consultant for services satisfactorily rendered pursuant to this Agreement a total fee not to exceed NINETEEN THOUSAND EIGHT HUNDRED TWO DOLLARS (\$19,802). This fee is a total of the November 15, 2017 Agreement in the amount of \$15,047 and Amendment #1 in the amount of \$4,755. District shall pay Consultant according to the following terms and conditions:
 - 3.1. Breakdown of the Contract Amount:
 - \$ 12,119 Vacaville Classroom Building (Annex) Move Services
 - \$ 6,363 Building 600 Room 604 Move Services
 - \$ 1,860 Building 1800B Room 1852 Move Services
 - 3.2 Consultant shall submit separate invoices per the following scope:
 - Vacaville Classroom Building (Annex) Move Services
 - Building 1800B (Room 1852) Move Services
 - Building 600 (Room 604) Move Services
2. Exhibit A description of the scope of work shall be amended to add:
Fairfield Campus – Building 600 Room 604 Renovation Project Move Services (Additional Scope)
 1. Relocate office furniture and equipment within Building 400, from Building 400 to Building 600 and Building 1900. Scope to include recycle and disposal as necessary.
 2. Furnishing and delivery of 50 moving boxes to be retained by District after move is complete.
3. Except as set forth in this Amendment, all provisions of the Agreement and any previous extension(s) and/or amendment(s) thereto shall remain unchanged, in full force and effect, and are reaffirmed. This Amendment shall control over any inconsistencies between it and the Agreement and/or any previous extension(s) and/or amendment(s).
4. Consultant acknowledges and agrees that this Amendment shall not be binding on the Parties until and unless the Solano Community College District's Governing Board

approves this Amendment.

IN WITNESS WHEREOF, the parties hereto have accepted and agreed to this Amendment on the dates indicated below.

Dated: _____, 2018

Dated: _____, 2018

**SOLANO COMMUNITY COLLEGE
DISTRICT**

By: _____

By: _____

Print Name: LUCKY LOFTON

Print Name: _____

Print Title: EXECUTIVE BONDS MANAGER

Print Title: _____

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: CONTRACT AWARD TO BELAIR MECHANICAL FOR
CONSTRUCTION SERVICES FOR THE VACAVILLE
CENTER HVAC UPGRADE PROJECT

REQUESTED ACTION:

- Information OR Approval
 Consent OR Non-Consent

SUMMARY:

Board approval is requested for award of a contract to Belair Mechanical, for the Vacaville Center HVAC Upgrade Project. The scope of work includes removal and replacement of most of the existing HVAC system in the Vacaville Center building, including all associated electrical work and structural upgrades to existing roof framing.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
 Basic skills education
 Workforce development and training
 Transfer-level education
 Other: Renovate instructional space and update equipment.

Ed. Code: Board Policy:3225; 3520 Estimated Fiscal Impact: \$1,970,000 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Lucky Lofton
Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Robert V. Diamond
VP, Finance & Administration

VICE PRESIDENT APPROVAL

March 9, 2018

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

March 9, 2018

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AWARD TO BELAIR MECHANICAL FOR
CONSTRUCTION SERVICES FOR THE VACAVILLE
CENTER HVAC UPGRADE PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

A public bid was held March 6, 2018. The following bids were received:

	<u>BASE BID</u>
Belair Mechanical	\$1,970,000
Bell Products, Inc.	\$2,519,000
Dowdle & Sons Mechanical	\$2,927,000

It was determined that Belair Mechanical submitted the lowest responsible and responsive bid. It is recommended the Board award a construction contract to Belair Mechanical in the amount of \$1,970,000. This will require a project budget increase, as submitted for Board approval in Bond spending Plan Update #10, also on this Board Meeting agenda.

The Board is asked to approve a contract to Belair Mechanical in the amount of \$1,970,000.

