

**SOLANO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

**UNADOPTED MINUTES
Wednesday, April 4, 2018**

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, April 4, 2018, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Chapman.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of Board President Chapman, Student Trustee Hinkle led those present in the pledge of allegiance to the United States of America.

3. ROLL CALL

Sarah E. Chapman, Ph.D., President
A. Marie Young, Vice President
Denis Honeychurch, J. D.
Pam Keith
Michael A. Martin
Rosemary Thurston
Quinten R. Voyce
Jacob Hinkle, Student Trustee
Celia Esposito-Noy, Ed.D., Secretary

Others Present:

Greg Brown, Vice President of Student Services
Robert Diamond, Vice President of Finance and Administration
Mary Jones, Human Resources
Lucky Lofton, Executive Bond Manager
David Williams, Vice President of Academic Affairs
Sandra Therrien, Executive Coordinator

The following edits and clarifications should be noted in the agenda:

Agenda Item 10.(b) Employment 2017-2018, Page 5. Under the section "Regular Assignment", Angelique French has been removed.

Agenda Item 10.(b) Employment 2017-2018, Page 5. Under the section “Short-term/Temporary/Substitute”, Scott Parrish has been removed.

Agenda Item 14.(c) District Budget Update, Page 51, has been removed from the agenda.

4. APPROVAL OF AGENDA

It was moved by Trustee Martin and seconded by Trustee Honeychurch to approve the agenda as amended. The motion was passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

There were no comments from members of the public on Closed Session items.

6. CLOSED SESSION

Board President Chapman called the closed session to order at 6:34 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Mary Jones, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

7. RECONVENE REGULAR MEETING

Board President Chapman reconvened the Regular Meeting at 7:00 p.m.

8. REPORT OF ACTION IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

Endeavor Tabarsi, a student at Solano College, commented on the communication between the College and students during the recent bomb scare on campus. Mr. Tabarsi noted that during the bomb scare on March 12th, there was a bit of a problem getting communication to all students. On the bomb scare on March 12th, there was a lack of communication from the school. The school sent e-mails and text messages; however, since students have to keep their cell phones off at all times during class, it prevents the student from seeing the text alerts and e-mails. Some students, including himself, heard about the evacuation from other students. Mr. Tabarsi's suggestion is to have loudspeakers installed in the classroom and parts of the campus to improve communication between school and the students.

10. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Draft Minutes for the Meetings Held on March 21, 2018 (Pending Board Approval)

Human Resources

- (b) Employment 2017-2018, Page 5
(c) Personal Services Agreement, Page 6

It was moved by Trustee Thurston and seconded by Trustee Voyce to approve the Consent Agenda as amended. The motion was passed unanimously.

11. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

12. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Finance and Administration

- (a) Resolution No. 17/18-26 To Establish a Separate Bank Account for the Cal Grant Fund, Page 7

It was moved by Trustee Voyce and seconded by Trustee Thurston to approve Resolution No. 17/18-26 To Establish a Separate Bank Account for the Cal Grant Fund as presented. The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: President Chapman, Trustee Honeychurch, Trustee Keith, Trustee Martin,
Trustee Thurston, Trustee Voyce, and Trustee Young

NOES: None

ABSTAIN: None

- (b) Contract Change Order #5 to DPR Construction for the Fairfield Science Building Project, Page 9

It was moved by Trustee Keith and seconded by Trustee Honeychurch to approve the Contract Change Order #5 to DPR Construction for the Fairfield Science Building Project as presented. The motion was passed unanimously.

- (c) Contract Change Order #5 to Vaca Valley Excavating & Trucking, Inc. for the Vacaville Center Intersection Improvements Project, Page 12

It was moved by Trustee Thurston and seconded by Trustee Keith to approve the Contract Change Order #5 to Vaca Valley Excavating & Trucking, Inc. for the Vacaville Intersection Improvements Project as presented. The motion was passed unanimously.

It was moved by Trustee Voyce and seconded by Trustee Keith to approve Items 12.(d) and 12.(e) and seconded by Trustee Keith in one motion as presented. The motion was passed unanimously.

- (d) Ratification of Amendment #3 to Advent Engineering Services, Inc. for Professional Services for the Biotechnology and Science Building Project, Page 16

Academic Affairs

- (e) Clinical & Non-Clinical Training Affiliation Agreement Between Solano Community College District and St. Joseph & Redwood Memorial Regional Contracting for Northern California, Page 20

13. BOARD STUDY SESSION (NO ACTION REQUIRED)

Sheriff's Department Update
Presented by Lt. Brian Travis

The Solano College Sheriff's Office serves the main campus, Vallejo Center, and the Vacaville Center. Lt. Travis presented an update of the various programs and activities of the Sheriff's Office which included: the 2017 Jean Clery report for all three campuses and Travis AFB, Safety

Committee; active shooter/killer training, the new Solano SAFE app, automatic license plate reader (ALPR) system, Community Service Officer (CSO) and Challenge Coin programs.

Lt. Travis concluded the presentation with an overview of significant events in 2018 which will include planned tabletop exercise for active shooter/killer training, along with workshops on dating violence and domestic violence.

14. INFORMATION ITEMS – NO ACTION REQUIRED

- (a) Measure Q Small, Local, and Diverse Business Program Pilot Program Update Report, Page 31
- (b) Bond Projects Monthly Update, Page 50
- (c) District Budget Update, Page 51

This item was pulled from the agenda.

15. ANNOUNCEMENTS

Board President Chapman stated that the board subcommittee will be reviewing the CCCT ballot and recommendations for election to the statewide CCCT Board of Directors.

Student Trustee Jacob Hinkle invited everyone to attend the Earth Day event on April 25th in building 1400. The event is scheduled from 10:00 am – 1:00 pm.

16. ITEMS FROM THE BOARD

17. CLOSED SESSION (CONTINUED IF NECESSARY)

18. RECONVENE REGULAR MEETING (IF NECESSARY)

19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)

20. ADJOURNMENT

Moved by Trustee Martin and seconded by Trustee Thurston to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 8:21 p.m.