

**SOLANO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

ADOPTED MINUTES
Wednesday, January 16, 2019

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, January 16, 2019, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Young.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of President Young, Officer Bryant Williams led those present in the pledge of allegiance.

3. ROLL CALL

A. Marie Young, President
Quinten R. Voyce, Vice President
Sarah E. Chapman, Ph.D.
Denis Honeychurch, J. D.
Karimah Karah, J.D.
Michael A. Martin
Rosemary Thurston
Jacob Hinkle, Student Trustee
Celia Esposito-Noy, Ed.D., Secretary

Others Present:

Greg Brown, Vice President of Student Services
Robert Diamond, Vice President of Finance and Administration
LaNae Jaimez, Academic Senate
Lucky Lofton, Executive Bond Manager
David Williams, Vice President of Academic Affairs
Sandra Therrien, Executive Coordinator

4. APPROVAL OF AGENDA

It was moved by Trustee Thurston and seconded by Trustee Honeychurch to approve the agenda as presented. The motion was passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

There were no comments from members of the public on Closed Session items.

6. CLOSED SESSION

President Young called the closed session to order at 6:30 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Mary Jones, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

7. RECONVENE REGULAR MEETING

President Young reconvened the Regular Meeting at 7:00 p.m.

8. REPORT OF ACTION IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Governing Board in closed session voted to issue a Notice of Rejection of Claim pursuant to Government Code section 913.

Those who voted aye were: President Young, Trustee Chapman, Trustee Honeychurch, Trustee Karah, Trustee Martin, Trustee Thurston, and Trustee Voyce.

Those who voted nay were: None

Those who abstained from voting were: None

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

There were no comments from members of the public.

10. REPORTS (NO ACTION REQUIRED)

(a) Associated Students of Solano College (ASSC)

Student Trustee Hinkle gave the following report the ASSC report on behalf of Kiana Azar:

- During “Welcome Back Week”, the ASSC gave out free scantrons, pencils, hot chocolate, and donuts on Monday and Tuesday in the student lobby. Today, during Club Promo, we gave out scantrons, pencils, and hot chocolate in return for student surveys. The surveys included the three questions “What food options would you like to see on campus?”; “How likely are you to participate in a talent show?”; and “If you could change one thing on campus to improve student life, what would it be?” The ASSC hopes to receive constructive feedback and looks forward to the rest of the semester with the students.
- “Stress Less Week,” the week before finals last semester, was a great success. The students especially loved the dogs from the SPCA, and we will be bringing them back at some point this semester.
- In February, for Black History Month, we will have a map with African migration patterns during the Great Migration to North America, South America, and Europe in front of the 400 building. Additionally, we plan on inviting guest speakers and showing Black history films in the fishbowl. We will determine the exact films and dates for these events as we get closer to the beginning of February.

(b) Academic Senate

Dr. LaNae Jaimez gave the following Academic Senate report:

- The Senate supported the nomination of our Distinguished Faculty winners for the State Hayward Award – “For Excellence in Education.” Both DF members were invited to submit an application. The Distinguished Adjunct Faculty member, Rachel Purdie, completed the application and it was submitted along with a letter of support from the Senate on Monday, December 17th.
- Librarian, Kitty Luce, has agreed to serve as our Open Educational Resource (may want to explain what this is) Liaison to the ASCCC. She will be leading an OER work group that includes 3 senators, the DE Coordinator, a bookstore rep and another librarian to determine how to best move forward with OER at Solano. Professor Luce has recently connected with the State Academic Senate OER Liaison and will have access to her and their resources to help the OER work at SCC.

- The PDFC committee put together another informative and inspiring Flex program on January 10th & 11th. There were many useful and interesting offerings. Professors Michael Wyly and Melissa Reeve joined the Senate and Administration (VPs and Deans) on Thursday afternoon to participate in the development of SCC’s “Areas of Emphasis/Meta Majors” and through a collaborative process significant progress was made. After an inspiring Keynote address by Dr. Rob Johnston, the campus community really stepped up Friday at lunch making a commitment to our GP’s work. I don’t have the numbers yet, but we must have close to a hundred people from administration, staff and faculty who made a committee to the GP’s work.
- The Senate on Thursday morning to review our fall 2018 goals and accomplishments and to set additional priorities for spring 2019. The senate will look into sponsoring a Scholarship for Students and will begin work on the selection of distinguished faculty, as well, as planning for the Tenure Tea to acknowledge the newly tenured faculty.

(c) College Governance Council

College Governance Council meetings will resume on January 23rd.

(d) Superintendent-President

Superintendent-President Esposito-Noy gave the following report:

Enrollments: Headcount is up slightly and FTES is down. This is consistent with previous semesters. When the economy is good, students tend to take fewer units because they are working more hours.