The contract is available online at <http://www.solano.edu/measureq/planning.php>

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **LEASE AGREEMENT EXTENSIONS TO WILLIAM SCOTSMAN INC. FOR MODULAR BUILDINGS**

REQUESTED ACTION:

- Information** **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

On April 15, 2015, the Board approved an agreement with William Scotsman Inc. for installation and lease of four modular classroom buildings for Performing Arts Building Swing Space and Middle College High School (swing space). On October 19, 2016, the Board approved a lease extension on two of the modular buildings for continued use as Swing Space for Performing Arts classes through June 2017, followed by use by the Bond Program Management operations through May, 2018.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Provide bond program management office space

<i>Ed. Code:</i>	<i>Board Policy: 3225; 3520</i>	<i>Estimated Fiscal Impact: \$32,086.08 Measure Q Funds</i>
------------------	---------------------------------	---

SUPERINTENDENT’S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Lucky Lofton
Executive Bonds Manager

PRESENTER’S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Robert V. Diamond
Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

March 9, 2018

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

March 9, 2018

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: LEASE AGREEMENT EXTENSIONS TO WILLIAM
SCOTSMAN INC. FOR MODULAR BUILDINGS**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

It is proposed that the leases on these two modular building be extended to house Bond Program Management operations through May 2020.

The Board is asked to approve contract extensions to the leases with Williams Scotsman Inc., in the amount of \$32,086.08

The contract extensions are available online at <http://www.solano.edu/measureq/planning.php>



AMENDMENT TO LEASE AGREEMENT
(LEASE TERM RENEWAL)

An ALGECO SCOTSMAN Company

LESSEE:
SOLANO COMMUNITY COLLEGE
DISTRICT
4000 SUISUN VALLEY RD
FAIRFIELD, CA 94534

EQUIPMENT LOCATION:
4000 SUISUN VALLEY RD
FAIRFIELD, CA 94534

Table with 2 columns: Description and Amount. Rows include Monthly Rate (\$423.60), Sales Tax 8.375% (\$35.48), Total Monthly (\$459.08), and Two years lease (\$11,017.92).

Contract Number: 552561
Equipment Serial/Complex Number: CPX-09155
Value: \$29,402.00

By this Amendment, Williams Scotsman, Inc. and the Lessee (listed above) agree to modify the original lease agreement, dated 06/25/2015 as set forth below.

- 1. The rental term for the equipment identified above, shall be renewed from 05/31/2018 through 05/30/2020 (the "Lease Renewal Term").
2. The rental rate per month during the Lease Renewal Term shall be \$423.60 plus applicable taxes, which Lessee agrees to pay Lessor in advance on the billing date of 30 day of each month during the Lease Renewal Term.
3. Knockdown and return freight shall be at Lessor's prevailing rate at the time the Equipment is returned unless otherwise specified herein.
4. This line left blank.
5. All other Terms and Conditions of the original Lease Agreement shall remain the same and in full force and effect.

ACCEPTED:

LESSEE: SOLANO COMMUNITY COLLEGE

LESSOR: WILLIAMS SCOTSMAN, INC.

Signature: _____

Signature: _____

Print Name: _____

Print Name: _____

Title: _____

Title: _____

Date:

Date:



AMENDMENT TO LEASE AGREEMENT
(LEASE TERM RENEWAL)

An ALGECO SCOTSMAN Company

LESSEE:
SOLANO COMMUNITY COLLEGE
DISTRICT
4000 SUISUN VALLEY RD
FAIRFIELD, CA 94534

EQUIPMENT LOCATION:
4000 SUISUN VALLEY RD
FAIRFIELD, CA 94534

Table with 2 columns: Description and Amount. Rows include Monthly Rate (\$810.00), Sales Tax 8.375% (\$67.84), Total Monthly (\$877.84), and Two years Lease (\$21,068.16).

Contract Number: 532490
Equipment Serial/Complex Number: CPX-71922
Value: \$53,696.00

By this Amendment, Williams Scotsman, Inc. and the Lessee (listed above) agree to modify the original lease agreement, dated 05/19/2015 as set forth below.

- 1. The rental term for the equipment identified above, shall be renewed from 05/19/2018 through 05/18/2020 (the "Lease Renewal Term").
2. The rental rate per month during the Lease Renewal Term shall be \$810.00 plus applicable taxes, which Lessee agrees to pay Lessor in advance on the billing date of 19 day of each month during the Lease Renewal Term.
3. Knockdown and return freight shall be at Lessor's prevailing rate at the time the Equipment is returned unless otherwise specified herein.
4. This line left blank.
5. All other Terms and Conditions of the original Lease Agreement shall remain the same and in full force and effect.

ACCEPTED:

LESSEE: SOLANO COMMUNITY COLLEGE

LESSOR: WILLIAMS SCOTSMAN, INC.

