

**SOLANO COMMUNITY COLLEGE  
DISTRICT GOVERNING BOARD**

**ADOPTED MINUTES**  
Wednesday, November 20, 2019

**1. CALL TO ORDER**

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, October 16, 2019, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Young.

**2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

At the request of President Young Sylvia Dorsey-Robinson led those present in the pledge of allegiance.

**3. ROLL CALL**

A. Marie Young, President  
Quinten R. Voyce, Vice President  
Sarah E. Chapman, Ph.D.  
Denis Honeychurch, J. D.  
Karimah Karah, J.D.  
Michael A. Martin  
Rosemary Thurston  
Greg Ritzinger, Student Trustee  
Celia Esposito-Noy, Ed.D., Secretary

Others Present:

Robert Diamond, Vice President of Finance and Administration  
LaNae Jaimez, Academic Senate  
Mary Jones, Human Resources  
Lucky Lofton, Executive Bond Manager  
David Williams, Vice President of Academic Affairs

The following edits and clarifications should be noted in the agenda:

Agenda Item 13.(h) Equipment Order to One Diversified for the Classroom Technology Upgrade Phases 3 & 4 (IT Infrastructure Improvements) Project, Page 38 has been pulled from the Non-Consent Agenda Items.

**4. APPROVAL OF AGENDA**

It was moved by Trustee Martin and seconded by Trustee Thurston to approve the agenda as amended. The motion was passed unanimously.

**5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)**

**6. CLOSED SESSION**

President Young called the closed session to order at 6:31 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)  
Agency Negotiator: Mary Jones, Human Resources  
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation  
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

**7. RECONVENE REGULAR MEETING**

President Young reconvened the Regular Meeting at 7:00 p.m.

**8. REPORT OF ACTION IN CLOSED SESSION**

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and no action was taken.

**9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)**

There were no comments from members of the public.

**10. REPORTS (NO ACTION REQUIRED)**

(a) Associated Students of Solano College (ASSC)

Student Trustee Ritzinger gave the following report:

We have updated our Senator positions to better reflect the different departments of Solano College. We have also updated our bylaws and policies that may have lapsed. The ASSC has also decided on the colors to paint the 1400 building. In addition, the ASSC has been working to better serve all the programs on all campuses, and look forward to the 2020 year.

(b) Academic Senate

Dr. LaNae Jaimez gave the following report:

- I attended the State Academic Senate plenary session from November 7 – 9th along with Rebecca LaCount, Andrew Wesley and Michael Wyly. This year's plenary session was particularly informative in that many of the break outs and general sessions addressed specific issues that we are working on at SCC, such as diversifying our faculty, curriculum process, and updated our policy and procedures related to credit by exam. I would like to express gratitude for the support that Senate receives to send faculty to these meetings.
- Senate has appointed 11 faculty members to the Correctional Education Advisory Board to work with Damany Fisher and VP Williams to expand and enhance of programs CSPPS & CMF.
- GP coordinator Michael Wyly is creating templates for course sequencing and website design for each program with the goal of having webpages for each program and this Friday the GP's committee will be determine the makeup and role of completion success teams. The goal is to guide/support students to succeed this semester and retain them to the spring semester and semesters going forward until completion.
- Three individuals (Lloyd Nadal, Amy Antunano & Brandon Thomson) Solano Transportation Authority presented to the Senate on Monday. They shared the changes that have been made to the bus system throughout the county, the partnership with the college in serving our students, and their plans/hopes for the future. They answered questions from the senate and shared their first and last mile program. (Also, here's a link for students who are interested in the [First/Last Mile Program](#). It'll be 80% off their ride if they book a trip to or from the Fairfield campus once they sign up.)
- The SESC has identified several ways that we can better support our LGBTQ students. The Senate will make recommendations to S/P Esposito-Noy for the first round of

bathrooms that can be made gender inclusive. In addition, Senate continues to receive updates about work in progress that will allow students to have their preferred names on faculty and Canvas rosters.

(c) College Governance Council

Superintendent-President Esposito Noy reported CGC reviewed the Bond funded projects that we want to complete by the end of the academic year, and we have listed a series of projects we knew about and asked CGC to add to the list.

(d) Superintendent-President

Dr. Esposito-Noy shared the sad news that we lost an employee, Candyce Guerra from facilities passed away Sunday morning. Dr. Esposito-Noy commended the facilities staff who became a family for Candy and treated her as such helping her transition through different facilities.

We are providing support and want to thank Professors LaNae Jaimez and Michael Wyly for co-chairing the Phi Theta Kappa and Alpha Gamma Sigma honor society students. The Ed Foundation will pay the student enrollment fees for membership.

There is good news about the bonds that were refinanced and the College's credit rating. The bond refinancing saves taxpayers about \$21 million.

The library project is underway and the public can see the progress through the bond website.

## **11. CONSENT AGENDA – ACTION ITEMS**

### *Superintendent-President*

- (a) Draft Minutes for the Meeting Held on November 6, 2019 (Pending Board Approval)

### *Human Resources*

- (b) Employment 2019-2020, Page 6

### *Finance and Administration*

- (c) Personal Services Agreements, Page 8  
(d) Warrants, Page 9

It was moved by Trustee Chapman and seconded by Trustee Thurston to approve the Consent Agenda as presented. The motion was passed unanimously.

