

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: MEMBERS OF THE GOVERNING BOARD  
SUBJECT: CONSENT CALENDAR - HUMAN RESOURCES  
REQUESTED ACTION: APPROVAL

EMPLOYMENT 2019-2020

Short-term/Temporary/Substitute

<u>Name</u>	<u>Assignment</u>	<u>Fund/Grant Name</u>	<u>Effective</u>	<u>Amount</u>
Liesl M. Seitz Buchbinder	Theatre Event Technician	General Fund	02/21/20 – 05/21/20 (Revised)	\$15.50/hr.
Matt McLean	1-on-1 Music Instruction	General Fund	04/02/20 – 05/21/20	\$400.00 (Stipend)
Teri Yumae	1-on-1 Music Instruction	General Fund	04/02/20 – 05/21/20	\$400.00 (Stipend)

Mary Jones  
Human Resources

April 3, 2020

Date Submitted

Celia Esposito-Noy, Ed.D.  
Superintendent-President

April 15, 2020

Date Approved

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO:** **Members of the Governing Board**

**SUBJECT:** **WARRANTS**

**REQUESTED ACTION:**

**Information**    **OR**     **Approval**  
 **Consent**     **OR**     **Non-Consent**

**SUMMARY:**

03/02/2020	Vendor Payments	11099549-11099553	\$ 1,992.13
03/02/2020	Vendor Payments	11099554-11099561	\$ 131,983.09
03/02/2020	Vendor Payments	11099562-11099629	\$ 142,374.62
03/09/2020	Vendor Payments	11099630-11099632	\$ 40,051.46
03/09/2020	Vendor Payments	11099633-11099637	\$ 6,652.13
03/09/2020	Vendor Payments	11099638-11099716	\$ 184,831.58
03/16/2020	Vendor Payments	11099717-11099721	\$ 27,134.50

*CONTINUED ON NEXT PAGE:*

**STUDENT SUCCESS IMPACT:**

- Help students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other

<i>Ed. Code: 70902 &amp; 81656</i>	<i>Board Policy: 3240</i>	<i>Estimated Fiscal Impact: \$2,774,716.53</i>
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**SUPERINTENDENT'S RECOMMENDATION:**       **APPROVAL**       **DISAPPROVAL**  
 **NOT REQUIRED**       **TABLE**

Robert V. Diamond  
Vice President, Finance and Administration

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

707-864-7209

**TELEPHONE NUMBER**

Robert V. Diamond, Finance and Administration

**VICE PRESIDENT APPROVAL**

April 03, 2020

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

**Celia Esposito-Noy, Ed.D.**  
Superintendent-President

April 15, 2020

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: WARRANTS**

**REQUESTED ACTION:**

Information    OR     Approval  
 Consent        OR     Non-Consent

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**SUMMARY:**

*CONTINUED FROM PREVIOUS PAGE:*

03/16/2020	Vendor Payments	11099722-11099732	\$ 169,638.41
03/16/2020	Vendor Payments	11099733-11099814	\$ 307,994.18
03/24/2020	Vendor Payments	11099815-11099831	\$1,189,251.77
03/24/2020	Vendor Payments	11099832-11099893	\$ 192,580.60
03/24/2020	Vendor Payments	11099894-11099948	\$ 131,553.11
03/30/2020	Vendor Payments	11099949-11099955	\$ 97,867.48
03/30/2020	Vendor Payments	11099956-11099960	\$ 6,520.49
03/30/2020	Vendor Payments	11099961-11100034	\$ 144,290.98

**TOTAL: \$2,774,716.53**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: BALLOT FOR CALIFORNIA COMMUNITY COLLEGE TRUSTEES (CCCT) BOARD OF DIRECTORS ELECTION-2020**

**REQUESTED ACTION:**

- Information    **OR**     Approval  
 Consent        **OR**     Non-Consent

**SUMMARY:**

An Adhoc Subcommittee of the Governing Board for CCCT will advance recommendations for election to the statewide California Community College Trustees (CCCT) Board of Directors. This year, there are nine seats up for reelection on the board. Each member Community College District Board of the League shall have one vote for each of the nine vacancies on the CCCT Board of Directors. Only one vote may be cast for any nominee or write-in candidate. The nine candidates who receive the most votes will serve a three-year term. A copy of the ballot is provided on the proceeding page. The official ballot must be postmarked by April 25, 2020.

**STUDENT SUCCESS IMPACT:**

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other:

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: N/A</i>
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**SUPERINTENDENT’S RECOMMENDATION:**                       **APPROVAL**                       **DISAPPROVAL**  
 **NOT REQUIRED**                       **TABLE**

Celia Esposito-Noy  
Superintendent-President

**PRESENTER’S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

(707) 863-7299

**TELEPHONE NUMBER**

Celia Esposito-Noy, Ed.D.  
Superintendent-President

**VICE PRESIDENT APPROVAL**

April 7, 2020

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

April 15, 2020

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**



**2020 CCCT BOARD ELECTION**  
**CANDIDATES LISTED IN SECRETARY OF STATE'S**  
**RANDOM DRAWING ORDER OF JANUARY 23, 2020**

1. Adrienne Grey, West Valley-Mission CCD\*
2. Andra Hoffman, Los Angeles CCD\*
3. Pam Haynes, Los Rios CCD\*
4. Barbara Dunsheath, North Orange County CCD
5. Suzanne Lee Chan, Ohlone CCD
6. Barbara Jean Calhoun, Compton CCD
7. Cindi Reiss, Peralta CCD
8. Thomas J. Prendergast, III, South Orange County CCD
9. Marisa Perez, Cerritos CCD\*
10. Larry Kennedy, Ventura County CCD\*
11. Barry Snell, Santa Monica CCD
12. Loren Steck, Monterey Peninsula CCD\*

