

**SOLANO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

ADOPTED MINUTES
Wednesday, December 4, 2019

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, December 4, 2019, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Young.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of Board President Young, Jeff Lehfeldt led those present in the pledge of allegiance to the United States of America.

3. ROLL CALL

A. Marie Young, President
Quinten R. Voyce, Vice President
Sarah E. Chapman, Ph.D.
Denis Honeychurch, J.D.
Karimah Karah, J.D.
Michael A. Martin
Rosemary Thurston
Greg Ritzinger, Student Trustee
Celia Esposito-Noy, Ed.D., Secretary

Others Present:

Robert Diamond, Vice President of Finance and Administration
LaNae Jaimez, Academic Senate
Mary Jones, Human Resources
Lucky Lofton, Executive Bond Manager
David Williams, Vice President of Academic Affairs
Sandra Therrien, Executive Coordinator

The following edits and clarifications should be noted in the agenda:

Agenda Item 13.(h) CCFS-311Q Financial Report, 1st Quarter, FY 2019-2020 has the incorrect attachment on page 27. The correct report has been distributed to the trustees and is available on the press table outside.

4. APPROVAL OF AGENDA

It was moved by Trustee Honeychurch and seconded by Trustee Thurston to approve the agenda as amended. The motion was passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

There were no comments from members of the public on Closed Session items.

6. CLOSED SESSION

President Young called the closed session to order at 6:32 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Mary Jones, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

7. RECONVENE REGULAR MEETING

Board President Young reconvened the Regular Meeting at 7:09 p.m.

8. REPORT OF ACTION IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and no action was taken.

9. ANNUAL ORGANIZATIONAL MEETING OF THE GOVERNING BOARD

(a) Election of Governing Board Officers for the 2020 Year – President, Vice President, and Appointment of Secretary

Board President Young opened the nominations for President. Moved by Trustee Honeychurch and seconded by Trustee Martin to elect Trustee Voyce as President. Nominations were closed. Motion passed unanimously.

Newly elected Board President Voyce opened the nominations for Vice President. Moved by Trustee Chapman and seconded by Trustee Young to elect Trustee Honeychurch as Vice President. Nominations were closed. Motion passed unanimously.

President Voyce opened the nominations for Board Secretary. Moved by Trustee Thurston and seconded by Trustee Honeychurch to elect Dr. Celia Esposito-Noy as Board Secretary. Nominations were closed. Motion passed unanimously.

(b) Establishment of Dates, Times, and Locations of Governing Board Meetings

It was moved by Trustee Young and seconded by Trustee Martin to approve the printed copy as presented. The motion was passed unanimously.

(c) Selection of Representative to the Solano County School Boards Association

It was moved by Trustee Young and seconded by Trustee Martin to approve Trustee Voyce as representative to the Solano County School Boards Association. The motion was passed unanimously.

10. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

There were no comments from members of the public.

11. CONSENT AGENDA – ACTION ITEMS

Human Resources

(a) Employment – 2019-2020, Page 8

Finance and Administration

(b) Personal Services Agreements, Page 10

It was moved by Trustee Young and seconded by Trustee Honeychurch to approve the Consent Agenda as presented. The motion was passed unanimously.

12. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Human Resources

(a) Resignation to Retire, Page 12

It was moved by Trustee Young and seconded by Trustee Honeychurch to approve the Resignation to Retire as presented. The motion was passed unanimously.

(b) New Short-Term Temporary Position Description – Driver, Page 13

It was moved by Trustee Martin and seconded by Trustee Honeychurch to approve the New Short-Term Temporary Position Description - Driver as presented. The motion was passed unanimously.

(c) Change to Short-Term, Seasonal, Periodic, Student Worker and Temporary Salary Schedules, Page 15

It was moved by Trustee Chapman and seconded by Trustee Martin to approve the Change to Short-Term, Seasonal, Periodic, Student Worker and Temporary Salary Schedules as presented. The motion was passed unanimously.

