

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: MEMBERS OF THE GOVERNING BOARD
SUBJECT: CONSENT CALENDAR - HUMAN RESOURCES
REQUESTED ACTION: APPROVAL

EMPLOYMENT 2019-2020

Regular Assignment

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Lisa Neeley	Interim Dean, Applied Technology and Business	08/01/19 – 12/31/19

Change in Assignment

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Sylvia Ramirez	From Accounting Specialist II (Range 12; Step 2) to Accountant (Range 19; Step 1)	07/15/2019
Amy Meachum	From HR Generalist (Range 33; Step 5) to HR Analyst (Range 35; Step 5)	08/01/2019

Temporary Change in Assignment

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Gema Leon	From Reading/Writing Lab Technician to Interim Director, ASTC (Range 34; Step 1)	08/01/19 – 12/31/19
Chor Thao	From Administrative Assistant III to Interim Director, Corrections & Reentry Services (Range 46; Step 3)	08/05/19 – 11/05/19

Mary Jones
Human Resources

July 25, 2019

Date Submitted

Celia Esposito-Noy, Ed.D.
Superintendent-President

August 7, 2019

Date Approved

Part-Time Adjunct Assignment

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Stephen Bunnell	Adjunct Instructor – Political Science (not to exceed 67%)	01/09/20 – 05/22/20
Stephen Garger	Adjunct Instructor – Biotechnology (not to exceed 67%)	08/08/19 – 12/31/19
Alexis Hanson	Adjunct Instructor – Political Science (not to exceed 67%)	01/09/20 – 05/22/20
David Kuch	Adjunct Instructor – Biology/Biotech (not to exceed 67%)	08/08/19 – 12/31/19
Daljeet Singh	Adjunct Instructor – Anatomy/Physiology (not to exceed 67%)	08/08/19 – 12/31/19
Andrea Slater	Adjunct Instructor – Political Science (not to exceed 67%)	01/09/20 – 05/22/20
Chor Thao	Adjunct Instructor – Political Science (not to exceed 67%)	08/08/19 – 12/31/19
Dennis Togonon	Adjunct Instructor – Anatomy/Physiology (not to exceed 67%)	08/08/19 – 12/31/19

Short-term/Temporary/Substitute

<u>Name</u>	<u>Assignment</u>	<u>Fund/Grant Name</u>	<u>Effective</u>	<u>Amount</u>
Kevin Anderson	Cybersecurity Camp	Strong Workforce	07/22/19 – 07/26/19	\$2,500 Stipend
Dustin Aubert	Assistant Coach-Men’s Basketball	General Fund	08/08/19 – 05/31/20	\$16.66 hr.
Dustin Aubert	Athletic Academic Instructional Lab Assistant	Equity	08/01/19 – 05/31/20	\$15.21 hr.
Megan Borghesani	Beginning Interpreter, Lev 1	General Fund	08/08/19 – 06/20/20	\$12.00/hr.
Sarah Cusick	Assistant Coach-Volleyball	General Fund	08/08/19 – 05/31/20	\$16.66 hr.
Shelby Davis	Athletic Trainer	General Fund	08/08/19 – 06/30/20	\$18.50 hr.
Tracie Davis	Production Assistant	General Fund	08/08/19 – 06/20/20	\$13.10/hr.
Kerry Dill	Athletic Trainer	General Fund	08/08/19 – 06/30/20	\$18.50 hr.
Sisleide Do Amor	Assistant Coach-Soccer	General Fund	08/08/19 – 05/31/20	\$16.66 hr.
Laura Gallegos	Custodian	General Fund	08/21/19 – 06/30/20	\$13.62/hr.
Nicole Gentile	Athletic Academic Instructional Lab Assistant	Equity	08/01/19 – 06/15/20	\$15.21 hr.
Tanesha Gipson	Strong Workforce Project Manager	Strong Workforce	07/01/19 – 06/30/20	\$60.00 hr.
Juston Goodwin	Assistant Coach-Men’s Basketball	General Fund	08/08/19 – 05/31/20	\$16.66 hr.
Angelina Johnson	ASTC Instructional Assistant	Basic Skills	08/08/19 – 06/30/20	\$16.56/hr.
Makali Mates	Theatre Event Technician (Revised)	General Fund	07/18/19 – 06/20/20	\$15.50/hr. (Revised)
George Molina	Assistant Coach-Women’s Basketball	General Fund	08/08/19 – 05/31/20	\$16.66 hr.
Teryl Morrison	Assistant Coach-Women’s Basketball	General Fund	08/08/19 – 05/31/20	\$16.66 hr.
Kristina Olsen	Student Services Asst II	BFAP-SFAA	08/08/19 – 06/30/20	\$16.56/hr.
Dominique Paz	ASTC Instructional Asst	Basic Skills	08/08/19 – 06/30/20	\$16.56/hr.
Vanessa Pimentel	Assistant Coach-Volleyball	General Fund	08/08/19 – 05/31/20	\$16.66 hr.
Robert Rogers	Assistant Coach-Baseball	General Fund	08/08/19 – 05/31/20	\$16.66 hr.

