

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: MEMBERS OF THE GOVERNING BOARD
SUBJECT: CONSENT CALENDAR - HUMAN RESOURCES
REQUESTED ACTION: APPROVAL

EMPLOYMENT 2018-2019

Out of Class

| <u>Name</u> | <u>Assignment</u> | <u>Effective</u> | <u>Amount</u> |
|-------------------|--|---------------------|----------------------------------|
| Vernon Cunningham | Custodian 25%/General Maintenance Worker 75% | 01/01/19 – 06/30/19 | \$111.80/mo \$670.80 Total |
| Jennifer Low | Biotechnology Lab Technician | 07/01/18 – 06/30/19 | \$305.06/mo. \$3,660.72 Total |

EMPLOYMENT 2019-2020

Change in Assignment

| <u>Name</u> | <u>Assignment</u> | <u>Effective</u> |
|-----------------|---|------------------|
| Virginia Bender | From Payroll Analyst Lead (CSEA) to Payroll Supervisor (Confidential) | 09/05/2019 |

Out of Class

| <u>Name</u> | <u>Assignment</u> | <u>Effective</u> | <u>Amount</u> |
|-------------------|--|---------------------|----------------------------------|
| Vernon Cunningham | Custodian 25%/General Maintenance Worker 75% | 07/01/19 – 06/30/20 | \$122.20/mo \$1,466.40 Total |
| Jennifer Low | Biotechnology Lab Technician | 07/01/19 – 06/30/20 | \$313.72/mo. \$3,764.64 Total |

Mary Jones
Human Resources

August 23, 2019

Date Submitted

Celia Esposito-Noy, Ed.D.
Superintendent-President

September 4, 2019

Date Approved

Short-term/Temporary/Substitute

| <u>Name</u> | <u>Assignment</u> | <u>Fund/Grant Name</u> | <u>Effective</u> | <u>Amount</u> |
|--------------------|---------------------------------------|-------------------------------|-------------------------|----------------------|
| Kerry Dill | Assistant Coach-Swim/Dive | General Fund | 08/27/19 – 06/30/20 | \$16.66/hr. |
| Christopher Gulick | Student Services Generaist – Veterans | Veteran Resource Center | 08/22/19 – 06/30/20 | \$16.56/hr. |
| Victoria Jinata | Beginning Interpreter | General Fund | 08/12/19 – 06/20/20 | \$12.00/hr. |
| Brenda Johnson | Outreach Specialist | General Fund | 09/05/19 – 06/30/20 | \$18.90/hr. |
| Quinton Mendoza | Assistant Coach-Swim/Dive | General Fund | 09/05/19 – 05/31/20 | \$16.66/hr. |
| George Molina | Assistant Coach-Men/Women Swim/Dive | General Fund | 08/27/19 – 06/30/20 | \$16.66/hr. |
| Javon Nembhard | Auto Lab Technician | Strong Workforce Program | 09/05/19 – 06/30/20 | \$17.72/hr. |
| Eila Saarni | Theatre Event Technician | General Fund | 09/05/19 – 06/20/20 | \$15.50/hr. |
| Philip Welanko | Assistant Coach-Swim/Dive | General Fund | 08/27/19 – 06/30/20 | \$16.66/hr. |
| Philip Welanko | Box Office Clerk-Athletics | General Fund | 08/21/19 – 06/30/20 | \$12.00/hr. |
| Leah Whatley | Senior Stage Technician-Athletics | General Fund | 08/08/19 – 05/31/20 | \$17.50/hr. |
| Allie Will | Assistant Coach-Tennis | General Fund | 08/08/19 – 05/31/20 | \$16.66/hr. |
| Kasey Willes | Intermediate Interpreter | General Fund | 08/22/19 – 06/20/20 | \$14.00/hr. |

GRATUITOUS SERVICE

| <u>Name</u> | <u>School/Department</u> | <u>Effective</u> | <u>Assignment</u> |
|---------------------|---------------------------------|-------------------------|--|
| Elizabeth Bowen | Liberal Arts | 08/12/19 – 11/18/19 | Assistant Director, scene study and character work |
| Marjory Harper | Liberal Arts | 08/12/19 – 11/18/19 | Assistant Director, scene study and character work |
| Jana Jorgens | Counseling | 08/12/19 – 06/30/20 | Notetaking & accommodation assistance |
| Erika Vigil | Athletics | 08/12/19 – 06/30/20 | Softball coach for camps, clinics and competitions |
| Leslie Ann Williams | Liberal Arts | 08/22/19 – 06/20/20 | Music Librarian |

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
SUBJECT: CONSENT CALENDAR – FINANCE & ADMINISTRATION
REQUESTED ACTION: APPROVAL

PERSONAL SERVICES AGREEMENTS

Academic Affairs
David Williams, Vice President

| <u>Name</u> | <u>Assignment</u> | <u>Effective</u> | <u>Amount</u> |
|--------------------|---|--|--------------------------|
| Rebecca Valentino | Costume design for Clybourne Park. Wash, dry and or clean costumes as needed, return rentals and restock. | September 5, 2019 – November 17, 2019 | Not to exceed \$1,500.00 |
| Davidson O'Brien | Sound designer for Clybourne Park. Attend production meetings and tech rehearsals, and provide notes/feedback when requested. Collaborate with Director, Technical Director, Set Designer, Costume Designer and production staff. | September 19, 2019 – November 20, 2019 | Not to exceed \$750.00 |
| Stephanie Whited | Stage Manager for Fall play Getting Out. Includes meetings rehearsals, and performances. | September 5, 2019 – November 18, 2019 | Not to exceed \$1,000.00 |

| | |
|---|---|
| <u>Robert V. Diamond</u> Vice President, Finance & Administration | <u>Celia Esposito-Noy, Ed.D.</u> Superintendent-President |
| <u>August 22, 2019</u> Date Submitted | <u>September 4, 2019</u> Date Approved |

Academic Affairs Cont'd
David Williams, Vice President

| <u>Name</u> | <u>Assignment</u> | <u>Effective</u> | <u>Amount</u> |
|--------------------|---|--|--------------------------|
| Stephanie Whited | Stage Manager for Fall play Clybourne Park. Includes meetings, rehearsals, and performances. | September 5, 2019 – November 18, 2019 | Not to exceed \$1,000.00 |
| Michael Cook | Set Designer for Fall play Clybourne Park. Attend meetings with director, scene shop, lighting designer as needed. Attend all production meetings, all tech rehearsals and provide detailed notes. | September 5, 2019 – October 29, 2019 | Not to exceed \$1,500.00 |
| Davidson O'Brien | Sound designer for Getting Out. Attend production meetings and tech rehearsals and provide notes/feedback when requested. Collaborate with Director, Technical Director, Set Designer, Costume Designer, and production staff as appropriate. | September 19, 2019 – November 20, 2019 | Not to exceed \$750.00 |
| Earl Holly | The College hereby engages and retains Speaker at the M.E.N Huddle – Motivation to Succeed event. | September 5, 2019 – September 5, 2019 | Not to exceed \$200.00 |

Human Resources
Sal Abbate, Manager

| | | | |
|--------------------------|--|--------------------------------------|---------------------------|
| Dr. Rita Cameron-Wedding | Implicit bias training for Faculty and Staff members. Four sessions to take place over the Fall 2019 semester. | September 5, 2019 – December 5, 2019 | Not to exceed \$10,800.00 |
|--------------------------|--|--------------------------------------|---------------------------|

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

**DESIGNATION AND DISPOSAL/DISPOSITION OF
SURPLUS EQUIPMENT AND PROPERTY – BUILDING 1300 COMPUTERS**

RESOLUTION NO. 19/20-06

WHEREAS, The California Education Code (Section(s) 81450-81460) outlines the process and restrictions for disposal of surplus items, and specifically provides that if the Governing Board of the Solano Community College District, by a unanimous vote of those members present, finds that the property, whether one or more items, is unsatisfactory and/or not suitable for school use, the property may be sold at public auction or otherwise disposed of in accordance with the provisions of E.C. Section 81450; and

WHEREAS, The Governing Board of the Solano Community College District has determined that the personal property, described as technology equipment from the photography program in Building 1300 located on the District's main Fairfield campus, is unsatisfactory for retention and no longer need for instructional use; now therefore be it

RESOLVED, The Director of Facilities, with the approval of the Superintendent-President, is authorized to donate or dispose of said property.

PASSED AND ADOPTED, This 4th day of September 2019, by the Governing Board of the Solano Community College District.

A. MARIE YOUNG
BOARD PRESIDENT

CELIA ESPOSITO-NOY, Ed.D.
SECRETARY

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AWARD TO AEDIS ARCHITECTS FOR
PROFESSIONAL SERVICES FOR BLEACHERS
REPLACEMENT-FIELDS CLOSEOUT PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

Proposals were solicited from firms in the District prequalified pool of architectural firms. The District received four (4) proposals.

It was determined that Aedis Architects submitted the lowest responsible and responsive proposal. Aedis Architects is recommended for award of a contract for the Bleachers Replacement – Fields Closeout Project.

The Board is asked to approve a professional services contract to Aedis Architects, in the amount not to exceed \$37,225.

The agreement is available online at <http://www.solano.edu/measureq/planning.php>

**INDEPENDENT CONTRACTOR AGREEMENT
CONTRACT DIVERSIFICATION PROGRAM FOR DOD OEA CASCADE GRANT**

This Independent Contractor Agreement (“Agreement”) is made and entered into as of the 15th day of August, 2019 by and between the Solano Community College District, (“District”) and Southwestern Community College District on behalf of the San Diego, Orange, and Imperial Valley Procurement Technical Assistance Center (“Contractor”), (together, “Parties”).

WHEREAS, The Governor’s Office of Business and Economic Development (GO-Biz) and Governor’s Office of Planning and Research (OPR) was awarded grant funds from the Department of Defense Office of Economic Adjustment (OEA) for the California Advanced Supply Chain Analysis and Diversification Effort (CASCADE) project to develop a comprehensive set of programs designed to bolster defense supply chain resilience, and Solano Community College District entered into agreement #OPR17106 with the California Office of Planning and Research (OPR) as a subrecipient on the Project.

WHEREAS, Solano Community College District has the right to enter into agreements with outside entities for various services with the approval of its Board of Trustees; and

NOW, THEREFORE, the Parties agree as follows:

1. **Scope of Work.** The Contractor shall provide Contract Diversification Program services as further described in the Scope of Work (**Exhibit A**), attached hereto and incorporated herein by this reference (“Services”).
2. **Term.** Contractor shall commence providing services under this Agreement on September 4, 2019 and will diligently perform as required and complete performance by November 30, 2019, unless this Agreement is terminated and/or otherwise cancelled prior to that time.
3. **Submittal of Documents.** The Contractor shall not commence the Services under this Agreement until the Contractor has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

| | |
|--------------|---|
| <u> X </u> | Signed Agreement |
| <u> X </u> | Workers' Compensation Certification |
| <u> X </u> | Insurance Certificates and Endorsements |
| <u> X </u> | W-9 Form |
| _____ | Other: _____ |

4. **Compensation.** District agrees to pay the Contractor for services satisfactorily rendered pursuant to this Agreement a total fee not to exceed Twenty-four Thousand Dollars (\$24,000.00). District shall pay Contractor according to the following terms and conditions:

4.1. Payment for the Work shall be made for all undisputed amounts based upon the delivery of the work product as determined by the District. Payment shall be made within thirty (30) days after the Contractor submits an invoice to the

District for Work actually completed and after the District's written approval of the Work, or the portion of the Work for which payment is to be made.

5. **Expenses.** District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District, except as follows:

- 5.1. Not applicable.

6. **Independent Contractor.** Contractor, in the performance of this Agreement, shall be and act as an independent contractor. Contractor understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor's employees. In the performance of the work herein contemplated, Contractor is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the work, District being interested only in the results obtained.

7. **Materials.** Contractor shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement, except as follows:

- 7.1. Not applicable.

8. **Performance of Services.**

- 8.1. **Standard of Care.** Contractor represents that Contractor has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of District. Contractor's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of its profession for services to California community college districts.

Contractor shall carefully study and compare all documents, findings, and other instructions and shall at once report to District, in writing, any error, inconsistency, or omission that Contractor or its employees may discover. Contractor shall have responsibility for discovery of errors, inconsistencies, or omissions.

- 8.2. **Meetings.** Contractor and District agree to participate in regular meetings on at least a monthly basis to discuss strategies, timetables, implementations of services, and any other issues deemed relevant to the operation of Contractor's performance of Services.

- 8.3. **District Approval.** The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and

supervision to secure the satisfactory completion thereof.

8.4. **New Project Approval.** Contractor and District recognize that Contractor's Services may include working on various projects for District. Contractor shall obtain the approval of District prior to the commencement of a new project.

9. **Originality of Services.** Except as to standard generic details, Contractor agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, or submitted to the District and/or used in connection with this Agreement, shall be wholly original to Contractor and shall not be copied in whole or in part from any other source, except that submitted to Contractor by District as a basis for such services.

10. **Copyright/Trademark/Patent.** Contractor understands and agrees that all matters produced under this Agreement shall become the property of District and cannot be used without District's express written permission. District shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the District. Contractor consents to use of Contractor's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.

11. **Audit.** Contractor shall establish and maintain books, records, and systems of account, in accordance with generally accepted accounting principles, reflecting all business operations of Contractor transacted under this Agreement. Contractor shall retain these books, records, and systems of account during the Term of this Agreement and for five (5) years thereafter. Contractor shall permit the District, its agent, other representatives, or an independent auditor to audit, examine, and make excerpts, copies, and transcripts from all books and records, and to make audit(s) of all billing statements, invoices, records, and other data related to the Services covered by this Agreement. Audit(s) may be performed at any time, provided that the District shall give reasonable prior notice to Contractor and shall conduct audit(s) during Contractor's normal business hours, unless Contractor otherwise consents.

12. **Termination.**

12.1. **For Convenience by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three days after the day of mailing, whichever is sooner.

12.2. **For Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:

12.2.1. material violation of this Agreement by the Contractor; or

12.2.2. any act by Contractor exposing the District to liability to others for

personal injury or property damage; or

- 12.2.3. Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Contractor. If the expense, fees, and/or costs to the District exceed the cost of providing the service pursuant to this Agreement, the Contractor shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

13. **Indemnification.** To the furthest extent permitted by California law, Contractor shall defend, indemnify, and hold harmless the District, its Governing Board, agents, representatives, officers, Contractors, employees, trustees, and volunteers (the "indemnified parties") from any and all claims arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of the Contractor. The District shall have the right to accept or reject any legal representation that Contractor proposes to defend the indemnified parties.

14. **Insurance.**

- 14.1. The Contractor shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

| Type of Coverage | Minimum Requirement |
|---|----------------------------------|
| Commercial General Liability Insurance , including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments Each Occurrence General Aggregate | \$ 1,000,000 \$ 2,000,000 |
| Automobile Liability Insurance - Any Auto Each Occurrence General Aggregate | \$ 1,000,000 \$ 2,000,000 |
| Workers Compensation | Statutory Limits |
| Employer's Liability | \$ 1,000,000 |

- 14.1.1. **Commercial General Liability and Automobile Liability Insurance.** Commercial General Liability Insurance and Any Auto Automobile Liability Insurance that shall protect the Contractor, the

District, and the State from all claims of bodily injury, property damage, personal injury, death, advertising injury, and medical payments arising performing any portion of the Services. (Form CG 0001 and CA 0001, or forms substantially similar, if approved by the District.)

14.1.2. **Workers' Compensation and Employers' Liability Insurance.**

Workers' Compensation Insurance and Employers' Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, the Contractor shall be required to secure workers' compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.

14.2. **Proof of Carriage of Insurance.** The Contractor shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to the District and approved by the District. Certificates and insurance policies shall include the following:

14.2.1. A clause stating: "This policy shall not be canceled or reduced in required limits of liability or amounts of insurance until notice has been mailed to the District, stating date of cancellation or reduction. Date of cancellation or reduction shall not be less than thirty (30) days after date of mailing notice."

14.2.2. Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to whom cancellation and reduction notice will be sent, and length of notice period.

14.2.3. An endorsement stating that the District and its Governing Board, agents, representatives, employees, trustees, officers, Contractors, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that Contractor's insurance policies shall be primary to any insurance or self-insurance maintained by District. An endorsement shall also state that there shall be a waiver of any subrogation.

14.2.4. All policies except the Professional Liability, Workers' Compensation Insurance, and Employers' Liability Insurance Policies shall be written on an occurrence form.

14.3. **Acceptability of Insurers.** Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the District.

15. **Assignment.** The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.
16. **Compliance with Laws.** Contractor shall observe and comply with all rules and regulations of the governing board of the District and all federal, state, and local laws, ordinances and regulations. Contractor shall give all notices required by any law, ordinance, rule and regulation bearing on conduct of the Work as indicated or specified. If Contractor observes that any of the Work required by this Contract is at variance with any such laws, ordinance, rules or regulations, Contractor shall notify the District, in writing, and, at the sole option of the District, any necessary changes to the scope of the Work shall be made and this Contract shall be appropriately amended in writing, or this Contract shall be terminated effective upon Contractor's receipt of a written termination notice from the District. If Contractor performs any work that is in violation of any laws, ordinances, rules or regulations, without first notifying the District of the violation, Contractor shall bear all costs arising therefrom.
17. **Certificates/Permits/Licenses.** Contractor and all Contractor's employees or agents shall secure and maintain in force such certificates, permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.
18. **Employment with Public Agency.** Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this Agreement.
19. **Anti-Discrimination.** It is the policy of the District that in connection with all work performed under Contracts there be no discrimination against any employee engaged in the work because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age and therefore the Contractor agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and District policy. In addition, the Contractor agrees to require like compliance by all of its subcontractor(s).
20. **No Rights in Third Parties.** This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.
21. **District's Evaluation of Contractor and Contractor's Employees and/or Subcontractors.** The District may evaluate the Contractor in any way the District is entitled pursuant to applicable law. The District's evaluation may include, without limitation:
 - 21.1. Requesting that District employee(s) evaluate the Contractor and the Contractor's employees and subcontractors and each of their performance.
 - 21.2. Announced and unannounced observance of Contractor, Contractor's employee(s), and/or subcontractor(s).

22. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
23. **Confidentiality.** The Contractor and all Contractor's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Contractor understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
24. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District:

Solano Community College District
 4000 Suisun Valley Rd., Room 151
 Fairfield, California 94534
 ATTN: Charles Eason

Contractor:

Southwestern Community College District
 900 Otay Lakes Road
 Chula Vista, CA 91910
 ATTN: Kindred Murillo, Ed.D.

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

25. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
26. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which the District's administrative offices are located.
27. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.

28. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
29. **Provisions Required By Law Deemed Inserted.** Each and every provision of law and clause required by law to be inserted in this Contract shall be deemed to be inserted herein and this Contract shall be read and enforced as though it were included therein.
30. **Authority to Bind Parties.** Neither party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.
31. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
32. **Captions and Interpretations.** Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a party because that party or its legal representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.
33. **Calculation of Time.** For the purposes of this Agreement, "days" refers to calendar days unless otherwise specified.
34. **Signature Authority.** Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authority and empowered to enter into this Agreement.
35. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
36. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Dated: _____, 20__

Dated: _____, 20__

Solano Community College District

Southwestern Community College District

By: _____

By: _____

Print Name: Dr. Celia Esposito-Noy

Print Name: Kindred Murillo, Ed.D.

Print Title: Superintendent/President

Print Title: Superintendent/President

WORKERS' COMPENSATION CERTIFICATION

Labor Code Section 3700 in relevant part provides:

Every employer except the State shall secure the payment of compensation in one or more of the following ways:

- By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
- By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing satisfactory proof to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

Date: _____

Name of Contractor: Southwestern Community College District

Signature: _____

Print Name and Title: Kindred Murillo, Ed.D., Superintendent/President

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the Labor Code, the above certificate must be signed and filed with the District prior to performing any Work under this Contract.)

EXHIBIT A
SCOPE OF WORK

Conduct outreach to and deliver online training, technical assistance and bid matching services to 50 businesses meeting Department of Defense (DOD) Office of Economic Adjustment (OEA) CASCADE grant Project 12 eligibility criteria (see below) as part of the Contract Diversification Program Project 12 of the DOD OEA CASCADE Grant. This will include conducting outreach to and intake of businesses to participate in the Contract Diversification Program, providing access to the nine online Contract Readiness Modules hosted by Coastline Community College as appropriate (some businesses may not need the online training), providing businesses technical assistance (one-on-one counseling) to assist them with competitiveness and diversifying into other defense related contracting opportunities or non-defense contracting opportunities, and providing access to a bid matching services.

DOD OEA CASCADE Grant Project 12 Eligibility Criteria (can be self-certified):

1. Must be a small business per SBA guidelines.
2. Must be based in California.
3. Company has been a prime contractor or 1st, 2nd, 3rd Tier subcontractor on a defense contract in the past five years or has plans to pursue work as part of the defense supply chain (self-certified).

Deliverable: Twenty-five (25) businesses meeting the DOD OEA eligibility criteria are provided access to the online Contract Readiness Modules which were developed with funding from the Chancellor’s Office and are hosted by Coastline Community College plus access to technical assistance (one-on-one counseling) to assist them with diversifying into other defense related contracting opportunities or non-defense contracting opportunities, and access to a bid matching services.

Project Schedule:

- Conduct outreach and intake to identify 25 DOD OEA Eligible businesses to participate in Project 12 September 4, 2019 – November 30, 2019.
- Provide technical assistance and bid matching services to businesses participating in the Contract Diversification Program – September 4, 2019 – November 30, 2019.

Not to Exceed Budget:

| | |
|-----------------------|--|
| Outreach & Intake | \$9,375 (25 businesses @ \$375/Business) |
| Technical Assistance | \$12,500 (25 businesses @ 5 hrs @ \$100/hr)* |
| Bid Matching Services | <u>\$2,125</u> (25 businesses @ \$85/business) |
| Total | \$24,000 |

* **Note:** The actual number of hours of technical assistance for each business could vary from the projected average of 5 hrs. Goal is an average of 5 hrs per business.

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: GO-BIZ DOD OEA CASCADE GRANT II – STUDENT
INTERNSHIP/FACULTY EXTERNSHIP GRANT PROJECT

REQUESTED ACTION:

- Information OR Approval
 Consent OR Non-Consent

SUMMARY:

Board approval is requested to approve Solano Community College as host for the Chancellor’s Office Statewide Director for Business and Entrepreneurship grant to enter into an agreement to manage Project 13 of the Governor’s Office of Business and Economic Development (GO-Biz) Department of Defense (DOD) Office of Economic Adjustment (OEA) California Advanced Supply Chain Analysis and Diversification Effort (CASCADE) II grant. Project 13 of the grant will place student internship/faculty externship teams at 20 Department of Defense (DOD) Small Business Innovation and Research (SBIR) firms to assist them with cybersecurity readiness and compliance. The amount of the grant is \$351,188 with a performance period of July 1, 2019 - December 31, 2020.

Attached is copy of the proposed agreement.