## **12. ITEMS REMOVED FROM CONSENT AGENDA**

There were no items removed from the Consent Agenda.

## **13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS**

### Human Resources

- (a) New Confidential Position Description, Benefits and Payroll Generalist, Page 11

It was moved by Trustee Voyce and seconded by Trustee Thurston to approve the New Confidential Position Description, Benefits and Payroll Generalist as presented. The motion was passed unanimously.

### Finance and Administration

- (b) Renewal of Evisions, Inc. Service Contract, Page 16

It was moved by Trustee Voyce and seconded by Trustee Honeychurch to approve the Renewal of Evisions, Inc. Service Contract as presented. The motion was passed unanimously.

- (c) Memorandum of Understanding and Facility License Agreement with Fairfield-Suisun Unified School District for Early College High School and Use of Building 300, Page 22

It was moved by Trustee Martin and seconded by Trustee Honeychurch to approve the Memorandum of Understanding and Facility License Agreement with Fairfield-Suisun Unified School District for Early College High School and Use of Building 300 as presented. The motion was passed unanimously.

### Bond Projects

- (d) Contract Amendment #2 to Kate Keating & Associates, Inc. for Graphic Design Services for Wayfinding Project, Page 27

It was moved by Trustee Chapman and seconded by Trustee Thurston to approve the Contract Amendment #2 to Kate Keating & Associates, Inc. for Graphic Design Services for Wayfinding Project as presented. The motion was passed unanimously.

(e) Measure Q Bond Spending Plan Update #18, Page 31

It was moved by Trustee Chapman and seconded by Trustee Voyce to approve the Measure Q Bond Spending Plan Update #18 as presented. The motion was passed unanimously.

(f) Contract Award to CSW|ST2 for Project Design Services for Fairfield Campus Parking Lot #01 Resurfacing Project, Page 34

It was moved by Trustee Chapman and seconded by Trustee Voyce to approve the Contract Award to CSW|ST2 for Project Design Services for Fairfield Campus Parking Lot #01 Resurfacing Project as presented. The motion was passed unanimously.

(g) Contract Award to Wall 2 Wall Painting, Inc. for Construction Services for the Building 1400 Interior Painting Project, Page 36

It was moved by Trustee Thurston and seconded by Trustee Martin to approve the Contract Award to Wall 2 Wall Painting, Inc. for Construction Services for the Building 1400 Interior Painting Project as presented. The motion was passed unanimously.

(h) Equipment Order to One Diversified for the Classroom Technology Upgrade Phases 3 & 4 (IT Infrastructure Improvements) Project, Page 38

This item was pulled from the Non-Consent agenda items.

Academic Affairs

(i) Request for Approval of Curriculum Items as Submitted by the Curriculum Committee, A Subcommittee of the Academic Senate, Page 40

It was moved by Trustee Thurston and seconded by Trustee Voyce to approve the Request for Approval of Curriculum Items as Submitted by the Curriculum Committee, A Subcommittee of the Academic Senate as presented. The motion was passed unanimously.

(j) Agreement Between Solano Community College District and Chabot-Las Positas Community College District for California Early Childhood Mentor Program, Page 43

It was moved by Trustee Martin and seconded by Trustee Voyce to approve the Agreement between Solano Community College District and Chabot-Las Positas Community College District for California Early Childhood Mentor Program as presented. The motion was passed unanimously.

(k) Approval of Sub-Agreements for Nasdaq Student Internships/Faculty Externships, Page 56

It was moved by Trustee Chapman and seconded by Trustee Voyce to approve the Approval of Sub-Agreements for Nasdaq Student Internships/Faculty/Externships as presented. The motion was passed unanimously.

- (l) Sub-Agreements for GO-Biz Department of Defense CASCADE Grant Student Internships/Faculty Externships, Page 88

It was moved by Trustee Chapman and seconded by Trustee Martin to approve the Sub-Agreements for GO-Biz Department of Defense CASCADE Grant Student Internships/Faculty Externships as presented. The motion was passed unanimously.

Student Services

- (m) Emergency Closure Resolution – General Child Care & Development Program (CCTR) and California State Preschool Program (CSPP), Page 120

It was moved by Trustee Thurston and seconded by Trustee Voyce to approve the Emergency Closure Resolution – General Child Care & Development Program (CCTR) as presented. The motion was passed unanimously.

**14. INFORMATION ITEMS – NO ACTION REQUIRED**

- (a) Facilities Master Plan Update – Gensler, Page 123

**15. ANNOUNCEMENTS**

**16. ITEMS FROM THE BOARD**

**17. CLOSED SESSION (CONTINUED IF NECESSARY)**

**18. RECONVENE REGULAR MEETING (IF NECESSARY)**

**19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)**

**20. ADJOURNMENT**

Moved by Trustee Honeychurch and seconded by Trustee Thurston to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:50 p.m.