Robert Rogers	Athletic Academic Instructional Lab Assistant	Equity	08/01/19 – 05/31/20	\$15.21 hr.
Bailey Schentrup	Athletic Trainer	General Fund	08/08/19 – 06/30/20	\$18.50 hr.
Theresa Shipe	Teaching Asst	Student Equity	08/12/19 – 12/30/19	\$21.00 hr.
Taryn Sigl	Assistant Coach-Softball	General Fund	08/08/19 – 05/31/20	\$16.66 hr.
Taryn Sigl	Athletic Academic Instructional Lab Assistant	Equity	08/01/19 – 05/31/20	\$15.21 hr.
Ricky Silva	Assistant Coach- Men's/Women's Swim and Dive	General Fund	08/08/19 – 05/31/20	\$16.66 hr.
Rischa Slade	CCPLS Classified Coordinator	General Fund	08/01/19 – 12/31/19	\$2,500 Stipend
Lavonne Slaton	Cybersecurity Camp	Strong Workforce	07/22/19 – 07/26/19	\$1,000 Stipend
Dirk Smith	Cybersecurity Camp	Strong Workforce	07/22/19 – 07/26/19	\$1,000 Stipend
Ann Talamantes- Ristow	Assistant Coach-Women's Basketball	General Fund	08/08/19 – 05/31/20	\$16.66 hr.
Skyler Takeda	Assistant Coach-Volleyball	General Fund	08/08/19 – 05/31/20	\$16.66 hr.
Skyler Takeda	Athletic Academic Instructional Lab Assistant	Equity	08/01/19 – 05/31/20	\$15.21 hr.
Helymar Walter	Student Services Generalist- Veteran's Resource Center	SSSP	08/08/19 – 06/30/20	\$16.56 hr.

Leave of Absence

<u>Name</u>	<u>Leave Status</u>	<u>Duration</u>
Damany Fisher	Personal Leave of Absence – Unpaid	08/05/2019 – 11/05/2019

Resignation

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Robin Brakel	Art Lab Technician (10 months service)	05/17/2019
Robert Payawal	MESA/Trio Program Director (4 years; 11 months service)	07/19/2019
Sara Simmons	Reading/Writing Lab Technician (4 years; 5 months service)	05/21/2019

GRATUITOUS SERVICE

<u>Name</u>	<u>School/Department</u>	<u>Effective</u>	<u>Assignment</u>
Michael Friedman	Athletics	08/01/19 – 06/30/20	Intercollegiate Tennis

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: CONSENT CALENDAR – FINANCE & ADMINISTRATION
REQUESTED ACTION: APPROVAL

PERSONAL SERVICES AGREEMENTS

Superintendent-President

Celia Esposito-Noy, Ed.D.

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Amount</u>
Allied Path Consulting	Convocation keynote speaker for Fall 2019. Afternoon session. Consultation throughout academic year.	July 1, 2019 – June 30, 2020	Not to exceed \$6,500.00

Robert V. Diamond

Vice President, Finance & Administration

July 29, 2019

Date Submitted

Celia Esposito-Noy, Ed.D.

Superintendent-President

August 7, 2019

Date Approved

When recorded mail to:
Lucky Lofton, Executive Bonds Manager
Solano Community College District
4000 Suisun Valley Road
Fairfield, CA 94534

Notice of Completion

State/local governmental entity recording fee when document is for the benefit of the government entity – GC6103 (no fee)
Must be recorded within 10 days after completion

In execution of this Notice, notice is hereby given that:

1. The undersigned is an owner or agent of an owner of the estate or interest stated below.
2. The name of the owner is Solano Community College District.
3. The address of the owner is 4000 Suisun Valley Road, Fairfield, CA 94534.
4. The nature of the estate or interest is: Solano Community College District in fee.
5. The name and addresses of all co-owners, if any, who hold any title or interest with the above-named owner in the property are:

NAMES

ADDRESSES

-
6. Work of modernization on the property hereinafter described was completed on: 8/7/19
 7. The Project Name is: Building Lighting Upgrade Project
 8. DSA Number (if applicable): Not Applicable
 9. The contractor for such work of modernization is: Clear Blue Energy Corporation
 10. The name of the contractor's Surety Co. is: Not Applicable
 11. The date of contract between the contractor and the above owner is: February 6, 2019
 12. The street address of said property is: 4000 Suisun Valley Road, Fairfield, California 94534
 13. APN #: 0027-242-110
 14. The property on which said work of modernization was completed is in the City of Fairfield, County of Solano, State of California, and is described as follows: Lighting and lighting control system upgrades for select buildings on the Fairfield campus.

Date

Signature of Owner – Celia Esposito-Noy, Ed. D.
Solano Community College District

Verification

I, undersigned, say:

I am Executive Bonds Manager Lucky Lofton

("President," "Owner," "Manager," etc.)

Of the declarant of the foregoing completion; I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is correct and true.