STUDENT SUCCESS IMPACT:

- Help students achieve their educational, professional and personal goals
 Basic skills education
 Workforce development and training
 Transfer-level education
 Other: _____

Ed. Code: 81655 Board Policy: 3520 Estimated Fiscal Impact: \$351,188 Grant Revenue

SUPERINTENDENT’S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Charles Eason
State Director, Business & Entrepreneurship

PRESENTER’S NAME
4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7846

TELEPHONE NUMBER
David Williams, Ph.D.
Vice President, Academic Affairs

VICE PRESIDENT APPROVAL

August 23, 2019

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

September 4, 2019
**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

| |
|---------------------|
| AGREEMENT NUMBER |
| REGISTRATION NUMBER |

1. This Agreement is entered into between the State Agency and the Grantee named below:

STATE AGENCY'S NAME

GRANTEE'S NAME

2. The term of this Agreement is: _____ through _____

3. The maximum amount of this Agreement is: _____

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

| | |
|---|----------------|
| Exhibit A – Scope of Work | <i>Page(s)</i> |
| Exhibit B -- Budget Detail and Payment Provisions | <i>Page(s)</i> |
| Exhibit C –Terms and Conditions | <i>Page(s)</i> |

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

| | | |
|--|----------------------------------|--|
| GRANTEE | | Exempt From DGS Approval: SCM Vol. 1 4.06 |
| <i>(if other than an individual, state whether a corporation, partnership, etc.)</i> | | |
| BY <i>(Authorized Signature)</i>  | DATE SIGNED <i>(Do not type)</i> | |
| PRINTED NAME AND TITLE OF PERSON SIGNING | | |
| ADDRESS | | |
| STATE OF CALIFORNIA | | |
| AGENCY NAME | | |
| BY <i>(Authorized Signature)</i>  | DATE SIGNED <i>(Do not type)</i> | |
| PRINTED NAME AND TITLE OF PERSON SIGNING | | |
| ADDRESS | | |

Exhibit A

CASCADE II GRANT

California Advanced Supply Chain Analysis & Diversification Effort – Round 2

| | |
|--------------|---|
| Project #:13 | Project 13: Cybersecurity Internships/Externships with DoD SBIR/STTR Firms |
| Program: | CDFA 12.617 |
| OEA Grant #: | ST-G669-19-02 |

I. CASCADE Background

California plays a key role in the national security posture of the United States. National security sector and military personnel stationed within the state contribute more than \$160 billion dollars and almost 800,000 full-time employment positions to the California economy, making national security one of the largest economic drivers in the state. The state is home to more than 6,000 defense manufacturers and approximately 30,000 defense suppliers of all sizes that cross-cut economic sectors to power California's economy and provide key resources to the American warfighter.

Continuing uncertainty in the defense manufacturing sector since 2011—driven by the Budget Control Act of 2011—has placed California's defense manufacturers in the position of having to choose to leave the defense sector and focus instead on commercial manufacturing in order to provide some revenue stability and predictability which would allow longer-term planning and investment in capital equipment purchases and workforce development. Further contributing to this threat is the peril of foreign espionage. Thus, cybersecurity has now emerged as a critical and needed capability in the defense manufacturing sector. Those without a robust cybersecurity posture risk losing revenue, future business, or their competitive advantage to third-party players and hostile foreign governments. These dual threats of fiscal uncertainty and foreign espionage can disproportionately effect California's defense firms.

Through the California Advanced Supply Chain Analysis and Diversification Effort (CASCADE), the State of California Governor's Office of Planning and Research (OPR), seeks to bolster California's defense supply chain cybersecurity resilience through business assistance programs and to support the growth and sustainment of its cybersecurity workforce through cybersecurity-related education curricula, training and apprenticeship programs.

II. Organization Overview – California Community Colleges Business and Entrepreneurship Sector

The mission of the California Community Colleges Business and Entrepreneurship Sector (Business and Entrepreneurship Sector or CCC-BES) is to work with industry

and education to improve and expand business and entrepreneurial curriculum/programs to produce entrepreneurial leaders and prepare a workforce with the 21st Century skills businesses are seeking to help them succeed. The Business and Entrepreneurship Sector is a program under the Workforce and Economic Development Division of the California Community Colleges Chancellor's Office. The California Community Colleges is the largest system of higher education in the nation, with 2.1 million students attending 115 colleges.

III. Project Monitors

| | |
|---|--|
| State Agency: Office of Planning and Research | Grantee: Solano Community College District |
| Name: Scott Morgan | Name: Charles Eason |
| Phone: (916) 322-2960 | Phone: (707) 863-7846 |
| Email: Scott.Morgan@opr.ca.gov | Email: charles.eason@solano.edu |

Direct all inquiries to:

| | |
|---|------------------------|
| State Agency: Office of Planning and Research | Grantee: same as above |
| Name: Douglas Burt | Name: same as above |
| Phone: (916) 322-1586 | Phone: same as above |
| Email: Douglas.Burt@opr.ca.gov | Email: same as above |

IV. Project 13: Cybersecurity Internships/Externships with DoD

A. Problem Statement

Small businesses participating in the [Department of Defense \(DoD\) Small Business Innovation and Research \(SBIR\) and DoD Small Business Technology Transfer \(STTR\)](#) program may soon be required to include a cybersecurity compliance component in the work plans for their SBIR/STTR awards. To that end, DoD is considering allowing a \$25,000 line item in SBIR/STTR budgets as a direct expense for cybersecurity compliance. This would be similar to how other agencies, such as the National Science Foundation (NSF), have recently allowed small businesses to include \$10,000 in their SBIR/STTR budgets for hiring Certified Public Accountant firms that can assist the small businesses in implementing a Defense Contract Audit Agency/Defense Finance and Accounting Services compliance accounting system. Each year, DoD awards approximately 500 SBIR/STTR Phase I and Phase II awards, which is significant to bolstering the defense supply chain.

B. Summary

CCC-BES will combine cybersecurity training for owners/entrepreneurs with a student internship/faculty externship experiential learning component. Cross discipline teams of students and faculty will be placed in defense suppliers across the State. Each team will consist of one Information Communications Technologies/Digital Media (ICT/DM) student, one Business and Entrepreneurship student, and one faculty mentor extern. The target population will be the estimated 500 California based small businesses per year that receive DoD SBIR/STTR Phase I, II, and III contracts each year. In anticipation of DoD strongly enforcing cybersecurity compliance regulation on these SBIR/STTR small businesses, this project is designed to assist these SBIR/STTR small businesses with meeting those requirements. To prepare for this project, CCC-BES will convene a cross discipline faculty conference for the ICT/DM Sector faculty from 10 colleges to review the National Initiative for Cybersecurity Education (NICE) Workforce Framework and identify the Knowledge, Skills, and Abilities (KSAs) that students and faculty will need in the area of cybersecurity to participate in the proposed SBIR/STTR internship/externship project. Additionally, faculty will have access to resources developed under CASCADE II Projects 3, 5, and 12, which will be developing curricula and tool kits to prepare small- to medium-sized manufacturers (SMMs) to initiate a Cyber compliance program.

C. Objectives

1. Assist DoD SBIR Phase I, II, III firms with cybersecurity readiness/compliance by providing them access to teams of student interns and faculty externs (mentors) from the California Community Colleges Business and ICT/DM Sectors.
2. Provide experiential learning opportunities for students and opportunities for faculty to bring real world industry experience to the classroom as part of cybersecurity education programs at the California Community College to help address the workforce gap identified in the area of cybersecurity readiness.

D. Tasks

1. Contract with Project Coordinator to manage the student internship/faculty externship project.
 - a. Generate Personal Services Agreement (PSA) for Project Coordinator.
 - b. Secure Board approval for PSA for Project Coordinator.
2. Issue a Request for Application (RFA) for ten community colleges to participate in a proposed SBIR and STTR student internship/faculty externship project.
 - a. Create and distribute RFA to all 114 California Community Colleges through Regional Directors.

- b. Review and select the ten colleges to participate.
 - c. Finalize contracts with the ten colleges and submit for Board approval.
 3. Convene a cross discipline faculty conference from the selected RFA colleges to review the NICE Workforce Framework and identify all necessary KSAs students and faculty will need in the area of cybersecurity to participate in the project.
 - a. Identify site for conference.
 - b. Create and distribute outreach materials to attract cross-discipline faculty and other relevant organizations.
 - c. Develop agenda for convening.
 - d. Host convening in collaboration with CASCADE partners and introduce faculty to resources developed under CASCADE II's projects 3, 5, and 12.
 4. Purchase database of California based SBIR/STTR DoD Phase I, II, and III awardees from Inknowvation.com.
 - a. Analyze data for optimal strategy to identify and target for participation in the proposed SBIR/STTR student internship/faculty externship project.
 5. Conduct outreach and recruitment campaign to the 500 firms with an active DoD SBIR/STTR Phase I, II, or III award.
 - a. Develop materials for outreach.
 - b. Initiate outreach campaign to generate interest and participation in the project.
 - c. Secure commitments from an estimated 20 firms to host student intern/faculty extern teams.
 6. Set up contract with the Foundation for California Community Colleges to act as the employer of record and handling all payroll, workers comp, and HR functions.
 - a. Set up contract and receive any necessary Board approval(s).
 7. Identify student intern/faculty extern teams at each college to work as teams with the SBIR/STTR firms to assist the firms with cybersecurity compliance and

other activities, such as helping the firms complete their DoD contract work and commercialize their innovations.

- a. Develop outreach materials to recruit teams of student interns and faculty externs.
 - b. Identify amplifiers/stakeholders to disseminate information, e.g. work experience coordinators, etc.
 - c. Distribute materials and receive Dean approval (when necessary).
 - d. Recruit and secure an estimated 40 students to participate in the project.
8. Match student intern/faculty extern teams with SBIR/STTR firms.
 - a. Identify and refine strategy for connecting student intern/faculty extern teams to firms.
 - b. Match an estimated 20 teams to firms.
 9. Encourage student interns to enroll in the colleges' optional work study/work experience program to earn college credits for the time spent working with the SBIR/STTR firms.
 10. Student Intern/Faculty Externship teams will meet with the SBIR/STTR firms to develop a scope of work for engagement with the firms.
 11. Conduct student internships and faculty externships at participating SBIR/STTR firms.
 12. Submit final report summarizing the results of the student internship/faculty externship project.
 - a. Submit draft report to OPR for review and approval.
 - b. Receive final approval and project closeout from OPR.

E. Deliverables

1. Contact information estimated 500 small business firms with an active DoD SBIR/STTR Phase I, II, or III award.
2. Participation of a minimum of ten (10) community colleges in a student internship/faculty externship project to assist DOD SBIR Phase I, II, III firms.
3. Twenty (20) faculty at a one-day conference.

4. Mapping by college of existing courses to cybersecurity NICE Cybersecurity Framework KSAs.
5. Place an estimated 40 student interns and 20 faculty externs with 20 SBIR Phase I, II, III firms to assist small business owners with DoD SBIR/STTR awards.

F. Timeline

| Task | | Target Start Date | Target End Date |
|------|--|-------------------|-----------------|
| 13.1 | Contract with Project Coordinator to manage the student internship/faculty externship project. | 9/1/19 | 10/31/19 |
| | a. Generate Personal Services Agreement (PSA) for Project Coordinator. | 9/1/19 | 10/31/19 |
| | b. Secure Board approval for PSA for Project Coordinator. | 9/1/19 | 10/31/19 |
| 13.2 | Issue a Request for Application (RFA) for ten community colleges to participate in a proposed SBIR and STTR student internship/faculty externship project. | 9/1/19 | 1/31/20 |
| | a. Create and distribute RFA to all 114 California Community Colleges through Regional Directors. | 9/1/19 | 11/30/19 |
| | b. Review and select the ten colleges to participate. | 11/1/19 | 11/30/19 |
| | c. Finalize contracts with the ten colleges and submit for Board approval. | 11/1/19 | 1/31/20 |
| 13.3 | Convene a cross discipline faculty conference from the selected RFA colleges to review the NICE Workforce Framework and identify all necessary KSAs students and faculty will need in the area of cybersecurity to participate in the project. | 1/1/20 | 3/31/20 |
| | a. Identify site for conference. | 1/1/20 | 1/31/20 |
| | b. Create and distribute outreach materials to attract cross-discipline faculty and other relevant organizations. | 1/1/20 | 1/31/20 |
| | c. Develop agenda for convening. | 1/1/20 | 2/28/20 |
| | d. Host convening in collaboration with CASCADE partners and introduce faculty to resources developed under CASCADE II's projects 3, 5, and 12. | 2/1/20 | 3/31/20 |

| | | | | |
|------|----|--|---------|----------|
| 13.4 | | Purchase database of California based SBIR/STTR DoD Phase I, II, and III firms from Inknowvation.com | 10/1/19 | 10/31/19 |
| | a. | Analyze data for optimal strategy to identify and target for participation in the proposed SBIR/STTR student internship/faculty externship project. | 10/1/19 | 12/31/19 |
| 13.5 | | Conduct outreach and recruitment campaign to the estimated 500 firms with an active DoD SBIR/STTR Phase I, II, or III award. | 1/1/20 | 11/30/20 |
| | a. | Develop materials for outreach. | 1/1/20 | 1/31/20 |
| | b. | Initiate outreach campaign to generate interest and participation in the project. | 1/1/20 | 2/28/20 |
| | c. | Secure commitments from an estimated 20 firms to host student intern/faculty extern teams. | 1/1/20 | 11/30/20 |
| 13.6 | | Set up contract with the Foundation for California Community Colleges to act as the employer of record and handling all payroll, workers comp, and HR. | 2/1/20 | 4/30/20 |
| | a. | Set up contract and receive any necessary Board approval(s). | 2/1/20 | 4/30/20 |
| 13.7 | | Identify student intern/faculty extern teams at each college to work as teams with the SBIR/STTR firms to assist the firms with cybersecurity compliance and other activities, such as helping the firms complete their DoD contract work and commercialize their innovations. | 1/1/20 | 11/30/20 |
| | a. | Develop outreach materials to recruit teams of student interns and faculty externs. | 1/1/20 | 2/28/20 |
| | b. | Identify amplifiers/stakeholders to disseminate information, e.g. work experience coordinators, etc. | 1/1/20 | 11/30/20 |
| | c. | Distribute materials and receive Dean approval (when necessary). | 1/1/20 | 11/30/20 |
| | d. | Recruit and secure an estimated 40 students to participate in the project. | 1/1/20 | 11/30/20 |
| 13.8 | | Match student intern/faculty extern teams with the SBIR/STTR firms. | 1/1/20 | 11/30/20 |
| | a. | Identify and refine strategy for connecting student intern/faculty extern teams to firms. | 1/1/20 | 11/30/20 |
| | b. | Match an estimated 20 teams to firms. | 1/1/20 | 11/30/20 |

| | | | |
|-------|---|---------|----------|
| 13.9 | Encourage student interns to enroll in the colleges' optional work study/work experience program to earn college credits for the time spent working with the SBIR/STTR firms. | 1/1/20 | 11/30/20 |
| 13.10 | Student Intern/Faculty Externship teams will meet with the SBIR/STTR firms to develop a scope of work for the engagement with the firms. | 4/1/20 | 11/30/20 |
| 13.11 | Conduct student internships and faculty externships at participating SBIR/STTR firms. | 4/1/20 | 11/30/20 |
| 13.12 | Submit final report summarizing the results of the student internship/faculty externship project. | 10/1/20 | 12/31/20 |
| | a. Submit draft report to OPR for review and approval. | 10/1/20 | 11/30/20 |
| | b. Receive final approval and project closeout from OPR. | 11/1/20 | 12/31/20 |

G. Metrics

1. Contact information for estimated 500 CA DoD SBIR/STTR small businesses
2. Participation of 10 community colleges
3. Conference with an 20 faculty members
4. Estimated 20 small businesses trained on cybersecurity compliance

H. Procurement

CCC-BES may subcontract to other subject matter experts applicable to Scope of Work, with prior approval by OPR.

I. Key Personnel

Program Director - Charles Eason, Statewide Director Business and Entrepreneurship for the California Community Colleges, Economic and Workforce Development Program.

Mr. Eason is the Statewide Director of Business and Entrepreneurship for the California Community Colleges Economic Workforce Development Program where he coordinates the business and entrepreneurship programs at 115 community colleges across the state. Prior to assuming this position, Mr. Eason was the Director of the Solano College Small Business Development Center. He has also held previous statewide leadership positions as the Associate Director of the California Community College's Statewide Economic Development Network and former chair of the Small Business Programs committee. As a Small Business

Development Center (SBDC) Director, Business Incubator Manager, and Business Broker, Mr. Eason has provided training and counseling to thousands entrepreneurs. He currently serves as the Small Business Innovation and Research (SBIR) and Small Business Technology Transfer (STTR) specialist for the Northern California SBDC Tech Futures Group, and he has twenty years of experience assisting businesses with securing SBIR/STTR funding. This includes direct experience through his company OPTEMA Development Corporation which developed a rapid prototyping technology with funding through a National Science Foundation STTR Phase I, Phase II, and Phase III grant. Before moving to Northern California, Mr. Eason worked for the Inland Empire Small Business Development Center as Manager of the Inland Empire Business Incubator. Mr. Eason also worked in the defense industry as a systems engineer for TRW's Ballistic Missile Program. Mr. Eason earned a B.S. in Engineering Sciences from the University of California, San Diego and an MBA from California State University, San Bernardino.

Regional Directors, Employer Engagement for Business and Entrepreneurship Sector.

Exhibit B

Budget Detail and Payment Provisions

I. BUDGET – INVOICING AND PAYMENT

- A. For services satisfactorily rendered, and upon receipt and approval of the invoices, the State agrees to compensate the Grantee for actual expenditures incurred in accordance with the rates specified herein, which is attached hereto and made a part of this grant agreement.
- B. The Invoice period is monthly and ends on the last day of the month. Invoices shall be submitted electronically to accountspayable@opr.ca.gov
- C. A progress report must be submitted with each invoice, as noted in Section II of Exhibit C. The report will be forwarded to the CASCADE program manager at OPR for review and approval. When submitting progress reports to OPR, the Grantee must stipulate the CASCADE Project number that corresponds with the work for which the Grantee is requesting payment.
- D. Invoices must list the Grantee's federal funds and non-federal match funds for the reporting period and must be submitted by the 15th of the month following the end of the invoice period.
- E. When submitting progress reports to OPR, the Grantee must stipulate the CASCADE Project number that corresponds with the work for which the Grantee is requesting payment.

II. BUDGET DETAIL

See Budget Detail for Project 13 on final page of Exhibit B.

III. BUDGET CONTINGENCY CLAUSE

- A. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this grant agreement does not appropriate sufficient funds for the program, this grant agreement shall be of no further force and effect. In this event, the State shall have no liability to pay any funds whatsoever to Grantor or to furnish any other considerations under this grant agreement and grantor shall not be obligated to perform any provisions of this grant agreement.
- B. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel this agreement with no liability occurring to the State, or offer an agreement amendment to grantor to reflect the reduced amount.

C. Pursuant to Government Code, Section 927.13 (e), no late payment penalty shall accrue during any time period for which there is no Budget Act in effect, or on any payment or refund that is the result of a federally mandated program or that is directly dependent upon the receipt of federal funds by a state agency.

IV. **PROMPT PAYMENT CLAUSE**

Payments will be made in accordance with, and within the time specified in, Government Code Chapter 4.5, Section 927.

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PROJECT 13 BUDGET DETAIL

| | | | |
|---|---------------------------|-------------------------|----------------------|
| PROJECT NAME: | | | |
| Project 13: Cybersecurity Internships/Externships with DoD SBIR/STTR Firms | From: 7/1/2019 | To: 12/31/2020 | 18 Months |
| ORGANIZATION NAME: | | | |
| California Community Colleges Business & Entrepreneurship Sector | PROJECT START DATE | PROJECT END DATE | |
| Grant Budget | | | |
| | Federal Funds | Non-Federal Match Funds | Total |
| Personnel | | | |
| Project Manager - (0.1 FTE) Statewide Director B & E Annual Salary \$142,000 | \$ 14,200.00 | \$ 14,200.00 | \$ 28,400.00 |
| Regional Directors - (0.01FTE) * 9 * 100K annual salary | \$ - | \$ 9,000.00 | \$ 9,000.00 |
| Subtotal 1 - Personnel | \$ 14,200.00 | \$ 23,200.00 | \$ 37,400.00 |
| Fringe | | | |
| Benefits (health, retirement, paid leave) for Project Manager: 59% of salary (our standard organization rate) | \$ 8,378.00 | \$ 8,378.00 | \$ 16,756.00 |
| Regional Director's Benefits (health, retirement, paid leave) 45% | \$ - | \$ 4,050.00 | \$ 4,050.00 |
| Subtotal 2 - Fringe | \$ 8,378.00 | \$ 12,428.00 | \$ 20,806.00 |
| Travel | | | |
| Airfare to Southern California (6 trips*1 staff member) | \$ 1,800.00 | \$ - | \$ 1,800.00 |
| Hotel Stay in Southern CA (6 trips*1 staff member*\$100/night) | \$ 600.00 | \$ - | \$ 600.00 |
| Local Mileage (600 miles*1 staff member*\$0.58/mile) | \$ 348.00 | \$ - | \$ 348.00 |
| \$750 Travel stipends for 20 ICT/DM and Business & Entrepreneurship Faculty to attend Project 13 Faculty Conference | \$ 15,000.00 | \$ - | \$ 15,000.00 |
| Subtotal 3 - Travel | \$ 17,748.00 | \$ - | \$ 17,748.00 |
| Supplies | | | |
| Office Supplies for printing flyers, brochures | \$ 254.77 | \$ - | \$ 254.77 |
| Subtotal 4 - Supplies | \$ 254.77 | \$ - | \$ 254.77 |
| Contractual | | | |
| Subcontract with Project Coordinator (6 hrs/wk @\$100/hr for 64 weeks) | \$ 38,400.00 | \$ - | \$ - |
| Subcontract with Colleges for Faculty Stipends (20 faculty @ \$8K per faculty) | \$ 160,000.00 | \$ - | \$ 160,000.00 |
| Subcontract with Foundation for California Community Colleges (FCCC) for student intern wages (40 student interns * \$20/hr burdened rate * 12 weeks * 10 hrs/wk) | \$ 96,000.00 | | \$ 96,000.00 |
| Expenses to host Project 13 Faculty Conference | \$ 1,500.00 | \$ - | \$ - |
| Subtotal 5 - Contractual | \$ 295,900.00 | \$ - | \$ 295,900.00 |
| Other | | | |
| Purchase database of DOD SBIR/STTR Phase I, II, III firms | \$ 1,200.00 | \$ - | \$ 1,200.00 |
| Subtotal 6 - Other | \$ 1,200.00 | \$ - | \$ 1,200.00 |
| Indirect | | | |
| Indirect (4% of Total Direct Expenses) | \$ 13,507.23 | \$ - | \$ 13,507.23 |
| Subtotal 7 - Indirect | \$ 13,507.23 | \$ - | \$ 13,507.23 |
| Grant Totals | \$ 351,188.00 | \$ 35,628.00 | \$ 386,816.00 |
| Total Grant | | | |
| | Federal Funds | Non-Federal Match Funds | Total |
| Personnel | \$ 14,200.00 | \$ 23,200.00 | \$ 37,400.00 |
| Fringe | \$ 8,378.00 | \$ 12,428.00 | \$ 20,806.00 |
| Travel | \$ 17,748.00 | \$ - | \$ 17,748.00 |
| Supplies | \$ 254.77 | \$ - | \$ 254.77 |
| Contractual | \$ 295,900.00 | \$ - | \$ 295,900.00 |
| Other | \$ 1,200.00 | \$ - | \$ 1,200.00 |
| Indirect | \$ 13,507.23 | \$ - | \$ - |
| Grant Total | \$ 351,188.00 | \$ 35,628.00 | \$ 386,816.00 |
| Total Match (%) | | 10.14% | |

Exhibit C

CASCADE II TERMS AND CONDITIONS

I. CONTRACTS/GRANTS FUNDED BY THE FEDERAL GOVERNMENT

- A. It is mutually understood between the parties that this grant agreement may have been written for the mutual benefit of both parties before ascertaining the availability of congressional appropriation of funds to avoid program and fiscal delays that would occur if the agreement were executed after that determination was made.
- B. This grant is valid and enforceable only if sufficient funds are made available to the State by the United States Government for the fiscal years covered by this grant for the purposes of this program. In addition, this grant is subject to any additional restrictions, limitations, or conditions enacted by the Congress or to any statute enacted by the Congress that may affect the provisions, terms, or funding of this grant in any manner.
- B. The parties mutually agree that if the Congress does not appropriate sufficient funds for the program, this grant shall be amended to reflect any reduction in funds.
- C. The State has the option to invalidate the grant under the 30-day cancellation clause (Section IX, Exhibit C) or to amend the grant to reflect any reduction in funds (Section III, Exhibit C, Subpart B).
- D. The Grantee agrees to follow the provisions and stipulations of 2 CFR Part 200, the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards rule, and any applicable appendices to 2 CFR Part 200.