Signature: _____

Signature: _____

Print Name: _____

Print Name: _____

Title: _____

Title: _____

Date:

Date:

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**
SUBJECT: **MEASURE Q BOND SPENDING PLAN UPDATE #10**

REQUESTED ACTION:

- Information** **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

The Board is requested to approve the latest revision to the Measure Q Bond Spending Plan (BSP). The BSP will require periodic adjustments to accommodate the changing needs of the District over time. The original document was approved on August 20, 2014. Update #1 was approved March 4, 2015, Update #2 was approved March 16, 2016, Update #3 was approved October 19, 2016, Update #4 was approved on January 18, 2017, Update #5 was approved March 1, 2017, Update #6 was approved April 19, 2017, Update #7 was approved December 6, 2017, Update #8 was approved on December 20, 2017, and Update #9 was approved on January 17, 2018.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other:

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: N/A. Projects are part of the total Measure Q expenditure of \$348,000,000, plus net interest revenues.</i>
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SUPERINTENDENT’S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Lucky Lofton
Executive Bonds Manager

PRESENTER’S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Robert V. Diamond
Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

March 9, 2018

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

March 9, 2018

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: MEASURE Q BOND SPENDING PLAN UPDATE #10

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

Update #10 of the BSP includes adjustments for the following:

Vacaville Center HVAC Upgrade Project: Three bids were received for this project, all exceeding the budget. The Board is requested to approve a budget increase in the amount of \$815,000 from the Measure Q Program Reserve.

Adjustment	Amount	From	To
1	\$815,000	Program Reserve	Vacaville Center HVAC Upgrade

The Board is asked to approve the proposed revisions as described above and indicated in the Bond Spending Plan Update #10 attached.