Executed on _____, at Fairfield, California.
(City or Town where signed)

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **NOTICE OF COMPLETION FOR DESIGN AND
CONSTRUCTION SERVICES FOR THE BUILDING
AUTOMATION SYSTEM (BAS) RETROFIT PROJECT
PHASE 2**

REQUESTED ACTION:

Information **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

Board approval is requested for the Building Automation System (BAS) Retrofit Project Phase 2 Notice of Completion. On December 5, 2019, the Board awarded Envisia a contract for the Building Automation System (BAS) Retrofit Project Phase 2. The project was to complete the conversion for the remaining buildings that were not converted in 2015, with the exception of Building 300, for a single campus wide HVAC control system.

The work on this project is complete, and at this time the District gives notice and certifies that:

- The project has been inspected and complies with the plans and specifications;
- The contractor has completed the work;
- The contract for the project is accepted and complete; and
- Upon Board approval a Notice of Completion will be filed with Solano County for the project.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Necessary documentation for completed construction

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact:</i>	<i>\$0</i>
SUPERINTENDENT'S RECOMMENDATION:		<input checked="" type="checkbox"/> APPROVAL	<input type="checkbox"/> DISAPPROVAL
		<input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> TABLE
Lucky Lofton Executive Bonds Manager		Celia Esposito-Noy, Ed.D. Superintendent-President	
PRESENTER'S NAME 4000 Suisun Valley Road Fairfield, CA 94534		August 7, 2019	
ADDRESS (707) 863-7855		DATE APPROVED BY SUPERINTENDENT-PRESIDENT	
TELEPHONE NUMBER Robert V. Diamond Vice President, Finance & Administration			
VICE PRESIDENT APPROVAL July 26, 2019			
DATE SUBMITTED TO SUPERINTENDENT-PRESIDENT			

When recorded mail to:
Lucky Lofton, Executive Bonds Manager
Solano Community College District
4000 Suisun Valley Road
Fairfield, CA 94534

Notice of Completion

State/local governmental entity recording fee when document is for the benefit of the government entity – GC6103 (no fee)
Must be recorded within 10 days after completion

In execution of this Notice, notice is hereby given that:

1. The undersigned is an owner or agent of an owner of the estate or interest stated below.
2. The name of the owner is Solano Community College District.
3. The address of the owner is 4000 Suisun Valley Road, Fairfield, CA 94534.
4. The nature of the estate or interest is: Solano Community College District in fee.
5. The name and addresses of all co-owners, if any, who hold any title or interest with the above-named owner in the property are:

NAMES

ADDRESSES

-
6. Work of modernization on the property hereinafter described was completed on: 8/7/19
 7. The Project Name is: Building Automation System (BAS) Retrofit Project Phase 2
 8. DSA Number (if applicable): Not Applicable
 9. The contractor for such work of modernization is: Enviser Corporation
 10. The name of the contractor's Surety Co. is: Not Applicable
 11. The date of contract between the contractor and the above owner is: December 5, 2019
 12. The street address of said property is: 4000 Suisun Valley Road, Fairfield, California 94534
 13. APN #: 0027-242-110
 14. The property on which said work of modernization was completed is in the City of Fairfield, County of Solano, State of California, and is described as follows: HVAC control conversion of select buildings into campus wide building automation system.

Date

Signature of Owner – Celia Esposito-Noy, Ed. D.
Solano Community College District

Verification

I, undersigned, say:

I am Executive Bonds Manager Lucky Lofton

("President," "Owner," "Manager," etc.)

Of the declarant of the foregoing completion; I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is correct and true.

Executed on _____, at Fairfield, California.
(City or Town where signed)

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **NOTICE OF COMPLETION FOR CONSTRUCTION SERVICES FOR THE HORTICULTURE RESTROOM PROJECT**

REQUESTED ACTION:

- Information** **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

Board approval is requested for the Horticulture Restroom Project Notice of Completion. On June 5, 2019, Fidelity and Deposit Company of Maryland (Surety) was awarded a contract to takeover the remaining work scope for the Horticulture Restroom Project. The scope of work included the completion of minor remaining work scope for the Horticulture modular restroom building.

The work on this project is complete, and at this time the District gives notice and certifies that:

- The project has been inspected and complies with the plans and specifications;
- The contractor has completed the work;
- The contract for the project is accepted and complete; and
- Upon Board approval a Notice of Completion will be filed with Solano County.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
 Basic skills education
 Workforce development and training
 Transfer-level education
 Other: Necessary documentation for completed construction

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: \$0</i>
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SUPERINTENDENT’S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Lucky Lofton
Executive Bonds Manager

PRESENTER’S NAME
4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER
Robert V. Diamond
Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

July 26, 2019

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

August 7, 2019

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

When recorded mail to:
Lucky Lofton, Executive Bonds Manager
Solano Community College District
4000 Suisun Valley Road
Fairfield, CA 94534

Notice of Completion

*State/local governmental entity recording fee when document is for the benefit of the government entity – GC6103 (no fee)
Must be recorded within 10 days after completion*

In execution of this Notice, notice is hereby given that:

1. The undersigned is an owner or agent of an owner of the estate or interest stated below.
2. The name of the owner is Solano Community College District.
3. The address of the owner is 4000 Suisun Valley Road, Fairfield, CA 94534.
4. The nature of the estate or interest is: Solano Community College District in fee.
5. The name and addresses of all co-owners, if any, who hold any title or interest with the above-named owner in the property are:

NAMES

ADDRESSES

-
6. Work of modernization on the property hereinafter described was completed on: 8/7/2019
 7. The Project Name is: Horticulture Restroom Project
 8. DSA Number (if applicable): Not Applicable
 9. The contractor for such work of modernization is: Fidelity and Deposit Company of Maryland (Surety)
 10. The name of the contractor's Surety Co. is: Not Applicable
 11. The date of contract between the contractor and the above owner is 6/5/2019
 12. The street address of said property is: 4000 Suisun Valley Road, Fairfield, California 94534
 13. APN #: 0027-242-110
 14. The property on which said work of modernization was completed is in the City of Fairfield, County of Solano, State of California, and is described as follows: Completion of remaining minor work scope for the installation of a modular restroom building for the Horticulture site.

Date

Signature of Owner – Celia Esposito-Noy, Ed. D.
Solano Community College District

Verification

I, undersigned, say:

I am Executive Bonds Manager Lucky Lofton
("President," "Owner," "Manager," etc.)

Of the declarant of the foregoing completion; I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is correct and true.

Executed on _____, at Fairfield, California.
(City or Town where signed)

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **NOTICE OF COMPLETION FOR CONSTRUCTION SERVICES FOR THE HORTICULTURE RESTROOM DATA PROJECT**

REQUESTED ACTION:

- Information** **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

Board approval is requested for the Horticulture Restroom Data Project Notice of Completion. On April 5, 2019, Integrity Data & Fiber, Inc. was awarded a purchase order for the Horticulture Restroom Data Project. The scope of work included the installation of a new fiber, copper line and installation of associated equipment for the Horticulture modular restroom building.

The work on this project is complete, and at this time the District gives notice and certifies that:

- The project has been inspected and complies with the plans and specifications;
- The contractor has completed the work;
- The contract for the project is accepted and complete; and
- Upon Board approval a Notice of Completion will be filed with Solano County.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
 Basic skills education
 Workforce development and training
 Transfer-level education
 Other: Necessary documentation for completed construction

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: \$0</i>
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SUPERINTENDENT’S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Lucky Lofton
Executive Bonds Manager

PRESENTER’S NAME
4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Robert V. Diamond
Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

July 26, 2019

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

August 7, 2019

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

When recorded mail to:
Lucky Lofton, Executive Bonds Manager
Solano Community College District
4000 Suisun Valley Road
Fairfield, CA 94534

Notice of Completion

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Must be recorded within 10 days after completion*

In execution of this Notice, notice is hereby given that:

1. The undersigned is an owner or agent of an owner of the estate or interest stated below.
2. The name of the owner is Solano Community College District.
3. The address of the owner is 4000 Suisun Valley Road, Fairfield, CA 94534.
4. The nature of the estate or interest is: Solano Community College District in fee.
5. The name and addresses of all co-owners, if any, who hold any title or interest with the above-named owner in the property are:

NAMES

ADDRESSES

-
6. Work of modernization on the property hereinafter described was completed on: 8/7/2019
 7. The Project Name is: Horticulture Restroom Data Project
 8. DSA Number (if applicable): Not Applicable
 9. The contractor for such work of modernization is: Integrity Data & Fiber, Inc.
 10. The name of the contractor's Surety Co. is: Not Applicable
 11. The date of contract between the contractor and the above owner is 4/5/2019
 12. The street address of said property is: 4000 Suisun Valley Road, Fairfield, California 94534
 13. APN #: 0027-242-110
 14. The property on which said work of modernization was completed is in the City of Fairfield, County of Solano, State of California, and is described as follows: Installation of new fiber/ copper lines and associated equipment for the Horticulture modular restroom building.

Date

Signature of Owner – Celia Esposito-Noy, Ed. D.
Solano Community College District

Verification

I, undersigned, say:

I am Executive Bonds Manager Lucky Lofton
("President," "Owner," "Manager," etc.)

Of the declarant of the foregoing completion; I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is correct and true.

Executed on _____, at Fairfield, California.
(City or Town where signed)

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: RESOLUTION NO. 19/20-03 TO APPOINT THE OFFICIAL
ALTERNATE REPRESENTATIVE TO THE NORTHERN
CALIFORNIA COMMUNITY COLLEGES SELF-
INSURANCE AUTHORITY**

REQUESTED ACTION:

Information **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

Board approval is requested for Resolution No. xx for the District to appoint the official alternate representative to the Northern California Community Colleges Self-Insurance Authority (NCCCSIA). The NCCC-SIA is a joint powers authority and it is through the NCCC-SIA that the District has its workers’ compensation and property and liability insurance coverage. According to its Bylaws, each member district has a representative who attends quarterly meetings and has voting privileges as a member of the board. The designated representative is Victoria Lamica, Director of Purchasing and Support Services, and the alternate representative is Tracy Drake, Senior HR Generalist.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: _____