II. PROGRAMMATIC PROGRESS REPORTS

- A. A progress report must be submitted to OPR with each invoice that details the work that the Grantee has done for each of their project(s) during the reporting period. The progress report will be forwarded to the CASCADE Program Manager to review and approve before the Grantee can receive federal funds for the reporting period.
- B. When submitting progress reports to OPR, the grantee must stipulate the CASCADE project number that corresponds with the work for which the Grantee is requesting payment.

III. AMENDMENTS

Consistent with the terms and conditions of the original grant agreement, and upon mutual consent, OPR and the Grantee may execute amendments to this grant agreement. No amendment or variation of the terms of this grant agreement shall be valid unless made in writing, and agreed upon by both parties and approved, as required. No verbal understanding or agreement not incorporated into the grant agreement is binding on any of the parties. Amendments must be executed prior to the termination date of the original grant agreement.

IV. **PERSONNEL**

OPR must approve or disapprove the selection of key personnel as identified in the application and/or this Agreement. Any new hires for express purpose of implementing this agreement or changes in key personnel require prior written approval from OPR. Resumes, in sufficient detail to reveal the experience, education, and other general and specific qualifications for the position, must be submitted to OPR for its consent prior to approval of a candidate.

V. **PROCUREMENT**

Procurement of consultant or contractor services shall be in accordance with all standards and procedures set forth in 2 CFR Part 200, Subpart D, Procurement Standards. The following terms are intended merely to highlight some of these standards and are, therefore, not inclusive:

- A. All procurement transactions, regardless of whether negotiated or advertised and without regard to dollar value, shall be conducted in a manner that provides maximum open and free competition.
- B. Formal advertising, with adequate purchase description, sealed bids, and public openings, shall not be required for small purchase procurements that are less than the simplified acquisition threshold, currently set by the Federal Acquisition Regulation at 48 CFR Subpart 2.1 in accordance with 41 U.S.C. 1908 as \$150,000 unless otherwise required by State or local law or regulation. If small purchase procedures are used, price or rate quotations shall be obtained. Micro-purchases of supplies or services, the aggregate amount of which does not exceed the micro-purchase threshold currently set by the Federal Acquisition Regulation at \$3,000 may be used in order to expedite the completion of lowest-dollar small purchase transactions.
- C. The Grantee shall maintain a code or standards of conduct which shall govern the performance of its officers, employees, or agents in contracting with and expending Federal Grant funds. Grantee's officers, employees, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from a contractor or potential contractors. To the extent permissible by State or local law, rules, or regulations, such standards shall provide for penalties, sanctions, or other disciplinary actions to be applied for violations of such standards by the Grantee's officers, employees, or agents, or by contractors.

- D. The Grantee shall ensure that every consultant, contractor, or sub-grantee it employs under the Grant complies with the terms of this Agreement as though the consultant or contractor were a party to this Agreement.
- E. The Grantee is the responsible authority, without recourse to the Grantor, regarding the settlement and satisfaction of all contractual and administrative issues arising out of procurements entered into in support of the Grant.

VI. **CONTRACTOR DELIVERABLES CLAUSE**

A disclaimer statement will appear on the title page of any study prepared under this grant-agreement. It will read:

“This study was prepared under contract with the [insert grantee or sub-grantee legal name] with financial support from the U.S. Department of Defense, Office of Economic Adjustment. The content reflects the views of the [grantee or sub-grantee legal name] and does not necessarily reflect the views of the U.S. Department of Defense, Office of Economic Adjustment, or the California Governor’s Office of Planning and Research.”

VII. **PROHIBITED ACTIVITIES**

- A. Duplication of Work: The purpose and scope of work for which this Agreement is made shall not duplicate programs for which moneys have been received, are committed, or are applied for from other sources, public or private. Upon request of the Grantor, the Grantee shall submit full information about related programs that will be initiated within the Grant period.
- B. Other Funding Sources: Funds budgeted or granted for this program shall not be used to replace any financial support previously provided or assured from any other source.
- C. The Grantee is prohibited from using funds provided from this Grant or personnel employed in the administration of this program for political activities, sectarian or religious activities, lobbying, political patronage, or nepotism activities.
- D. Grant funds may not be used for marketing or entertainment expenses.
- E. Grant funds may not be used for capital assets, such as the purchase of vehicles, improvements and renovation of space, and repair and maintenance of privately owned vehicles.

VIII. **AUDITS**

- A. The Grantee agrees to comply with audit requirements as specified in 2 CFR Part 200, Subpart F, Audit Requirements.

- B. The Grantee shall provide any audit with findings related to this award, with copies of the reporting package (including corrective action plans), management letters issued by an auditor, and audit working papers, to OPR.
- C. OPR will seek to issue a management decision to the Grantee within six months of receipt of an audit report with findings, and the Grantee shall take timely and corrective action to comply with the management decision.
- D. DoD and the State of California reserve the right to conduct independent follow-up audits.

IX. **RIGHT TO TERMINATE**

- A. The State reserves the right to terminate this grant agreement without cause subject to 30 days written notice to the grantee. The State shall pay all invoiced fees and expenses accrued up to and including the date of termination.
- B. Either party may terminate this grant agreement immediately for cause. Termination must be given by written notice to the other party. The term “for cause” shall mean that a party fails to meet the terms, conditions, and/or responsibilities of the grant agreement. In this instance, the grant agreement termination shall be effective as of the date indicated on the terminating party’s written notice to the other party. The State shall pay all invoiced fees and expenses accrued up to and including the date of suspension or termination.
- C. This grant agreement may be suspended or cancelled without notice if either party’s or State’s premises or equipment are destroyed by fire or other catastrophe, or so substantially damaged that it is impractical to continue service, or in the event a party is unable to render service as a result of any action by any governmental authority. The State shall pay all invoiced fees and expenses accrued up to and including the date of termination.

X. **ADDITIONAL ASSURANCES**

- A. The Grantee is a sub-recipient of OPR’s federal grant from Department of Defense Office of Economic Adjustment #ST-G669-19-02. The Grantee is authorized to make sub-awards under this award.
- B. The Grantee shall adhere to all regulations outlined in 2 CFR 200 Subpart D, Procurement Standards. The Grantee shall maintain and provide OPR an active list of any collaborative partners and subcontractors working on this project and provide any updates of partners and subcontractors, subject to approval by OPR.
- C. The Grantee must comply with the provisions of the Federal System for Award Management (SAM) (previously identified as the Central Contractor Registration) and Universal Identifier Requirements.

- D. The Grantee must comply with federal regulation 2 CFR Part 170: Reporting Subaward and Executive Compensation Information.
- E. The Grantee must comply with the provisions of the Trafficking Victims Protection Act of 2000 (TVPA).
- F. The Grantee must comply with any applicable provisions in DoD's National Policy Requirements.

XI. **RECIPIENT INTEGRITY AND PERFORMANCE MATTERS**

A. General Reporting Requirements:

If the total value of your currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then you as the recipient during that period of time must maintain the currency of information reported to the System for Award Management (SAM) that is made available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)) about civil, criminal, or administrative proceedings described in paragraph 2 of this award term and condition. This is a statutory requirement under section 872 of Public Law 110-417, as amended (41 U.S.C. 2313). As required by section 3010 of Public Law 111-212, all information posted in the designated integrity and performance system on or after April 15, 2011, except past performance reviews required for Federal procurement contracts, will be publicly available.

B. Proceedings About Which You Must Report:

1. Submit the information required about each civil, criminal, or administrative proceeding that:
2. Is in connection with the award or performance of a grant, cooperative agreement, or procurement contract from the Federal Government;
3. Reached its final disposition during the most recent five year period; and
Is one of the following:
 - a. A criminal proceeding that resulted in a conviction, as defined in Exhibit C, Section XI., E.;
 - b. A civil proceeding that resulted in a finding of fault and liability and payment of a monetary fine, penalty, reimbursement, restitution, or damages of \$5,000 or more;
 - c. An administrative proceeding, as defined Exhibit C, Section XI., E., that resulted in a finding of fault and liability and your payment of either a

monetary fine or penalty of \$5,000 or more or reimbursement, restitution, or damages in excess of \$100,000; or

- d. Any other criminal, civil, or administrative proceeding if:
 - (i). It could have led to an outcome described in Section XI., B., paragraph 3., a, b, or c of Exhibit C;
 - (ii) It had a different disposition arrived at by consent or compromise with an acknowledgment of fault on your part; and
 - (iii) The requirement in this award term and condition to disclose information about the proceeding does not conflict with applicable laws and regulations.

C. Reporting Procedures:

In the SAM Entity Management area, enter the information that SAM requires about each proceeding described in Exhibit C, Section XI., B. of this award term and condition. You do not need to submit the information a second time under assistance awards that you received if you already provided the information through SAM because you were required to do so under Federal procurement contracts that you were awarded.

D. Reporting Frequency:

During any period of time when you are subject to the requirement in Exhibit C, Section XI., A., you must report proceedings information through SAM for the most recent five year period, either to report new information about any proceeding(s) that you have not reported previously or affirm that there is no new information to report. Recipients that have Federal contract, grant, and cooperative agreement awards with a cumulative total value greater than \$10,000,000 must disclose semiannually any information about the criminal, civil, and administrative proceedings.

E. Definitions:

For purposes of this award term and condition:

1. "Administrative proceeding" means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (e.g., Securities and Exchange Commission Administrative proceedings, Civilian Board of Contract Appeals proceedings, and Armed Services Board of Contract Appeals proceedings). This includes proceedings at the Federal and State level but only in connection with performance of a Federal contract or grant. It does not include audits, site visits, corrective plans, or inspection of deliverables.
2. "Conviction," for purposes of this award term and condition, means a judgment or conviction of a criminal offense by any court of competent jurisdiction,

whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of nolo contendere.

3. Total value of currently active grants, cooperative agreements, and procurement contracts includes—
 - a. Only the Federal share of the funding under any Federal award with a recipient cost share or match; and
 - b. The value of all expected funding increments under a Federal award and options, even if not yet exercised.

XII. **RESOLUTION OF DISPUTES**

Any dispute concerning a question of fact arising under the terms of this grant agreement which is not disposed of within a reasonable period of time (ten days) by the Grantee and State employees normally responsible for the administration of this grant shall be brought to the attention of the Chief Executive Officer (or designated representative) of each organization for joint resolution.

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SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: BOARD STUDY SESSION – TRANSFER TO 4-YEAR COLLEGES

REQUESTED ACTION:

Information OR Approval
 Consent OR Non-Consent

SUMMARY:

An update will be presented by VP David Williams and Dean Kristin Conner.

STUDENT SUCCESS IMPACT:

- Help students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: _____

Ed. Code: Board Policy: Estimated Fiscal Impact: N/A

SUPERINTENDENT’S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

David Williams
Vice President, Academic Affairs

PRESENTER’S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7000

TELEPHONE NUMBER

Celia Esposito-Noy, Ed.D.
Superintendent-President

VICE PRESIDENT APPROVAL

September 4, 2019

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

August 26, 2019

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
SUBJECT: PROPOSED 2019-2020 DISTRICT BUDGETS

REQUESTED ACTION:

Information OR Approval
 Consent OR Non-Consent

SUMMARY:

Robert V. Diamond, Vice President of Finance and Administration, will present for information the District's 2019-2020 budgets. The public hearing and adoption of these official 2019-2020 budgets is scheduled for the Governing Board meeting on Wednesday, September 18, 2019 as follows:

Solano Community College
Denis Honeychurch Board Room, Room 626
400 Suisun Valley Road
Fairfield, CA 94534

The proposed 2019-2020 District Budgets may be viewed on the Finance and Administration website:
http://www.solano.edu/finance_admin/district_budget.php

STUDENT SUCCESS IMPACT:

- Help students achieve their educational, professional and personal goals
 Basic skills education
 Workforce development and training
 Transfer-level education
 Other: _____

Ed. Code: N/A Board Policy: 3000, 3005 Estimated Fiscal Impact: N/A

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Robert V. Diamond
Vice President, Finance & Administration
PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534
ADDRESS

707-864-7263
TELEPHONE NUMBER

Finance & Administration
VICE PRESIDENT APPROVAL

August 23, 2019
**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

September 4, 2019
**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**



SOLANO
COMMUNITY COLLEGE

ADOPTED BUDGET 2019-20
Governing Board Meeting
SEPTEMBER 4, 2019

SERVING SOLANO COUNTY AND THE CITY OF WINTERS, CALIFORNIA



TRANSFORMING STUDENTS' LIVES



REPORT BY:

Robert Diamond

VICE PRESIDENT, FINANCE & ADMINISTRATION

Shannon Beckham

CONTROLLER, FISCAL SERVICES

Tracy Vest

HUMAN RESOURCES GENERALIST

SOLANO COMMUNITY COLLEGE DISTRICT

GOVERNING BOARD

A. Marie Young

PRESIDENT

Quinten Voyce

VICE PRESIDENT

Sarah E. Chapman, Ph.D.

Denis Honeychurch, J.D.

Karimah Karah, J.D.

Michael A. Martin

Rosemary Thurston

Greg Ritzinger

STUDENT TRUSTEE

Celia Esposito-Noy, Ed.D.

SECRETARY

Mission Statement

MISSION: Solano Community College's mission is to educate a culturally and academically diverse student population drawn from our local communities and beyond. We are committed to student learning and achievement and to helping our students achieve their educational, professional, and personal goals. Solano transforms students' lives with undergraduate education, transfer courses, career-and-technical education, certificate programs, workforce development and training, basic-skills education, and life-long-learning opportunities.

VISION: Solano Community College will be a recognized leader in educational excellence – *transforming students' lives.*

STRATEGIC GOALS: (from the 2019-22 strategic plan)

- Goal 1: Honor and empower students by helping them succeed in achieving their educational or career goals
- Goal 2: Honor and empower students to transfer in a timely fashion
- Goal 3: Honor and empower students to attain their education goals in a timely fashion while embracing the process of learning
- Goal 4: Honor and empower students to gain meaningful employment/careers in their chosen field of study
- Goal 5: Honor and empower student equity and success by eliminating equity gaps with a focus on disproportionately impacted populations
- Goal 6: Strengthen ties to the community and local school districts to ensure access to college for all students
- Goal 7: Honor and empower the college community by maintaining adequate and sustainable financial resources to create an environment that supports teaching and learning
- Goal 8: Maintain a campus culture that honors and empowers teaching and learning

CALIFORNIA STATE BUDGET (COMMUNITY COLLEGES)

Beginning in fiscal year 2018-19, California Community Colleges are funded on three metrics. As of the most recent report dated April 26, 2019, from the California Community Colleges Chancellor's Office (CCCCO), the following metrics are the basis for Solano's 2018-19 funding:

| Funding Metric and Explanation | Estimated 2018-19 Apportionment Revenue as of April 26, 2019 |
|--|--|
| The Base Allocation provides roughly 70% of community college funding and is based on Full Time Equivalent Students (FTES). | \$32,763,546 |
| The Supplemental Allocation provides roughly 20% of statewide community college funding and is based on measures of student income including the number of students receiving CCPG fee waivers, Pell grants, and AB 540 support. | \$7,571,641 |
| The Student Success Allocation provides roughly 10% of statewide community college funding and is based on measures of student success including degrees and certificates awarded, completion of transfer-level math and English in the first year, the number of students who transfer, students who complete nine or more CTE units, and the number of students who earn a living wage after leaving the District. Funding is enhanced when the students completing these outcomes are also included in the supplemental allocation | \$5,439,984 |
| Total 2018-19 estimated funding as of April 26, 2019 | \$45,775,171 |

Although the above formula is scheduled to shift from the current 70-20-10 allocation in fiscal year 2018-19 to 65-20-15 in fiscal year 2019-20, the Governor's "May Revise" proposes to retain the current allocation of 70-20-10 for 2019-20. The actual allocation will be known after the California budget is signed.

CALIFORNIA STATE BUDGET (COMMUNITY COLLEGES) CONT'D

Temporary Hold Harmless

The shift from funding based solely on FTES to the above formulas has resulted in some districts receiving funding increases, while other districts will have reduced funding. For those Districts who would receive reduced funding, the 2018-19 implementation of the Student-Centered Funding Formula (SCFF) provided a temporary “hold harmless.” This provision provides temporary protection from declining funding for 2018-19, 2019-20, and 2020-21. During these years the affected Districts are guaranteed the same funding from the prior year, plus COLA. In 2021-22 the hold harmless will expire and affected Districts will receive only the funding provided by the SCFF. Solano CCD is a hold harmless district. Without the hold harmless provision, the District’s revenue would be reduced by \$4,065,950 in 2018-19. The revenue reduction is expected in 2021-22, assuming no changes in SCFF funding measures, to be \$5.9 million. The District is taking active efforts to improve the funding metrics in order to avoid a revenue shortfall in 2021-22, including activities in outreach and financial aid.

Notable Provisions in the Governor’s “May Revise” compared to the January proposal and 2018-19 funding:

- The proposed **COLA** for the Student-Centered Funding Formula and several categorical programs is reduced from 3.46% in the January proposal to 3.26% in the May Revise.
- **Student Success Completion Grants** are increased by 13.98%
- The **California College Promise** proposes to extend the “first year free” program to add a second year free.
- Funds for **Financial Aid Administration** costs are reduced by 17.28%, reflecting the loss of one-time funds.
- **Deferred Maintenance and Instructional Equipment** funding increases by 39.12%
- **Online Educational Initiative** funding declines by 60.34%, reflecting loss of one-time funding.
- Funding for the **California Online Community College** declines from \$120 million to \$20 million, as planned.
- **Part-Time Faculty Office Hour** funding is proposed to decline by 80.42%, reflecting the loss of one-time funds
- Proposition 51 funding of capital projects includes continued funding of Solano’s **Library Building 100 Replacement** project.

Additional details can be found at <http://www.ebudget.ca.gov/>.

2019-20 ADOPTED BUDGET

2019-20 REVENUE ASSUMPTIONS

Revenue assumptions in the tentative budget are projected to be 3.26% higher in 2019-20, matching the proposal in the governor's May Revise. Any changes from these amounts will be included in the 2019-20 final adopted budget. The primary source of revenues, known as apportionment revenue, is shown below:

| APPORTIONMENT REVENUE COMPONENTS | |
|----------------------------------|----------------------|
| Property Taxes | \$ 24,737,008 |
| Enrollment Fees | 3,477,655 |
| State Apportionment | 23,251,279 |
| TOTAL | \$ 51,465,942 |

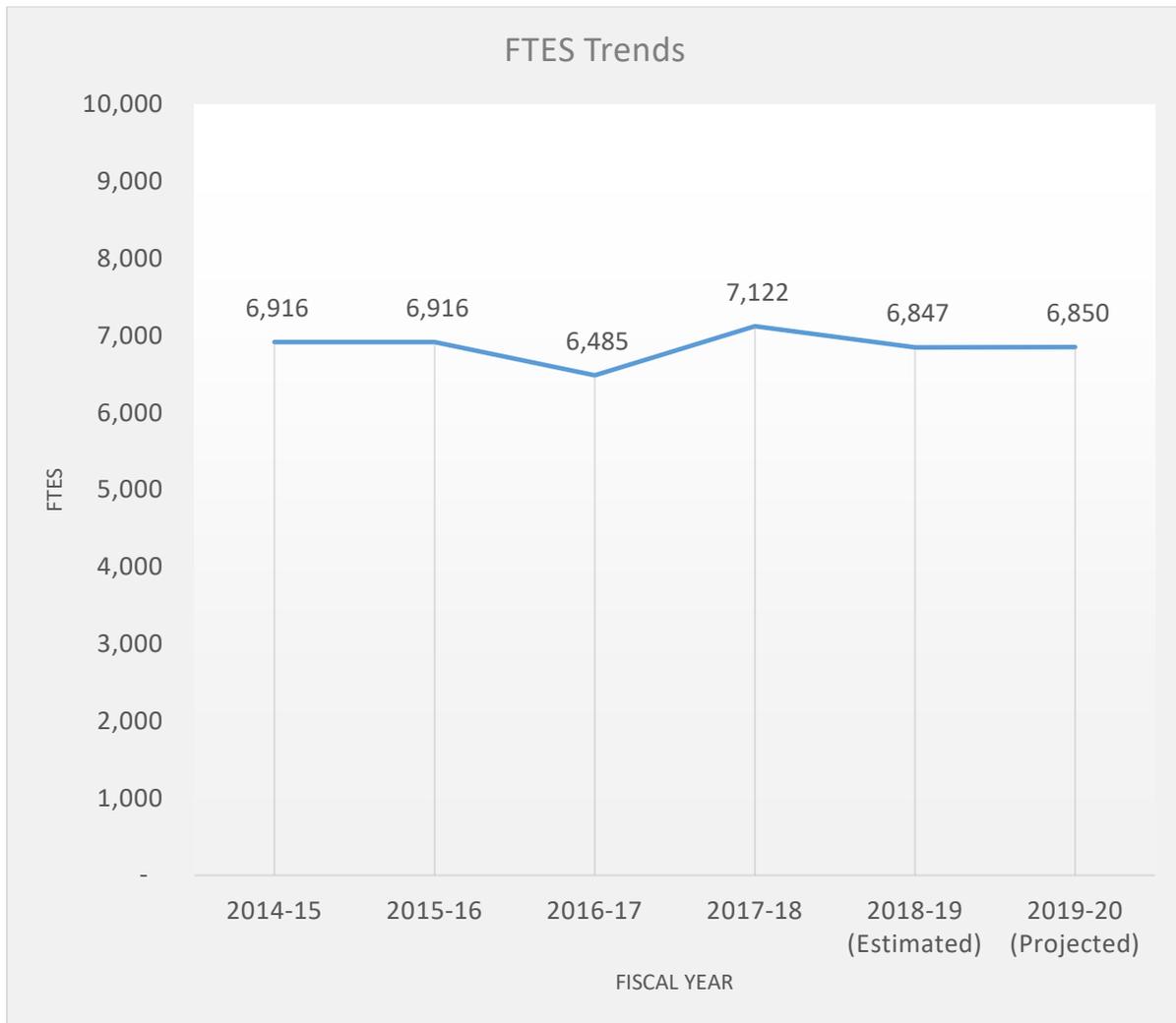
2019-20 EXPENDITURE ASSUMPTIONS

| | |
|-------------------------------|-----------|
| Increase in Retirement Costs: | |
| ○ STRS | \$154,554 |
| ○ PERS | 156,260 |
| Step/Column | 0 |
| Increase in Health/Welfare | 454,766 |
| OPEB, same as prior year | 320,000 |
| Incremental classified | 210,528 |
| COLA for Operating Costs | 3.0% |

2019-20 ADOPTED BUDGET

FULL-TIME EQUIVALENT STUDENTS

As mentioned in the section on “Temporary Hold Harmless”, during the three-year hold-harmless period, District revenues are protected from declines in the SCFF. Assuming no change in SCFF metrics, beginning in 2021-22, District revenues will be affected by changes in enrollments. The District has experienced several years of declining enrollments, but Summer 2019 enrollments indicate that outreach efforts may be effective in improving enrollments. A portion of the FTES decline in 2018-19 was due to District efforts to right-size the college by (1) cancelling low-enrolled sections, and (2) strengthening payment requirements. Both of these efforts significantly strengthened the District’s financial position with limited impact on FTES and no reduction in revenues.