\* Incumbent

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: RESIGNATION TO RETIRE

REQUESTED ACTION:

- Information OR  Approval
- Consent OR  Non-Consent

SUMMARY:

<u>Name</u>	<u>Assignment &amp; Years of Service</u>	<u>Effective</u>
Kurt Roggli	Adjunct Philosophy Instructor 31 years; 8 months of service at SCC	5/21/2020

STUDENT SUCCESS IMPACT:

- Help students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Human Resources

<i>Ed. Code: N/A</i>	<i>Board Policy: N/A</i>	<i>Estimated Fiscal Impact: N/A</i>
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**SUPERINTENDENT'S RECOMMENDATION:**

- APPROVAL  DISAPPROVAL
- NOT REQUIRED  TABLE

Mary Jones  
Human Resources

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

707-864-7263

**TELEPHONE NUMBER**

Celia Esposito-Noy, Ed.D.  
Superintendent-President

**VICE PRESIDENT APPROVAL**

April 3, 2020

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

April 15, 2020

**DATE APPROVED B/Y  
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: SUMMER WORK SCHEDULE**

**REQUESTED ACTION:**

- Information**    **OR**     **Approval**  
 **Consent**     **OR**      **Non-Consent**

**SUMMARY:**

The attached summer work schedule options are being presented to the Governing Board for approval. Solano Community College will be open for business Monday through Friday during the 2020 summer session. The District is recommending that departments provide alternate work schedule options to staff so long as the core needs of the District are met. The alternative work schedules must be approved in advance by the department manager and are dependent on department needs and staff availability. The alternate summer schedule will begin June 8, 2020 and end July 31, 2020. The following are the summer schedule options:

- 5/8 schedule (5 days a week, 8 hours a day) – CSEA/Local 39/ALG
- 4/10 schedule (4 days a week, 10 hours a day) – CSEA/Local 39/ALG
- 9/80 schedule (8 days at 9 hours, 9<sup>th</sup> day at 8 hours, and 10<sup>th</sup> day off) – CSEA/ALG

**STUDENT SUCCESS IMPACT:**

- Help students achieve their educational, professional and personal goals  
 Basic skills education  
 Workforce development and training  
 Transfer-level education  
 Other: Human Resources

<i>Ed. Code: 88040</i>	<i>Board Policy: N/A</i>	<i>Estimated Fiscal Impact: N/A</i>
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**SUPERINTENDENT’S RECOMMENDATION:**       **APPROVAL**       **DISAPPROVAL**  
 **NOT REQUIRED**       **TABLE**

Mary Jones.  
Human Resources

**PRESENTER’S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

707-864-7263

**TELEPHONE NUMBER**

**Celia Esposito-Noy, Ed.D.**  
Superintendent-President

**VICE PRESIDENT APPROVAL**

April 3, 2020

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

April 15, 2020

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**



## Solano Community College District Alternate Work Schedule (AWS) Summer 2020

Solano Community College will be open for business Monday through Friday during the summer 2019 session. The District has approved for departments to allow employees to work an alternate work schedule (AWS), so long as the core needs of the District are met.

The AWS options are dependent on department needs and staff availability. The summer session schedule will begin **Monday, June 8, 2020 and end Friday, July 31, 2020.**

Below are summer schedule options, please mark your option:

- 5/8 schedule (5 days and 8 hours)
- 4/10 schedule (4 days and 10 hours)
- 9/80 schedule (8 days, 9 hours, the 9<sup>th</sup> day 8 hours and 10<sup>th</sup> day off)

*\* Please note that during the week of July 4<sup>th</sup>, all full-time employees will work regular 8-hour days due to the holiday.*

Employee Name: \_\_\_\_\_ SCC ID#: \_\_\_\_\_

I agree to adjust my hours to work the above schedule.

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

- I approve the above employee to work the alternate work schedule
- I do not approve the above employee to work the alternate work schedule

Manager's Name: \_\_\_\_\_

Manager Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*\* **Supervisor:** Please retain the original signed form for your records; copies do not need to be submitted to HR or Fiscal.*

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board  
SUBJECT: RESOLUTION NO. 19/20-18 DESIGNATION AND  
DISPOSAL/DISPOSITION OF DISTRICT SURPLUS  
EQUIPMENT AND PROPERTY – 3D PRINTER

**REQUESTED ACTION:**

Information OR  Approval  
 Consent OR  Non-Consent

**SUMMARY:**

In compliance with the 81000 series of the California Education Code for appropriate disposition methods and/or restrictions, staff is requesting approval of the attached Resolution No. 19/20-18 authorizing the trade in and disposal of Uprint SE Plus 3D Printer located in building 1800B Makespace on the District’s main Fairfield campus.

