

**SOLANO COMMUNITY COLLEGE  
DISTRICT GOVERNING BOARD**

**ADOPTED MINUTES**  
Tuesday, November 20, 2018

**1. CALL TO ORDER**

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Tuesday, November 20, 2018, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Chapman.

**2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

At the request of President Chapman, Denis Honeychurch led those present in the pledge of allegiance.

**3. ROLL CALL**

Sarah E. Chapman, Ph.D., President  
A. Marie Young, Vice President  
Denis Honeychurch, J. D.  
Pam Keith  
Michael A. Martin  
Rosemary Thurston  
Quinten R. Voyce  
Jacob Hinkle, Student Trustee  
Celia Esposito-Noy, Ed.D., Secretary

Others Present:

Kiana Azar, ASSC  
Greg Brown, Vice President of Student Services  
Robert Diamond, Vice President of Finance and Administration  
LaNae Jaimez, Academic Senate  
Lucky Lofton, Executive Bond Manager  
David Williams, Vice President of Academic Affairs  
Sandra Therrien, Executive Coordinator

**4. APPROVAL OF AGENDA**

It was moved by Trustee Keith and seconded by Trustee Young to approve the agenda as presented. The motion was passed unanimously.

**5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)**

There were no comments from members of the public on Closed Session items.

**6. CLOSED SESSION**

President Chapman called the closed session to order at 6:32 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)  
Agency Negotiator: Mary Jones, Human Resources  
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation  
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

**7. RECONVENE REGULAR MEETING**

President Chapman reconvened the Regular Meeting at 7:01 p.m.

**8. REPORT OF ACTION IN CLOSED SESSION**

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and no action was taken.

Trustee Martin dedicated this meeting to the families affected in the Camp Fire.

**9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)**

There were no comments from members of the public.

**10. REPORTS (NO ACTION REQUIRED)**

(a) Associated Students of Solano College (ASSC)

Kiana Azar gave the following report:

- In the last month, the ASSC has held events including Domestic Violence Week of Action, the Halloween Costume Contest, and the Harvest Festival, all of which have gone well and have brought students together to make for a festive start to the Holiday season.
- For the month of November, recognized by the ASSC as Native American Heritage Month, Diversity Affairs Senator James Brunie has created a trifold filled with information regarding the lives and culture of Solano’s local Native American tribe, the Patwin tribe, which went up last week in the Student Lobby and which will stay up until the end of November.
- The ASSC had also planned to have a Native American Day of Art event this week, however, due to the closure of the campus, we are planning to reschedule the event for a later date.
- In December, the ASSC plans to co-sponsor students Sakina Ali, Chelsei Orbase, and Angelica Perez’ event “Stress Less” Week the week before finals, from the 3rd through the 7th, to help decrease students’ stress levels. In her presentation, Ms. Ali pointed out the high rates of stress among college students, and proposed different events for each day of the week to reduce these rates, including uplifting Post-it notes and green ribbons to raise awareness for Mental Health, hot chocolate and granola bars, “Paws 4 a Break” (where students will have the opportunity to pet dogs from the SPCA for stress relief and will have the option of adopting them), as well as some meditation and relaxation techniques on the last day.
- The ASSC is also planning to host an “Ugly Sweater Contest” for the month of December, and will be discussing the date for the event at our next meeting.

(b) Academic Senate

Dr. LaNae Jaimez reported that on October 29th, the Academic Senate, and other faculty members, attended the Implicit Bias training with Dr. Rita Cameron-Wedding.

On November 1st – 3<sup>rd</sup>, Dr. Jaimez attended the ASCCC Plenary in Irvine with Academic Senate VP Joshua Scott, Michael Wyly, and Rachel Purdy. The general sessions and breakout sessions focused on current issues impacting local senate such as the student centered funding formula, guided pathways, AB705, and curricular changes as a result of the funding formula, guided pathways, and AB705. The State Senate is working hard to establish a relationship with Chancellor Oakley that is truly based on collegial consultation and effective participation of the ASCCC.

The Academic Senate reviewed the catalog template for course sequencing, and Senators are seeking input from faculty. Final action will be taken on this template at the December 3<sup>rd</sup> meeting.

Counselors will review information given by discipline faculty.

On November 9<sup>th</sup> the Student Equity & Success Council met with faculty, deans, and the vice presidents to vet 22 proposals in support of student equity and success. On November 30<sup>th</sup>, a group will meet to discuss how to best fund the proposal.

(c) College Governance Council

S-P: meeting was 11/14 discussed free speech on campus.

Michael & David gave updates on guided pathways. Wanted to commend David & faculty on the work they are doing.

(d) Superintendent-President

With the wildfires becoming common, S-P is asking leadership to develop a protocol on how we deal with closing, etc.

Will be meeting with ASSC on Tuesday and will share all the factors we consider before closing campus. Roll out of appropriate messaging.

Another award: STA gave an award for reducing transit fares.