2019-20 ADOPTED BUDGET

FCMAT Fiscal Health Risk Analysis

The Fiscal Crisis and Management Assistance Team (FCMAT) is a state agency created in 1992 by AB 1200. The mission of FCMAT is to “help California’s local educational agencies fulfill their financial and management responsibilities by providing fiscal advice, management assistance, training and other related school business services.” FCMAT has developed a Fiscal Health Risk Analysis tool to assist community colleges in a self-evaluation of their fiscal health. A score of less than 24% is considered low risk. Solano Community College has completed the first self-assessment using FCMAT’s Fiscal Health Risk Analysis tool. The resulting scores are as follows:

| | |
|--|-------|
| Raw score | 13.2% |
| Adjusted score (reflecting errors in the tool) | 11.9% |
| Rating; Low risk, less than 24% | |

Copies of the District’s full assessment are available from District Vice President of Finance and Administration, Robert Diamond: Robert.Diamond@Solano.edu

2019-20 ADOPTED BUDGET

DISTRICT FUNDS

1. **GENERAL FUNDS**
 - a. Unrestricted [11]
 - b. Restricted [12]

2. **DEBT SERVICE**
 - a. Measure G-Bond Interest & Redemption [21]
 - b. Measure Q-Bond Interest & Redemption [21]
 - c. Energy Conservation Bond-Debt Service [2104]

3. **SPECIAL REVENUE FUNDS**
 - a. Child Development [33]

4. **CAPITAL PROJECTS FUNDS**
 - a. Capital Outlay [41]
 - b. State Funded Project-Library Construction [416]
 - c. Measure Q – Construction [421]

5. **INTERNAL SERVICE FUNDS**
 - a. Self-Insurance [61]

6. **FIDUCIARY FUNDS**
 - a. **TRUST FUNDS**
 - i. Student Financial Aid [74]
 - ii. CCLC Retiree Health Benefit JPA [8401]
 - iii. PERS / STRS Premium Trust [8402]

2019-20 ADOPTED BUDGET

GENERAL FUND: UNRESTRICTED [11]

| | <i>Adopted Budget 2018-19</i> | <i>Unaudited Actual 2018-19</i> | <i>Adopted Budget 2019-20</i> |
|--|---------------------------------------|---|---------------------------------------|
| REVENUES: | | | |
| Federal Sources | \$ - | (114,840) | \$ - |
| State Sources | 31,879,844 | 28,731,201 | 29,667,838 |
| Local Sources | 24,113,816 | 24,080,945 | 24,865,984 |
| Other Revenue | 0 | 0 | 0 |
| TOTAL REVENUES | 55,993,660 | 52,899,317 | 54,533,822 |
| EXPENDITURES: | | | |
| Academic Salaries | 22,296,284 | 20,883,014 | 21,506,505 |
| Classified Salaries | 11,083,247 | 9,939,114 | 10,237,287 |
| Benefits | 13,685,608 | 13,051,439 | 13,442,983 |
| Supplies and Materials | 687,926 | 535,051 | 551,103 |
| Other Operating | 6,974,841 | 7,494,758 | 7,719,601 |
| Capital Outlay | 838,495 | 232,811 | 239,795 |
| Other Outgo | 33,000 | 67,996 | 70,036 |
| Contingency appropriation | 200,000 | 200,000 | 206,000 |
| TOTAL EXPENDITURES | 55,799,401 | 52,404,184 | 53,976,309 |
| INTERFUND TRANSFERS IN (OUT) | | | |
| To Retirees Benefit Trust | 0 | (320,000) | (320,000) |
| To PERS/STRS Premium Trust | 0 | 0 | (4,525,000) |
| Total interfund transfers in (out) | 0 | (320,000) | (4,845,000) |
| NET INCREASE (DECREASE) IN FUND BALANCE | 194,259 | 175,133 | (4,284,487) |
| Beginning Fund Balance | 14,048,899 | 14,048,899 | 14,224,032 |
| Estimated Ending Balance | 14,243,158 | 14,224,032 | 9,936,545 |
| | 25.53% | 27.14% | 18.41% |
| FUND BALANCE COMPOSITION | | | |
| Board Required Minimum 5% Reserve | 2,787,820 | 2,620,209 | 2,730,757 |
| Designated Reserve: PERS/STRS | 4,200,000 | 4,200,000 | 0 |
| Designated Reserve: OPEB Liability | 4,000,000 | 4,000,000 | 4,000,000 |
| Stability Reserve | 3,298,338 | 3,403,823 | 3,237,729 |
| | \$ 14,243,158 | \$ 14,224,032 | \$ 9,936,545 |

NOTE: Fund Balances currently under review - 'subject to change'.

2019-20 ADOPTED BUDGET

GENERAL FUND: RESTRICTED [12]

| | <i>Adopted Budget 2018-19</i> | <i>Unaudited Actual 2018-19</i> | <i>Adopted Budget 2019-20</i> |
|---|---------------------------------------|---|---------------------------------------|
| REVENUES: | | | |
| Federal Sources | \$1,281,459.00 | \$698,600.18 | \$1,030,013.00 |
| State Sources | 7,721,820 | 10,974,164 | 9,287,885 |
| Local Sources | 530,000 | 713,234 | 1,015,000 |
| Other Sources | 0 | 0 | 0 |
| TOTAL REVENUES | 9,533,279 | 12,291,132 | 11,332,898 |
| EXPENDITURES: | | | |
| Federal Programs - | | | |
| Veterans Programs | 6,210 | 167,608 | |
| Foster-Kinship Care | 145,738 | 145,738 | |
| College Work Study | 168,670 | 124,462 | 181,485 |
| NSF-STEM | 130,543 | 125,201 | 130,543 |
| Perkins & CTE | 550,000 | 469,722 | 463,183 |
| TANF/CalWORKs | 45,472 | 44,432 | 44,802 |
| Other Federal | 321,660 | 166,044 | 210,000 |
| TOTAL Federal Programs | 1,368,293 | 1,266,577 | 1,030,013 |
| State Programs - | | | |
| Student Equity & Achievement | 2,963,494 | 2,677,291 | 2,963,494 |
| Strong Workforce | 1,449,827 | 1,781,418 | 1,162,509 |
| Physical Plant & Instructional Support | 199,531 | 80,957 | 199,531 |
| EOPS | 455,598 | 467,206 | 444,565 |
| DSPS | 467,310 | 573,502 | 510,252 |
| College Promise | 316,223 | 76,666 | 696,595 |
| Cal Works | 235,565 | 236,434 | 233,087 |
| Financial Aid Administration (SFAA-BFAP) | 326,881 | 326,881 | 332,259 |
| Lottery | 475,281 | 436,498 | 357,273 |
| Other State Programs & Rollovers | 832,110 | 4,079,724 | 4,079,724 |
| TOTAL State Programs | 7,721,820 | 10,736,577 | 10,979,829 |
| Local Programs - | | | |
| Health Center | 300,000 | 242,680 | 320,000 |
| Parking | 778,775 | 363,639 | 550,000 |
| Other Local Programs | 91,426 | 398,502 | 180,000 |
| TOTAL Local Programs | 1,170,201 | 1,004,821 | 1,050,000 |
| TOTAL EXPENDITURES | 10,260,314 | 13,025,982 | 13,059,302 |
| REVENUES OVER (UNDER) EXPENDITURES | (727,035) | (527,071) | 0 |
| Beginning Fund Balance | 2,010,465 | 2,010,465 | 1,483,394 |
| Ending Fund Balance | \$ 1,283,430 | \$ 1,483,394 | \$ 1,483,394 |

NOTE: Fund Balances currently under review - 'subject to change'.

2019-20 ADOPTED BUDGET

DEBT SERVICE: MEASURE G - BOND INTEREST & REDEMPTION [21]

| | <i>Adopted Budget 2018-19</i> | <i>Unaudited Actual 2018-19</i> | <i>Adopted Budget 2019-20</i> |
|---|---------------------------------------|---|---------------------------------------|
| REVENUES: | | | |
| Federal Sources | \$ - | \$ - | \$ - |
| State Sources | - | - | - |
| Local Sources | 8,795,462 | 8,795,462 | 9,008,919 |
| TOTAL REVENUES | 8,795,462 | 8,795,462 | 9,008,919 |
| EXPENDITURES: | | | |
| Academic Salaries | - | - | - |
| Other Staff Salaries | - | - | - |
| Employee Benefits | - | - | - |
| Supplies & Materials | - | - | - |
| Services & Other Operating | 3,651 | 4,200 | 4,400 |
| Capital Outlay | - | - | - |
| TOTAL EXPENDITURES | 3,651 | 4,200 | 4,400 |
| EXCESS REVENUES (EXPENDITURES) | 8,791,811 | 8,791,262 | 9,004,519 |
| Other Sources | 0 | 0 | 0 |
| Other Uses | 0 | 0 | 0 |
| Debt Service - Principal | (7,200,000) | (7,200,000) | (7,580,000) |
| Debt Service - Interest | (1,595,462) | (1,595,462) | (1,428,919) |
| | <u>(8,795,462)</u> | <u>(8,795,462)</u> | <u>(9,008,919)</u> |
| FUND BALANCE INCREASE (DECREASE) | (3,652) | (4,200) | (4,400) |
| FUND BALANCE | | | |
| Prior Year Adjustments to Fund Balance | | | |
| Beginning Fund Balance | 9,704,995 | 9,704,995 | 9,700,795 |
| ENDING FUND BALANCE | \$ 9,701,343 | \$ 9,700,795 | \$ 9,696,395 |

NOTE: Fund Balances currently under review - 'subject to change'.

2019-20 ADOPTED BUDGET

DEBT SERVICE: MEASURE Q - BOND INTEREST & REDEMPTION [21]

| | <i>Adopted Budget 2018-19</i> | <i>Unaudited Actual 2018-19</i> | <i>Adopted Budget 2019-20</i> |
|---|---------------------------------------|---|---------------------------------------|
| REVENUES: | | | |
| Federal Sources | \$ - | \$ - | \$ - |
| State Sources | 0 | 0 | 0 |
| Local Sources | 12,675,330 | 12,675,330 | 9,804,930 |
| Total Revenue | 12,675,330 | 12,675,330 | 9,804,930 |
| EXPENDITURES: | | | |
| Academic Salaries | 0 | 0 | 0 |
| Other Staff Salaries | 0 | 0 | 0 |
| Employee Benefits | 0 | 0 | 0 |
| Supplies & Materials | 0 | 0 | 0 |
| Services & Other Operating | 30,000 | 30,000 | 32,000 |
| Capital Outlay | 0 | 0 | 0 |
| Total Expenditures | 30,000 | 30,000 | 32,000 |
| EXCESS REVENUES (EXPENDITURES) | 12,645,330 | 12,645,330 | 9,772,930 |
| OTHER FINANCING SOURCES (USES): | | | |
| Other Sources | 0 | 0 | 0 |
| Other Uses | 0 | 0 | 0 |
| Measure Q Debt Service - Principal | (4,200,000) | (4,200,000) | (1,460,000) |
| Measure Q Debt Service - Interest | (8,475,330) | (8,475,330) | (8,344,930) |
| Total Other Sources (Uses) | (12,675,330) | (12,675,330) | (9,804,930) |
| FUND BALANCE INCREASE (DECREASE) | (30,000) | (30,000) | (32,000) |
| FUND BALANCE | | | |
| Prior Year Adjustments to Fund Balance | | | |
| Beginning Fund Balance | 15,072,713 | 15,072,713 | 15,042,713 |
| ENDING FUND BALANCE | \$ 15,042,713 | \$ 15,042,713 | \$ 15,010,713 |

NOTE: Fund Balances currently under review - 'subject to change'.

2019-20 ADOPTED BUDGET

CHILD DEVELOPMENT [33]

| | <i>Adopted Budget 2018-19</i> | <i>Unaudited Actual 2018-19</i> | <i>Adopted Budget 2019-20</i> |
|---|---------------------------------------|---|---------------------------------------|
| REVENUES: | | | |
| Federal Sources | \$ 60,405 | \$ 60,405 | \$ 64,954 |
| State Sources | 756,813 | 756,813 | 857,059 |
| Local Sources | 195,824 | 195,824 | 196,505 |
| Total Revenue | 1,013,042 | 1,013,042 | 1,118,518 |
| EXPENDITURES: | | | |
| Academic Salaries | 0 | 0 | 0 |
| Other Staff Salaries | 678,629 | 678,629 | 728,359 |
| Employee Benefits | 278,238 | 278,238 | 311,137 |
| Supplies & Materials | 49,496 | 49,496 | 56,760 |
| Services & Other Operating | 11,167 | 11,167 | 12,820 |
| Capital Outlay | 15,440 | 15,440 | 6,500 |
| Total Expenditures | 1,032,970 | 1,032,970 | 1,115,576 |
| FUND BALANCE INCREASE (DECREASE) | (19,928) | (19,928) | 2,942 |
| FUND BALANCE | | | |
| Prior Year Adjustments to Fund Balance | | | |
| Beginning Fund Balance | 122,243 | 122,243 | 102,315 |
| ENDING FUND BALANCE | \$ 102,315 | \$ 102,315 | \$ 105,257 |

NOTE: Fund Balances currently under review - 'subject to change'.

2019-20 ADOPTED BUDGET

CAPITAL OUTLAY [41]

| | <i>Adopted Budget 2018-19</i> | <i>Unaudited Actual 2018-19</i> | <i>Adopted Budget 2019-20</i> |
|---|---------------------------------------|---|---------------------------------------|
| REVENUES: | | | |
| Federal Sources | \$ - | \$ - | \$ - |
| State Sources | 0 | 0 | 0 |
| Local Sources | 1,000,000 | 809,020 | 480,000 |
| Total Revenue | 1,000,000 | 809,020 | 480,000 |
| EXPENDITURES: | | | |
| Academic Salaries | 0 | 0 | 0 |
| Other Staff Salaries | 0 | 0 | 0 |
| Employee Benefits | 0 | 0 | 0 |
| Supplies & Materials | 0 | 0 | 0 |
| Services & Other Operating | 0 | 733,469 | 800,000 |
| Capital Outlay | 800,000 | 75,176 | 10,000 |
| Total Expenditures | 800,000 | 808,645 | 810,000 |
| EXCESS REVENUES (EXPENDITURES) | 200,000 | 375 | (330,000) |
| Inter-fund transfers in (out) | | | |
| To Library Construction Fund | 0 | 0 | (1,500,000) |
| | 0 | 0 | (1,500,000) |
| FUND BALANCE INCREASE (DECREASE) | 200,000 | 375 | (1,830,000) |
| FUND BALANCE | | | |
| Prior Year Adjustments to Fund Balance | | | |
| Beginning Fund Balance | 5,194,744 | 5,194,744 | 5,195,119 |
| ENDING FUND BALANCE | <u>\$ 5,394,744</u> | <u>\$ 5,195,119</u> | <u>\$ 3,365,119</u> |

NOTE: Fund Balances currently under review - 'subject to change'.

2019-20 ADOPTED BUDGET

STATE FUNDED PROJECT - LIBRARY [416]

| | <i>Adopted Budget 2017-18</i> | <i>Unaudited Actual 2017-18</i> | <i>Adopted Budget 2018-19</i> |
|---|---------------------------------------|---|---------------------------------------|
| REVENUES: | | | |
| Federal Sources | \$ - | \$ - | \$ - |
| State Sources | 1,209,000 | 2,620,063 | 869,299 |
| Local Sources | 0 | 0 | 4,000 |
| Total Revenue | 1,209,000 | 2,620,063 | 873,299 |
| EXPENDITURES: | | | |
| Academic Salaries | 0 | 0 | 0 |
| Other Staff Salaries | 0 | 0 | 0 |
| Employee Benefits | 0 | 0 | 0 |
| Supplies & Materials | 300 | 3,839 | 4,000 |
| Services & Other Operating | 1,029 | 2,865 | 0 |
| Capital Outlay | 1,209,000 | 1,070,359 | 869,299 |
| Total Expenditures | 1,210,329 | 1,077,063 | 873,299 |
| EXCESS REVENUES (EXPENDITURES) | (1,329) | 1,543,000 | 0 |
| Interfund transfers in (out) | | | |
| From Capital Outlay Fund 411 | 1,500,000 | 0 | 1,500,000 |
| Total Other Sources (Uses) | 1,500,000 | 0 | 1,500,000 |
| FUND BALANCE INCREASE (DECREASE) | 1,498,671 | 1,543,000 | 1,500,000 |
| FUND BALANCE | | | |
| Prior Year Adjustments to Fund Balance | | | |
| Beginning Fund Balance | (1,544,300) | (1,544,300) | (1,300) |
| ENDING FUND BALANCE | \$ (45,629) | \$ (1,300) | \$ 1,498,700 |

NOTE: Fund Balances currently under review - 'subject to change'.

2019-20 ADOPTED BUDGET

MEASURE Q [421]

| | <i>Adopted Budget 2018-19</i> | <i>Unaudited Actual 2018-19</i> | <i>Adopted Budget 2019-20</i> |
|---|---------------------------------------|---|---------------------------------------|
| REVENUES: | | | |
| Federal Sources | \$ - | \$ - | \$ - |
| State Sources | 0 | 0 | 0 |
| Local Sources | 681,332 | 1,207,705 | 809,162 |
| Total Revenue | 681,332 | 1,207,705 | 809,162 |
| EXPENDITURES: | | | |
| Academic Salaries | 0 | 0 | 0 |
| Other Staff Salaries | 301,413 | 319,943 | 533,484 |
| Employee Benefits | 168,187 | 132,949 | 280,000 |
| Supplies & Materials | 10,845 | 2,315 | 592,074 |
| Services & Other Operating | 74,508 | 327,880 | 113,140 |
| Capital Outlay | 31,191,854 | 24,666,874 | 26,133,530 |
| Total Expenditures | 31,746,807 | 24,449,961 | 27,652,228 |
| EXCESS REVENUES (EXPENDITURES) | (31,065,475) | (24,242,256) | (26,843,066) |
| OTHER FINANCING SOURCES (USES): | | | |
| Other Sources | | | |
| Other Uses - Energy Bond Payment | (9,150,591) | (8,777,076) | 0 |
| Total Other Sources (Uses) | (9,150,591) | (8,777,076) | 0 |
| FUND BALANCE INCREASE (DECREASE) | (40,216,066) | (33,019,332) | (26,843,066) |
| FUND BALANCE | | | |
| Prior Year Adjustments to Fund Balance | | | |
| Beginning Fund Balance | 102,243,157 | 102,243,157 | 69,223,525 |
| ENDING FUND BALANCE | \$ 62,027,091 | \$ 69,223,825 | \$ 42,380,759 |

NOTE: Fund Balances currently under review - 'subject to change'.

2019-20 ADOPTED BUDGET

SELF-INSURANCE [610]

| | <i>Adopted Budget 2018-19</i> | <i>Unaudited Actual 2018-19</i> | <i>Adopted Budget 2019-20</i> |
|---|---------------------------------------|---|---------------------------------------|
| REVENUES: | | | |
| Federal Sources | \$ - | \$ - | \$ - |
| State Sources | 0 | 0 | 0 |
| Local Sources | 103,000 | 14,351 | 15,000 |
| Total Revenue | 103,000 | 14,351 | 15,000 |
| EXPENDITURES: | | | |
| Academic Salaries | 0 | 0 | 0 |
| Other Staff Salaries | 0 | 0 | 0 |
| Employee Benefits | 0 | 0 | 0 |
| Supplies & Materials | 0 | 0 | 0 |
| Services & Other Operating | 90,000 | 60,918 | 100,000 |
| Capital Outlay | 0 | 0 | 0 |
| Total Expenditures | 90,000 | 60,918 | 100,000 |
| EXCESS REVENUES (EXPENDITURES) | 13,000 | (46,567) | (80,000) |
| OTHER FINANCING SOURCES (USES): | | | |
| Other Sources | 0 | 0 | 0 |
| Other Uses | 0 | 0 | 0 |
| Total Other Sources (Uses) | 0 | 0 | 0 |
| FUND BALANCE INCREASE (DECREASE) | 13,000 | (46,567) | (80,000) |
| FUND BALANCE | | | |
| Prior Year Adjustments to Fund Balance | | | |
| Beginning Fund Balance | 609,086 | 609,086 | 562,519 |
| ENDING FUND BALANCE | \$ 622,086 | \$ 562,519 | \$ 477,519 |

NOTE: Fund Balances currently under review - 'subject to change'.

2019-20 ADOPTED BUDGET

FINANCIAL AID [74]

| | <i>Adopted Budget 2018-19</i> | <i>Unaudited Actual 2018-19</i> | <i>Adopted Budget 2019-20</i> |
|---|---------------------------------------|---|---------------------------------------|
| REVENUES: | | | |
| Federal Sources | \$8,400,000 | \$7,239,743 | \$7,963,717 |
| State Sources | 580,000 | 863,973 | 1,263,973 |
| Local Sources | 0 | 0 | 0 |
| Total Revenue | 8,980,000 | 8,103,716 | 9,227,690 |
| EXPENDITURES: | | | |
| Academic Salaries | 0 | 0 | 0 |
| Other Staff Salaries | 0 | 0 | 0 |
| Employee Benefits | 0 | 0 | 0 |
| Supplies & Materials | 0 | 0 | 0 |
| Services & Other Operating | 0 | 0 | 0 |
| Capital Outlay | 0 | 0 | 0 |
| Total Expenditures | 0 | 0 | 0 |
| EXCESS REVENUES (EXPENDITURES) | 8,980,000 | 8,103,716 | 9,227,690 |
| OTHER FINANCING SOURCES (USES): | | | |
| Other Sources | 0 | 0 | 0 |
| Other Uses | (8,980,000) | (8,103,716) | (9,227,690) |
| Total Other Sources (Uses) | (8,980,000) | (8,103,716) | (9,227,690) |
| FUND BALANCE INCREASE (DECREASE) | 0 | 0 | 0 |
| FUND BALANCE | | | |
| Prior Year Adjustments to Fund Balance | | | |
| Beginning Fund Balance | 21,774 | 21,774 | 21,774 |
| ENDING FUND BALANCE | \$ 21,774 | \$ 21,774 | \$ 21,774 |

NOTE: Fund Balances currently under review - 'subject to change'.

2019-20 ADOPTED BUDGET

CCLC RETIREE HEALTH BENEFIT JPA [8401]

| | <i>Adopted Budget 2018-19</i> | <i>Unaudited Actual 2018-19</i> | <i>Adopted Budget 2019-20</i> |
|---|---------------------------------------|---|---------------------------------------|
| REVENUES: | | | |
| Federal Sources | \$ - | \$ - | \$ - |
| State Sources | - | - | - |
| Local Sources | 320,000 | - | - |
| Total Revenue | 320,000 | 0 | 0 |
| EXPENDITURES: | | | |
| Academic Salaries | - | - | - |
| Other Staff Salaries | - | - | - |
| Employee Benefits | - | - | - |
| Supplies & Materials | - | - | - |
| Services & Other Operating | 500 | 2,327 | 6,494 |
| Capital Outlay | - | - | - |
| Total Expenditures | 500 | 2,327 | 6,494 |
| EXCESS REVENUES (EXPENDITURES) | 319,500 | (2,327) | (6,494) |
| INTERFUND TRANSFER IN (OUT) | | | |
| From General Fund | | 320,000 | 320,000 |
| Total Interfund Transfers In (Out) | | 320,000 | 320,000 |
| OTHER FINANCING SOURCES (USES): | | | |
| Other Sources – Increment Income & Gains | - | 234,826 | 100,000 |
| Other Uses | - | - | - |
| Total Other Sources (Uses) | 0 | 234,826 | 100,000 |
| FUND BALANCE INCREASE (DECREASE) | 319,500 | 552,499 | 413,506 |
| FUND BALANCE | | | |
| Beginning Fund Balance | 3,695,578 | 3,695,578 | 4,154,020 |
| Adjustment to Beginning Balance | | (94,057) | |
| Adjusted Beginning Balance | 3,695,578 | 3,601,521 | 4,154,020 |
| ENDING FUND BALANCE | \$ 4,015,078 | \$ 4,154,020 | \$ 4,567,526 |

NOTE: Fund Balances currently under review - 'subject to change'.

2019-20 ADOPTED BUDGET

PERS/STRS PREMIUM TRUST [8402]

| | <i>Adopted Budget 2018-19</i> | <i>Unaudited Actual 2018-19</i> | <i>Adopted Budget 2019-20</i> |
|---|---------------------------------------|---|---------------------------------------|
| REVENUES: | | | |
| Federal Sources | \$ - | \$ - | \$ - |
| State Sources | - | - | - |
| Local Sources | | - | - |
| Total Revenue | 0 | 0 | 0 |
| EXPENDITURES: | | | |
| Academic Salaries | - | - | - |
| Other Staff Salaries | - | - | - |
| Employee Benefits | - | - | - |
| Supplies & Materials | - | - | - |
| Services & Other Operating | | | |
| Capital Outlay | - | - | - |
| Total Expenditures | 0 | 0 | 0 |
| INTERFUND TRANSFER IN (OUT) | | | |
| From General Fund | | | 4,525,000 |
| Total Interfund Transfers In (Out) | | 0 | 4,525,000 |
| NET INCREASE (DECREASE) FUND BALANCE | | | 4,525,000 |
| Beginning Fund Balance | | | 0 |
| Estimated Ending Balance | | | 0 |
| | \$ - | \$ - | \$ 4,525,000 |
| FUND BALANCE COMPOSITION | | | |
| | \$ - | \$ - | \$ 4,525,000 |

NOTE: Fund Balances currently under review - 'subject to change'.