**STUDENT SUCCESS IMPACT:**

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Update instructional equipment

<i>Ed. Code:</i> <b>CA Ed Code 70902 (b)(6) 81450-81460</b>	<i>Board Policy:</i> 3320	<i>Estimated Fiscal Impact:</i> N/A
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**SUPERINTENDENT’S RECOMMENDATION:**  APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

Robert V. Diamond  
Vice President, Finance & Administration

**PRESENTER’S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

(707) 864-7855

**TELEPHONE NUMBER**

Robert V. Diamond  
Vice President, Finance & Administration

**VICE PRESIDENT APPROVAL**

April 3, 2020

**DATE SUBMITTED TO SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.  
Superintendent-President

April 15, 2020

**DATE APPROVED BY SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD**

**DESIGNATION AND DISPOSAL/DISPOSITION OF  
SURPLUS EQUIPMENT AND PROPERTY – UPRINT SE PLUS 3D PRINTER**

**RESOLUTION NO. 19/20-18**

**WHEREAS,** The California Education Code (Section(s) 81450-81460) outlines the process and restrictions for disposal of surplus items, and specifically provides that if the Governing Board of the Solano Community College District, by a unanimous vote of those members present, finds that the property, whether one or more items, is unsatisfactory and/or not suitable for school use, the property may be sold at public auction or otherwise disposed of in accordance with the provisions of E.C. Section 81450; and

**WHEREAS,** The Governing Board of the Solano Community College District has determined that the personal property, described as Uprint SE Plus 3D Printer located in building 1800B Makespace located on the District’s main Fairfield campus, is unsatisfactory for retention and no longer need for instructional use; now therefore be it

**RESOLVED,** The Director of Facilities, with the approval of the Superintendent-President, is authorized to donate or dispose of said property.

**PASSED AND ADOPTED,** This 15<sup>th</sup> day of April 2020, by the Governing Board of the Solano Community College District.

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QUINTEN R. VOYCE  
BOARD PRESIDENT

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CELIA ESPOSITO-NOY, Ed.D.  
SECRETARY





**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: BUDGET TRANSFER OF 2019-20 LOTTERY FUNDS**

**REQUESTED ACTION:**

**Information**    **OR**     **Approval**  
 **Consent**     **OR**     **Non-Consent**

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**SUMMARY:**

**Budget Transfer:**

Staff are also requesting that the Board approve a budget transfer of \$1.2 million in 2019-20, that all non-Prop 20 Lottery funds be deposited into this new restricted fund, and that expenditures of 2019-20 be reported in the new fund rather than in the general fund. Any facilities expenditures in excess of non-Prop 20 Lottery funds will continue to be reported in the general fund.

The above approvals and transactions will result in no incremental expenses to the District and are intended only to designate non-Prop 20 Lottery revenues as restricted for use on facilities projects. This designation and restriction may be reversed or altered by the Board at any time and at their discretion.

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board  
SUBJECT: RENEWAL AGREEMENT WITH STRATA  
INFORMATION GROUP (SIG) FOR INTERIM CHIEF  
TECHNOLOGY OFFICER CONSULTING SERVICES

REQUESTED ACTION:

- Information OR  Approval
- Consent OR  Non-Consent

SUMMARY:

Board approval is requested to renew a contract with Strata Information Group, a company that specializes in IT consulting for Higher Education. An Interim “Chief Technology Officer” is required to backfill a vacant position while the District hiring process for the CTO position is carried out.

This agreement is from April 29, 2020 through April 29, 2021, or until the position is filled. Total contract amount is not to exceed \$271,625.

A copy of the contract is attached.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: \_\_\_\_\_

Government Code: N/A Board Policy: 3225 Estimated Fiscal Impact: \$271,625

SUPERINTENDENT’S RECOMMENDATION:  APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

Robert V. Diamond  
Vice President, Finance & Administration

PRESENTER’S NAME

4000 Suisun Valley Road  
Fairfield, CA 94534

ADDRESS

707 864-7209

TELEPHONE NUMBER

Robert V. Diamond  
Finance & Administration

VICE PRESIDENT APPROVAL

April 3, 2020

DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT

Celia Esposito-Noy, Ed.D.  
Superintendent-President

April 15, 2020

DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT

**Strata Information Group, Inc.  
Statement of Work  
(SOLANO-SOW132-CTO1920)  
March 30, 2020**

<b>Solano Community College District</b>	<b>Interim Chief Technology Officer</b>
------------------------------------------	-----------------------------------------

Under the terms of this Statement of Work, Strata Information Group, Inc. (SIG) will provide consulting services for the staff of Solano Community College District (SCCD) as directed, to perform the following work.

**Description of Work:**

SCCD is requesting an extension of the existing Interim Chief Technology (CTO) consulting services provided by SIG. The proposed timeline is for twelve (12) months or until position is filled.

**Timeframe:**

Begins April 29, 2020 and continues through April 29, 2021. Either party may cancel this agreement with 30 days' notice.

**Proposed Services:**

Tasks	Number of Weeks
Provide an interim CTO to help manage and oversee the IT Department – weekly FIXED FEE engagement at 35 hours per week.	48 - 53
<b>Total Weeks:</b>	<b>48 - 53</b>

**Summary of Estimated Costs:**

Labor:	Travel Expenses:	Total Cost:
\$246,000 - \$271,625	\$0 (included)	\$246,000 - \$271,625

**Breakdown of Costs:**

- 32 hours / 4 days per week (on-site)
- 3 hours of remote support per week
- 3 hours of travel per week
- Travel expenses included
- Weekly cost to Solano is \$5,125

For Solano Community College District:

For Strata Information Group, Inc.:

\_\_\_\_\_  
Robert Diamond  
Vice President, Finance and Administration

Date

DocuSigned by:  
  
420EAC60C4C2492...

\_\_\_\_\_  
Henry A. Eimstad  
President

Date

Mar-31-2020

DS  


## **General Outline of Services**

These services may change depending on SCCD's priorities, needs, and availability of staff, funding and other resources.

### **Detailed tasks:**

As directed by the management team of SCCD, the assigned SIG CTO will assist with the following types of projects and IT initiatives.