Presented at CCLC panel last Saturday on Incarcerated???

Damany presented somewhere??

## 11. CONSENT AGENDA – ACTION ITEMS

### Superintendent-President

(a) Draft Minutes for the Meetings Held on November 7, 2018 (Pending Board Approval)

### Human Resources

- (b) Employment 2018-2019, Page 6

*Finance and Administration*

- (c) Personal Services Agreements, Page 8  
(d) Warrants, Page 10

It was moved by Trustee Voyce and seconded by Trustee Keith to approve the Consent Agenda as presented. The motion was passed unanimously.

**12. ITEMS REMOVED FROM CONSENT AGENDA**

There were no items removed from the Consent Agenda.

**13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS**

*Finance and Administration*

- (a) Resolution No. 18/19-09 To Adopt Revised Uniform Public Construction Cost Accounting Procedures, Page 12

It was moved by Trustee Thurston and seconded by Trustee Young to approve Resolution No. 18/19-09 To Adopt Revised Uniform Public Construction Cost Accounting Procedures as presented. The motion passed with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: President Chapman, Trustee Honeychurch, Trustee Keith, Trustee Martin,  
Trustee Thurston, Trustee Voyce, and Trustee Young

NOES: None

ABSTAIN: None

It was moved by Trustee Voyce and seconded by Trustee Keith to approved Items 13.(b) and 13.(c) in one motion as presented. The motion was passed unanimously

- (b) Approval of Award to Essen Bioscience, A Division of Sartorius Corporation for a Cell Imager Equipment for the Vacaville Center’s Biotech Program, Page 16  
(c) Equipment Order to Development Group, Inc. for Technology Equipment for the Fairfield Science Building Project, Page 20

Student Services

It was moved by Trustee Keith and seconded by Trustee Young to approved Items 13.(d) and 13.(e) in one motion as presented. The motion was passed unanimously.

- (d) Amended Local Agreement for Child Development Services – General Child Care & Development Program (CCTR), Page 23
- (e) Amended Local Agreement for Child Development Services – California State Preschool Program (CSPP), Page 26
- (f) Saint Mary’s College of California Student Placement Agreement, Page 28

It was moved by Trustee Keith and seconded by Trustee Thurston to approve the Saint Mary’s College of California Student Placement Agreement as presented. The motion was passed unanimously.

- (g) California Community Colleges Technology Center Institution Participation Agreement and Ex Libris Subscription Agreement, Page 33

It was moved by Trustee Thurston and seconded by Trustee Keith to approve the California Community Colleges Technology Center Institution Participation Agreement and Ex Libris Subscription Agreement as presented. The motion was passed unanimously.

**14. INFORMATION ITEMS – NO ACTION REQUIRED**

**15. ANNOUNCEMENTS**

Trustee Young complimented the students and staff about the positive messages that have been presented at the Board meetings.

Trustee Voyce invited everyone to the Turkey Trot on Thanksgiving morning at Solano College.

The Solano County School Boards Association’s fall dinner meeting is taking place on December 10<sup>th</sup>.

**16. ITEMS FROM THE BOARD**

Vice President Young attended and/or participated in the following:

November 11: As an active charter member of The Links, Incorporated Solano County Chapter (SCCL), I attended with other chapter members St. Stephen CME Church, on Union Avenue in Fairfield, in recognition of National Donor Sabbath Month which is recognized internationally during November by members of The Links, Incorporated. We were at the church to bring attention to the persistent disparities in organ and tissue transplantation. For African Americans the number of persons in needs exceeds the donor organs available. After contacting a representative of Donor Network West, SCCL was able to get Damita Barber, who is a double lung transplant survivor, who spoke to the attendees for 10 minutes. Two other transplant recipients spoke. SCCL has a member who had a successful heart transplant several years ago. The people representing the Donor Network West had a table in the lobby area of the church where they handed out literature and answered questions. I was informed that several individuals, who attended church and heard the presentation, completed paperwork to become organ donors.

November 14: Volunteer mathematics tutor to 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> graders at Hogan Middle School in Vallejo who are participants in an after school program – *'Links to Success: Math Olympics'*

November 17: The 41<sup>st</sup> Annual Miss "Fashionetta" Debutante Ball, which is a fundraiser for scholarships and community service projects. The ball was held at the Concord Hilton Hotel where thirteen high school seniors, the majority from Solano County, made their debut. This event was sponsored by Alpha Kappa Alpha Sorority, Incorporated Kappa Beta Omega Chapter of which I am an active charter member. View the complete 2018 Fashionetta Ball Souvenir Book with Ads at [www.kappabetaomegaaka1974.com](http://www.kappabetaomegaaka1974.com).

- 17. CLOSED SESSION (CONTINUED IF NECESSARY)**
- 18. RECONVENE REGULAR MEETING (IF NECESSARY)**
- 19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)**
- 20. ADJOURNMENT**

Moved by Trustee Honeychurch and seconded by Trustee Young to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:45 p.m.