

**SOLANO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

ADOPTED MINUTES
Wednesday, July 17, 2019

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, July 17, 2019, in the Vacaville Center, 2001 North Village Parkway, Vacaville, California 94591, by Board President Young.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of President Young Trustee Michael Martin led those present in the pledge of allegiance.

3. ROLL CALL

A. Marie Young, President
Quinten R. Voyce, Vice President
Sarah E. Chapman, Ph.D.
Denis Honeychurch, J. D.
Karimah Karah, J.D.
Michael A. Martin
Rosemary Thurston
Greg Ritzinger, Student Trustee
Celia Esposito-Noy, Ed.D., Secretary

Absent:

Sarah E. Chapman, Ph.D.
Denis Honeychurch, J.D.
Karimah Karah, J.D.

Others Present:

Robert Diamond, Vice President of Finance and Administration
LaNae Jaimez, Academic Senate
Lucky Lofton, Executive Bond Manager
David Williams, Vice President of Academic Affairs
Sandra Therrien, Executive Coordinator

The following edits and clarifications should be noted in the agenda:

Agenda Item 11.(b) Consent Calendar – Human Resources, Page 8. Under “Part-Time Adjunct Assignment”, Christina Gifford’s Assignment should read: “Adjunct Instructor ESL (not to exceed 67%)”.

Agenda Item 11.(b) Consent Calendar – Human Resources, Page 8. Under “Part-Time Adjunct Assignment”, Ruth MacKechnie’s Assignment should read: “Adjunct Instructor ESL (not to exceed 67%)”.

Agenda Item 13.(a) Solano Community College District Board and CEO Goals 2019-2020, Page 26, has been pulled from the Non-Consent Agenda Items.

4. APPROVAL OF AGENDA

It was moved by Trustee Voyce and seconded by Trustee Martin to approve the agenda as amended. The motion was passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

There were no comments from members of the public on Closed Session items.

6. CLOSED SESSION

President Young called the closed session to order at 6:33 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Mary Jones, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

7. RECONVENE REGULAR MEETING

President Young reconvened the Regular Meeting at 7:02 p.m.

At this time, President Young dedicated the meeting to Laura Convento who passed away on July 15th. Laura was the executive coordinator in Finance and Administration and a valued employee.

8. REPORT OF ACTION IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA. CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

There were no comments from members of the public.

10. REPORTS (NO ACTION REQUIRED)

(a) Associated Students of Solano College (ASSC)

Student Trustee Ritzinger reported that ASSC has met three times this summer. The meetings were focused on the upcoming fall semester. ASSC is working on Welcome Day on campus and making recruiting a priority.

Lisa Neeley is no longer the ASSC advisor; Dr. Rischa Slade has resumed the position.

(b) Academic Senate

Dr. LaNae Jaimez reported the following:

- Tenure Tea- planning for the recognition of the 5 newly tenured faculty and acknowledgement of our DF, August the 8th from 1 – 2 in the faculty staff lounge.
- Attended a planning meeting for the faculty welcome initiative led by Melissa Reeve. The goal is to better onboard new full and part time faculty by welcoming them and providing them with information. A faculty to faculty experience.
- Flex – Equity.
 - Our Flexible Calendar events this academic year will focus on equity.
 - Senate has committed to working with an equity lens, reviewing our processes and setting our goals with equity mind.

- Curriculum Institute
 - I recently attended CI with VP Williams and Curtiss Brown, SCC Articulation officer.
 - I attended several breakout sessions
 - I was able to hear how other colleges have responded to AB705.
 - How some schools are working on equity in STEM classrooms.

(c) College Governance Council

There is no report for College Governance Council.

(d) Superintendent-President

Superintendent-President Esposito-Noy reported that enrollment is slightly up, but FTES are down, which seems to be the trend. We continue to focus on efficiency so every available seat in a class is taken.

At the board meeting in June, there were a number of questions regarding online classes. In 2018-2019, there were a total of 541 online classes with 7 hybrid classes. In summer, 39% of the classes are offered online and they tend to do well. Of the total enrollment in 2018-2019, only 16% of students enrolled in online classes; however, in the summer, 38% of students enroll in online classes.

11. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Draft Minutes for the Meetings Held on June 19, 2019 and June 22, 2019 (Pending Board Approval)

Human Resources

- (b) Employment 2018-2019 and 2019-2020, Page 7

Finance and Administration

- (c) Personal Services Agreements, Page 11
- (d) Warrants, Page 12

- (e) Notice of Completion for Construction Services for the B300 Cadaver Table Removal Project, Page 14
- (f) Notice of Completion for Construction Services for the B300 Exterior Signage Project, Page 16
- (g) Notice of Completion for Construction Services for the B2700 Dedication Plaque Install Project, Page 18
- (h) Notice of Completion for Construction Services for AV Upgrades and IT Infrastructure Improvements Project, Page 20
- (i) Notice of Completion for Construction Services for the Portables IT Network, Low Voltage Revisions Project, Page 22
- (j) Notice of Completion for Construction Services for the Portables Fire Alarm, Low Voltage Revisions Project, Page 24

It was moved by Trustee Martin and seconded by Trustee Thurston to approve the Consent Agenda as presented. The motion was passed unanimously.

12. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

- (a) Solano Community College District Board and CEO Goals 2019-2020, Page 26

This item was pulled from the agenda.

- (b) Resolution No. 19/20-01 To Approve Appointment to Citizens' Bond Oversight Committee (CBOC) – Andre Stewart, Page 28

It was moved by Trustee Thurston and seconded by Trustee Voyce to approve Resolution No. 19/20-01 To Approve Appointment to Citizens' Bond Oversight Committee (CBOC) – Andre Stewart as presented. The motion passed with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: President Young, Trustee Martin, Trustee Thurston, and Trustee Voyce

NOES: None

ABSTAIN: None

(c) Resolution No. 19/20-02 To Approve Appointment to Citizens' Bond Oversight Committee (CBOC) – Ward Stewart, Page 30

It was moved by Trustee Thurston and seconded by Trustee Martin to approve Resolution No. 19/20-02 To Approve Appointment to Citizens' Bond Oversight Committee (CBOC) – Ward Stewart as presented. The motion passed with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: President Young, Trustee Martin, Trustee Thurston, and Trustee Voyce

NOES: None

ABSTAIN: None

Human Resources

(d) New ALG Position Description: Director, Academic Success & Tutoring Center (Classified Manager), Page 32

It was moved by Trustee Thurston and seconded by Trustee Voyce to approve the New ALG Position Description: Director, Academic Success & Tutoring Center (Classified Manger) as presented. The motion was passed unanimously.

(e) New ALG Position Description: Payroll Supervisor (Confidential), Page 35

It was moved by Trustee Voyce and seconded by Trustee Martin to approve the New ALG Position Description: Payroll Supervisor (Confidential) as presented. The motion was passed unanimously.

Finance and Administration

(f) GANN Appropriation Limit, Page 38

It was moved by Trustee Voyce and seconded by Trustee Thurston to approve the GANN Appropriation Limit as presented. The motion was passed unanimously.

(g) Agreement with Solano Transportation Authority, Page 40

It was moved by Trustee Martin and seconded by Trustee Thurston to approve the Agreement with Solano Transportation Authority as presented. The motion was passed unanimously.

It was moved by Trustee Voyce and seconded by Trustee Martin to approve Items 13.(h) through 13.(m) in one motion as presented. The motion was passed unanimously.

Bond Projects

(h) Contract Award to Arthulia Inc. for Construction Services for the Scoreboards Replacement Project, Page 46

(i) Contract Award to Optima Inspections Inc. for Inspection Services for the Scoreboards Replacement Project, Page 48

(j) Contract Award to Terracon Consultants, Inc. for Project Special Inspection and Materials Testing Services for the Scoreboards Replacement Project, Page 50

(k) Contract Award to Ninyo and Moore for Geotechnical Monitoring Services for the Library/Learning Resource Center Project (Building 100 Replacement), Page 52

(l) Contract Award to Yocha Dehe Wintun Nation for Tribal Monitoring Services for the Library/Learning Resource Center Project (Building 100 Replacement), Page 54

Academic Affairs

(m) Renewal of Clinical Experience Agreement Between Solano Community College District and Crestwood Behavioral Health, Inc. DBA Crestwood Our House, Vallejo, California, Page 56

14. INFORMATION ITEMS – NO ACTION REQUIRED

15. ANNOUNCEMENTS

16. ITEMS FROM THE BOARD

- 17. CLOSED SESSION (CONTINUED IF NECESSARY)**
- 18. RECONVENE REGULAR MEETING (IF NECESSARY)**
- 19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)**
- 20. ADJOURNMENT**

Moved by Trustee Martin and seconded by Trustee Thurston to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:34 p.m.