- Assist with planning and IT infrastructure specifications related to construction projects from the Measure Q Bond
- Revise/maintain the IT Strategic Plan
- Improve communications with IT and the College community
- Participate actively as part of the College's management team
- Coordinate the installation new equipment and develop an equipment replacement schedule for campus technology
- Work with the IT staff to upgrade Banner® and Luminis®
- Evaluate and analyze the potential of migrating selected IT applications and services to a cloud environment
- Assist, as needed, with the accreditation self-study

### **SIG assumptions and access requirements to be provided by SCCD, as applicable:**

- Provide a designated, single point of contact for SIG staff to coordinate planning and logistical needs
- Provide secure local and remote access to all required systems, software tools, or applications as required
- Provide access to IT staff, key functional users, or other staff as needed in a timely manner throughout the engagement
- Provide timely technical support to the SIG consultant(s) when needed; SIG's ability to perform requires timely support from the SCCD staff

**SOLANO COMMUNITY COLLEGE DISTRICT  
 GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: CONTRACT AMENDMENT #1 WITH PACIFIC DINING – FOOD SERVICE MANAGEMENT FOR THE FOOD SERVICE PROVIDER AGREEMENT**

**REQUESTED ACTION:**

- Information    **OR**     Approval  
 Consent        **OR**     Non-Consent

**SUMMARY:**

On March 20, 2019, the Board approved a contract with Pacific Dining – Food Service Management for the District’s cafeteria service provider. This amendment is to renew for a one-year term beginning March 25, 2020 in accordance with the original term agreement.

This amendment will also update the commissions, contributions and increase certain food product costs by 8% which was mutually agreed upon and found to be appropriate.

*CONTINUED ON NEXT PAGE*

**STUDENT SUCCESS IMPACT:**

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Provide food services

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: N/A</i>
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**SUPERINTENDENT’S RECOMMENDATION:**       **APPROVAL**       **DISAPPROVAL**  
 **NOT REQUIRED**       **TABLE**

Victoria Lamica  
 Director of Purchasing & Support Services

**PRESENTER’S NAME**  
 4000 Suisun Valley Road  
 Fairfield, CA 94534

**ADDRESS**  
  
 (707) 864-7259

**TELEPHONE NUMBER**  
 Robert V. Diamond  
 Finance & Administration

**VICE PRESIDENT APPROVAL**  
  
 April 3, 2020

**DATE SUBMITTED TO  
 SUPERINTENDENT-PRESIDENT**

**Celia Esposito-Noy, Ed.D.**  
 Superintendent-President

April 15, 2020  
**DATE APPROVED BY  
 SUPERINTENDENT-PRESIDENT**

**AGENDA ITEM** 13.(g)  
**MEETING DATE** April 15, 2020

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: CONTRACT AMENDMENT #1 WITH PACIFIC DINING – FOOD  
SERVICE MANAGEMENT FOR THE FOOD SERVICE  
PROVIDER AGREEMENT**

**REQUESTED ACTION:**

**Information**    **OR**     **Approval**  
 **Consent**     **OR**      **Non-Consent**

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**SUMMARY:**

*CONTINUED FROM PREVIOUS PAGE*

The Board is asked to approve this contract Amendment #1 with Pacific Dining – Food Service Management for the District’s cafeteria service provider. Attached is a copy of the contract amendment #1 for the Board’s review.

This Amendment to the Food Services Agreement is made at Fairfield, California on April 16, 2020, by and between the Solano Community College District (“District”) and Pacific Dining – Food Service Management (“Provider”).

**RECITALS**

1. District and Provider entered into the original Food Services Agreement on March 25, 2019; and
2. The term of the current Food Services Agreement is a one-year term with additional four (4) one-year annual terms which expires on March 24, 2020; and
3. With mutual consent and agreement between District and Provider, the District may exercise its option to extend the Food Services Agreement by one (1) additional year to expire on March 24, 2021 with the following conditions;
  - A. A 6% monthly commission on Cafeteria and Catering sales (gross sales less sales tax) shall be changed to sharing the net profit of 20% District and 80% Provider. The net profit shall be calculated as sales/income less expenses (sales tax, direct labor with no overhead, cost of goods sold, insurance, license and permit, scholarships, and contributions); and
  - B. Provide two annual scholarships contribution of \$250 each, two annual contributions of goods and services of \$250 for the Associated Student Body Government, and \$500 for the Superintendent-President Administration; which will be an expense against the net profit; and
  - C. District and Provider mutually agreed-upon cost increase of 8% of certain food product; however pricing for the value meals and meals deals shall remain the same.
4. All other terms and conditions of the said agreement shall remain in full force and effect.

**IN WITNESS WHEREOF**, this Agreement is executed on the date below:

SOLANO COMMUNITY COLLEGE DISTRICT

PACIFIC DINING – FOOD SERVICE MANAGEMENT

By: \_\_\_\_\_

By: \_\_\_\_\_

Robert Diamond,

Richard McMahan

VP of Finance and Administration

PO Box 6789, San Mateo, CA 94403

Date \_\_\_\_\_

Date \_\_\_\_\_



**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: CONTRACT AWARD TO MATTHEWS ELECTRIC FOR  
CONSTRUCTION SERVICES FOR THE BUILDING 400  
LIGHTING REPLACEMENT PROJECT**

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**SUMMARY:**

*CONTINUED FROM THE PREVIOUS PAGE*

A proposal was requested from Matthews Electric, a contractor on the District's Pre-Approved Contractor list for the District's Board Approved CUPCAA (California Uniform Public Construction Cost Accounting Act) program. The proposal was reviewed, and the proposed pricing was determined to be fair and appropriate to the scope of work requested.