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **MEASURE Q QUARTERLY PROGRESS UPDATE
REPORT TO THE GOVERNING BOARD**

REQUESTED ACTION:

- Information** **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

The Solano CCD Measure Q Quarterly Update Report is presented for Board information. This report includes an overview of program and project activities for the Measure Q Bond Program for the period of April 1, 2019 – June 30, 2019.

Measure Q expenditures during this reporting period were \$3,377,144. Total expended to June 30, 2019 was \$173,540,045.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Quarterly Reports provided to the Board of Trustees and the public regarding the use of bond funds.

| <i>Ed. Code:</i> | <i>Board Policy:</i> | <i>Estimated Fiscal Impact:</i> | \$0 |
|---|----------------------|---|---|
| SUPERINTENDENT’S RECOMMENDATION: | | <input type="checkbox"/> APPROVAL | <input type="checkbox"/> DISAPPROVAL |
| | | <input checked="" type="checkbox"/> NOT REQUIRED | <input type="checkbox"/> TABLE |
| Lucky Lofton Executive Bonds Manager <hr/> PRESENTER’S NAME | | | |
| 4000 Suisun Valley Road Fairfield, CA 94534 <hr/> ADDRESS | | <hr/> Celia Esposito-Noy, Ed.D. Superintendent-President | |
| (707) 863-7855 <hr/> TELEPHONE NUMBER | | | |
| Robert V. Diamond Vice President, Finance and Administration <hr/> VICE PRESIDENT APPROVAL | | <hr/> September 4, 2019 DATE APPROVED BY SUPERINTENDENT-PRESIDENT | |
| August 26, 2019 <hr/> DATE SUBMITTED TO SUPERINTENDENT-PRESIDENT | | | |

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: MEASURE Q QUARTERLY PROGRESS UPDATE
REPORT TO THE GOVERNING BOARD**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

Status of primary projects:

Program:

- Consultant Pools were refreshed.
- District Design Standards – Signage standards have been revised and new campus directory maps for Fairfield and Vacaville campuses are in progress.

Fairfield Campus:

- Science Building Phase 1: DSA (Division of the State Architect) close out was completed. Close out process is proceeding. Building dedication was August 21.
- Library/Learning Resource Center: Received updated Savings-by-Design Agreement from PG&E. Swinerton was selected as the CM (Construction Manager). Bulk of consultants have been selected. Planning is underway for relocation of Graphics and other functions not moving into the new Library/Learning Resource Center.
- Horticulture Phase 2: The modular company's surety completed the Punch List items.

Vacaville Center:

- Vacaville Intersection Improvements Project: Project completed and accepted by City.
- Vacaville Classroom (Annex) Building Renovation: Monument sign was completed, and corbels design solution is proceeding.

Vallejo Center:

- No project activity this reporting period.

District-wide Projects:

- IT Infrastructure Project – Phase 2: Equipment purchases continue.
- Small Capital Projects – B300 Modifications: In design.
- Small Capital Projects – Baseball and Soccer Bleachers: Architect selection in process.
- Small Capital Projects - Portables Low Voltage Revisions: Balance of remaining work to be completed next quarter.



SOLANO
COMMUNITY COLLEGE



Solano Community College Measure Q Quarterly Progress Update

August 21, 2019



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1. GENERAL INFORMATION

A. EXECUTIVE SUMMARY

Measure Q, approved by the voters in 2012, authorized general obligation bonds in the amount of \$348,000,000 for acquiring, constructing and repairing facilities, sites and equipment in order to prepare Solano County and City of Winter's students and veterans for universities and jobs.

This Solano CCD Measure Q Quarterly Progress Update report is produced for the District and made available to the Board of Trustees, the Citizens Bond Oversight Committee (CBOC), and interested parties. This report describes program and project progress and expenditures from April 1, 2019 through June 30, 2019. The District is currently in fiscal year-end close and is also in process of completing the annual financial audit.

In this report, you will find the following sections:

- **Program Summary** of current activities, 90-day look ahead and notes about any issues.
- **Campus Summaries** for Fairfield, Vacaville and Vallejo campuses. These sections highlight the current activities, 90-day look ahead and any issues.
- **Financial Summary** section, which summarizes the expenditures to date and variance from the last report.
- **Program Budget Summary**, based on the Board-approved Bond Spending Plan as of May 1, 2019, organized by program, campus and project. It includes a total of all expenditures as of June 30, 2019.
- **Schedule for Major Active Building Projects.**
- **Project Reports** section with more detailed information for individual projects, organized as "active", "in close-out", or "closed."

Brief monthly project updates may be found on the District's website, Solano.edu. Click on Bonds Program. Click on Active Project Status & Updates.

B. PROJECT TEAM

OWNER – SOLANO COMMUNITY COLLEGE DISTRICT:

- Rob Diamond, Vice President Finance and Administration
- Lucky Lofton, Executive Bonds Manager
- Jason Yi, Project Manager
- Victoria Lamica, Director of Purchasing and Support Services
- Laura Scott, Bond Purchasing Agent
- Dawna Murphy, Accountant

PROGRAM & DESIGN MANAGER:

- Kitchell CEM

CONSTRUCTION MANAGERS:

- Swinerton Management and Consulting Services

DISTRICT CONSULTANTS CURRENTLY ACTIVE:

- **District Project Labor Agreement Coordination Consultant:** Vlaming and Associates
- **District Construction Counsel:** Dannis Woliver Kelley (DWK)

PROJECT-SPECIFIC ARCHITECTS and ENGINEERS CURRENTLY ACTIVE:

- **Science Building, Phase I (FF Campus):** Lionakis (Criteria Architect), Wallace & Kuhl (Geotechnical), Dovetail (FF&E)
- **Library/Learning Resource Center (FF Campus):** Noll & Tam Architects, Ninyo & Moore (Geotechnical), First Carbon Solutions (Environmental)
- **Agriculture (Horticulture) Project, (FF Campus):** MADI Architects
- **Intersection Improvements Project (VV Campus):** Omni Means (Civil Engineer)
- **Vacaville Center HVAC Upgrade Project:** EDesignC Inc.
- **Small Capital Projects:** CA Architects, HMR Architects, MADI Architects

DISTRICT POOL OF ENVIRONMENTAL CONSULTANTS:

- Dudek
- First Carbon Solutions
- Rincon Consultants, Inc.

DISTRICT POOL OF CIVIL ENGINEERING CONSULTANTS:

- Coffman Engineers
- Complete Project Solutions, Inc.
- Creegan + D'Angelo
- CSW/ST2

DISTRICT POOL OF ARCHITECTS:

- Aedis Architects
- CA Archhitects
- DLR Group/Kwan Henmi
- Dreyfuss + Blackford Architecture
- HGA
- HMR Architects
- JK Architecture Engineering
- Lionakis
- Madi Group, Inc.
- Noll & Tam Architects
- Smith Group
- tBP Architecture, Inc.

DISTRICT POOL OF CM SERVICES FIRMS:

- Cordoba Corporation
- Cumming
- JGM+CBMG
- Kitchell CEM
- Swinerton Management & Consulting
- Vanir

DISTRICT POOL OF GEOTECHNICAL SERVICES FIRMS:

- A3GEO, Inc.
- Ninyo & Moore
- Wallace Kuhl & Associates

DISTRICT POOL OF MEP (MECHANICAL-ELECTRICAL-PLUMBING) SERVICES FIRMS:

- IMEG Corp.
- Salas O'Brien

DISTRICT POOL OF MATERIAL TESTING AND SPECIAL INSPECTIONS SERVICES FIRMS:

- Apex Testing Laboratories
- Applied Materials & Engineering, Inc.
- Consolidated Engineering Laboratories
- Construction Testing Services, Inc.
- Geocon Consultants, Inc.
- Ninyo & Moore
- Terraco
- Wallace Kuhl & Associates

DISTRICT POOL OF DSA INSPECTOR SERVICES FIRMS:

- Optima Inspections Incorporated
- K & B Construction Services, Inc.
- TYR, Inc.

DISTRICT POOL OF COMMISSIONING SERVICES FIRMS:

- 3QC, Inc.
- Engineering Economics, Inc
- Enovity, Inc.
- GLUMAC
- Guttman & Blaevoet
- Interface Engineering, Inc.



2. PROGRAM SUMMARY

A. CURRENT ACTIVITIES

1. Financials and Funding

- a. \$3,377,144 was expended this reporting period, April 1, 2019 – June 30, 2019. The total expended to June 30, 2019 for the entire Measure Q bond program was \$173,540,045.

2. Planning

- a. **Consultant Pools.** The existing professional consultant pools have been in place nearly five years.
 - During the past quarter all except one consultant pool – the Commissioning Services firms pool - have been refreshed through the formal Request for Qualifications (RFQ) process. Additionally, a new consulting services pool – for MEP (Mechanical, Electrical and Plumbing) Engineering Services firms – has been established through the formal RFQ process. Statements of Qualifications were evaluated by a committee, and the Board approved committee recommendations for the District’s consultant pools for MEP Engineering Services firms, Inspection Services firms, Testing and Special Inspections Services firms, and CM (Construction Management) Services firms. These pools have been established for the next five years. The approved firms are listed for each consultant pool on pages 3 and 4 of this document.
 - The remaining consultant pool – Commissioning Services firms – will be refreshed in 2020.
- b. **District Design Standards:** New revisions and possible future modifications are being tracked and recorded for the next update, which is not anticipated until early spring 2020.
 - **Signage Standards:** Signage standards revisions have been completed and new campus directory maps are in progress for Fairfield and Vacaville campuses.
- c. **Vallejo Belvedere Property Lot Line Adjustment:** Minor lot line adjustment is in progress to remedy an encroachment issue.

3. Project Update for Active Projects

FAIRFIELD CAMPUS:

- a. **Science Building (Phase I) Project:**
 - Notice of Completion (NOC) was recorded on April 19.
 - DSA (Division of the State Architect) Close-out was completed and certification was received on June 14.

- Punch List work, which is still underway, is being tracked for final completion as the warranty period has started.
 - Close-out documents and processes proceed.
 - The bulk of furniture and equipment have been ordered and delivered / installed on site.
 - The Veterans Center program has moved into its new space.
- b. **Library/Learning Resource Center Project (Building 100 Replacement):**
- Final plans were submitted to DSA for approval.
 - Received updated Savings-by-Design Agreement.
 - Furniture and equipment selection will be resumed in January, closer to occupancy.
 - Swinerton was selected as the CM (Construction Manager).
 - Consultants – Environmental and Geotechnical – have been selected. Yocha Dehe Monitoring was selected for archeological monitoring.
 - Planning continues for relocation of Graphics and other functions that are not moving into the new Library/Learning Resource Center.
- c. **Horticulture Improvements – Phase 2 Modular Restroom:** Completion of this project has re-started with the bonding company completing the Punch List work.

VACAVILLE CAMPUS:

- d. **Vacaville Center Intersection Improvements Project:**
- Encroachment Permit signed off.
 - Project accepted by City.
 - Close out activities completed.
- e. **Vacaville Annex Building:**
- The exterior decorative wood corbels design solution is proceeding.
 - Monument sign was completed in May.

VALLEJO CAMPUS: No work at this campus this reporting period.

DISTRICTWIDE PROJECTS:

- f. **IT Infrastructure Project – Phase 2**
- Equipment purchases continue.
- g. **Small Capital Projects:**
- Small Capital Projects in progress:
 - B300 Room 306 Modifications - Dissection tables have been removed.
 - B300 Exterior Room Identification Signage - Signage was completed.
 - B300 Modifications – Mailroom and Graphics – In design.
 - Baseball and Soccer Bleachers - Architect selection is in process with design start scheduled to begin in early August.
 - Portables Low Voltage Revisions – Balance of remaining work to be done next quarter.

4. Communications

a. **User Groups:**

- Fairfield Campus – Science Building: Science and Veterans Center faculty and staff engaged with furniture, equipment and move planning meetings.
- Fairfield Campus – Library/Learning Resource Center: Final sign-off meeting was held on 4/22/19. FF&E selection process on hold until January 2020 to allow for more current selection.

b. **Community Outreach:**

- In 2015, the Board approved a Small, Local and Diverse Business (SLDB) Program to ensure inclusion of Solano County businesses in contracting and supplier opportunities generated by the Measure Q bond program.
- Revisions to the SLDB Program were approved by the Board on June 6, 2018. For contracts initiated after June 6, 2018, the participation goal was revised to be 20% of the construction cost, achievable through the combined participation of the following:
 - Local DBE Businesses (minimum 10%)
 - Local non-DBE Businesses
 - Non-local DBE Businesses

The participation goal is per project for large projects, and overall for small projects. The status of SLDB participation in the bond projects is tracked and reported at regular intervals, with a final reporting at the end of each project.

Following are the current participation statistics.

- Status Small Capital Projects – Phase 1 (participation goal 15%)
Construction Contracts, \$1.59M, (100% contracts in place)

| | | |
|--|-----------|--------|
| Certified Small Local Diverse Businesses | \$160,782 | 10.09% |
| Local Businesses | \$261,291 | 16.41% |
- Status Small Capital Projects – Phase 2 (participation goal 20%)
Construction Contracts, \$570,307

| | | |
|--|-----------|-------|
| Certified Small Local Diverse Businesses | \$16,295 | 2.9% |
| Local Businesses | \$0 | 0% |
| Non-local Certified DBEs | \$554,012 | 97.1% |

c. **City and Local Agency Communications:**

- Communications with and site inspections by City of Vacaville staff for the Vacaville Center Intersection Improvements Project.
- Communications with City of Vallejo regarding Vallejo Center Belvedere site.

5. Citizens Bond Oversight Committee (CBOC):

- a. CBOC Meeting was held on April 23. Annual report (FY17/18) was reviewed and approved for presentation to the Board in June. The financial and performance audits, which reported no findings, were reviewed.



b. The next CBOC Meeting is scheduled for August 20, 2019.

6. Board of Trustee Actions – Bond Program Related Items

Board Meeting Minutes can be viewed on the College's website, Solano.edu.

a. **April 3, 2019 Regular Board Meeting (Board Study Session),**

4000 Suisun Valley Road, Fairfield

The following Consent and Action Items were approved at this meeting:

- District Standards Revisions
- Equipment Order to Fisher Scientific for the Fairfield Science Building Project

b. **April 17, 2019 Regular Board Meeting,**

4000 Suisun Valley Road, Fairfield

The following Consent and Action Items were approved at this meeting:

- Resolution No. 18/19-18 Designation and Disposal/Disposition of District Surplus Equipment and Property – Science Building Furniture and Equipment
- Change Order #1 to HM Construction, Inc. for the Horticulture Modular Building Foundation and Site Work Project
- Notice of Completion for Construction Services for the Horticulture Modular Building Foundation and Site Work Project
- Contract Award to Arthulia, Inc. for Construction Services for the Building 1900 Office Renovation Project
- Contract Amendment #1 to Visions Management for Professional Move Management and Move Services for the Science Building Project
- Amendment #2 to Facilities Planning and Consulting Services for the Library/Learning Resource Center Project (Building 100 Replacement)
- Approval of Architectural Consulting Services Pool of Firms
- Approval of Construction Management Consulting Services Pool of Firms
- Notice of Completion for Construction Services for the Fairfield Science Building Project

c. **May 1, 2019 Regular Board Meeting (Board Study Session),**

4000 Suisun Valley Road, Fairfield

The following Consent and Action Items were approved at this meeting:

- Notice of Completion for Construction Services for the Veterans Center Monument Sign Project
- Notice of Completion for Construction Services for the Fairfield Network Connectivity to Baseball & Softball Fields Project
- Approval of Mechanical/Electrical/Plumbing Engineering Services Pool of Firms
- Measure Q Bond Spending Plan Update #17
- Contract Award to CA Architects for the Vacaville Center Annex Building Corbels Removal Project
- Contract Award to Kate Keating Associates, Inc. for Graphic Design Services for Vacaville Center Map and Wayfinding Standards Revisions Project

Information Items:

- Measure Q Quarterly Progress Update Report to the Governing Board

d. **May 15, 2019 Regular Board Meeting,**

4000 Suisun Valley Road, Fairfield

The following Consent and Action Items were approved at this meeting:

- Resolution No. 18/19-22 Approval to Prequalify Contractors for the Library/Learning Resource Center Project (Building 100 Replacement)
- Contract Amendment #2 to Visions Management for Professional Move Management and Move Services for the Science Building Project

e. **June 5, 2019 Regular Board Meeting (Board Study Session),**

4000 Suisun Valley Road, Fairfield

The following Consent and Action Items were approved at this meeting:

- Notice of Completion for Construction Services for the Vacaville Center Annex Building Monument Sign Project – Arthulia, Inc.
- Notice of Completion for Construction Services for the Vacaville Center Annex Building Monument Sign Project – Ellis & Ellis Sign Systems
- Approval of DSA Project Inspector Services Pool of Firms
- Approval of Material Testing and Special Inspection Services Pool of Firms
- Contract Award to HMR Architects for Professional Services for Building 300 Modifications: Mailroom and Graphics Project
- Contract Award (Surety Takeover Agreement) to Fidelity and Deposit Company of Maryland for Horticulture Modular Restroom Building Project

f. **June 19, 2019 Regular Board Meeting (Vallejo Center),**

545 Columbus Parkway, Vallejo

The following Consent and Action Items were approved at this meeting:

- Contract Award to Swinerton Management and Consulting for Construction Management Services for the Library/Learning Resource Center Project (Building 100 Replacement)
- Contract Award to CSW/ST2 for Property Legal Description/Topo Survey/Utility Survey for the Aeronautics Nut Tree Facility Improvements
- Contract Award to First Carbon Solutions for Biological Surveys and Archaeological Monitoring for Library/Learning Resource Center Project (Building 100 Replacement)
- Five Year Construction Plan

Information Items:

- Citizens Bond Oversight Committee (CBOC) FY 2017-2018 Annual Report to the Governing Board

B. PROGRAM - NEXT 90 DAYS

1. Continued oversight of active projects and planning for future projects.
2. Continued user engagement in all active building projects.
3. Ongoing communication with the campus community regarding any interruptions related to upcoming construction activities.
4. Citizens Bond Oversight Committee Meeting.
5. Continue with Outreach events and efforts.

C. PROGRAM – ISSUES

1. No issues or concerns at this time.

3. FAIRFIELD CAMPUS SUMMARY

A. CURRENT ACTIVITIES – Please see the attached project sheets (Section 9 of this report) for detailed information about the projects. The following is a list of current projects:

| | | |
|----|---|----------------------------------|
| 1. | Library/Learning Resource Center (Building 100 Replacement) | Section 9, Active Projects |
| 2. | Science Building (Phase 1) | Section 9, Projects in Close Out |
| 3. | Horticulture Phase 2 – Modular Restroom | Section 9, Active Projects |
| 4. | Horticulture Phase 1 – (DSA Close Out) | Section 9, Projects in Close Out |

B. NEXT 90 DAYS

1. Library/Learning Resource Center (Building 100 Replacement): Issue RFQ to pre-qualify bidders and bid the project. On-board and transition project management to CM. Complete emptying old portables and prepare them for removal. Select remaining consultants – IOR (Inspector of Record), Testing and Special Inspections, and Commissioning. Plan a ground-breaking ceremony to be held in October.
2. Science Building (Phase 1): Complete Punch List items and Warranty implementation. Finalize all move-ins. Conduct building dedication and ribbon-cutting on August 21.
3. Horticulture Phase 2 – Modular Restroom: Complete Punch List items, complete close out activities, issue Notice of Completion, and obtain DSA certification.
4. Horticulture Phase 1 (DSA Close Out): Close out with DSA once restroom building is completed.
5. Baseball and Soccer Bleachers: Select Architect and begin design. *Project Sheet to be provided with future Quarterly Report.*

C. ISSUES

1. No major issues or concerns at this time.

4. VACAVILLE CAMPUS SUMMARY

- A. CURRENT ACTIVITIES** – Please see the attached project sheets (Section 9 of this report) for detailed information about each project. The following is a list of current projects:

| | | |
|----|---|----------------------------------|
| 1. | Vacaville Classroom Building 'Annex' Renovation (Phase 2) - Corbels Removal | Section 9, Active Projects |
| 2. | Biotechnology and Science Building - Fume Hood Controls | Section 9, Projects in Close Out |

B. NEXT 90 DAYS

1. Vacaville Classroom Building 'Annex' Renovation (Phase 2) - Corbels Removal: Complete design, receive bids and award construction contract, if possible prior to wet weather.
2. Biotechnology and Science Building - Fume Hood Controls: Complete programming.
3. Aeronautics Building: Begin survey work at the Nut Tree Facility. Issue an RFP for design services. *Project Sheet to be provided with future Quarterly Report.*

C. ISSUES

1. No major issues or concerns at this time.

5. VALLEJO CAMPUS SUMMARY

A. CURRENT ACTIVITIES

1. No projects at this time.

B. NEXT 90 DAYS

1. No projects at this time.

C. ISSUES

1. No major issues or concerns at this time.

6. DISTRICTWIDE PROJECTS SUMMARY

A. CURRENT ACTIVITIES – Please see the attached project sheets (Section 9 of this report) for detailed information about each project. The following is a list of current projects:

| | | |
|----|--|----------------------------|
| 1. | IT Infrastructure Improvements (Phase 2) | Section 9, Active Projects |
| 2. | Small Capital Projects: Portables Low Voltage Revisions | Section 9, Active Projects |
| 3. | Small Capital Projects: B300 Modifications – Graphics & Mailroom | Section 9, Active Projects |
| 4. | Planning, Assessments & Program Management | Section 9, Active Projects |

B. NEXT 90 DAYS

1. IT Infrastructure Improvements (Phase 2): Equipment purchases continue.
2. Small Capital Projects: Portables Low Voltage Revisions: Balance of remaining work to be done next quarter.
3. Small Capital Projects: 300 Modifications – Graphics & Mailroom: Continue with design.
4. Planning, Assessments & Program Management: On-going activities of the District bond team, program management team, and consultants to support the Bond program.

C. ISSUES

1. No major issues or concerns at this time.

7. FINANCIAL SUMMARY

A. BUDGET UPDATE

1. Please see the attached “Program Summary Budget” for a project by project view of the budget. Through June 30, 2019, a total of \$173,540,045 has been expended against the bond program budget of \$351,829,446. This current budget includes \$3,829,446 net interest earned through December 31, 2018. This financial period, April 1, 2019 through June 30, 2019, expenditures totaled \$3,377,144.
2. Projected spending cash flow continues to be monitored in relation to bond spending requirements.

B. RESERVE STATUS

Reserve for the Measure Q Bond Program is based on the approved May 1, 2019 Revised Bond Spending Plan. Bond interest accrues annually.

C. CONTRACT STATUS

The Program Summary Report provides “Current Project Budget” and “Measure Q Expenditure” information through June 30, 2019.

D. PAYMENT STATUS

Contractor and Consultant payments have been processed within a satisfactory time period.

8. PROGRAM BUDGET SUMMARY

- A. Program Budget Summary – organized by Program, Campus and Project, and based on BOT approved May 1, 2019 Revised Bond Spending Plan.