(d) Change to 2019-2020 CSEA (No Professional Growth) Salary Schedule, Page 19

It was moved by Trustee Chapman and seconded by Trustee Honeychurch to approve the Change to 2019-2020 CSEA (No Professional Growth) Salary Schedule as presented. The motion was passed unanimously.

(e) Change to 2019-2020 Operating Engineers Local 39 (No Professional Growth) Salary Schedule, Page 21

It was moved by Trustee Chapman and seconded by Trustee Honeychurch to approve the Change to 2019-2020 Operating Engineers Local 39 (No Professional Growth) Salary Schedule as presented. The motion was passed unanimously.

(f) Confidential One-Time Payment, Page 23

It was moved by Trustee Young and seconded by Trustee Martin to approve the Confidential One-Time Payment as presented. The motion was passed unanimously.

Finance and Administration

- (g) June 30, 2019 Retiree Medical Actuarial Report, Page 24

It was moved by Trustee Young and seconded by Trustee Martin to approve the June 30, 2019 Retiree Medical Actuarial Report as presented. The motion was passed unanimously.

- (h) CCFS-311Q Financial Report, 1st Quarter, FY 2019-2020, Page 26

It was moved by Trustee Chapman and seconded by Trustee Martin to approve the CCFS-311Q Financial Report, 1st Quarter, FY 2019-2020 as presented. The motion was passed unanimously.

Bond Projects

- (i) Contract Amendment #2 to HMR Architects for Additional Professional Services for the B300 Modifications: Mailroom and Graphics Project, Page 29

It was moved by Trustee Young and seconded by Trustee Martin to approve the Contract Amendment #2 to HMR Architects for Additional Professional Services for the B300 Modifications: Mailroom and Graphics Project as presented. The motion was passed unanimously.

- (j) Contract Award to Kate Keating Associates, Inc. for Graphic Design Services for the Fairfield Campus Site Signage Master Plan and Wayfinding Signage Project, Page 33

It was moved by Trustee Young and seconded by Trustee Honeychurch to approve the Contract Award to Kate Keating Associates, Inc. for Graphic Design Services for the Fairfield Campus Site Signage Master Plan and Wayfinding Signage Project as presented. The motion was passed unanimously.

- (k) Contract Award to Rudolph and Sletten for Construction Services for the Biotechnology Casework Improvement Project, Page 35

It was moved by Trustee Thurston and seconded by Trustee Young to approve the Contract Award to Rudolph and Sletten for Construction Services for the Biotechnology Casework Improvement Project as presented. The motion was passed unanimously.

- (l) Equipment Order to One Diversified for the Classroom Technology Upgrade Phases 3 & 4 (IT Infrastructure Improvements) Project, Page 37

It was moved by Trustee Martin and seconded by Trustee Thurston to approve the Equipment Order to One Diversified for the Classroom Technology Upgrade Phases 3 & 4 (IT Infrastructure Improvements) Project as presented. The motion was passed unanimously.

Academic Affairs

- (m) Sabbatical Leave Academic Year 2020-2021, Page 39

It was moved by Trustee Chapman and seconded by Trustee Honeychurch to approve the Sabbatical Leave Academic Year 2020-2021 as presented. The motion was passed unanimously.

14. INFORMATION ITEMS (NO ACTION REQUIRED)

- (a) Measure Q Quarterly Progress Update Report to the Governing Board, Page 40

15. ANNOUNCEMENTS

Trustee Voyce invited everyone to the choral event this Friday.

Trustee Karah attended the Annual CCLC Conference in Riverside and stated it was very informative. She encouraged the other trustees to attend upcoming events.

16. ITEMS FROM THE BOARD

17. CLOSED SESSION (CONTINUED IF NECESSARY)

Closed Session may be held as authorized by law for matters including, but not limited to conference with labor negotiator, public employment (public employee discipline, dismissal and release); potential litigation, purchase, sale, exchange or lease of real property.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Mary Jones, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

18. RECONVENE REGULAR MEETING (IF NECESSARY)

19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)

20. ADJOURNMENT

It was moved by Trustee Honeychurch and seconded by Trustee Young to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:51 p.m.