<i>Ed Code: N/A</i>	<i>Board Policy: N/A</i>	<i>Estimated Fiscal Impact: N/A</i>
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SUPERINTENDENT’S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Robert V. Diamond
Vice President, Finance & Administration

PRESENTER’S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7209

TELEPHONE NUMBER

Robert V. Diamond
Vice President, Finance and Administration

VICE PRESIDENT APPROVAL

August 07, 2019

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

August 21, 2019

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

**RESOLUTION APPOINTING OFFICIAL ALTERNATE REPRESENTATIVE
TO THE NORTHERN CALIFORNIA COMMUNITY COLLEGES
SELF-INSURANCE AUTHORITY**

RESOLUTION NO. 19/20-03

WHEREAS, Solano Community College District is a member of the Northern California Community Colleges Self-Insurance Authority; and

WHEREAS, Northern California Community Colleges Self-Insurance Authority entitles each member district to have a representative attend all meetings of the Board of Directors;

WHEREAS, The Bylaws of the Northern California Community Colleges Self-Insurance Authority entitles each member district to appoint this representative; now therefore be it

RESOLVED, That Victoria Lamica, Director of Purchasing and Support Services is hereby appointed as Official Representative, and Tracy Drake, Senior HR Generalist is hereby appointed as Official Alternate for Solano Community College District to attend the Northern California Community Colleges Self-Insurance Authority meetings.

APPROVED, PASSED AND ADOPTED This 7th day of August 2019, by the Governing Board of Solano Community College District.

A. MARIE YOUNG, BOARD PRESIDENT

CELIA ESPOSITO-NOY, Ed.D., SECRETARY

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: RESOLUTION NO. 19/20-04 TO APPOINT THE OFFICIAL
ALTERNATE REPRESENTATIVE TO THE NORTH BAY
SCHOOLS INSURANCE AUTHORITY**

REQUESTED ACTION:

- Information **OR** Approval
 Consent **OR** Non-Consent

SUMMARY:

Board approval is requested for Resolution No. xx for the District to appoint the official alternate representative to the North Bay Schools Insurance Authority (NBSIA). The NBSIA is a joint powers authority and it is through the NBSIA that the District has its dental and vision coverage. According to its Bylaws, each member district has a representative who attends meetings and has voting privileges as a member of the board. The designated representative is Victoria Lamica, Director of Purchasing and Support Services, and the alternate representative is Tracy Drake, Senior HR Generalist.

The resolution is attached for approval.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: _____

<i>Ed Code: N/A</i>	<i>Board Policy: N/A</i>	<i>Estimated Fiscal Impact: N/A</i>
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SUPERINTENDENT’S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Robert V. Diamond
Vice President, Finance & Administration

PRESENTER’S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7209

TELEPHONE NUMBER

Robert V. Diamond
Vice President, Finance and Administration

VICE PRESIDENT APPROVAL

August 07, 2019

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

August 21, 2019

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

**RESOLUTION APPOINTING OFFICIAL ALTERNATE REPRESENTATIVE
TO THE NORTH BAY SCHOOLS INSURANCE AUTHORITY**

RESOLUTION NO. 19/20-04

WHEREAS, Solano Community College District is a member of the North Bay Schools Insurance Authority; and

WHEREAS, North Bay Schools Insurance Authority entitles each member district to have a representative attend all meetings of the Board of Directors;

WHEREAS, The Bylaws of the North Bay Schools Insurance Authority entitles each member district to appoint this representative; now therefore be it

RESOLVED, That Victoria Lamica, Director of Purchasing and Support Services is hereby appointed as Official Representative, and Tracy Drake, Senior HR Generalist is hereby appointed as Official Alternate for Solano Community College District to attend the North Bay Schools Insurance Authority meetings.

APPROVED, PASSED AND ADOPTED This 7th day of August 2019, by the Governing Board of Solano Community College District.

A. MARIE YOUNG, BOARD PRESIDENT

CELIA ESPOSITO-NOY, Ed.D., SECRETARY

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

**DESIGNATION AND DISPOSAL/DISPOSITION OF
SURPLUS EQUIPMENT AND PROPERTY – SCIENCE/BIO TECHNOLOGY
LAB EQUIPMENT**

RESOLUTION NO. 19/20-05

WHEREAS, The California Education Code (Section(s) 81450-81460) outlines the process and restrictions for disposal of surplus items, and specifically provides that if the Governing Board of the Solano Community College District, by a unanimous vote of those members present, finds that the property, whether one or more items, is unsatisfactory and/or not suitable for school use, the property may be sold at public auction or otherwise disposed of in accordance with the provisions of E.C. Section 81450; and

WHEREAS, The Governing Board of the Solano Community College District has determined that the personal property, described as miscellaneous science/biotechnology laboratory equipment, supplies and related items in our Vacaville Center and Biotechnology Building, is unsatisfactory for retention and no longer need for instructional use; now therefore be it

RESOLVED, The Director of Facilities, with the approval of the Superintendent-President, is authorized to donate or dispose of said property.