BOND SPENDING PLAN:	UPDATE 1	UPDATE 2	UPDATE 3	UPDATE 4	UPDATE 5	UPDATE 6	UPDATE 7	UPDATE 8	UPDATE 9	UPDATE 10
PROJECT NAME	03/04/15	03/16/16	10/19/16	1/18/17	3/1/17	4/19/17	12/6/17	12/20/17	1/17/18	3/21/18
	APPROVED	PROPOSED								
	BSP	REVISION								
										BSP
FF CAMPUS	\$ 87,800,000	\$ 92,300,000	\$ 92,447,818	\$ 92,447,818	\$ 92,447,818	\$ 92,447,818	\$ 92,447,818	\$ 92,447,818	\$ 92,447,818	\$ 92,447,818
Performing Arts Building (Phase 1 B1200 Renovation)	\$ 6,200,000	\$ 6,200,000	\$ 6,347,818	\$ 6,347,818	\$ 6,347,818	\$ 6,347,818	\$ 6,347,818	\$ 6,347,818	\$ 6,347,818	\$ 6,347,818
Science Building (Phase 1)	\$ 33,100,000	\$ 37,600,000	\$ 37,600,000	\$ 37,600,000	\$ 37,600,000	\$ 37,600,000	\$ 37,600,000	\$ 37,600,000	\$ 37,600,000	\$ 37,600,000
Agriculture (Horticulture)	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000
Library/Learning Resource Center	\$ 21,800,000	\$ 21,800,000	\$ 21,800,000	\$ 21,800,000	\$ 21,800,000	\$ 21,800,000	\$ 21,800,000	\$ 21,800,000	\$ 21,800,000	\$ 21,800,000
Science & Math Building (Phase 2)	\$ 8,000,000	\$ 8,000,000	\$ 8,000,000	\$ 8,000,000	\$ 8,000,000	\$ 8,000,000	\$ 8,000,000	\$ 8,000,000	\$ 8,000,000	\$ 8,000,000
Performing Arts Building (Phase 2)	\$ 13,700,000	\$ 13,700,000	\$ 13,700,000	\$ 13,700,000	\$ 13,700,000	\$ 13,700,000	\$ 13,700,000	\$ 13,700,000	\$ 13,700,000	\$ 13,700,000
Career Technology Building (CTE)	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000
VV CAMPUS	\$ 80,200,000	\$ 80,200,000	\$ 80,200,000	\$ 80,200,000	\$ 80,200,000	\$ 80,200,000	\$ 80,200,000	\$ 80,200,000	\$ 80,200,000	\$ 80,200,000
VV Classroom Building Purchase & Renovation	\$ 8,200,000	\$ 8,200,000	\$ 8,200,000	\$ 8,200,000	\$ 8,200,000	\$ 8,200,000	\$ 8,200,000	\$ 8,200,000	\$ 8,200,000	\$ 8,200,000
Biotechnology & Science Building	\$ 28,000,000	\$ 34,500,000	\$ 34,500,000	\$ 34,500,000	\$ 34,500,000	\$ 34,500,000	\$ 33,750,000	\$ 33,750,000	\$ 33,750,000	\$ 33,750,000
Aeronautics & Workforce Development Building	\$ 15,000,000	\$ 15,000,000	\$ 15,000,000	\$ 15,000,000	\$ 15,000,000	\$ 15,000,000	\$ 15,000,000	\$ 15,000,000	\$ 15,000,000	\$ 15,000,000
Student Success Center/LRC	\$ 22,000,000	\$ 15,500,000	\$ 15,500,000	\$ 15,500,000	\$ 15,500,000	\$ 15,500,000	\$ 15,500,000	\$ 15,500,000	\$ 15,500,000	\$ 15,500,000
Fire Training	\$ 7,000,000	\$ 7,000,000	\$ 7,000,000	\$ 7,000,000	\$ 7,000,000	\$ 7,000,000	\$ 6,250,000	\$ 6,250,000	\$ 6,250,000	\$ 6,250,000
Agriculture Building	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vacaville Center HVAC Upgrade	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000
VI CAMPUS	\$ 80,200,000	\$ 83,300,000	\$ 82,266,214	\$ 82,266,214	\$ 82,266,214	\$ 82,866,238	\$ 82,865,838	\$ 82,865,838	\$ 82,265,838	\$ 83,080,838
Vallejo Prop Purchase Belvedere	\$ 4,800,000	\$ 4,800,000	\$ 4,794,343	\$ 4,794,343	\$ 4,794,343	\$ 4,794,343	\$ 4,794,343	\$ 4,794,343	\$ 4,794,343	\$ 4,794,343
Autotechnology Building	\$ 19,600,000	\$ 24,800,000	\$ 24,800,000	\$ 24,800,000	\$ 24,800,000	\$ 24,400,000	\$ 24,400,000	\$ 24,400,000	\$ 23,800,000	\$ 23,800,000
Site Improvements	\$ 5,100,000	\$ 5,000,000	\$ 4,000,000	\$ 2,825,000	\$ 2,825,000	\$ 2,825,000	\$ 2,825,000	\$ 2,825,000	\$ 2,825,000	\$ 2,825,000
Vallejo Prop Purchase Northgate	\$ 6,800,000	\$ 6,900,000	\$ 6,871,871	\$ 6,871,871	\$ 6,871,871	\$ 6,871,871	\$ 6,871,471	\$ 6,871,471	\$ 6,871,471	\$ 6,871,471
Student Success Center/LRC	\$ 22,000,000	\$ 22,000,000	\$ 22,000,000	\$ 22,000,000	\$ 22,000,000	\$ 22,000,000	\$ 22,000,000	\$ 22,000,000	\$ 22,000,000	\$ 22,000,000
Career Technology Building	\$ 21,900,000	\$ 19,800,000	\$ 19,800,000	\$ 19,800,000	\$ 19,800,000	\$ 19,800,000	\$ 19,800,000	\$ 19,800,000	\$ 19,800,000	\$ 19,800,000
Vallejo Center HVAC Upgrade	\$ -	\$ -	\$ -	\$ 1,175,000	\$ 1,175,000	\$ 2,175,024	\$ 2,175,024	\$ 2,175,024	\$ 2,175,024	\$ 815,000
INFRASTRUCTURE IMPROVEMENTS	\$ 37,800,000	\$ 37,800,000	\$ 37,800,000	\$ 37,800,000	\$ 37,800,000	\$ 37,800,000	\$ 38,000,000	\$ 38,305,000	\$ 38,305,000	\$ 38,305,000
IT Infrastructure Improvements	\$ 14,000,000	\$ 14,000,000	\$ 14,000,000	\$ 14,000,000	\$ 14,000,000	\$ 14,000,000	\$ 14,200,000	\$ 14,200,000	\$ 14,200,000	\$ 14,200,000
Utility Infrastructure Upgrade (Energy)	\$ 23,800,000	\$ 23,800,000	\$ 23,800,000	\$ 23,800,000	\$ 23,800,000	\$ 23,800,000	\$ 23,800,000	\$ 24,105,000	\$ 24,105,000	\$ 24,105,000
ADA & CLASSROOM IMPROVEMENTS	\$ 19,200,000	\$ 19,200,000	\$ 19,200,000	\$ 19,200,000	\$ 19,653,246	\$ 19,653,246	\$ 19,653,246	\$ 19,653,246	\$ 19,653,246	\$ 19,653,246
Small Capital Projects	\$ 8,300,000	\$ 8,300,000	\$ 8,300,000	\$ 8,300,000	\$ 8,753,246	\$ 8,753,246	\$ 8,753,246	\$ 8,753,246	\$ 8,753,246	\$ 8,753,246
ADA Improvements	\$ 10,900,000	\$ 10,900,000	\$ 10,900,000	\$ 10,900,000	\$ 10,900,000	\$ 10,900,000	\$ 10,900,000	\$ 10,900,000	\$ 10,900,000	\$ 10,900,000
PLANNING, ASSESSMENTS & PROGRAM MGMT	\$ 25,400,000	\$ 25,400,000	\$ 25,400,000	\$ 25,400,000	\$ 25,400,000	\$ 25,400,000	\$ 25,400,000	\$ 25,400,000	\$ 25,400,000	\$ 25,400,000
Program Management, District Support & Planning	\$ 25,400,000	\$ 25,400,000	\$ 25,400,000	\$ 25,400,000	\$ 25,400,000	\$ 25,400,000	\$ 25,400,000	\$ 25,400,000	\$ 25,400,000	\$ 25,400,000
RESERVE & INTEREST*	\$ 17,400,000	\$ 14,300,000	\$ 11,933,786	\$ 11,785,968	\$ 11,785,968	\$ 11,300,944	\$ 11,101,344	\$ 11,101,344	\$ 11,701,344	\$ 10,886,344
Program Reserve (5%)	\$ 17,400,000	\$ 14,300,000	\$ 11,933,786	\$ 11,785,968	\$ 11,785,968	\$ 11,300,944	\$ 11,101,344	\$ 11,101,344	\$ 11,701,344	\$ 10,886,344
TOTAL BOND SPENDING PLAN	\$ 348,000,000	\$ 349,100,000	\$ 349,100,000	\$ 349,100,000	\$ 349,553,246	\$ 349,668,246	\$ 349,668,246	\$ 349,973,246	\$ 349,973,246	\$ 349,973,246
*Net Interest Earned & Unallocated (6/30/17)	\$ -	\$ 1,142,214	\$ 42,214	\$ 487,945	\$ 34,699	\$ 20,706	\$ 349,053	\$ 44,053	\$ 44,053	\$ 44,053