Flex Day and Convocation activities were well-received, especially our keynote speaker, Dr. Rob Johnstone and his presentation to inform Guided Pathways. Following his presentation, he commended us for making significant progress and on how we have enlisted colleagues to participate. He was impressed. We hope to have him return and do more work with us. Thursday evening, 40 adjuncts attended the adjunct meeting facilitated by VP Williams and included a Guided Pathways activity facilitated by faculty leaders.

For this first week of classes, VP Brown organized the Passport to Success activity encouraging students to visit services in Bldg. 400 and to complete the process at Financial Aid where they could enter to win a \$100 Bookstore voucher. The campus hosted other welcome events and faculty and staff worked tables in Bldgs. 400, 100, and 1400.

Math Tutoring: There was an interest in increasing access to math tutoring. Included in your packet is the schedule of faculty assigned to the MAC and we are still adding student tutors to the schedule which will result in additional tutoring services. The ASTC tutoring hours are also

included in your packet. ASTC is also still recruiting student tutors in hopes of increasing tutoring during evening hours.

ASTC tutoring hours:

Fairfield – Inside the Library

Mondays-Thursdays 9am-6pm

Fridays 9am-2pm

Vacaville Center – Room 138

Mondays, Wednesdays 9am – 6pm

Tuesdays, Thursdays 9am – 4pm

Fridays 9am – 2pm

Vallejo Center – Room 124

Mondays-Thursdays 9am – 6pm

11. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Draft Minutes for the Meetings Held on December 19, 2018 (Pending Board Approval)

Human Resources

- (b) Employment 2018-2019, Page 6

Finance and Administration

- (c) Personal Services Agreements, Page 8
- (d) Warrants, Page 9
- (e) Notice of Completion for Construction Services for the LLRC Sunscreen Mockup Project, Page 11

It was moved by Trustee Thurston and seconded by Trustee Martin to approve the Consent Agenda as presented. The motion was passed unanimously.

12. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Finance and Administration

(a) Resolution No. 18/19-10 District Authorized Signatures – Signing Authority, Page 13

It was moved by Trustee Chapman and seconded by Trustee Thurston to approve Resolution No. 18/19-10 District Authorized Signatures – Signing Authority as presented. The motion passed with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: President Young, Trustee Chapman Trustee Honeychurch, Trustee Karah, Trustee Martin, Trustee Thurston, and Trustee Voyce

NOES: None

ABSTAIN: None

(b) Resolution No. 18/19-11 Designation and Disposal/Disposition of District Surplus Equipment and Property – Furniture, Page 17

It was moved by Trustee Chapman and seconded by Trustee Martin to approve Resolution No. 18/19-11 Designation and Disposal/Disposition of District Surplus Equipment and Property - Furniture as presented. The motion passed with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: President Young, Trustee Chapman Trustee Honeychurch, Trustee Karah, Trustee Martin, Trustee Thurston, and Trustee Voyce

NOES: None

ABSTAIN: None

It was moved by Trustee Chapman and seconded by Trustee Thurston to approve Items 13.(c) through 13.(f) in one motion as presented. The motion was passed unanimously.

(c) Contract Award to Klein Educational Systems, Inc. for Mechanical Drives Learning System, Page 22

(d) Amendment #3 to Kitchell Capital Expenditure Managers, Inc. for Program Management Services – Phase 2, Page 24

- (e) Ratification and Approval of Property Exchange Agreement Between Belvedere at Northgate Homeowners Association and Solano Community College District, Page 27

Academic Affairs

- (f) Amendment to Joint Use Agreement Between the City of Fairfield and Solano Community College, Page 29

Student Services

- (g) Resolution No. 18/19-12 Proclaiming February 2019 as Black History Month at Solano Community College, Page 34

It was moved by Trustee Honeychurch and seconded by Trustee Thurston to approve Resolution No. 18/19-12 Proclaiming February 2019 as Black History Month at Solano Community College as presented. The motion passed with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: President Young, Trustee Chapman Trustee Honeychurch, Trustee Karah, Trustee Martin, Trustee Thurston, and Trustee Voyce

NOES: None

ABSTAIN: None

14. INFORMATION ITEMS – NO ACTION REQUIRED

- (a) Mid-Year Finance Update, Page 37
(b) 2019 Travel Reimbursements, Page 38

15. ANNOUNCEMENTS

16. ITEMS FROM THE BOARD

17. CLOSED SESSION (CONTINUED IF NECESSARY)

18. RECONVENE REGULAR MEETING (IF NECESSARY)

19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)

20. ADJOURNMENT

Moved by Trustee Honeychurch and seconded by Trustee Thurston to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 8:06 p.m.