PASSED AND ADOPTED, This 7th day of August 2019, by the Governing Board of the Solano Community College District.

A. MARIE YOUNG
BOARD PRESIDENT

CELIA ESPOSITO-NOY, Ed.D.
SECRETARY



Solano Community College District Disposition, Transfer or Trade-In College Equipment

It is requested that the equipment inventory records for the listed equipment be adjusted as follows:
(Check only one)

If you have items that fall into more than one category, please prepare a separate sheet for items in each category.

- Returned to vendor (attach to yellow copy of approved form)
- Lost or stolen (attach copy of theft report form)
- To be sold as surplus
- To be destroyed or broken up for parts
- Trade-in or sale in lieu of trade-in list P.O. number and vendor
- Transfer to (Location) Bldg. No. _____, Room No. _____

Comment: 4 pages attached

Asset No.	Description	For Surplus Items Only	
		Building No.	Room No.
24532	Marathon 12KBR, rotars, buckets		
25176	Pharmacia Biotech GradiFrac		
24531	YSI 2700 Select - Biochemistry Analyzer, Model 2700-S BioChem		
24521	Wheaton BIOSTIR 4, Cat. # 902550		
24522	Wheaton BIOSTIR 4, Cat. # 902550		
24523	Wheaton BIOSTIR 4, Cat. # 902550		
	Wheaton BIOSTIR 4, Cat. # 902550, Serial # F97537		
19917	Global Specialties Corporation, New Haven, CT, Proto-Board 203A		
25183	Pharmacia Biotech Multiphor II		

Note: If the item is too destroyed or broken-up for parts it will be taken to the recycle area and will not require pickup by the warehouse, unless so noted on this sheet.

Action Performed by: Jennifer Low Date 6/27/19

Division or Organizational Unit: Biotechnology

Approved by: Joseph M. By Date 7/19/19
Unit Manager or Division Dean

For District Facilities Office Use

For Surplus Items:

Board authorization to sell _____

Invoice/receipt number and date _____

Distribution: District Director of Facilities, Duplicate for your files, Fixed Asset Disposition and Trade-in

Asset No.	Description	For Surplus Items Only	
		Building No.	Room No.
19875	Adams Nutator, Model: 1105		
	Clay Adams Brand, Nutator, Model: 421105, Serial # 22329		
	GeneAmp PCR System 9700, Part. # N8050200, Serial # 805S3052111		
	Thermolyne Type 45700 Cellgro Stirrer, Model: S45725, Serial # 1724081047589 and 45700157		
	Mettler Toledo AG245 Balance, Serial # 1116372290		
	Lab Line Instruments, Inc., Cel-GRO Tissue Culture Rotator, Model: 1645, Serial # 0192-0285		
	Thermolyne Type 16700 Mixer Maxi-Mix 1, Model: M16715, Serial # 26855248		
	Lab Line Instruments, Inc., Multi-BLOK Heater, No. 2093		
	Corning RS5-D Ramping Slow Speed Stirrer, Serial # 254		
	Corning RS5-D Ramping Slow Speed Stirrer, Serial # 274		
	Corning RS5-D Ramping Slow Speed Stirrer, Serial # 277		
	Eppendorf Electroporator 2510, Serial # EC 0930		
	BRANSON, Bransonic 52, ultrasonic cleaner, Serial # 82957		
	Advanced Instruments, Inc., The Advanced Osmometer, Model: 3D3, Serial # 02090869S		
	Fisher Scientific Power Gen35, Model: PB-115, FPB 115, Serial # 61020		
	Fisher Scientific Power Gen700, Model: GLH-01, PG700, Serial # 72044		
	Fisher Scientific Power Gen125, Serial # 30630		
	Magni Whirl Constant Temperature Bath, Model: MW-1110A-1, Blue M Electric Company, Serial # MOS. 9668		
	ATI ORION perpHecT LogR meter Model 310, Serial # 002970		
	VWR VX-2500 Multi-Tube Vortexer, Vortexer 945057, Cat # 58816-115, Serial # 60505001		

Asset No.	Description	For Surplus Items Only	
		Building No.	Room No.
	VWR VX-2500 Multi-Tube Vortexer, Vortexer 945057, Cat # 58816-115, Serial # 60505005		
	Sartorius Scale		
	Mark Two Engineering, Air Regulator System ARS-530, Serial #21561143		
	Barnstead NANOpure Diamond, Model: D11931, Serial # 1193010330450		
	Eppendorf Centrifuge 3200 Brinkmann		
	Thermolyne Maxi Mix II, Type 37600 Mixer, Model: M37615, Serial # 3762489		
	Stratagene, StrataTherm Cold, Cat # 400644, Serial # 1592121133		
	Amersham Pharmacia Biotech Thermoplate Standard		
	Amersham Pharmacia Biotech Glass Plate Standard		
	Amersham Pharmacia Biotech Upper and Lower Electrode		
	Thermo Scientific VarioMag BioSystem 4, Serial # CN17599		
	Thermo Scientific VarioMag BioSystem 4, Serial # CN17600		
	Life Sciences, Dura-Mag		
25182	Pharmacia Biotech MultiTempIII		
	Haake N3 and B Fisons, TYP 001-4200, NR 920055		
	BioTek Instruments Bio Kinetics Reader EL340 microplate, Serial # 83894		
	Fisher Scientific Hematology/Chemistry Mixer 346, Serial # 302N0022		
	Gilson Micro Fractionator, Model FC-80H		
	Gilson Micro Fractionator, Model FC-80K, Serial # 128K4638		
	Cole Parmer MasterFlex L/S, Model 7554-90, Serial # G01005842		
	Robbins Scientific, Serial #374		
	Mettler Toledo draft shield with glass doors		
	Mettler Toledo AG285 Balance, Serial # 1119371047		
	BioRad SmartSpec 3000 Spectrophotometer, Serial # 269 BR 03364		
	Thermolyne SAFE-T S10, Model: S108525 SAFE-T S10 (hot plate), Serial # 108500163		