August 21, 2019 Quarterly Report

| Status ⁽⁴⁾ | PROJECT NAME | PROJECT BUDGET AS OF 12/05/2018 BSP ⁽¹⁾ | BOT APPROVED CHANGE | PROJECT BUDGET 2/06/2019 BSP ⁽²⁾ | OTHER FUNDING BUDGET ⁽³⁾ | REDEVELOPMENT FUND | OTHER FUNDING EXPENDITURES AS OF 06/30/2019 ⁽⁵⁾ | MEASURE Q EXPENDITURES AS OF 06/30/2019 ⁽⁵⁾ | PERCENT SPENT | PROJECT NO. |
|-----------------------|---|--|---------------------|---|-------------------------------------|---------------------|--|--|---------------|------------------------------------|
| | FF CAMPUS | | | | | | | | | |
| A | Library & Learning Resource Center | \$ 24,300,000 | | \$ 24,300,000 | \$ 20,148,000 | \$ 1,500,000 | \$ 2,620,063 | \$ 507,895 | 6.8% | 820110 |
| C | Performing Arts Building (Phase 1 B1200 Renovation) | \$ 6,229,718 | | \$ 6,229,718 | \$ 13,760,000 | | \$ 13,760,000 | \$ 6,229,718 | 100.0% | 821210/821220/821215 |
| F | Performing Arts Building (Phase 2) | \$ 13,700,000 | | \$ 13,700,000 | | | | \$ 33,151 | 0.2% | 821230 |
| A | Science Building (Phase 1) | \$ 36,600,000 | | \$ 36,600,000 | | | | \$ 33,858,419 | 92.5% | 820310 |
| F | Science & Math Building (Phase 2) | \$ 8,000,000 | | \$ 8,000,000 | | | | | 0.0% | TBD |
| F | Career Technology Building (CTE) | \$ 3,000,000 | | \$ 3,000,000 | | | | | 0.0% | TBD |
| A | Agriculture (Horticulture) | \$ 2,000,000 | | \$ 2,000,000 | | | | \$ 1,266,354 | 63.3% | 821030/821035 |
| | VV CAMPUS | | | | | | | | | |
| A | VV Classroom Building Purchase & Renovation | \$ 8,200,000 | | \$ 8,200,000 | | | | \$ 6,971,685 | 85.0% | 830200/830210/830220 |
| A | Biotechnology & Science Building | \$ 33,383,435 | | \$ 33,383,435 | | | | \$ 33,291,070 | 99.7% | 830310/830320/830330 |
| A | Aeronautics & Workforce Development Building | \$ 15,000,000 | | \$ 15,000,000 | | | | \$ 1,275,858 | 8.5% | 830400/830410/830420 |
| F | Student Success Center/LRC | \$ 15,500,000 | | \$ 15,500,000 | | | | | 0.0% | TBD |
| F | Fire Training | \$ 6,250,000 | | \$ 6,250,000 | | | | | 0.0% | TBD |
| A | Vacaville Center HVAC Upgrade | \$ 2,153,557 | \$ (3,251) | \$ 2,150,306 | | | | \$ 2,147,787 | 99.9% | 830230 |
| | VJ CAMPUS | | | | | | | | | |
| C | Vallejo Property Purchase Belvedere | \$ 4,794,343 | | \$ 4,794,343 | | | | \$ 4,794,343 | 100.0% | 840310 |
| C | Vallejo Property Purchase Northgate | \$ 6,871,471 | | \$ 6,871,471 | | | | \$ 6,871,471 | 100.0% | 840910 |
| F | Site Improvements | \$ 2,825,000 | | \$ 2,825,000 | | | | | 0.0% | 840920/840320 |
| C | Autotechnology Building | \$ 23,735,961 | | \$ 23,735,961 | | | | \$ 23,735,961 | 100.0% | 840210/840220 |
| F | Student Success Center/LRC | \$ 22,000,000 | | \$ 22,000,000 | | | | | 0.0% | TBD |
| F | Career Technology Building | \$ 19,800,000 | | \$ 19,800,000 | | | | | 0.0% | TBD |
| C | Vallejo Center HVAC Upgrade | \$ 2,135,178 | | \$ 2,135,178 | | | | \$ 2,135,178 | 100.0% | 840430 |
| | INFRASTRUCTURE IMPROVEMENTS | | | | | | | | | |
| A | IT Infrastructure Improvements | \$ 14,200,000 | | \$ 14,200,000 | | | | | 40.9% | 812100/812500 to 812590 |
| C | Utility Infrastructure Upgrade (Energy) | \$ 24,671,331 | | \$ 24,671,331 | \$ 712,447 | | \$ 712,447 | \$ 24,671,331 | 100.0% | 814010/814020/814030/814040/814050 |
| | ADA & CLASSROOM IMPROVEMENTS | | | | | | | | | |
| A | Small Capital Projects | \$ 8,753,246 | | \$ 8,753,246 | | | | \$ 3,599,043 | 41.1% | 813005 to 813046 |
| A | ADA Improvements | \$ 10,900,000 | | \$ 10,900,000 | \$ 50,000 | | \$ 50,000 | \$ 388,082 | 4.0% | 813210 |
| | PLANNING, ASSESSMENTS & PROGRAM MANAGEMENT | | | | | | | | | |
| A | Program Management, District Support and Planning | \$ 25,400,000 | | \$ 25,400,000 | | | | \$ 15,426,957 | 60.7% | 811010/811011/811020/811021/811030 |
| | RESERVE & INTEREST | | | | | | | | | |
| | Program Reserve | \$ 11,072,666 | \$ 27,802 | \$ 11,100,468 | | | | | | |
| | Treasury Fees | \$ - | | \$ - | | | | \$ 528,185 | | |
| | TOTAL BOND SPENDING PLAN | \$ 351,475,906 | | \$ 351,500,457 | \$ 34,670,447 | \$ 1,500,000 | \$ 17,142,510 | \$ 173,540,045 | 49.5% | |

⁽¹⁾ Per Bond Spending Plan Revision Approved by BOT 12/5/2018

⁽²⁾ Per Bond Spending Plan Revision Approved by BOT 2/6/2019

⁽³⁾ Note other funding sources include State Funding, Proposition 39 Energy and Solano Transportation Authority

⁽⁴⁾ A=Active Project; F=Future Project/Project On Hold; C=Closed Project. VV Aeronautics Project activity associated with property purchase and schematic design/budget confirmation only.

⁽⁵⁾ District is currently in fiscal year-end close and is also in process of the annual financial audit, any variances will be included in the next quarterly report.

9. SCHEDULE FOR MAJOR ACTIVE BUILDING PROJECTS

- A. Schedule for Major Active Building Projects based on February 6, 2019 Board Approved Revised Bond Spending Plan.

Note that the following schedule for IT Infrastructure Improvements reflects Phase 2 (Tranche 2), as that is the portion of the project that is active. Completed projects are no longer included.

10. PROJECT REPORTS

- A. Project Report Updates for Active Projects
- B. Project Report Update for Projects in Close Out
- C. Project Report Updates for Closed Projects

Project Reports include a dashboard column next to schedule and budget indicating one of the following:

- “Green” – OK. Project is on schedule and on budget.
- “Yellow” – Caution. Project is significantly delayed with some impacts, but solutions are in place to mitigate any impacts. Project is at 0% budget contingency remaining balance and project is not near completion.
- “Red” – Project is significantly delayed and/or over budget and may require Board approval of budget change.

ACTIVE PROJECTS



**Solano Community College
Library/Learning Resource Center
(Building 100 Replacement)**

A/E: Noll & Tam Architects

Contractor: TBD

Status: Active

PROJECT SUMMARY

Project: Library/Learning Resource Center

Project Scope:

This project includes design and construction of a new Fairfield Campus Library/Learning Resource Center to replace the B100 Library, demolition of old portable buildings and B100 Library, and site restoration of these areas. The project will include the following components: planning, surveys and technical studies, design, construction, demolition, furniture, fixtures and equipment, inspection and project/construction management.

| | | | |
|---------------------------------|--------------------------|--------------------------------|---------------|
| Project Manager: | Noe Ramos (Kitchell) | Status: | Active |
| Construction Manager: | Cary Talbott (Swinerton) | | |
| Original Project Budget: | \$42,681,000 | Current Project Budget: | \$45,948,000 |
| Project Start: | November 2017 | Project End: | December 2021 |

| Legend | |
|-------------------------------------|-------------|
| <input type="checkbox"/> | Not Started |
| <input type="checkbox"/> | In Progress |
| <input checked="" type="checkbox"/> | Completed |

SCHEDULE

| DESCRIPTION | Design | | | DSA | BID | IN CONST | % Comp. | OCCUPIED | CLOSE-OUT | ON SCHED | COMMENTS |
|---------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|--------------------------|--------------------------|---------|--------------------------|--------------------------|----------|-----------------------------------|
| | SD | DD | CD | | | | | | | | |
| Bidding Phase | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 5% | <input type="checkbox"/> | <input type="checkbox"/> | Yes | Prequalifying General Contractors |

BUDGET

FUNDING SOURCE: Measure Q, State Funding, and Redevelopment Pass-Through Funding

| JCAF | Amount Budgeted | | | Total Budget (A) | Encumbered (B) | Forecast to Complete (C) | Forecast at Completion (B+C) | Expenditures to Date (E) | Encumbrance Balance (B-E=F) | Budget Balance (A-B=G) |
|--|----------------------|----------------------|----------------------------------|----------------------|---------------------|--------------------------|------------------------------|--------------------------|-----------------------------|------------------------|
| | Measure Q | State Capital Outlay | Redevelopment Pass-Through Funds | | | | | | | |
| 1. SITE ACQUISITION | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 2. PLANS | \$ 57,029 | \$ - | \$ - | \$ 57,029 | \$ 48,217 | \$ 8,812 | \$ 57,029 | \$ 43,405 | \$ 4,812 | \$ 8,812 |
| 3. WORKING DRAWINGS | \$ 118,857 | \$ - | \$ - | \$ 118,857 | \$ 22,360 | \$ 96,497 | \$ 118,857 | \$ 22,360 | \$ - | \$ 96,497 |
| 4. CONSTRUCTION | \$ 20,675,540 | \$ - | \$ - | \$ 20,675,540 | \$ 10,934 | \$ 20,664,606 | \$ 20,675,540 | \$ 10,934 | \$ - | \$ 20,664,606 |
| 5. CONTINGENCY | \$ 1,958,214 | \$ - | \$ - | \$ 1,958,214 | \$ - | \$ 1,958,214 | \$ 1,958,214 | \$ - | \$ - | \$ 1,958,214 |
| 6. ARCHITECTURAL AND ENGINEERING OVERSIGHT | \$ 333,539 | \$ - | \$ - | \$ 333,539 | \$ 305,539 | \$ 28,000 | \$ 333,539 | \$ - | \$ 305,539 | \$ 28,000 |
| 7. TESTS AND INSPECTIONS | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 8. CONSTRUCTION MANAGEMENT | \$ 724,000 | \$ - | \$ - | \$ 724,000 | \$ - | \$ 724,000 | \$ 724,000 | \$ - | \$ - | \$ 724,000 |
| 9. TOTAL CONSTRUCTION COSTS (4 THRU 8 ABOVE) | \$ 23,691,293 | \$ - | \$ - | \$ 23,691,293 | \$ 316,473 | \$ 23,374,820 | \$ 23,691,293 | \$ 10,934 | \$ 305,539 | \$ 23,374,820 |
| 10. FURNITURE AND GROUP II EQUIPMENT | \$ 432,821 | \$ - | \$ - | \$ 432,821 | \$ 432,821 | \$ - | \$ 432,821 | \$ 431,196 | \$ 1,625 | \$ - |
| MEASURE Q - PROJECT COST | \$ 24,300,000 | \$ - | \$ - | \$ 24,300,000 | \$ 819,871 | \$ 23,480,129 | \$ 24,300,000 | \$ 507,895 | \$ 311,976 | \$ 23,480,129 |
| 1. SITE ACQUISITION | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 2. PLANS | \$ - | \$ 1,543,000 | \$ - | \$ 1,543,000 | \$ 1,543,000 | \$ - | \$ 1,543,000 | \$ 1,543,000 | \$ - | \$ - |
| 3. WORKING DRAWINGS | \$ - | \$ 1,209,000 | \$ - | \$ 1,209,000 | \$ 1,087,074 | \$ 121,926 | \$ 1,209,000 | \$ 1,077,063 | \$ 10,011 | \$ 121,926 |
| 4. CONSTRUCTION | \$ - | \$ 11,601,000 | \$ - | \$ 11,601,000 | \$ - | \$ 11,601,000 | \$ 11,601,000 | \$ - | \$ - | \$ 11,601,000 |
| 5. CONTINGENCY | \$ - | \$ 1,532,000 | \$ - | \$ 1,532,000 | \$ - | \$ 1,532,000 | \$ 1,532,000 | \$ - | \$ - | \$ 1,532,000 |
| 6. ARCHITECTURAL AND ENGINEERING OVERSIGHT | \$ - | \$ 652,000 | \$ - | \$ 652,000 | \$ 652,000 | \$ - | \$ 652,000 | \$ - | \$ 652,000 | \$ - |
| 7. TESTS AND INSPECTIONS | \$ - | \$ 648,000 | \$ - | \$ 648,000 | \$ - | \$ 648,000 | \$ 648,000 | \$ - | \$ - | \$ 648,000 |
| 8. CONSTRUCTION MANAGEMENT | \$ - | \$ 674,000 | \$ - | \$ 674,000 | \$ - | \$ 674,000 | \$ 674,000 | \$ - | \$ - | \$ 674,000 |
| 9. TOTAL CONSTRUCTION COSTS (4 THRU 8 ABOVE) | \$ - | \$ 15,107,000 | \$ - | \$ 15,107,000 | \$ 652,000 | \$ 14,455,000 | \$ 15,107,000 | \$ - | \$ 652,000 | \$ 14,455,000 |
| 10. FURNITURE AND GROUP II EQUIPMENT | \$ - | \$ 2,289,000 | \$ - | \$ 2,289,000 | \$ - | \$ 2,289,000 | \$ 2,289,000 | \$ - | \$ - | \$ 2,289,000 |
| STATE CAPITAL OUTLAY - PROJECT COST | \$ - | \$ 20,148,000 | \$ - | \$ 20,148,000 | \$ 3,282,074 | \$ 16,865,926 | \$ 20,148,000 | \$ 2,620,063 | \$ 662,011 | \$ 16,865,926 |
| 4. CONSTRUCTION | \$ - | \$ - | \$ 1,500,000 | \$ 1,500,000 | \$ - | \$ 1,500,000 | \$ 1,500,000 | \$ - | \$ - | \$ 1,500,000 |
| REDEVELOPMENT FUND - PROJECT TOTAL | \$ 1,500,000 | \$ - | \$ - | \$ 1,500,000 | \$ - | \$ 1,500,000 | \$ 1,500,000 | \$ - | \$ - | \$ 1,500,000 |
| TOTAL PROJECT COST | \$ 24,300,000 | \$ 20,148,000 | \$ 1,500,000 | \$ 45,948,000 | \$ 4,101,945 | \$ 41,846,055 | \$ 45,948,000 | \$ 3,127,958 | \$ 973,987 | \$ 41,846,055 |

Issues and Concerns

1. No issues or concerns at this time.

Next 90 Days

- RFQs for general contractors attempting to prequalify due.
- Issue for bid to prequalified general contractors.
- Issue RFPs for consultants for construction phase inspections, material testing and special inspection, and commissioning.
- Submit bid package to State for approval.
- Receive State release of Construction Phase funding.
- Issue NTP to general contractor.



South Façade and Entry



First Floor Plan



Second Floor Plan



Solano Community College Horticulture Phase 2 - Modular Restroom

A/E: MADI Architecture Contractors: Impact Construction; HM Construction Status: Active



PROJECT SUMMARY

| | | | |
|---|---|--|--|
| Project: Horticulture Phase 2 - Modular Restroom | | | |
| Project Scope: Fabrication, construction and installation of a DSA approved modular restroom building for the Horticulture program planting areas on the Fairfield Campus | Project Manager: Jason Yi | Status: Active | |
| | Original Project Budget: \$342,000 | Current Project Budget: \$422,194 | |
| | Project Start: August 2017 | Project End: August 2019 | |

| Legend |
|---|
| <input type="checkbox"/> Not Started |
| <input type="checkbox"/> In Progress |
| <input checked="" type="checkbox"/> Completed |

SCHEDULE

| DESCRIPTION | Design | | | DSA | BID | IN CONST | % Comp. | OCCUPIED | CLOSE-OUT | ON SCHED | COMMENTS |
|--------------------|--------|----|----|-----|-----|----------|---------|--------------------------|--------------------------|----------|---|
| | SD | DD | CD | | | | | | | | |
| Construction Phase | ■ | ■ | ■ | ■ | ■ | ■ | 95% | <input type="checkbox"/> | <input type="checkbox"/> | No | Completion delayed due to modular company filing Chapter 11 and surety completing the work. |

CAUTION

BUDGET

FUNDING SOURCE: Measure Q

| JCAF | Amount Budgeted | | | Total Budget (A) | Encumbered (B) | Forecast to Complete (C) | Forecast at Completion (B+C) | Expenditures to Date (E) | Encumbrance Balance (B-E=F) | Budget Balance (A-B=G) |
|--|-------------------|----------------------|-------------|-------------------|-------------------|--------------------------|------------------------------|--------------------------|-----------------------------|------------------------|
| | Measure Q | State Capital Outlay | Prop 39 | | | | | | | |
| 1. SITE ACQUISITION | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 2. PLANS | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 3. WORKING DRAWINGS | \$ 14,698 | \$ - | \$ - | \$ 14,698 | \$ 8,863 | \$ 5,835 | \$ 14,698 | \$ 8,863 | \$ - | \$ 5,835 |
| 4. CONSTRUCTION | \$ 365,284 | \$ - | \$ - | \$ 365,284 | \$ 351,904 | \$ 13,380 | \$ 365,284 | \$ 299,214 | \$ 52,690 | \$ 13,380 |
| 5. CONTINGENCY | \$ 9,292 | \$ - | \$ - | \$ 9,292 | \$ - | \$ 9,292 | \$ 9,292 | \$ - | \$ - | \$ 9,292 |
| 6. ARCHITECTURAL AND ENGINEERING OVERSIGHT | \$ 13,910 | \$ - | \$ - | \$ 13,910 | \$ 13,910 | \$ - | \$ 13,910 | \$ - | \$ 13,910 | \$ - |
| 7. TESTS AND INSPECTIONS | \$ 19,010 | \$ - | \$ - | \$ 19,010 | \$ 19,010 | \$ - | \$ 19,010 | \$ 9,471 | \$ 9,539 | \$ - |
| 8. CONSTRUCTION MANAGEMENT | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9. TOTAL CONSTRUCTION COSTS (4 THRU 8 ABOVE) | \$ 407,496 | \$ - | \$ - | \$ 407,496 | \$ 384,824 | \$ 22,672 | \$ 407,496 | \$ 308,685 | \$ 76,139 | \$ 22,672 |
| 10. FURNITURE AND GROUP II EQUIPMENT | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 11. TOTAL PROJECT COST | \$ 422,194 | \$ - | \$ - | \$ 422,194 | \$ 393,687 | \$ 28,507 | \$ 422,194 | \$ 317,549 | \$ 76,139 | \$ 28,507 |

OK

Issues and Concerns

1. Completion delayed due to modular company filing bankruptcy. Currently working with company's insurance company to complete Punch List items.

Next 90 Days

1. Completion of Punch List items.
2. Final cleaning of building.
3. Close out project with DSA.



Completed Fire Alarm System Installation



Modular Restroom Building and Surrounding Hardscape

Project Number: 821035

Horticulture Modular Restroom

Financials as of 6/30/2019



**Solano Community College
VV Classroom Building 'Annex' Renovation (Phase 2)**

A/E: CA Architects

Contractor: McCuen Construction Status: Active

(Primary Project)



PROJECT SUMMARY

Project: VV Classroom Building Renovation (Phase 2)

Project Scope:
Vacaville Classroom Building Renovation includes required DSA Certification building upgrades to provide instructional and student support spaces at the Vacaville Center site. The project will include the following components: building purchase, planning, assessments, surveys, design and construction; furniture, fixtures and equipment; project/construction management.

| | | | |
|---------------------------------|------------------------------|--------------------------------|--------------|
| Project Manager: | Noe Ramos (sign and corbels) | Status: | Active |
| Original Project Budget: | \$4,607,681 | Current Project Budget: | \$3,812,147 |
| Project Start: | May 2017 | Project End: | October 2019 |

| Legend | |
|-------------------------------------|-------------|
| <input type="checkbox"/> | Not Started |
| <input type="checkbox"/> | In Progress |
| <input checked="" type="checkbox"/> | Completed |

SCHEDULE

| DESCRIPTION | Design | | | DSA | BID | IN CONST | % Comp. | OCCUPIED | CLOSE-OUT | ON SCHED | COMMENTS |
|-----------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|---------|-------------------------------------|--------------------------|----------|--|
| | SD | DD | CD | | | | | | | | |
| Close Out Phase | <input checked="" type="checkbox"/> | 99% | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Yes | Building Project construction completed and closed. Several small additional projects in progress. |

OK

BUDGET

FUNDING SOURCE: Measure Q

| JCAF | Amount Budgeted | | | Total Budget (A) | Encumbered (B) | Forecast to Complete (C) | Forecast at Completion (B+C) | Expenditures to Date (E) | Encumbrance Balance (B-E=F) | Budget Balance (A-B=G) |
|--|---------------------|----------------------|-------------|---------------------|---------------------|--------------------------|------------------------------|--------------------------|-----------------------------|------------------------|
| | Measure Q | State Capital Outlay | Prop 39 | | | | | | | |
| 1. SITE ACQUISITION | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 2. PLANS | \$ 139,815 | \$ - | \$ - | \$ 139,815 | \$ 139,537 | \$ 278 | \$ 139,815 | \$ 139,537 | \$ - | \$ 278 |
| 3. WORKING DRAWINGS | \$ 228,759 | \$ - | \$ - | \$ 228,759 | \$ 228,759 | \$ - | \$ 228,759 | \$ 215,239 | \$ 13,520 | \$ - |
| 4. CONSTRUCTION | \$ 2,518,192 | \$ - | \$ - | \$ 2,518,192 | \$ 2,469,336 | \$ 48,856 | \$ 2,518,192 | \$ 2,468,192 | \$ 1,145 | \$ 48,856 |
| 5. CONTINGENCY | \$ 351,849 | \$ - | \$ - | \$ 351,849 | \$ - | \$ 351,849 | \$ 351,849 | \$ - | \$ - | \$ 351,849 |
| 6. ARCHITECTURAL AND ENGINEERING OVERSIGHT | \$ 102,050 | \$ - | \$ - | \$ 102,050 | \$ 102,050 | \$ - | \$ 102,050 | \$ 102,050 | \$ - | \$ - |
| 7. TESTS AND INSPECTIONS | \$ 320,204 | \$ - | \$ - | \$ 320,204 | \$ 303,071 | \$ 17,133 | \$ 320,204 | \$ 303,071 | \$ - | \$ 17,133 |
| 8. CONSTRUCTION MANAGEMENT | \$ 150,632 | \$ - | \$ - | \$ 150,632 | \$ 150,632 | \$ - | \$ 150,632 | \$ 150,632 | \$ - | \$ - |
| 9. TOTAL CONSTRUCTION COSTS (4 THRU 8 ABOVE) | \$ 3,442,927 | \$ - | \$ - | \$ 3,442,927 | \$ 3,025,089 | \$ 417,838 | \$ 3,442,927 | \$ 3,023,945 | \$ 1,145 | \$ 417,838 |
| 10. FURNITURE AND GROUP II EQUIPMENT | \$ 646 | \$ - | \$ - | \$ 646 | \$ 646 | \$ - | \$ 646 | \$ 646 | \$ - | \$ - |
| 11. TOTAL PROJECT COST | \$ 3,812,147 | \$ - | \$ - | \$ 3,812,147 | \$ 3,394,031 | \$ 418,116 | \$ 3,812,147 | \$ 3,379,367 | \$ 14,665 | \$ 418,116 |

OK

Issues and Concerns

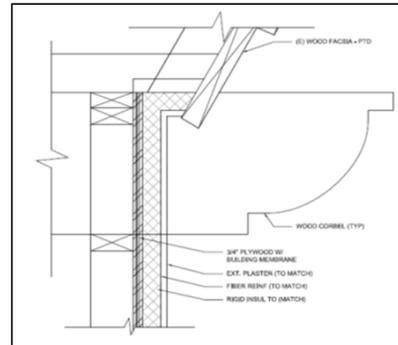
1. No issues or concerns at this time.