The Board is asked to approve a contract to Matthews Electric in the amount of \$29,400.

The contract is available online at <http://www.solano.edu/measureq/planning.php>.

**SOLANO COMMUNITY COLLEGE DISTRICT  
 GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: APPROVAL OF CONTRACT CHANGE ORDER #4 TO  
 BHM CONSTRUCTION, INC. FOR THE FAIRFIELD  
 LIBRARY/LEARNING RESOURCE CENTER PROJECT**

**REQUESTED ACTION:**

- Information    **OR**     Approval  
 Consent       **OR**     Non-Consent

**SUMMARY:**

Board approval is requested for Change Order #4 to the Contract with BHM Construction, Inc., the General Contractor for the Fairfield Campus Library/Learning Resource Center Project. On October 16, 2019 the Board approved a contract with BHM Construction, Inc. for the Fairfield Campus Library/Learning Resource Center Project.

*CONTINUED ON THE NEXT PAGE*

**STUDENT SUCCESS IMPACT:**

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Provide complete functionality of new LLRC building

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: \$44,269 State and Measure Q Funds</i>
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**SUPERINTENDENT’S RECOMMENDATION:**       **APPROVAL**       **DISAPPROVAL**  
 **NOT REQUIRED**       **TABLE**

Lucky Lofton  
 Executive Bonds Manager

**PRESENTER’S NAME**

4000 Suisun Valley Road  
 Fairfield, CA 94534

**ADDRESS**

(707) 863-7855

**TELEPHONE NUMBER**

Vice President, Finance and Administration

**VICE PRESIDENT APPROVAL**

April 3, 2020

**DATE SUBMITTED TO  
 SUPERINTENDENT-PRESIDENT**

**Celia Esposito-Noy, Ed.D.**  
 Superintendent-President

April 15, 2020

**DATE APPROVED BY  
 SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: CONTRACT CHANGE ORDER #4 TO BHM  
CONSTRUCTION, INC. FOR THE FAIRFIELD  
LIBRARY/LEARNING RESOURCE CENTER PROJECT**

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**SUMMARY:**

*CONTINUED FROM THE PREVIOUS PAGE*

During the process of construction and RFI/Submittal review, the following changes were made:

- The “As-Built” drawings for the hydronics piping were incorrect and the existing pipes were in conflict with new brace frame footing and had to be rerouted.
- Time for BHM’s scheduling consultant to re-sequence Approved Baseline schedule as a result of design conflicts between structural steel and fire service.
- Floor drain that was omitted from plans in room 115a added into scope.
- House gas meter and associated components were added for District’s monitoring of building gas usage.
- Steel detail revisions were made in CCD 002 and 007 as a result of conflicts with Fire Service drawings.

BHM’s Change Order Request includes the costs of the time and materials of above listed changes.

Following is a summary of the Contract:

\$ 30,279,100	Original Contract Amount
\$ 17,193	Previously Approved Change Orders (2)
<u>\$ 44,269</u>	Proposed Change Order #3
\$30,340,562	New Contract Amount, including this Change Order #3

The Board is asked to approve this Change Order #4 to BHM Construction, Inc. in the amount of \$44,269.00 resulting in a new contract amount of \$30,340,562.00.

The agreement is available online at: <http://www.solano.edu/measureq/planning.php>



**SOLANO SWINERTON**  
COMMUNITY COLLEGE MANAGEMENT & CONSULTING

# Change Order

**Solano Community College District**  
4000 Suisun Valley Road  
Fairfield, CA 94534  
Tel: 707-864-7189 Fax: 707-207-0423

Change Order #                   4  
Project Number:           19-009  
Date:                   30-Mar-20

DSA File No.:           48-C1  
DSA App. No.:           02-116761

Project: Solano Community College District  
**Library Learning Resource Center (LLRC) Project**  
Fairfield Campus

Construction Manager:  
Swinerton Management and Consulting  
260 Townsend Street  
San Francisco, CA 94107

To: BHM Construction, Inc.  
221 Gateway Road W, Ste. 405  
Napa, CA 94558

**The Contract is Changed as Follows:**

**PCO No.**

9	Time/Material cost to re-route conflicting hydronic piping that intersected a footing - Unforeseen Condition	\$30,496.00
19	Scheduler costs for fire suppression steel conflict delay - Error/Omission	\$2,078.00
22	Time/Material cost to add restroom floor drain to room 115a - Owner Request	\$1,117.00
23	Cost for added gas meter - Error/Omission	\$8,843.00
24	Cost of steel detail revisions from CCD 002 and CCD 007	\$1,735.00
<b>TOTAL COST OF CHANGE ORDER</b>		<b>Add</b> \$44,269.00
<b>FINAL CHANGE ORDER AMOUNT:</b>		<b>Deduct</b> \$0.00
		<b>\$44,269.00</b>

Original Contract Sum:	\$ 30,279,100.00
Total Change By Previous Change Order:	<b>\$ 17,193.00</b>
Contract Sum Prior to This Change Order:	\$ 30,296,293.00
Original Contract Sum will be Increased by This Change Order:	<b>\$44,269.00</b>
The New Contract Sum Including This Change Order Will Be:	<b>\$ 30,340,562.00</b>
The New Contract Completion Date Will Be:	
Contract Time Will Be Unchanged by This Change Order:	<b>X</b>
The Date Of Substantial Completion As Of This Change Order Is:	<b>4/30/2021</b>

Construction Manager: \_\_\_\_\_  
Swinerton Management and Consulting  
260 Townsend Street  
San Francisco, CA 94107

