

**SOLANO COMMUNITY COLLEGE  
DISTRICT GOVERNING BOARD**

**ADOPTED MINUTES**  
Wednesday, April 1, 2020

**1. CALL TO ORDER**

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, April 1, 2020, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Voyce.

**2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

President Voyce, led those present in the pledge of allegiance.

**3. ROLL CALL**

Quinten R. Voyce, President  
Denis Honeychurch, J. D., Vice President  
Sarah E. Chapman, Ph.D.  
Karimah Karah, J.D.  
Michael A. Martin  
Rosemary Thurston  
A. Marie Young  
Greg Ritzinger, Student Trustee  
Celia Esposito-Noy, Ed.D., Secretary

Others Present:

Robert Diamond, Vice President of Finance and Administration  
Lucky Lofton, Executive Bond Manager  
David Williams, Vice President of Academic Affairs  
Sandra Therrien, Executive Coordinator

The following edits and clarifications should be noted in the agenda:

Agenda Item 10.(c) Personal Services Agreements has been pulled from the agenda.

**4. APPROVAL OF AGENDA**

It was moved by Trustee Honeychurch and seconded by Trustee Young to approve the agenda as amended. The motion was passed unanimously.

**5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)**

There were no comments from members of the public on Closed Session items.

**6. CLOSED SESSION**

President Voyce called the closed session to order at 6:37 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6) Agency Negotiator: Mary Jones, Human Resources  
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code §54957)
- (c) Conference with Legal Counsel – Anticipated Litigation  
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code §54956.9

**7. RECONVENE REGULAR MEETING**

President Voyce reconvened the Regular Meeting at 7:00 p.m.

**8. REPORT OF ACTION IN CLOSED SESSION**

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and no action was taken.

**9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)**

There were no comments from members of the public.

**10. CONSENT AGENDA – ACTION ITEMS**

Superintendent-President

- (a) Draft Minutes for the Meeting Held on March 18, 2020 (Pending Board Approval)

Human Resources

- (b) Employment 2019-2020 and 2020-2021, Page 5

Finance and Administration

- (c) Personal Services Agreement, Page 7

- (d) Donations, Page 8

It was moved by Trustee Karah and seconded by Trustee Martin to approve the Consent Agenda as presented. The motion was passed unanimously.

**11. ITEMS REMOVED FROM CONSENT AGENDA**

Item 10.(c) Personal Services Agreements were removed from the Consent Agenda.

**12. NON-CONSENT AGENDA ITEMS – ACTION ITEMS**

Human Resources

- (a) Resignation to Retire, Page 9

It was moved by Trustee Thurston and seconded by Trustee Young to approve the Resignation to Retire as presented. The motion was passed unanimously.

Finance and Administration

- (b) Approval of the Memorandum of Understanding Between Solano Community College Early Learning Center and Solano County Office of Education, Page 10

It was moved by Trustee Chapman and seconded by Trustee Honeychurch to approve the Approval of the Memorandum of Understanding Between Solano Community College Early Learning Center and Solano County Office of Education as presented. The motion was passed unanimously.

Bond/Facilities Projects

- (c) Contract Change Order #01 to Armour Petroleum Service and Equipment Corporation for the Aeronautics Nut Tree Facility Propane Heating Repair Project, Page 19

It was moved by Trustee Karah and seconded by Trustee Martin to approve the Contract Change Order #01 to Armour Petroleum Service and Equipment Corporation for the Aeronautics Nut Tree Facility Propane Heating Repair Project as presented. The motion was passed unanimously.

- (d) Contract Change Order #01 to Pacific Lift and Equipment Co., Inc. for the Autotech Dyno Room Reconfiguration Project, Page 22

It was moved by Trustee Thurston and seconded by Trustee Young to approve the Contract Change Order #01 to Pacific Lift and Equipment Co., Inc. for the Autotech Dyno Room Reconfiguration Project as presented. The motion was passed unanimously.

- (e) Lease Agreement Approval to Williams Scotsman, Inc. for DSA Pre-Approved Modular Classrooms for the Early College High School Program at the Fairfield Campus, Page 25

It was moved by Trustee Chapman and seconded by Trustee Honeychurch to approve the Lease Agreement Approval to Williams Scotsman, Inc. for DSA Pre-Approved Modular Classrooms for the Early College High School Program at the Fairfield Campus as presented. The motion was passed unanimously.

**13. INFORMATION ITEMS – NO ACTION REQUIRED**

**14. ANNOUNCEMENTS**

Trustee Young asked everyone to keep her brother, a retired veteran, in our prayers as he was diagnosed with COVID-19 and is in the hospital.

**15. ITEMS FROM THE BOARD**

**16. CLOSED SESSION (CONTINUED IF NECESSARY)**

**17. RECONVENE REGULAR MEETING (IF NECESSARY)**

**18. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)**

**19. ADJOURNMENT**

Moved by Trustee Honeychurch and seconded by Trustee Thurston to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:25 p.m.