Next 90 Days

1. Complete bid documents and issue for bid removal of the exterior decorative wood corbels.
2. Start construction phase of corbel project.



Decorative Wood Corbels to be Removed Due to Dryrot Issues



Detail of existing corbel condition



**Solano Community College
IT Infrastructure Improvements (Phase 2)**

A/E: N/A

Contractor: N/A

Status: Active



PROJECT SUMMARY

Project: IT Infrastructure Improvements

Project Scope:

IT Infrastructure Improvements project is a district-wide technology infrastructure project intended to provide necessary network, communication systems, desktop services and equipment improvements in support of instructional, student support and office spaces. The project includes the following components: planning, assessment, surveys, design and construction; IT and security equipment procurement; and project/construction management.

| | | | |
|--------------------------------------|-----------------------|-------------------------------------|-------------|
| Project Manager: | James (Kimo) Callilan | Status: | Active |
| Total Project Budget: | \$14,200,000 | Current Ph 2 Project Budget: | \$2,689,020 |
| Original Ph 2 Project Budget: | \$2,489,000 | | |
| Project Start: | May 2017 | Project End (Phase 2): | June 2020 |

| Legend | |
|--------------------------|-------------|
| <input type="checkbox"/> | Not Started |
| <input type="checkbox"/> | In Progress |
| <input type="checkbox"/> | Completed |

SCHEDULE

| DESCRIPTION | Design | | | DSA | BID | IN CONST | % Comp. | OCCUPIED | CLOSE-OUT | ON SCHED | COMMENTS |
|-------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|---------|--------------------------|--------------------------|----------|----------|
| | SD | DD | CD | | | | | | | | |
| Procurement | <input type="checkbox"/> | 67% | <input type="checkbox"/> | <input type="checkbox"/> | Yes | |

BUDGET

FUNDING SOURCE: Measure Q

| JCAF | Amount Budgeted | | | Total Budget (A) | Encumbered (B) | Forecast to Complete (C) | Forecast at Completion (B+C) | Expenditures to Date (E) | Encumbrance Balance (B-E=F) | Budget Balance (A-B=G) |
|---|---------------------|----------------------|-------------|---------------------|---------------------|--------------------------|------------------------------|--------------------------|-----------------------------|------------------------|
| | Measure Q | State Capital Outlay | Prop 39 | | | | | | | |
| 1. Classroom Tech Upgrades | \$ 727,047 | \$ - | \$ - | \$ 727,047 | \$ 254,340 | \$ 472,707 | \$ 727,047 | \$ 253,804 | \$ 536 | \$ 472,707 |
| 2. Computer Lab Computer Replacement (CLOSED) | \$ 75,273 | \$ - | \$ - | \$ 75,273 | \$ 75,273 | \$ 0 | \$ 75,273 | \$ 75,273 | \$ - | \$ 0 |
| 3. Faculty/Staff/Student Computer Replacement | \$ 383,155 | \$ - | \$ - | \$ 383,155 | \$ 258,229 | \$ 124,926 | \$ 383,155 | \$ 257,753 | \$ 475 | \$ 124,926 |
| 4. Student Laptop Replacement (CLOSED) | \$ 67,526 | \$ - | \$ - | \$ 67,526 | \$ 67,526 | \$ 0 | \$ 67,526 | \$ 67,526 | \$ - | \$ 0 |
| 5. Building 100 Generator (CLOSED) | \$ 490,321 | \$ - | \$ - | \$ 490,321 | \$ 490,321 | \$ - | \$ 490,321 | \$ 490,321 | \$ - | \$ - |
| 6. Security Camera System Upgrade | \$ 110,937 | \$ - | \$ - | \$ 110,937 | \$ 10,509 | \$ 100,428 | \$ 110,937 | \$ 10,509 | \$ - | \$ 100,428 |
| 7. Security Camera Replacement Program | \$ 62,196 | \$ - | \$ - | \$ 62,196 | \$ 8,496 | \$ 53,700 | \$ 62,196 | \$ 8,496 | \$ - | \$ 53,700 |
| 8. Annual Network Upgrades | \$ 443,451 | \$ - | \$ - | \$ 443,451 | \$ 359,855 | \$ 83,595 | \$ 443,451 | \$ 359,855 | \$ - | \$ 83,595 |
| 9. Printer & Copier Replacement | \$ 95,000 | \$ - | \$ - | \$ 95,000 | \$ 53,219 | \$ 41,781 | \$ 95,000 | \$ 53,219 | \$ - | \$ 41,781 |
| 10. Email System Upgrade | \$ 110,691 | \$ - | \$ - | \$ 110,691 | \$ 110,641 | \$ 50 | \$ 110,691 | \$ 110,641 | \$ - | \$ 50 |
| 11. Vacaville (Annex) Technology Upgrade | \$ 123,423 | \$ - | \$ - | \$ 123,423 | \$ 109,181 | \$ 14,242 | \$ 123,423 | \$ 109,181 | \$ - | \$ 14,242 |
| 11. TOTAL PROJECT COST | \$ 2,689,020 | \$ - | \$ - | \$ 2,689,020 | \$ 1,797,588 | \$ 891,431 | \$ 2,689,020 | \$ 1,796,577 | \$ 1,011 | \$ 891,431 |

Issues and Concerns

1. No issues or concerns at this time.

Next 90 Days

1. Continue network upgrades and computer replacement.



**Solano Community College
Small Capital Projects Phase 2 - Other**

A/E: N/A

Contractor: N/A

Status: Active

PROJECT SUMMARY

Project: Small Capital Projects - Other

Project Scope:
Small Capital Projects is a project consisting of smaller scale classroom improvement projects intended to provide necessary instructional, student support and office space improvements District wide. This summary sheet is to capture expenditures for mini-scale projects with expenditures less than \$50,000 or very close to this dollar amount.

Project Manager: Various **Status:** Active

Original Project Budget: \$50,000 **Current Project Budget:** \$82,125

Project Start: July 2018 **Project End:** May 2021

| Legend | |
|-------------------------------------|-------------|
| <input type="checkbox"/> | Not Started |
| <input type="checkbox"/> | In Progress |
| <input checked="" type="checkbox"/> | Completed |

SCHEDULE

| DESCRIPTION | Design | | | DSA | BID | IN CONST | % Comp. | OCCUPIED | CLOSE-OUT | ON SCHED | COMMENTS |
|---|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|---------|--------------------------|--------------------------|----------|----------|
| | SD | DD | CD | | | | | | | | |
| Small scale projects less than \$50,000, part of the Small Capital Projects overall scope and budget. | <input type="checkbox"/> | NA | <input type="checkbox"/> | <input type="checkbox"/> | Yes | |

OK

Expenditures

FUNDING SOURCE: Measure Q

| Projects | Amount Budgeted | | | Total Budget (A) | Encumbered (B) | Forecast to Complete (C) | Forecast at Completion (B+C) | Expenditures to Date (E) | Encumbrance Balance (B-E=F) | Budget Balance (A-B=G) |
|------------------------------------|-----------------|----------------------|---------|------------------|----------------|--------------------------|------------------------------|--------------------------|-----------------------------|------------------------|
| | Measure Q | State Capital Outlay | Prop 39 | | | | | | | |
| 1. Autotech Acoustic Study | \$ 54,380 | \$ - | \$ - | \$ 54,380 | \$ 14,380 | \$ - | \$ 14,380 | \$ 14,380 | \$ - | \$ 40,000 |
| 2. Portables Low Voltage Revisions | \$ 27,745 | \$ - | \$ - | \$ 27,745 | \$ 27,745 | \$ - | \$ 27,745 | \$ 16,295 | \$ 11,450 | \$ - |
| | | | | | | | | | | |
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| | | | | | | | | | | |
| 11. TOTAL PROJECT COST | \$ 82,125 | \$ - | \$ - | \$ 82,125 | \$ 42,125 | \$ - | \$ 42,125 | \$ 30,675 | \$ 11,450 | \$ 40,000 |

OK

Issues and Concerns

1. No issues or concerns at this time.

Next 90 Days

1. Complete Portables Low Voltage Revisions project.



**Solano Community College
Small Capital Projects - B300 Modifications - Graphics & Mailroom**

A/E: HMR Architects

Contractor: TBD

Status: Active



PROJECT SUMMARY

| Project: Small Capital Projects - B300 Modifications - Graphics & Mailroom | |
|---|--|
| Project Scope: The Mailroom and Graphics Project consists of the renovation of two existing spaces in Building 300. These spaces will be converted into the District's new mailroom and graphics services spaces. The project will include the following components: planning, design and construction. | Project Manager: Noe Ramos Status: Design |
| | Original Project Budget: \$250,000 Current Project Budget: \$250,000 |
| | Project Start: June 2019 Project End: March 2020 |

| Legend | |
|-------------------------------------|-------------|
| <input type="checkbox"/> | Not Started |
| <input type="checkbox"/> | In Progress |
| <input checked="" type="checkbox"/> | Completed |

SCHEDULE

| DESCRIPTION | Design | | | DSA | BID | IN CONST | % Comp. | OCCUPIED | CLOSE-OUT | ON SCHED | COMMENTS |
|------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|---------|--------------------------|--------------------------|----------|----------|
| | SD | DD | CD | | | | | | | | |
| Schematic Design Phase | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 20% | <input type="checkbox"/> | <input type="checkbox"/> | Yes | |

OK

BUDGET

FUNDING SOURCE: Measure Q

| JCAF | Amount Budgeted | | | Total Budget (A) | Encumbered (B) | Forecast to Complete (C) | Forecast at Completion (B+C) | Expenditures to Date (E) | Encumbrance Balance (B-E=F) | Budget Balance (A-B=G) |
|--|-------------------|----------------------|-------------|-------------------|------------------|--------------------------|------------------------------|--------------------------|-----------------------------|------------------------|
| | Measure Q | State Capital Outlay | Prop 39 | | | | | | | |
| 1. SITE ACQUISITION | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 2. PLANS | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 3. WORKING DRAWINGS | \$ 26,800 | \$ - | \$ - | \$ 26,800 | \$ 26,800 | \$ - | \$ 26,800 | \$ - | \$ 26,800 | \$ - |
| 4. CONSTRUCTION | \$ 200,000 | \$ - | \$ - | \$ 200,000 | \$ - | \$ 200,000 | \$ 200,000 | \$ - | \$ - | \$ 200,000 |
| 5. CONTINGENCY | \$ 20,000 | \$ - | \$ - | \$ 20,000 | \$ - | \$ 20,000 | \$ 20,000 | \$ - | \$ - | \$ 20,000 |
| 6. ARCHITECTURAL AND ENGINEERING OVERSIGHT | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 7. TESTS AND INSPECTIONS | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 8. CONSTRUCTION MANAGEMENT | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9. TOTAL CONSTRUCTION COSTS (4 THRU 8 ABOVE) | \$ 220,000 | \$ - | \$ - | \$ 220,000 | \$ - | \$ 220,000 | \$ 220,000 | \$ - | \$ - | \$ 220,000 |
| 10. FURNITURE AND GROUP II EQUIPMENT | \$ 3,200 | \$ - | \$ - | \$ 3,200 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 3,200 |
| 11. TOTAL PROJECT COST | \$ 250,000 | \$ - | \$ - | \$ 250,000 | \$ 26,800 | \$ 220,000 | \$ 246,800 | \$ - | \$ 26,800 | \$ 223,200 |

OK

| Issues and Concerns |
|--|
| 1. No issues or concerns at this time. |

| Next 90 Days |
|--|
| 1. Develop Schematic Design Documents. 2. Develop Design Development Documents. 3. Develop Construction Documents. |



**Solano Community College
Planning, Assessments & Program Management**

Program Manager: Kitchell CEM

Contractor: N/A

Status: Active

PROJECT SUMMARY

Project: Planning, Assessments & Program Management

Project Scope:
This Bond Spending Plan budget category includes District-wide Planning, Assessments and Program Management. It is comprised of work associated with overall bond program implementation, including district bond team, program management services, professional services bond (bond counsel, bond performance audit), professional services for bond start-up and District EMP/FMP/Standards/Studies.

Program Manager: Priscilla Meckley **Status:** Active
Original Project Budget: \$25,400,000 **Current Project Budget:** \$25,400,000
Project Start: July 2013 **Project End:** December 2036

| Legend | |
|-------------------------------------|-------------|
| <input type="checkbox"/> | Not Started |
| <input type="checkbox"/> | In Progress |
| <input checked="" type="checkbox"/> | Completed |

SCHEDULE

| DESCRIPTION | Design | | | DSA | BID | IN CONST | % Comp. | OCCUPIED | CLOSE-OUT | ON SCHED | COMMENTS |
|--|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|---------|--------------------------|--------------------------|----------|----------|
| | SD | DD | CD | | | | | | | | |
| This project sheet includes budget and expenditure information for the duration of the bond program. Only Tranche 1 & 2 duration of 2013 - 2020 is active. | <input type="checkbox"/> | NA | <input type="checkbox"/> | <input type="checkbox"/> | Yes | OK |

Expenditures

FUNDING SOURCE: Measure Q

| Categories | Amount Budgeted | | | Total Budget (A) | Encumbered (B) | Forecast to Complete (C) | Forecast at Completion (B+C) | Expenditures to Date (E) | Encumbrance Balance (B-E=F) | Budget Balance (A-B=G) |
|---|----------------------|----------------------|-------------|----------------------|----------------------|--------------------------|------------------------------|--------------------------|-----------------------------|------------------------|
| | Measure Q | State Capital Outlay | Prop 39 | | | | | | | |
| 1. Program Management Consultants | \$ 10,251,711 | \$ - | \$ - | \$ 10,251,711 | \$ 9,957,859 | \$ 293,852 | \$ 10,251,711 | \$ 8,730,739 | \$ 1,227,120 | \$ 293,852 |
| 2. Program Management District Staff | \$ 9,285,960 | \$ - | \$ - | \$ 9,285,960 | \$ 2,650,057 | \$ 6,635,903 | \$ 9,285,960 | \$ 2,650,057 | \$ 0 | \$ 6,635,903 |
| 3. Professional Services Bond | \$ 1,892,012 | \$ - | \$ - | \$ 1,892,012 | \$ 1,153,492 | \$ 738,520 | \$ 1,892,012 | \$ 1,130,985 | \$ 22,507 | \$ 738,520 |
| 4. Professional Services Bond Start-up (Series A) | \$ 919,350 | \$ - | \$ - | \$ 919,350 | \$ 919,350 | \$ 0 | \$ 919,350 | \$ 919,350 | \$ - | \$ 0 |
| 5. Professional Services Bond Start-up (Series B) | \$ 306,954 | \$ - | \$ - | \$ 306,954 | \$ 306,954 | \$ 0 | \$ 306,954 | \$ 306,954 | \$ - | \$ 0 |
| 6. Professional Services Bond Start-up (Series C) | \$ 919,517 | \$ - | \$ - | \$ 919,517 | \$ 258,237 | \$ 661,280 | \$ 919,517 | \$ 258,237 | \$ - | \$ 661,280 |
| 7. EMP/FMP/District Standards Bond | \$ 1,824,496 | \$ - | \$ - | \$ 1,824,496 | \$ 1,432,502 | \$ 391,994 | \$ 1,824,496 | \$ 1,430,635 | \$ 1,867 | \$ 391,994 |
| | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 11. TOTAL PROJECT COST | \$ 25,400,000 | \$ - | \$ - | \$ 25,400,000 | \$ 16,678,451 | \$ 8,721,549 | \$ 25,400,000 | \$ 15,426,957 | \$ 1,251,494 | \$ 8,721,549 |

Issues and Concerns

1. No issues or concerns at this time.

Next 90 Days

1. On-going activities of the District bond team, program management team, and consultants to support the Bond program.

PROJECTS IN CLOSE OUT



Solano Community College Science Building (Phase I)

A/E: Lionakis (Criteria Architect) **Design Builder:** DPR Construction & HGA Architects **Status:** Close Out

PROJECT SUMMARY

Project: Science Building (Phase I)

Project Scope:
New Science Building to provide science labs, classroom instructional space, and student support spaces including a Veterans Center. The project will include the following components: planning, assessments, surveys, design and construction of the building and associated site work; furniture, fixtures and equipment and project/construction management.

| | |
|--|---|
| Project Manager: Jason Yi | Status: Active |
| Construction Manager: Cary Talbott | |
| Original Project Budget: \$33,100,000 | Current Project Budget: \$35,100,000 |
| Project Start: September 2016 | Project End: April 2019 |

| Legend | |
|-------------------------------------|-------------|
| <input type="checkbox"/> | Not Started |
| <input type="checkbox"/> | In Progress |
| <input checked="" type="checkbox"/> | Completed |

SCHEDULE

| DESCRIPTION | Design | | | DSA | BID | IN CONST | % Comp. | OCCUPIED | CLOSE-OUT | ON SCHED | COMMENTS |
|-----------------------|--------|----|----|-----|-----|----------|---------|----------|-----------|----------|--------------------------------|
| | SD | DD | CD | | | | | | | | |
| Construction Complete | ■ | ■ | ■ | ■ | ■ | ■ | 99% | ■ | □ | yes | Building complete and occupied |

CAUTION

BUDGET

FUNDING SOURCE: Measure Q

| JCAF | Amount Budgeted | | | Total Budget (A) | Encumbered (B) | Forecast to Complete (C) | Forecast at Completion (B+C) | Expenditures to Date (E) | Encumbrance Balance (B-E=F) | Budget Balance (A-B=G) |
|--|----------------------|----------------------|-------------|----------------------|----------------------|--------------------------|------------------------------|--------------------------|-----------------------------|------------------------|
| | Measure Q | State Capital Outlay | Prop 39 | | | | | | | |
| 1. SITE ACQUISITION | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 2. PLANS | \$ 752,539 | \$ - | \$ - | \$ 752,539 | \$ 752,539 | \$ - | \$ 752,539 | \$ 725,451 | \$ 27,088 | \$ - |
| 3. WORKING DRAWINGS | \$ 131,323 | \$ - | \$ - | \$ 131,323 | \$ 131,323 | \$ - | \$ 131,323 | \$ 131,323 | \$ - | \$ - |
| 4. CONSTRUCTION | \$ 30,117,425 | \$ - | \$ - | \$ 30,117,425 | \$ 30,117,425 | \$ - | \$ 30,117,425 | \$ 29,660,821 | \$ 456,604 | \$ - |
| 5. CONTINGENCY | \$ 94,570 | \$ - | \$ - | \$ 94,570 | \$ - | \$ 94,570 | \$ 94,570 | \$ - | \$ - | \$ 94,570 |
| 6. ARCHITECTURAL AND ENGINEERING OVERSIGHT | \$ 365,880 | \$ - | \$ - | \$ 365,880 | \$ 311,162 | \$ 54,718 | \$ 365,880 | \$ 308,062 | \$ 3,100 | \$ 54,718 |
| 7. TESTS AND INSPECTIONS | \$ 351,477 | \$ - | \$ - | \$ 351,477 | \$ 351,477 | \$ - | \$ 351,477 | \$ 351,477 | \$ - | \$ - |
| 8. CONSTRUCTION MANAGEMENT | \$ 1,209,553 | \$ - | \$ - | \$ 1,209,553 | \$ 1,209,553 | \$ - | \$ 1,209,553 | \$ 1,203,553 | \$ 6,000 | \$ - |
| 9. TOTAL CONSTRUCTION COSTS (4 THRU 8 ABOVE) | \$ 32,138,905 | \$ - | \$ - | \$ 32,138,905 | \$ 31,989,617 | \$ 149,288 | \$ 32,138,905 | \$ 31,523,913 | \$ 465,704 | \$ 149,288 |
| 10. FURNITURE AND GROUP II EQUIPMENT | \$ 2,077,234 | \$ - | \$ - | \$ 2,077,234 | \$ 2,037,237 | \$ 39,997 | \$ 2,077,234 | \$ 1,477,732 | \$ 559,505 | \$ 39,997 |
| 11. TOTAL PROJECT COST | \$ 35,100,000 | \$ - | \$ - | \$ 35,100,000 | \$ 34,910,715 | \$ 189,285 | \$ 35,100,000 | \$ 33,858,419 | \$ 1,052,296 | \$ 189,285 |

OK

Issues and Concerns

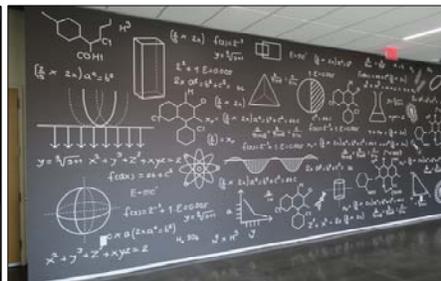
1. No issues or concerns at this time.

Next 90 Days

1. Building occupied.
2. Ribbon cutting August 21, 2019.



Science Main Entry Courtyard



Mural at Main Corridor



Veterans Services Center Entry

Project Number: 820310

Fairfield - Science Building (Phase I)

Financials as of 6/30/2019



Solano Community College Horticulture Phase 1 (DSA Close Out)

A/E: MADI Architecture

Contractor: Pro Builders

Status: Close Out



PROJECT SUMMARY

Project: Agriculture (Horticulture)

Project Scope:

This first phase project includes tree removal, utility infrastructure, access road, gravel paths, and farmers market stand.

Project Manager: Jason Yi **Status:** Close Out

Original Project Budget: \$1,000,000 **Current Project Budget:** \$948,806

Project Start: March 2015 **Project End:** May 2018

| Legend | |
|-------------------------------------|-------------|
| <input type="checkbox"/> | Not Started |
| <input type="checkbox"/> | In Progress |
| <input checked="" type="checkbox"/> | Completed |

SCHEDULE

| DESCRIPTION | Design | | | DSA | BID | IN CONST | % Comp. | OCCUPIED | CLOSE-OUT | ON SCHED | COMMENTS |
|-----------------|--------|----|----|-----|-----|----------|---------|----------|-----------|----------|---|
| | SD | DD | CD | | | | | | | | |
| Close Out Phase | ■ | ■ | ■ | ■ | ■ | ■ | 99% | ■ | ■ | No | Cannot close project with DSA until Phase 2 restroom building is completed. |

OK

BUDGET

FUNDING SOURCE: Measure Q

| JCAF | Amount Budgeted | | | Total Budget (A) | Encumbered (B) | Forecast to Complete (C) | Forecast at Completion (B+C) | Expenditures to Date (E) | Encumbrance Balance (B-E=F) | Budget Balance (A-B=G) |
|--|-------------------|----------------------|-------------|-------------------|-------------------|--------------------------|------------------------------|--------------------------|-----------------------------|------------------------|
| | Measure Q | State Capital Outlay | Prop 39 | | | | | | | |
| 1. SITE ACQUISITION | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 2. PLANS | \$ 59,883 | \$ - | \$ - | \$ 59,883 | \$ 59,883 | \$ - | \$ 59,883 | \$ 59,883 | \$ - | \$ - |
| 3. WORKING DRAWINGS | \$ 57,450 | \$ - | \$ - | \$ 57,450 | \$ 57,450 | \$ - | \$ 57,450 | \$ 57,450 | \$ - | \$ - |
| 4. CONSTRUCTION | \$ 807,202 | \$ - | \$ - | \$ 807,202 | \$ 807,202 | \$ - | \$ 807,202 | \$ 807,202 | \$ - | \$ - |
| 5. CONTINGENCY | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 6. ARCHITECTURAL AND ENGINEERING OVERSIGHT | \$ 6,230 | \$ - | \$ - | \$ 6,230 | \$ 6,230 | \$ - | \$ 6,230 | \$ 6,230 | \$ - | \$ - |
| 7. TESTS AND INSPECTIONS | \$ 18,041 | \$ - | \$ - | \$ 18,041 | \$ 18,041 | \$ - | \$ 18,041 | \$ 18,041 | \$ - | \$ - |
| 8. CONSTRUCTION MANAGEMENT | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9. TOTAL CONSTRUCTION COSTS (4 THRU 8 ABOVE) | \$ 831,473 | \$ - | \$ - | \$ 831,473 | \$ 831,473 | \$ - | \$ 831,473 | \$ 831,473 | \$ - | \$ - |
| 10. FURNITURE AND GROUP II EQUIPMENT | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 11. TOTAL PROJECT COST | \$ 948,805 | \$ - | \$ - | \$ 948,805 | \$ 948,805 | \$ - | \$ 948,805 | \$ 948,805 | \$ - | \$ - |

OK

Issues and Concerns

1. No issues or concerns at this time.

Next 90 Days

1. Primary construction has been completed and contract closed.
2. Close out Phase 1 project, once Phase 2 restroom building has been completed, as required by DSA.