Date: \_\_\_\_\_

ARCHITECT: \_\_\_\_\_  
Noll & Tam Architects  
729 Heinz Avenue #7  
Berkeley, CA 94710

Date: \_\_\_\_\_

CONTRACTOR: \_\_\_\_\_  
BHM Construction, Inc.  
221 Gateway Road W, Ste. 405  
Napa, CA 94588

Date: \_\_\_\_\_

OWNER: \_\_\_\_\_  
Lucky Lofton  
Executive Bonds Manager  
Solano Community College District

Date: \_\_\_\_\_

**SOLANO COMMUNITY COLLEGE DISTRICT  
 GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: CONTRACT AWARD TO SALAS O'BRIEN FOR  
 PROFESSIONAL SERVICES FOR THE BUILDING 300  
 HVAC ASSESSMENT PROJECT**

**REQUESTED ACTION:**

- Information    OR     Approval  
 Consent        OR     Non-Consent

**SUMMARY:**

Board approval is requested for the award of a professional services contract to Salas O'Brien for mechanical engineering services for the Building 300 HVAC Assessment Project. The scope of work includes conditions and needs assessment of the building's existing HVAC and controls system and development of recommendations for upgrade with cost projections. The information gathered from this assessment will serve as the basis for development of construction documents for bidding purposes to upgrade the existing HVAC and control system for Building 300.

*CONTINUED ON THE NEXT PAGE*

**STUDENT SUCCESS IMPACT:**

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Renovating existing instructional space and equipment.

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: \$24,660 Measure Q Funds</i>
<b>SUPERINTENDENT'S RECOMMENDATION:</b>		<input checked="" type="checkbox"/> <b>APPROVAL</b> <input type="checkbox"/> <b>DISAPPROVAL</b> <input type="checkbox"/> <b>NOT REQUIRED</b> <input type="checkbox"/> <b>TABLE</b>
Lucky Lofton Executive Bonds Manager		
<b>PRESENTER'S NAME</b>		
4000 Suisun Valley Road Fairfield, CA 94534		
<b>ADDRESS</b>		
(707) 863-7855		
<b>TELEPHONE NUMBER</b>		
Robert Diamond VP, Finance & Administration		
<b>VICE PRESIDENT APPROVAL</b>		
April 3, 2020		
<b>DATE SUBMITTED TO SUPERINTENDENT-PRESIDENT</b>		Dr. Celia Esposito-Noy Superintendent-President
		April 15, 2020
		<b>DATE APPROVED BY SUPERINTENDENT-PRESIDENT</b>

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: CONTRACT AWARD TO SALAS O'BRIEN FOR  
PROFESSIONAL SERVICES FOR THE BUILDING 300  
HVAC ASSESSMENT PROJECT**

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**SUMMARY:**

*CONTINUED FROM THE PREVIOUS PAGE*

A proposal was requested from Salas O'Brien based upon their qualifications and experience on projects of similar scope. Salas O'Brien is listed on the District's prequalified pool of mechanical engineering firms. Salas O'Brien's proposal was reviewed and is appropriate for the scope of work requested.

The Board is asked to approve a professional services contract to Salas O'Brien, in the amount not to exceed \$24,660.

The agreement is available online at: <http://www.solano.edu/measureq/planning.php>.

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**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**  
**SUBJECT: EQUIPMENT ORDER TO STERLING FOR THE SMALL  
CAPITAL PROJECTS – CAPITAL EQUIPMENT PROJECT**

**REQUESTED ACTION:**

Information    **OR**     Approval  
 Consent       **OR**     Non-Consent

**SUMMARY:**

Board approval is requested for two (2) equipment orders to Sterling for technology equipment (laptops and associated accessories to support distance learning and education) for the Small Capital Projects – Capital Equipment Project. Sterling’s pricing is based on the NASPO CA Contract #MNWNC-108, 7-15-70-34-003.

The Board is asked to approve two (2) equipment orders to Sterling with the combined total amount of \$443,250.56.

**STUDENT SUCCESS IMPACT:**

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Provide new equipment that supports classrooms and related College facilities

*Ed. Code:                      Board Policy:                      Estimated Fiscal Impact: \$443,250.56 Measure Q Funds*

**SUPERINTENDENT’S RECOMMENDATION:**                       **APPROVAL**                       **DISAPPROVAL**  
 **NOT REQUIRED**                       **TABLE**

Lucky Lofton  
Executive Bonds Manager

**PRESENTER’S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

(707) 863-7855

**TELEPHONE NUMBER**

Robert V. Diamond

Vice President, Finance & Administration

**VICE PRESIDENT APPROVAL**

April 3, 2020

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.  
Superintendent-President