Asset No.	Description	For Surplus Items Only	
		Building No.	Room No.
	Thermolyne SAFE-T S10, Model: S108525 SAFE-T S10 (hot plate), Serial # 109600161		
	Thermolyne SAFE-T S10, Model: S108525 SAFE-T S10 (hot plate), Serial # 108500157		
	Thermolyne SAFE-T S10, Model: S108525 SAFE-T S10 (hot plate), Serial # 108500153		
	YSI Model 73ATA, Indicating Controller, Yellow Springs Instrument Co., Inc., Serial # 89K009921		
	Thermolyne, Vari-Mix, Model M48725, Serial # 1108990543847		
	Becton Dickinson, Compact II Centrifuge, Serial # 3500 3440058		
28855	PxE 0.5 Thermal Cycler, Serial # PXES510254		
	Nova Biomedicals, Bioprofile Analyzer 400, Serial # T08A05110		
	VarioMag Biomodul 40B, Serial # IBS08079		
	VarioMag Biomodul 40B, Serial # IBS08280		
	Mitutoyo Digimatic indicator		
	International Equipment Company Centrifuge Tachometer		
	Anderson Instrument Co., Inc. pressure gauges		
	Fisher Scientific Accumet Basic AB30 conductivity meter, Serial # AB81202159; AB81203063		
	Sanitrx rupture disc		
	Power cords/plugs		
	Laboratory counters		
101358/6410	WiseStir Premium Hotplate Stirrer, model MSH-20A		
	WiseStir Premium Hotplate Stirrer, model MSH-20A, Serial # 04009851078020		
	WiseStir Premium Hotplate Stirrer, model MSH-20A, Serial # 04009851078018		
	WiseStir Premium Hotplate Stirrer, model MSH-20A, Serial # 04009851078016		
	Pinnacle Series pH meter, model M545P, Serial # 08260666		
	Gen Probe sonicator, Serial # 0293-102		
	Millipore Tank 30 Liter, Catalog # TANKPE030		
	AppliSens Z001012010, Z001012051, Z71201AG40 pH sensors		

Asset No.	Description	For Surplus Items Only	
		Building No.	Room No.
	AppliSens Z010007025 dissolved oxygen sensor & adapter		
	Broadley James OxyProbe Polarographic Dissolved Oxygen Sensor		
	Miscellaneous metal hardware		

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: AMENDMENT #2 TO MADI ARCHITECTURE FOR THE
 HORTICULTURE SITE IMPROVEMENTS PROJECT**

REQUESTED ACTION:

- Information **OR** Approval
 Consent **OR** Non-Consent

SUMMARY:

On July 15, 2015, the Board approved a professional services contract to MADI Architecture for architectural and engineering services for the Horticulture Site Improvements Project at the Fairfield Campus. The scope of work of this contract includes full architectural and engineering services for the Horticulture site, including ADA path of travel improvements, installation of a shade structure, installation of a modular restroom building and utility infrastructure improvements, all under the oversight of the Division of State Architect (DSA). On June 15, 2016, the Board

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
 Basic skills education
 Workforce development and training
 Transfer-level education
 Other: Provide new instructional space and update equipment

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact:</i>	\$0
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SUPERINTENDENT’S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Lucky Lofton
 Executive Bonds Manager

PRESENTER’S NAME

4000 Suisun Valley Road
 Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Robert V. Diamond
 Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

July 24, 2019

**DATE SUBMITTED TO
 SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
 Superintendent-President

August 7, 2019

**DATE APPROVED BY
 SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: AMENDMENT #2 TO MADI ARCHITECTURE FOR THE
HORTICULTURE SITE IMPROVEMENTS PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

approved Amendment #1 to decrease the contract amount by \$50,000. Board approval is requested for award of Amendment #2, which will have no cost impact, to extend the original contract term to October 4, 2019. The contract term extension is necessary for the consultant to administer project closeout and certification with DSA.

Contract Summary:

\$ 135,000.00 Original Contract

\$ (50,000.00) Previously Approved Amendments (1)

\$ 0.00 Proposed Amendment #2

\$ 85,000.00 New Contract Amount if Amendment #2 is Approved

The Governing Board is asked to approve Amendment #2 to MADI Architecture to extend the contract term to October 4, 2019.