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: AMENDMENT #2 TO KITCHELL CAPITAL
 EXPENDITURE MANAGERS, INC. FOR PROGRAM
 MANAGEMENT SERVICES – PHASE 2**

REQUESTED ACTION:

- Information OR Approval
 Consent OR Non-Consent

SUMMARY:

Board approval is requested for Amendment #2 to Kitchell Capital Expenditure Managers, Inc. (KCEM) for Phase 2 Program Management Services for Measure Q. On November 5, 2014, the Board approved a contract to KCEM in the amount of \$6,376,735. On August 19, 2015, the Board approved Amendment #1 to manage the following for the Fairfield Science Building Project: development of Criteria Documents, solicitation and selection of the design-builder, and procurement of construction management services.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Renovate and provide new instructional space and equipment.

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: \$2,668,000 Measure Q Funds</i>
------------------	----------------------	---

SUPERINTENDENT’S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Celia Esposito-Noy
 Superintendent-President

PRESENTER’S NAME

4000 Suisun Valley Road
 Fairfield, CA 94534

ADDRESS

(707) 864-7299

TELEPHONE NUMBER

Robert V. Diamond
 V.P. Finance and Administration

VICE PRESIDENT APPROVAL

March 9, 2018

**DATE SUBMITTED TO
 SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
 Superintendent-President

March 9, 2018

**DATE APPROVED BY
 SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: AMENDMENT #2 TO KITCHELL CAPITAL
EXPENDITURE MANAGERS, INC. FOR PROGRAM
MANAGEMENT SERVICES – PHASE 2**

SUMMARY:

The term of the original contract extends to May 30, 2018. The contract allows for the extension of the term for up to five additional years for Phase 2 services. At this time it is proposed to extend the contract term for two years to May 30, 2020, for a fee not to exceed \$2,668,000 for the two year period.