April 15, 2020

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

## Sterling Order

Small Capital Projects – Capital Equipment Project

Board Agenda: April 15, 2020

Item Number	Quantity	Description
<b>Quote Q-00315220</b>		<b>\$ 233,136.75</b>
• 210-ARXH	100	Latitude 5500 BTX Base
• 370-BDLE	100	8 <sup>th</sup> Generation Intel Core i7-8665U Processor
• 619-AHKN	100	Win 10 Pro 64 English, French, Spanish
• 338-BRKV	100	Intel i7-8665U Processor with Integrated Intel UHD 620 Graphics
• 631-ACBI	100	Intel vPro Technology Enables
• 370-AECT	100	16GB, 1x16GB, DDR4 Non-ECC
• 400-BDXP	100	M.2 512GB PCIe NVMe Class 35 Solid State Drive
• 391-BEJJ	100	15.6” FHD WVA (1920 x 1080) Anti-Glare Non-Touch, Camera and Mic
• 346-BFLG	100	DP Palmrest w/Touch Fingerprint Reader
• 583-BFBO	100	Dual Pointing Backlit US English Keyboard
• 555-BEDV	100	Intel Dual Band Wireless AC 9560 2x2, Bluetooth 5.0
• 451-BCIP	100	4 Cell 68W hr ExpressCharge Capable Battery
• 492-BBXF	100	65W AC Adapter, 7.4mm Barrel
• 450-AAEJ	100	E5 US Power Cord
• 525-BBCL	100	SupportAssist
• 658-BBRB	100	Waves Maxx Audio
• 658-BCUV	100	Dell Developed Recovery Environment
• 658-BDVK	100	Dell Power Manager
• 210-AQCS	150	Dell 27 Monitor – P2719H – IntegratedDock
• 520-AAOR	150	Dell Pro Stereo Soundbar – AE515M
• 210-ARIO	100	Dell Dock – W D 19 90 PD
<b>Quote Q-00315344</b>		<b>\$210,113.81</b>
• 210-ARXH	120	Latitude 5500 BTX Base
• 370-BDLE	120	8 <sup>th</sup> Generation Intel Core i7-8665U Processor
• 619-AHKN	120	Win 10 Pro 64 English, French, Spanish
• 338-BRKV	120	Intel i7-8665U Processor with Integrated Intel UHD 620 Graphics
• 631-ACBI	120	Intel vPro Technology Enables
• 370-AECT	120	16GB, 1x16GB, DDR4 Non-ECC
• 400-BDXP	120	M.2 512GB PCIe NVMe Class 35 Solid State Drive
• 391-BEJJ	120	15.6” FHD WVA (1920 x 1080) Anti-Glare Non-Touch, Camera and Mic
• 346-BFLG	120	DP Palmrest w/Touch Fingerprint Reader
• 583-BFBO	120	Dual Pointing Backlit US English Keyboard
• 555-BEDV	120	Intel Dual Band Wireless AC 9560 2x2, Bluetooth 5.0
• 451-BCIP	120	4 Cell 68W hr ExpressCharge Capable Battery
• 492-BBXF	120	65W AC Adapter, 7.4mm Barrel
• 450-AAEJ	120	E5 US Power Cord
• 525-BBCL	120	SupportAssist

<b>Item Number</b>	<b>Quantity</b>	<b>Description</b>
• 658-BBRB	120	Waves Maxx Audio
• 658-BCUV	120	Dell Developed Recovery Environment
• 658-BDVK	120	Dell Power Manager
• 210-ARIO	75	Dell Dock – WD 19 90 PD

**Total of both Quotes = \$ 443,250.56**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO:** **Members of the Governing Board**

**SUBJECT:** **LEASE AGREEMENT EXTENSIONS TO WILLIAMS  
SCOTSMAN INC. FOR MODULAR BUILDINGS**

**REQUESTED ACTION:**

- Information**    **OR**     **Approval**  
 **Consent**        **OR**     **Non-Consent**

**SUMMARY:**

On April 15, 2015 the Board approved an agreement with Williams Scotsman Inc. for installation and lease of four (4) modular buildings initially used as swing space for educational purposes. On October 19, 2016 the Board approved a lease extension on two (2) of the modular buildings for continued use as swing space followed by use by the Bond Program Management operations through May 2018. On March 21, 2018 the Board approved a lease extension for these two (2) modular buildings, which continue to house the Bond Program Management operations. The leases are set to expire May 18, 2020.

*CONTINUED ON THE NEXT PAGE*

**STUDENT SUCCESS IMPACT:**

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Infrastructure that supports Measure Q Bond Program operations

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: \$35,294.53 Measure Q Funds</i>
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**SUPERINTENDENT’S RECOMMENDATION:**

- APPROVAL**             **DISAPPROVAL**  
 **NOT REQUIRED**     **TABLE**

Lucky Lofton  
Executive Bonds Manager

**PRESENTER’S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

(707) 864-7209

**TELEPHONE NUMBER**

Robert Diamond  
VP, Finance & Administration

**VICE PRESIDENT APPROVAL**

April 3, 2020

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

**Celia Esposito-Noy, Ed.D.**  
Superintendent-President

April 15, 2020

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: LEASE AGREEMENT EXTENSIONS TO WILLIAMS  
SCOTSMAN INC. FOR MODULAR BUILDINGS**

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**SUMMARY:**

*CONTINUED FROM THE PREVIOUS PAGE*

With the ongoing Bond Program and operational support staff using these modular buildings through at least May 2022, these lease extensions will allow for uninterrupted Bond Program management. It is proposed that the leases be extended through May 2022.

The Board is asked to approve lease extensions to the two (2) leases with Williams Scotsman Inc. in the amount of \$ 35,294.53.

The lease extensions are available online at: <http://www.solano.edu/measureq/planning.php>



AMENDMENT TO LEASE AGREEMENT
(LEASE TERM RENEWAL)

LESSEE:
Solano Community College District
4000 Suisun Valley Road
Fairfield, Ca 94534

EQUIPMENT LOCATION:
4000 Suisun Valley Road
Fairfield, Ca 94534

Contract Number: 532490

Equipment Serial/Complex Number: CPX-71922 (MDT-55205001, 002, 003)
Value: \$53,696.00

By this Amendment, Williams Scotsman, Inc. and the Lessee (listed above) agree to modify the original lease agreement, dated 05/10/2015 as set forth below.