<http://www.solano.edu/measureq/2019/190807%20Amend%20%20MADI%20BOT%20Agenda%20Item.pdf>

AMENDMENT #2 TO AGREEMENT

PARTIES

This second Amendment to Agreement ("Amendment") is entered into between Solano Community College District ("District") and **MADI Architecture** ("Consultant"), collectively the "Parties").

RECITALS

WHEREAS, District and Consultant entered into a Consulting Services Agreement ("Agreement"), dated July 15, 2016, for services related to **Horticulture Site Improvements Project** ("Project"); and

WHEREAS, District and Consultant previously amended the Agreement on February 21, 2018: and

WHEREAS, District and Consultant desire to amend the Agreement to provide additional hours of Project Management Advisory Services,

NOW THEREFORE, in consideration of the mutual promises and covenants set forth above and contained herein, District and Consultant agree as follows:

AGREEMENT

1. Section 1 of the Agreement is amended to read in its entirety:
"Term. Consultant shall commence providing services under this Agreement on July 16, 2015 and will diligently perform as required and complete performance by October 4, 2019, unless this Agreement is terminated and/or otherwise cancelled prior to that time.
2. Except as set forth in this Amendment, all provisions of the Agreement and any previous extension(s) and/or amendment(s) thereto shall remain unchanged, in full force and effect, and are reaffirmed. This Amendment shall control over any inconsistencies between it and the Agreement and/or any previous extension(s) and/or amendment(s).
3. Consultant acknowledges and agrees that this Amendment shall not be binding on the Parties until and unless the Solano Community College District's Governing Board approves this Amendment.

IN WITNESS WHEREOF, the parties hereto have accepted and agreed to this Amendment on the dates indicated below.

Dated: _____, 2019

Dated: _____, 2019

SOLANO COMMUNITY COLLEGE DISTRICT

By: _____

By: _____

Print Name: Lucky Lofton
Title: Executive Bonds Manager

Print Name: _____

Print Title: _____

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: LIBRARY PROJECT UPDATE

REQUESTED ACTION:

- Information OR Approval
- Consent OR Non-Consent

SUMMARY:

The purpose of this item is to provide an update to the Board on the status of the Library Project.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Provide new instructional space and equipment

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: N/A</i>
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SUPERINTENDENT’S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Lucky Lofton
Executive Bonds Manager

PRESENTER’S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Robert Diamond
Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

July 26, 2019

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

August 7, 2019

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

LIBRARY
LRC
DATA CENTER

BUILDING PROJECT UPDATE

SOLANO COMMUNITY COLLEGE
BOARD OF TRUSTEES,
AUGUST 7, 2019



Work Done So Far:

- Summer 2017 Approval from the State (Design Phase)
 - Defined space and budget restrictions
 - Participation by students, faculty, staff for concepts
 - Core Team of Representatives
 - Librarian, Library CSEA, Film & TV Faculty, Academic Support, Information Technology, Academic Affairs, Facilities/Bond, Administration
 - Architect/Engineering firm selected
 - Project Design, Site Due Diligence, and Agency Approvals
- Summer 2018 Approval from the State (Construction Docs)
 - Project Drawings and Specifications developed
 - DSA review and approval

Work Ahead: SELECTION AND APPROVAL

- Pre-Bid Qualification of General Contractors
- Summer 2019 Approval from the State (Bid Phase) 6/28/19
 - Publish Bid Documents
 - Approve Qualified Bidders
 - Receive, review, approve winning bidder
- Hire supporting construction team/consultants
 - Construction Manager
 - CEQA consultants
 - Geo Tech Engineers
 - Inspector of Record (DSA)
 - Test and Inspection Services (Materials)
 - Commissioning Agents
- Submit winning bidders and contracts to Board of Trustees
 - Approve General Contractor and Consultants by September 4th Board Meeting

Work Ahead: CONSTRUCTION

- September 2019
 - Submit Board approved winning bid to State for approval to proceed.
- October 2019
 - Break Ground
 - Fencing Project Site
 - Remove old Brown Portables
 - Identify Temporary Pathways
 - Earthwork begins
- May 2021 → PROJECT COMPLETE
- May 2021 → NEW DATA CENTER LIVE
- Summer 2021 → MOVING IN TO NEW LIBRARY
- Summer 2021 → BEGIN DEMOLITION OF B-100
- December 2021 → DEMOLITION COMPLETE B-100

QUESTIONS

???



SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: SCC ED FOUNDATION UPDATE

REQUESTED ACTION:

- Information OR Approval
- Consent OR Non-Consent

SUMMARY:

The purpose of this item is to provide an update to the Board on the status of the SCC Ed Foundation.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other:

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: N/A</i>
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SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Curt Johnson
Executive Director

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7000

TELEPHONE NUMBER

Celia Esposito-Noy, Ed.D.
Superintendent-President

VICE PRESIDENT APPROVAL

August 7, 2019
**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

July 26, 2019
**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**