

**SOLANO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

ADOPTED MINUTES
Wednesday, March 18, 2020

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, March 18, 2020, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Voyce.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of President Voyce, Vice President Honeychurch led those present in the pledge of allegiance.

3. ROLL CALL

Quinten R. Voyce, President
Denis Honeychurch, J. D., Vice President
Sarah E. Chapman, Ph.D.
Karimah Karah, J.D.
Michael A. Martin
Rosemary Thurston
A. Marie Young
Greg Ritzinger, Student Trustee
Celia Esposito-Noy, Ed.D., Secretary

Others Present:

Robert Diamond, Vice President of Finance and Administration
LaNae Jaimez, Academic Senate
Lucky Lofton, Executive Bond Manager
David Williams, Vice President of Academic Affairs
Sandra Therrien, Executive Coordinator

4. APPROVAL OF AGENDA

It was moved by Trustee Young and seconded by Trustee Thurston to approve the agenda as presented. The motion was passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

There were no comments from members of the public on Closed Session items.

6. CLOSED SESSION

President Voyce called the closed session to order at 6:32 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Mary Jones, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code §54957)
- (c) Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code §54956.9

7. RECONVENE REGULAR MEETING

President Voyce reconvened the Regular Meeting at 7:05 p.m.

8. REPORT OF ACTION IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

No comments from members of the public.

10. REPORTS (NO ACTION REQUIRED)

- (a) Associated Students of Solano College (ASSC)

ASSC unable to meet on Tuesday due to circumstances but are planning on setting up a Zoom meeting. Also, planning on how to continue with elections and planning for club's financial needs for the rest of the semester.

(b) Academic Senate

Dr. LaNae Jaimez provided the following report:

- I would like to recognize the outstanding leadership of the Distance Education coordinator, Erica Beam who has led the charge as faculty are working to migrate instruction to the online modality during this challenging time. The training and support that faculty received have been well orchestrated, plentiful and useful. The kind approach focused on support and encouragement has brought out the best in our SCC faculty, staff and administrators. I'd also like to thank Carol Zadnik, DE Technician, for her role in setting up the trainings and her ongoing support of faculty. I also want to acknowledge my fellow faculty members for stepping up with an open mind to face this challenge.
- The Academic Senate will hold a meeting on Monday, March 23 via Zoom, as Brown Act restrictions have been suspended. We will discuss a plan for AS meetings and AS subcommittee meetings going forward. The Senate will determine what meetings, if any, will occur. It is likely that we will charge each subcommittee with making the decision about continuing meetings. It is our recommendation, that only essential meetings be conducted and, of course, they will occur via video conferencing. We will also discuss the delay or postpone of Senate elections, Distinguished Faculty selection and other anticipated matters.
- I would also like to thank Superintendent/President Esposito-Noy and VP David Williams for their leadership during this unprecedented event. Faculty look to them for guidance and decision making during these times. I recognize that the VPs and Deans have been instrumental in the preparation and implementation of the college's plan to continue serving students in the face of COVID-19. This work does not go unnoticed and it is appreciated.

(c) College Governance Council

There was no report for College Governance Council.

(d) Superintendent-President

Superintendent-President Esposito-Noy acknowledged Erica Beam and Jim Petromilli for getting a robust training schedule implemented for faculty. We've heard back from faculty who are very appreciative that we gave them an entire week of training to move into an online format, and received a lot of support from other faculty who stepped up to help train their colleagues.

Additionally, we are lending the same support to our students. Carol Zadnik worked with Gema Leon and our student tutors to craft the student trainings for Canvas and Zoom, and how to use the various tools that students would need to move to a completely online format.

The Board has also been very supportive and Dr. Esposito-Noy has passed on their appreciation to faculty and staff.

11. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Draft Minutes for the Meeting Held on March 4, 2020 (Pending Board Approval)

Human Resources

- (b) Employment 2019-2020, Page 6

Finance and Administration

- (c) Warrants, Page 7
- (d) Donations, Page 9
- (e) Personal Services Agreements, Page 10
- (f) Notice of Completion for Construction Services for the Building 1900 Administration Office Renovation Project, Page 11

It was moved by Trustee Thurston and seconded by Trustee Young to approve the Consent Agenda as presented. The motion was passed unanimously.

12. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

It was moved by Trustee Chapman and seconded by Trustee Honeychurch to approve Items 13.(a) through 13.(j) in one motion as presented. The motion was passed unanimously.

Bond Projects

- (a) Measure Q Bond Spending Plan Update #19, Page 13
- (b) Contract Award to A3GEO for Geotechnical Monitoring and Inspection Services for the Fairfield Parking Lot #01 Resurfacing Project, Page 15
- (c) Contract Award to Arthulia, Inc. for Construction Services for the Fairfield Building 300 Modifications: Mailroom and Graphics Project, Page 17
- (d) Contract Award to HMR Architects for the Fairfield Campus Early College High School Portables Project, Page 19
- (e) Contract Award to Pro Builders for Construction Services for the Fairfield Baseball Field & Soccer Field Bleacher Replacement Project, Page 21
- (f) Contract Award to RBH Construction, Inc. for Construction Services for the Vacaville Center Storage Enclosure Project, Page 23
- (g) Contract Award to O.C. Jones & Sons, Inc. for Construction Services for the Fairfield Campus Parking Lot No. 01 Resurfacing Project, Page 25

Academic Affairs

- (h) Request for Approval of Curriculum Items as Submitted by the Curriculum Committee, A Subcommittee of the Academic Senate, Page 27
- (i) Articulation Agreement Between Eastern Oregon University and Solano Community College, Page 31
- (j) Clinical Experience Agreement Between Solano Community College District and Piner's Nursing Home, Napa, California, Page 37
- (k) Resolution No. 19/20-17 The Board of Trustees of the Solano Community College District Declares Emergency Conditions and Takes Additional Action in Response to the Threat of COVID-19

It was moved by Trustee Chapman and seconded by Trustee Martin to approve Resolution No. 19/20-17 The Board of Trustees of the Solano Community College District Declares Emergency Conditions and Takes Additional Action in Response to the Threat of COVID-19 as presented. The motion passed with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: Board President Voyce, Vice President Honeychurch, Trustee Chapman,
Trustee Karah, Trustee Martin, Trustee Thurston, and Trustee Young

NOES: 0

ABSENT: 0

ABSTAIN: 0

Board Vice President Honeychurch offered up the following friendly amendment:

Friendly Amendment: That a dollar amount of \$500,000 be added to the resolution to clarify the authority of the Superintendent-President and/or designee(s) to enter into any and all contracts necessary without advertising or inviting bids to respond to the emergency conditions at the District sites. Trustees Chapman and Martin accepted the friendly amendment.

The motion with the friendly amendment passed with a majority vote.

14. INFORMATION ITEMS – NO ACTION REQUIRED

(a) CCFS-311Q Financial Report, 2nd Quarter, FY 2019-2020, Page 47

(b) Measure Q Quarterly Progress Update Report to the Governing Board, Page 51

15. ANNOUNCEMENTS

Trustee Chapman thanked the Superintendent-President and Executive Coordinator for the birthday cards. Trustee Chapman also wished Trustee Young a happy birthday as she is celebrating a milestone.

Board President Voyce announced that the Solano County School Boards Association Spring Dinner Meeting has been cancelled. Meetings will resume in the fall.

16. ITEMS FROM THE BOARD

17. CLOSED SESSION (CONTINUED IF NECESSARY)

18. RECONVENE REGULAR MEETING (IF NECESSARY)

19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)

20. ADJOURNMENT

Moved by Trustee Honeychurch and seconded by Trustee Thurston to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:36 p.m.