Ribbon Cutting Ceremony



Farmers Market Stand and Cabinets

Project Number: 821030

Agriculture (Horticulture)

Financials as of 6/30/2019



Solano Community College Biotechnology and Science Building

A/E: The Smith Group

Contractor: Rudolph & Sletten

Status: Close Out



PROJECT SUMMARY

Project: Biotechnology & Science Building

Project Scope:

New Biotechnology Building to provide biotechnology and science instructional and student support spaces. The project will include the following components: planning, assessments, surveys, design and construction of the building and associated site work; furniture, fixtures and equipment, project/construction management; and swing space classroom spaces at the existing Vacaville Center.

Project Manager: Jason Yi **Status:** Close Out

Construction Manager: Cary Talbott

Original Project Budget: \$27,800,000 **Current Project Budget:** \$32,224,506

Project Start: November 2014 **Project End:** December 2017

| Legend | |
|-------------------------------------|-------------|
| <input type="checkbox"/> | Not Started |
| <input type="checkbox"/> | In Progress |
| <input checked="" type="checkbox"/> | Completed |

SCHEDULE

| DESCRIPTION | Design | | | DSA | BID | IN CONST | % Comp. | OCCUPIED | CLOSE-OUT | ON SCHED | COMMENTS |
|-----------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|---------|-------------------------------------|--------------------------|----------|----------|
| | SD | DD | CD | | | | | | | | |
| Close Out Phase | <input checked="" type="checkbox"/> | 99% | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Yes | |

OK

BUDGET

FUNDING SOURCE: Measure Q

| JCAF | Amount Budgeted | | | Total Budget (A) | Encumbered (B) | Forecast to Complete (C) | Forecast at Completion (B+C) | Expenditures to Date (E) | Encumbrance Balance (B-E=F) | Budget Balance (A-B=G) |
|--|----------------------|----------------------|-------------|----------------------|----------------------|--------------------------|------------------------------|--------------------------|-----------------------------|------------------------|
| | Measure Q | State Capital Outlay | Prop 39 | | | | | | | |
| 1. SITE ACQUISITION | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 2. PLANS | \$ 513,472 | \$ - | \$ - | \$ 513,472 | \$ 513,472 | \$ - | \$ 513,472 | \$ 513,472 | \$ - | \$ - |
| 3. WORKING DRAWINGS | \$ 905,612 | \$ - | \$ - | \$ 905,612 | \$ 881,139 | \$ - | \$ 881,139 | \$ 881,139 | \$ - | \$ 24,473 |
| 4. CONSTRUCTION | \$ 26,259,598 | \$ - | \$ - | \$ 26,259,598 | \$ 26,259,598 | \$ - | \$ 26,259,598 | \$ 26,238,079 | \$ 21,519 | \$ - |
| 5. CONTINGENCY | \$ 29,552 | \$ - | \$ - | \$ 29,552 | \$ - | \$ 29,552 | \$ 29,552 | \$ - | \$ - | \$ 29,552 |
| 6. ARCHITECTURAL AND ENGINEERING OVERSIGHT | \$ 161,244 | \$ - | \$ - | \$ 161,244 | \$ 153,854 | \$ - | \$ 153,854 | \$ 153,854 | \$ - | \$ 7,390 |
| 7. TESTS AND INSPECTIONS | \$ 315,520 | \$ - | \$ - | \$ 315,520 | \$ 315,520 | \$ - | \$ 315,520 | \$ 315,520 | \$ - | \$ - |
| 8. CONSTRUCTION MANAGEMENT | \$ 1,274,056 | \$ - | \$ - | \$ 1,274,056 | \$ 1,274,056 | \$ - | \$ 1,274,056 | \$ 1,274,056 | \$ - | \$ - |
| 9. TOTAL CONSTRUCTION COSTS (4 THRU 8 ABOVE) | \$ 28,039,970 | \$ - | \$ - | \$ 28,039,970 | \$ 28,003,028 | \$ - | \$ 28,003,028 | \$ 27,981,509 | \$ 21,519 | \$ 36,942 |
| 10. FURNITURE AND GROUP II EQUIPMENT | \$ 2,765,452 | \$ - | \$ - | \$ 2,765,452 | \$ 2,763,490 | \$ - | \$ 2,763,490 | \$ 2,763,490 | \$ 0 | \$ 1,962 |
| 11. TOTAL PROJECT COST | \$ 32,224,506 | \$ - | \$ - | \$ 32,224,506 | \$ 32,161,129 | \$ - | \$ 32,161,129 | \$ 32,139,610 | \$ 21,519 | \$ 63,378 |

OK

Issues and Concerns

1. No issues or concerns at this time.

Next 90 Days

- Two year warranty period ends July 17, 2019.
- Complete current warranty items.



Biotechnology and Science Entrance



Chemistry Class

Project Number: 830320

Vacaville - Biotechnology & Science Building

Financials as of 6/30/2019



**Solano Community College
Vacaville Center Intersection Improvements**

AVE: Omni-Means Contractor: Vaca Valley Excavation Status: Close Out



PROJECT SUMMARY

Project: Vacaville Center Intersection Improvements

| | |
|---|--|
| Project Scope: Install a traffic signal and construct associated roadway and on-site improvements at the N. Village Parkway/Vacaville Campus Main Entrance located in the City of Vacaville. This project is a required CEQA mitigation for the Biotechnology and Science Building Project. | Construction Manager: Michael Stroud Status: Active |
| | Original Project Budget: \$968,270 Current Project Budget: \$1,127,198 |
| | Project Start: June 2016 Project End: April 2019 |

| Legend | |
|-------------------------------------|-------------|
| <input type="checkbox"/> | Not Started |
| <input type="checkbox"/> | In Progress |
| <input checked="" type="checkbox"/> | Completed |

SCHEDULE

| DESCRIPTION | Design | | | DSA | BID | IN CONST | % Comp. | OCCUPIED | CLOSE-OUT | ON SCHED | COMMENTS |
|-----------------|-------------------------------------|-------------------------------------|-------------------------------------|-----|-------------------------------------|--------------------------|---------|-------------------------------------|-------------------------------------|----------|---|
| | SD | DD | CD | | | | | | | | |
| Close-Out Phase | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | N/A | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 100% | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | No | Construction completion delayed due to completion of City Punch List items. |

CAUTION

BUDGET

FUNDING SOURCE: Measure Q

| JCAF | Amount Budgeted | | | Total Budget (A) | Encumbered (B) | Forecast to Complete (C) | Forecast at Completion (B+C) | Expenditures to Date (E) | Encumbrance Balance (B-E=F) | Budget Balance (A-B=G) |
|--|---------------------|----------------------|-------------|---------------------|---------------------|--------------------------|------------------------------|--------------------------|-----------------------------|------------------------|
| | Measure Q | State Capital Outlay | Prop 39 | | | | | | | |
| 1. SITE ACQUISITION | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 2. PLANS | \$ 15,803 | \$ - | \$ - | \$ 15,803 | \$ 15,803 | \$ - | \$ 15,803 | \$ 15,803 | \$ - | \$ - |
| 3. WORKING DRAWINGS | \$ 86,250 | \$ - | \$ - | \$ 86,250 | \$ 86,250 | \$ - | \$ 86,250 | \$ 86,250 | \$ - | \$ - |
| 4. CONSTRUCTION | \$ 956,487 | \$ - | \$ - | \$ 956,487 | \$ 956,487 | \$ - | \$ 956,487 | \$ 956,487 | \$ - | \$ - |
| 5. CONTINGENCY | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 6. ARCHITECTURAL AND ENGINEERING OVERSIGHT | \$ 22,171 | \$ - | \$ - | \$ 22,171 | \$ 20,280 | \$ 1,891 | \$ 22,171 | \$ 20,280 | \$ - | \$ 1,891 |
| 7. TESTS AND INSPECTIONS | \$ 8,237 | \$ - | \$ - | \$ 8,237 | \$ 8,237 | \$ - | \$ 8,237 | \$ 8,237 | \$ - | \$ - |
| 8. CONSTRUCTION MANAGEMENT | \$ 38,250 | \$ - | \$ - | \$ 38,250 | \$ 38,250 | \$ - | \$ 38,250 | \$ 32,674 | \$ 5,577 | \$ - |
| 9. TOTAL CONSTRUCTION COSTS (4 THRU 8 ABOVE) | \$ 1,025,145 | \$ - | \$ - | \$ 1,025,145 | \$ 1,023,254 | \$ 1,891 | \$ 1,025,145 | \$ 1,017,677 | \$ 5,577 | \$ 1,891 |
| 10. FURNITURE AND GROUP II EQUIPMENT | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 11. TOTAL PROJECT COST | \$ 1,127,198 | \$ - | \$ - | \$ 1,127,198 | \$ 1,125,307 | \$ 1,891 | \$ 1,127,198 | \$ 1,119,731 | \$ 5,577 | \$ 1,891 |

OK

Issues and Concerns

1. No issues or concerns at this time.

Next 90 Days

1. Encroachment Permit signed off 6/13/2019 by inspector. Project accepted by City of Vacaville.
2. Close out activities completed.
3. Pay final and retention release invoices.



New Signal Lights at Vacaville Center and Annex Driveways



New Signal Lights Controller Cabinet



**Solano Community College
Vacaville Center HVAC Upgrade Project**

A/E: EDesignC Inc.

Contractor: Bel Air Construction

Status: Close Out



PROJECT SUMMARY

Project: Vacaville Center HVAC Upgrade

Project Scope:
This project will include replacement of air conditioning units, installation of rooftop condensing units, new hydronic heating system, and rezoning of existing ductwork, replacement of controls, and removal and replacement of suspended ceiling system.

Project Manager: Lucky Lofton
Construction Manager: Bob Collins **Status:** Close Out
Original Project Budget: \$1,500,000 **Current Project Budget:** \$2,050,306
Project Start: December 2017 **Project End:** September 2018

| Legend | | |
|-------------------------------------|-------------|--|
| <input type="checkbox"/> | Not Started | |
| <input type="checkbox"/> | In Progress | |
| <input checked="" type="checkbox"/> | Completed | |

SCHEDULE

| DESCRIPTION | Design | | | DSA | BID | IN CONST | % Comp. | OCCUPIED | CLOSE-OUT | ON SCHED | COMMENTS | OK |
|-----------------|--------|----|----|-----|-----|----------|---------|----------|-----------|----------|----------|----|
| | SD | DD | CD | | | | | | | | | |
| Close Out Phase | ■ | ■ | ■ | ■ | ■ | ■ | 99% | ■ | ■ | Yes | | OK |

BUDGET

FUNDING SOURCE: Measure Q

| JCAF | Amount Budgeted | | | Total Budget (A) | Encumbered (B) | Forecast to Complete (C) | Forecast at Completion (B+C) | Expenditures to Date (E) | Encumbrance Balance (B-E=F) | Budget Balance (A-B=G) | OK |
|--|---------------------|----------------------|-------------|---------------------|---------------------|--------------------------|------------------------------|--------------------------|-----------------------------|------------------------|----|
| | Measure Q | State Capital Outlay | Prop 39 | | | | | | | | |
| 1. SITE ACQUISITION | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | OK |
| 2. PLANS | \$ 649 | \$ - | \$ - | \$ 649 | \$ 649 | \$ - | \$ 649 | \$ 649 | \$ - | \$ - | |
| 3. WORKING DRAWINGS | \$ 15,308 | \$ - | \$ - | \$ 15,308 | \$ 15,308 | \$ - | \$ 15,308 | \$ 15,308 | \$ - | \$ - | |
| 4. CONSTRUCTION | \$ 2,022,490 | \$ - | \$ - | \$ 2,022,490 | \$ 2,022,490 | \$ - | \$ 2,022,490 | \$ 2,022,490 | \$ - | \$ - | |
| 5. CONTINGENCY | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 6. ARCHITECTURAL AND ENGINEERING OVERSIGHT | \$ 25,910 | \$ - | \$ - | \$ 25,910 | \$ 25,910 | \$ - | \$ 25,910 | \$ 23,392 | \$ 2,519 | \$ - | |
| 7. TESTS AND INSPECTIONS | \$ 18,190 | \$ - | \$ - | \$ 18,190 | \$ 18,190 | \$ - | \$ 18,190 | \$ 18,190 | \$ - | \$ - | |
| 8. CONSTRUCTION MANAGEMENT | \$ 67,760 | \$ - | \$ - | \$ 67,760 | \$ 67,760 | \$ - | \$ 67,760 | \$ 67,760 | \$ - | \$ - | |
| 9. TOTAL CONSTRUCTION COSTS (4 THRU 8 ABOVE) | \$ 2,134,350 | \$ - | \$ - | \$ 2,134,350 | \$ 2,134,350 | \$ - | \$ 2,134,350 | \$ 2,131,831 | \$ 2,519 | \$ - | |
| 10. FURNITURE AND GROUP II EQUIPMENT | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 11. TOTAL PROJECT COST | \$ 2,150,306 | \$ - | \$ - | \$ 2,150,306 | \$ 2,150,306 | \$ - | \$ 2,150,306 | \$ 2,147,787 | \$ 2,519 | \$ - | |

Issues and Concerns

1. No issues or concerns at this time.

Next 90 Days

1. Final 10 month Commissioning check.



Completed Passageway



Completed Entrance



New HVAC Electrical Panel

Project Number: 830230

Vacaville - Vacaville Center HVAC Upgrade

Financials as of 6/30/2019

CLOSED PROJECTS



**MEASURE Q
CLOSED PROJECTS**

| PROJECT NAME | FINAL COST⁽¹⁾ | QUARTER CLOSED |
|---|---------------------------------|-----------------------|
| FF CAMPUS | | |
| Performing Arts Building (Phase 1 B1200 Renovation): | | |
| Performing Arts Costume Workshop | \$95,386 | 9/30/2017 |
| Performing Arts Swing Space | \$1,137,703 | 3/31/2018 |
| Performing Arts Building (Phase 1, B1200 Renovation) | \$18,976,510 | 12/31/2018 |
| VV' CAMPUS | | |
| VV Classroom Building Purchase & Renovation: | | |
| Vacaville Classroom Building Purchase | \$2,492,118 | 9/30/2015 |
| Vacaville Classroom Building Renovation (Phase 1) | \$1,100,200 | 6/30/2017 |
| Biotechnology & Science Building: | | |
| Biotechnology & Science Swing Space | \$31,730 | 6/30/2016 |
| VJ CAMPUS | | |
| Vallejo Property Purchase Belvedere | \$4,794,343 | 9/30/2015 |
| Vallejo Property Purchase Northgate | \$6,871,471 | 6/30/2015 |
| Autotechnology Building: | | |
| Autotechnology Building | \$22,454,303 | 6/30/2018 |
| Autotechnology Swing Space | \$1,281,659 | 3/31/2018 |
| Vallejo Center HVAC Upgrade | \$2,135,178 | 9/30/2018 |
| INFRASTRUCTURE IMPROVEMENTS | | |
| IT Infrastructure Improvements: | | |
| IT Infrastructure Improvements (Phase 1) | \$4,010,980 | 6/30/2017 |
| IT Infrastructure Improvements (Phase 2) – B100 Generator Project | \$490,321 | 9/30/2018 |
| Utility Infrastructure Upgrade (Energy): | | |
| Utility Infrastructure Upgrade (Energy) – ESCO Lighting | \$628,994 | 3/31/2015 |
| Utility Infrastructure Upgrade (Energy) – ESCO Mechanical | \$5,857,375 | 3/31/2016 |
| Utility Infrastructure Upgrade – Site Lighting Improvements | \$150,321 | 12/31/2016 |
| Utility Infrastructure Upgrade – Fairfield Substation #1 & #2 Replacement | \$2,088,015 | 12/31/2018 |
| Utility Infrastructure Upgrade – Solar Volatic | \$16,659,074 | 12/31/2018 |
| ADA & CLASSROOM IMPROVEMENTS | | |
| Small Capital Projects: | | |
| Building 100 Adjunct Center | \$77,334 | 3/31/2015 |
| Building 100 Staff Lounge | \$33,165 | 3/31/2015 |
| HVAC Systems | \$115,372 | 3/31/2015 |
| Building 1400 FF&E | \$35,450 | 12/31/2018 |
| Vacaville FF&E/Shelving Design & Installation | \$6,930 | 12/31/2018 |
| Baseball Field | \$5,303 | 12/31/2018 |

| PROJECT NAME | FINAL COST⁽¹⁾ | QUARTER CLOSED |
|---|---------------------------------|-----------------------|
| Vacaville and Vallejo Center Signage | \$11,480 | 12/31/2018 |
| Child Development FF&E | \$1,988 | 12/31/2018 |
| Building 100 Data Center | \$5,000 | 12/31/2018 |
| 21st Century Classroom (Phase 1) | \$141,059 | 6/30/2016 |
| Middle College High School | \$196,184 | 12/31/2016 |
| Building 1600 Classroom Improvement | \$38,189 | 3/31/2016 |
| Building 1800 Classroom Improvement | \$32,670 | 6/30/2016 |
| Building 300 Feasibility Study | \$23,445 | 12/31/2018 |
| Building 1600 Re-Roofing | \$205,007 | 9/30/2016 |
| CDFS Building Window Shades & Building 200 Kitchen Renovation | \$209,067 | 12/31/2016 |
| Building 1300 Kiln Fence | \$44,408 | 9/30/2016 |
| Building 100 Academic Success and Tutoring Expansion | \$204,568 | 3/31/2017 |
| 21st Century Classroom (Phase 2) | \$139,937 | 12/31/2016 |
| Building 1800 Mechatronics Presentation Walls | \$51,947 | 12/31/2018 |
| Building 1400 Food Service Area Assessment | \$18,800 | 12/31/2018 |
| Hydronic Pumps Replacement | \$96,731 | 9/30/2016 |
| FF&E Replacement (Phase 1) | \$348,466 | 9/30/2018 |
| Asbestos Abatement (B100, B1900) | \$26,980 | 12/31/2018 |
| Site Lighting Improvements (FF) (Alternate) | \$35,350 | 12/31/2018 |
| Building 100 Lobby Tables, Electrical and Lighting | \$19,300 | 12/31/2018 |
| FF Campus Entry Sidewalk Improvements - Phase 1 | \$36,358 | 12/31/2018 |
| Hydronic Pump Insulation | \$11,975 | 12/31/2018 |
| Glides for New Classroom Furniture | \$4,780 | 12/31/2018 |
| Swing Space Portables | \$6,707 | 12/31/2018 |
| Fire Alarm Panel Connectors | \$5,554 | 12/31/2018 |
| B100 Lobby Tables | \$7,866 | 12/31/2018 |
| Fairfield Campus Directories | \$65,453 | 12/31/2018 |
| Bench for Fairfield Campus Entry | \$1,915 | 12/31/2018 |
| Softball Bleachers Replacement Project | \$490,172 | 6/30/2018 |
| B1800 Exiting Corridor | \$160,167 | 12/31/2018 |
| B1800 Makers Space & Robotics Lab Renovation | \$433,666 | 12/31/2018 |
| Building 1200 Signage | \$8,180 | 12/31/2018 |
| Vacaville & Vallejo Centers HVAC Upgrade Design | \$102,066 | 3/31/2019 |
| B600 Room 604 Renovation ⁽²⁾ | \$106,340 | 6/30/2019 |
| | | |
| ADA Improvements: | | |
| Fairfield Campus Entry Sidewalk Improvements (ADA Improvements) | \$438,082 | 12/31/2018 |
| | | |
| | | |
| ⁽¹⁾ Final cost included other funding sources. | | |
| ⁽²⁾ Final Project Sheet included with this Quarterly Report. | | |



**Solano Community College
Small Capital Projects - B600 Room 604 Renovation**

A/E: A2R Architects

Contractor: Arthulia, Inc.

Status: Completed



PROJECT SUMMARY

| | |
|--|--|
| Project: Small Capital Projects - B600 Room 604 Renovation | |
| Project Scope: B600 Room 604 Renovation includes reconfiguration of existing space to house different functions. The project will include the following components: design, construction, and project/construction management. | Project Manager: Jason Yi Status: Completed |
| | Original Project Budget: \$125,958 Current Project Budget: \$106,340 |
| | Project Start: December 2017 Project End: July 2018 |

| Legend | |
|-------------------------------------|-------------|
| <input type="checkbox"/> | Not Started |
| <input type="checkbox"/> | In Progress |
| <input checked="" type="checkbox"/> | Completed |

SCHEDULE

| DESCRIPTION | Design | | | DSA | BID | IN CONST | % Comp. | OCCUPIED | CLOSE-OUT | ON SCHED | COMMENTS |
|-----------------|--------|----|----|-----|-----|----------|---------|----------|-----------|----------|----------|
| | SD | DD | CD | | | | | | | | |
| Close Out Phase | ■ | ■ | ■ | ■ | ■ | ■ | 100% | ■ | ■ | Yes | |

OK

BUDGET

FUNDING SOURCE: Measure Q

| JCAF | Amount Budgeted | | | Total Budget (A) | Encumbered (B) | Forecast to Complete (C) | Forecast at Completion (B+C) | Expenditures to Date (E) | Encumbrance Balance (B-E=F) | Budget Balance (A-B=G) |
|--|-------------------|----------------------|-------------|-------------------|-------------------|--------------------------|------------------------------|--------------------------|-----------------------------|------------------------|
| | Measure Q | State Capital Outlay | Prop 39 | | | | | | | |
| 1. SITE ACQUISITION | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 2. PLANS | \$ 5,823 | \$ - | \$ - | \$ 5,823 | \$ 5,823 | \$ - | \$ 5,823 | \$ 5,823 | \$ - | \$ - |
| 3. WORKING DRAWINGS | \$ 17,262 | \$ - | \$ - | \$ 17,262 | \$ 17,262 | \$ - | \$ 17,262 | \$ 17,262 | \$ - | \$ - |
| 4. CONSTRUCTION | \$ 79,655 | \$ - | \$ - | \$ 79,655 | \$ 79,655 | \$ - | \$ 79,655 | \$ 79,655 | \$ - | \$ - |
| 5. CONTINGENCY | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 6. ARCHITECTURAL AND ENGINEERING OVERSIGHT | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 7. TESTS AND INSPECTIONS | \$ 3,600 | \$ - | \$ - | \$ 3,600 | \$ 3,600 | \$ - | \$ 3,600 | \$ 3,600 | \$ - | \$ - |
| 8. CONSTRUCTION MANAGEMENT | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 9. TOTAL CONSTRUCTION COSTS (4 THRU 8 ABOVE) | \$ 83,255 | \$ - | \$ - | \$ 83,255 | \$ 83,255 | \$ - | \$ 83,255 | \$ 83,255 | \$ - | \$ - |
| 10. FURNITURE AND GROUP II EQUIPMENT | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 11. TOTAL PROJECT COST | \$ 106,340 | \$ - | \$ - | \$ 106,340 | \$ 106,340 | \$ - | \$ 106,340 | \$ 106,340 | \$ - | \$ - |

OK

| Issues and Concerns |
|--|
| 1. No issues or concerns at this time. |

| Next 90 Days |
|-----------------------|
| 1. Project completed. |



Finished Office



Finished Reception Area

Project Number: 813036

Small Capital Projects - B600 Room 604 Renovation

Financials as of 6/30/2019