- 1. The rental term for the equipment identified above, shall be renewed from 5/19/2020 through 5/18/2022 - 24 mo (the "Lease Renewal Term").
2. The rental rate per month during the Lease Renewal Term shall be \$891.00 plus applicable taxes, which Lessee agrees to pay Lessor in advance on the 19th day of each month during the Lease Renewal Term.
3. Knockdown and return freight shall be at Lessor's prevailing rate at the time the Equipment is returned unless otherwise specified herein.
4. N/A
5. All other Terms and Conditions of the original Lease Agreement shall remain the same and in full force and effect.

ACCEPTED:

LESSEE: Solano Community College District

LESSOR: WILLIAMS SCOTSMAN, INC.

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



AMENDMENT TO LEASE AGREEMENT  
(LEASE TERM RENEWAL)

LESSEE:  
Solano Community College District  
4000 Suisun Valley Road  
Fairfield, CA 94534

EQUIPMENT LOCATION:  
4000 Suisun Valley Road  
Fairfield, CA 94534

Contract Number: 552561  
Equipment Serial/Complex Number: CPX-09155 (AME-56049001 & 002)  
Value: \$29,402.00

By this Amendment, **Williams Scotsman, Inc.** and the Lessee (listed above) agree to modify the original lease agreement, dated 06/25/2015 as set forth below.

1. The rental term for the equipment identified above, shall be renewed from 5/30/2020 through 05/29/2022 - 24 mo (the "Lease Renewal Term").
2. The rental rate per month during the Lease Renewal Term shall be \$465.96 plus applicable taxes, which Lessee agrees to pay Lessor in advance on the 30<sup>th</sup> day of each month during the Lease Renewal Term.
3. Knockdown and return freight shall be at Lessor's prevailing rate at the time the Equipment is returned unless otherwise specified herein.
4. N/A
5. All other Terms and Conditions of the original Lease Agreement shall remain the same and in full force and effect.

ACCEPTED:

LESSEE: Solano Community College District

LESSOR: WILLIAMS SCOTSMAN, INC.

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board  
SUBJECT: REQUEST FOR APPROVAL OF CURRICULUM ITEMS AS  
SUBMITTED BY THE CURRICULUM COMMITTEE, A  
SUBCOMMITTEE OF THE ACADEMIC SENATE

REQUESTED ACTION:

Information OR  Approval  
 Consent OR  Non-Consent

SUMMARY:

During the Spring 2020 semester in the month of March, the Solano Community College Curriculum Committee, a subcommittee of the Academic Senate, approved the following curriculum-related items. The approval of the Governing Board is requested as required by Title 5, Chapter 6, Subchapter 2, beginning with §55100.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other:

Ed. Code: Title 5, Chapter 6, subchapter 2, beginning with §55100 Board Policy: 6100 Estimated Fiscal Impact: N/A

SUPERINTENDENT'S RECOMMENDATION:  APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

David Williams, Ph.D.  
Vice President, Academic Affairs

PRESENTER'S NAME

4000 Suisun Valley Road  
Fairfield, CA 94534

ADDRESS

(707) 864-7102

TELEPHONE NUMBER

David Williams, Ph.D.  
Vice President, Academic Affairs  
VICE PRESIDENT APPROVAL

April 3, 2020

DATE SUBMITTED TO

CELIA ESPOSITO-NOY, Ed.D.  
Superintendent-President

April 14, 2020  
DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT

SOLANO COMMUNITY COLLEGE

REQUEST FOR APPROVAL OF  
CURRICULUM COMMITTEE CURRICULUM ACTIVITIES

During the Spring 2020 semester in the month of March, the Solano Community College Curriculum Committee, a subcommittee of the Academic Senate, approved the following curriculum-related items. The approval of the Governing Board is requested as required by Title 5, Chapter 6, Subchapter 2, beginning with §55100.

**CONSENT ITEM**

Align Intercollegiate course with all other in-season, off-season, and pre-season athletics courses. Moving this course from CAT III to CAT II designation.: ATHL 001, 002A, 002B, 003, 004, 004B, 010, 010A, 012, 015, 016A, 016B, 022
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**ACTION ITEM**

None
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**NEW COURSE**

<b>Course</b>
CHEM 500 Supplemental Instruction Chemistry
ATHL 010B Pre-Season Intercollegiate Swimming and Diving

**COURSE MODIFICATION**

Course	Modification
COMM 001 Introduction to Public Speaking	Add Distance Education
COMM 012 Intercultural Communication	Add Distance Education
COUN 007 Student Life Success	Title, Content, GE
ATHL 010A Off-Season Intercollegiate Swimming and Diving	Title, Content

**COURSE INACTIVATION**

<b>Course</b>
PHOT 051 Photography Laboratory
CHEM 020 Elements of Chemistry
CHEM 020L Elements of Chemistry Laboratory
CIS 112 Introduction to Robotics Programming
CIS 113 Introduction to Programmable Logic Controllers
CIS 172 Computer Forensics: Evidence Recovery
CIS 173 Computer Forensics Investigations
CIS 174 Computer Forensics: Operating Systems Internals

**CURRICULUM REVIEW**

<b>Course</b>	
ECON 001 Principles of Economics (Macroeconomics)	Content, SLO, Objectives
ECON 001 Principles of Economics (Microeconomics)	Content, SLO, Objectives

**NEW PROGRAM**

<b>Program</b>
Firefighter 1 Academy (CA)
Infant/Toddler Teacher (CA)

**PROGRAM MODIFICATION**

<b>Program</b>	<b>Modification</b>
Spanish (AA-T)	Course title

**PROGRAM INACTIVATION**

<b>Program</b>
None