Contract Summary:

\$ 6,376,735 Original Contract Amount
\$ 138,180 Previously Approved Amendments (1)
\$ 2,668,000 Proposed Amendment #2
\$ 9,182,915 New Contract Amount, including Amendment #2

In addition, the language of the contract would be modified to extend the term to May 30, 2020, update listed key personnel, modify conflict of interest terms, delete the requirement to withhold retention from invoices, and update billing rates to be used for any requested Extra Services.

The Board is asked to approve this amendment to Kitchell Capital Expenditure Managers, Inc. in the amount of \$2,668,000, resulting in a new contract amount of \$9,283,925.

The contract can be reviewed at: <http://www.solano.edu/measureq/planning.php>

AMENDMENT # 2 TO AGREEMENT

PARTIES

This Second Amendment to Agreement ("Amendment") is entered into between Solano Community College District ("District") and **Kitchell Capital Expenditure Managers, Inc.** ("Consultant"), collectively the "Parties").

RECITALS

WHEREAS, District and Consultant entered into a Consulting Services Agreement ("Agreement"), dated November 5, 2014 for **Program Management Services** ("Project"); and

WHEREAS, District and Consultant previously amended the Agreement on August 19, 2015, and

WHEREAS, District and Consultant agree to amend the Agreement to extend the services being performed for the Measure Q Program for two additional years (Phase 2),

NOW THEREFORE, in consideration of the mutual promises and covenants set forth above and contained herein, District and Consultant agree as follows:

AGREEMENT

1. Article 6.1 of the Agreement is amended to read in its entirety:
Fee and Method of Payment: The District shall pay Program Manager an amount equal to Nine Million, One Hundred Eighty Two Thousand, Nine Hundred Fifteen Dollars and No Cents (\$9,182,915). This fee is a total of November 5, 2014 Agreement in the amount of \$6,376,735, the August 19, 2015 Amendment #1 in the amount of \$138,180, and the March 21, 2018 Amendment #2 in the amount of \$2,668,000.
2. Article 2.1 of the Agreement is amended to read in its entirety:
Principal In Charge: Dave Giannelli
Project Executive: Dave Kirn
Program Manager: Pam Kinzie
3. Article 2.8 of the Agreement is amended to read in its entirety:
Conflicts of Interest Prohibited: The Program Manager shall not be permitted to submit proposals or otherwise seek contracts for the following services to be procured by the District in connection with any Measure Q project: Design Professional, IOR or Test/Inspection. If the Program Manager identifies potential Design Professionals, IORs or Test/Inspection services in connection with a Project, the Program Manager shall affirmatively and unequivocally represent and warrant to the District that neither the Program Manager nor any person who holds any equity interest in the Program Manager's organization is a former or current holder of any equity interest in the firm identified and that neither the Program Manager nor any holder of equity interest in the Program Manager's organization has any financial interest in the firm identified. The District reserves the sole discretion to waive this subsection's requirement on a case-by-case basis. The Program Manager will also disclose any relationships between Program Manager's staff and employees of the District before assigning that person to the Program. The Program Manager's staff shall not participate in development of any RFQ or RFP, proposal evaluation, or selection committee for Project construction management services if the Program Manager intends to submit a proposal for such services.

4. The first sentence in Article 4 shall be revised to read:
The duration of Program Manager's Services under this Agreement shall be from June 1, 2014, through May 30, 2020.
5. Exhibit "D" Method of Payment, item 6 shall be deleted.
6. Exhibit "D", Hourly Rates, item 1 is amended to read in its entirety:
The following hourly rates, which include overhead, administrative cost and profit, shall be utilized in arriving at the fee for Extra Services and shall not be changed during the term of Amendment #2 (June 1, 2018 – May 30, 2020). Program Manager shall bill in quarter-hour increments for all Extra Services.

POSITION	FY 2018/2019	FY 2019/2020
Program Executive	\$221	\$228
Program Manager	\$201	\$207
Sr. Project Manager	\$191	\$197
Fiscal Controls Manager	\$180	\$185
Clerical	\$77	\$79
Estimating Manager	\$191	\$197
Senior Manager (EAS)	\$155	\$160
Estimator	\$134	\$138
Scheduler	\$134	\$138
Engineering Architecture Services Staff	\$88	\$91

7. Except as set forth in this Amendment, all provisions of the Agreement and any previous extension(s) and/or amendment(s) thereto shall remain unchanged, in full force and effect, and are reaffirmed. This Amendment shall control over any inconsistencies between it and the Agreement and/or any previous extension(s) and/or amendment(s).
8. Consultant acknowledges and agrees that this Amendment shall not be binding on the Parties until and unless the Solano Community College District's Governing Board approves this Amendment.

IN WITNESS WHEREOF, the parties hereto have accepted and agreed to this Amendment on the dates indicated below.

Dated: _____, 2018

Dated: _____, 2018

SOLANO COMMUNITY COLLEGE DISTRICT

KITCHELL CAPITAL EXPENDITURE MANAGERS, INC.

By: _____

By: _____

Print Name: Lucky Lofton

Print Name: _____

Print Title: Executive Bonds Manager

Print Title: _____

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: RENEWAL AGREEMENT BETWEEN
SOLANO COMMUNITY COLLEGE DISTRICT AND
HIGHER ONE, INC. DBA CASHNET

REQUESTED ACTION:

- Information OR Approval
 Consent OR Non-Consent

SUMMARY:

On March 6, 2013, the Board approved an agreement with Higher One to provide payment plans for students who are not able to pay fees and tuition prior to the beginning of a semester. The term of the agreement ends on October 1, 2018.

Board approval is requested to renew the agreement with Higher One, Inc. DBA Cashnet, and extend the current term to October 1, 2022.

A copy of the agreement is attached for review.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
 Basic skills education
 Workforce development and training
 Transfer-level education
 Other: _____

<i>Ed. Code:</i>	<i>Board Policy: 3225</i>	<i>Estimated Fiscal Impact: N/A</i>
------------------	---------------------------	-------------------------------------

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Robert V. Diamond
Vice President, Finance & Administration

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7209

TELEPHONE NUMBER

Robert V. Diamond
Finance & Administration

VICE PRESIDENT APPROVAL

March 9, 2018

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

March 9, 2018

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

AMENDMENT #3 TO SERVICES AGREEMENT

THIS AMENDMENT (this “Amendment”) to the Services Agreement, is dated as of **March 30, 2018** (“Amendment Effective Date”), and is entered into by and between Higher One, Inc. dba Cashnet (“**Higher One**”) and Solano Community College (“**Institution**”).

RECITALS:

WHEREAS, Higher One and the Institution entered into a certain Services Agreement dated August 20, 2010 (“Agreement”); and

WHEREAS, the parties desire to amend the terms of the Agreement.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Higher One and the Institution hereby agree as follows:

1. Notwithstanding anything to contrary in the Agreement, the current term of the Agreement ending on October 1, 2018, shall be extended through October 1, 2022. Thereafter, the Agreement shall automatically renew for additional periods of one-year at the published prices in effect at that time unless at least 120 days prior to the end of the then-current term, either party gives the other written notice of its intent not to renew.

2. Institution purchased the MyPaymentPlan+ module, which is now known as Higher One’s Full-Service Payment Plan module (“FSPP”), pursuant to Amendment #1 to the Agreement. As of the Amendment Effective Date, Institution has not gone live with FSPP and Institution’s students have not enrolled in the services offered through FSPP. Higher One shall waive all Annual Customer Fees that have been included in invoices sent to Institution under the Agreement as of the Amendment Effective Date, but that have not yet been paid by Institution, if Institution implements and goes live with FSPP, both to the satisfaction of Higher One, no later than July 1, 2018. In the event that Institution does not implement and go live with FSPP to the satisfaction of Higher One by July 1, 2018, Higher One will issue a new invoice to Institution with all outstanding Annual Customer Fees owed by Institution pursuant to the Agreement and Institution shall pay such invoice within thirty days of receipt.

All other terms and conditions of the Agreement shall remain in full force and effect. In the event the terms of this Amendment conflict with the terms of the Agreement, the terms of this Amendment shall govern. For the avoidance of doubt, capitalized terms used herein and not otherwise defined shall have the meanings assigned to them in the Agreement.

IN WITNESS WHEREOF, Institution and Higher One have caused this Amendment to be executed as of the Amendment Effective Date

HIGHER ONE, INC.

SOLANO COMMUNITY COLLEGE

By:

By:

Name:

Name:

Title:

Title:

Date:

Date:

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: REQUEST FOR APPROVAL OF CURRICULUM ITEMS AS
SUBMITTED BY THE CURRICULUM COMMITTEE, A
SUBCOMMITTEE OF THE ACADEMIC SENATE

REQUESTED ACTION:

- Information OR Approval
 Consent OR Non-Consent

SUMMARY:

During the Spring 2018 semester in the month of February, the Solano Community College Curriculum Committee, a subcommittee of the Academic Senate, approved the following curriculum-related items. The approval of the Governing Board is requested as required by Title 5, Chapter 6, Subchapter 2, beginning with §55100.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
 Basic skills education
 Workforce development and training
 Transfer-level education
 Other:

Ed. Code: Title 5, Chapter 6, subchapter 2, beginning with §55100 Board Policy: 6100 Estimated Fiscal Impact: N/A

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

David Williams, Ph.D.
Vice President, Academic Affairs

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7102

TELEPHONE NUMBER

David Williams, Ph.D.
Vice President, Academic Affairs

VICE PRESIDENT APPROVAL

March 9, 2018

DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT

CELIA ESPOSITO-NOY, Ed.D.
Superintendent-President

March 9, 2018

DATE APPROVED BY
SUPERINTENDENT-PRESIDENT

SOLANO COMMUNITY COLLEGE

**REQUEST FOR APPROVAL OF
CURRICULUM COMMITTEE CURRICULUM ACTIVITIES**

During the Spring 2018 semester in the month of February, the Solano Community College Curriculum Committee, a subcommittee of the Academic Senate, approved the following curriculum-related items. The approval of the Governing Board is requested as required by Title 5, Chapter 6, Subchapter 2, beginning with §55100.

ACTION ITEM

Remove CDFS 053 from IGETC B

CONSENT ITEM

(CP18S-39) CHEM 001 General Chemistry I – Title Change
(CP18S-40) CHEM 002 General Chemistry II – Title Change
(CP18S-48) THEA 048A Inactivation as it is a special topics course that has not been submitted for full Chancellor’s Office approval
Removal of asterisk from FIRE 050 in the Fire Technology Certificate/AA as well as remove the note “*Fire service personnel may take Fire Technology electives in lieu of this course providing they are a current EMT and CPR card holder.”
(CP18S-29 and 30) Administrative Assistant A.A./Certificate of Achievement – Change BUS 100 to BUS 097 to reflect course number change
(CP18S-43) Medical Office and Coding Specialist A.S. – Change BUS 100 to BUS 097 to reflect course number change
(CP18S-44) Art History A.A.-T – Update Description

NEW COURSE

Course
(CP18S-21) EDUC 001 Elementary Teacher Education

COURSE MODIFICATION

Course	Modification
(CP18S-2) KINE 004E Dance Production	Description, Hours, Repeatability, Assignments, content, textbooks
(CP18S-37) BIO 012 Environmental Science	TOP Code, Description, Objectives, Articulation Information, SLOs, Methods of Evaluation, Assignments, Content, Textbooks
(CP18S-38) BIO 015 Introduction to Biology	Description, Objectives, Articulation Information, SLOs, Methods of Evaluation, Assignments, Content, Textbooks
(CP18S-19) BUS 097 Work Readiness	Number (100-097), Description, Transferability, Articulation Info, content, textbooks

COURSE INACTIVATION

Course
(CP18S-41) PHOT 170L Beginning Digital Photo Practicum
(CP18S-22) NURS 058E Skills Lab for LVN Transition Students
(CP18S-23) NURS 101 Preparation for Nursing
(CP18S-24) NURS 148M Maternal Nursing for International Nurses
(CP18S-25) NURS 159 Career Mobility Transition
(CP18S-26) NURS 219 Cardiac Rhythms
(CP18S-27) NURS 223 Critical Care Nursing
(CP18S-28) NURS 230 Emergency Care Nursing

CURRICULUM REVIEW

Course	
None	

NEW PROGRAM

Program
(CP18S-42) Economics A.A.-T
(CP18S-45) Studio Arts with Emphasis A.A.

PROGRAM MODIFICATION

Program	Modification
(CP18S-32) Psychology A.A.	Change PSYC 010 to PSYC 012
(CP18S-33) Psychology A.A.-T	Change PSYC 010 to PSYC 012
(CP18S-34) Sociology A.A.	Change SOCS 022 to SJS 002
(CP18S-35) Sociology A.A.-T	Change SOCS 022 to SJS 002

PROGRAM INACTIVATION

Program
(CP18S-13) Art History A.A.
(CP18S-46) Art-Three Dimensional A.A
(CP18S-47) Art-Two Dimensional A.A