

**SOLANO COMMUNITY COLLEGE DISTRICT  
 GOVERNING BOARD AGENDA ITEM**

**TO: MEMBERS OF THE GOVERNING BOARD**

**SUBJECT: CONSENT CALENDAR - HUMAN RESOURCES**

**REQUESTED ACTION: APPROVAL**

**EMPLOYMENT 2019-2020**

**Resignation**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective</u></b>
Alma Molinari	Police Services Technician	05/29/2020
Vance Deatherage	American Sign Language (ASL) Instructor	05/22/2020

**Short-term/Temporary/Substitute**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Fund/Grant Name</u></b>	<b><u>Effective</u></b>	<b><u>Amount</u></b>
Arce, Michelle	DE Transition Trainer	COVID-19 DE Transitions	04/06/20 - 04/10/20	\$207.15 Stipend
Beam, Erica	DE Transition Trainer	COVID-19 DE Transitions	04/06/20 - 04/10/20	\$4,971.60 Stipend
Berrett, Mark	DE Transition Trainer	COVID-19 DE Transitions	04/06/20 - 04/10/20	\$69.05 Stipend
Cook, Karen	DE Transition Trainer	COVID-19 DE Transitions	04/06/20 - 04/10/20	\$276.20 Stipend

Mary Jones  
Human Resources

May 8, 2020

**Date Submitted**

Celia Esposito-Noy, Ed.D.  
Superintendent-President

May 20, 2020

**Date Approved**

**Short-term/Temporary/Substitute (continued)**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Fund/Grant Name</u></b>	<b><u>Effective</u></b>	<b><u>Amount</u></b>
Florence, Ferdinanda	DE Transition Trainer	COVID-19 DE Transitions	04/06/20 - 04/10/20	\$69.05 Stipend
Freed, Elizabeth	DE Transition Trainer	COVID-19 DE Transitions	04/06/20 - 04/10/20	\$138.10 Stipend
Green, Doug	DE Transition Trainer	COVID-19 DE Transitions	04/06/20 - 04/10/20	\$138.10 Stipend
Lam, Oanh	DE Transition Trainer	COVID-19 DE Transitions	04/06/20 - 04/10/20	\$345.25 Stipend
Lawson, Ashlie	DE Transition Trainer	COVID-19 DE Transitions	04/06/20 - 04/10/20	\$207.15 Stipend
Long, James	DE Transition Trainer	COVID-19 DE Transitions	04/06/20 - 04/10/20	\$69.05 Stipend
Moore, Rennee	DE Transition Trainer	COVID-19 DE Transitions	04/06/20 - 04/10/20	\$414.30 Stipend
Obegi, Amy	DE Transition Trainer	COVID-19 DE Transitions	04/06/20 - 04/10/20	\$207.15 Stipend
Ringo, Heather	DE Transition Trainer	COVID-19 DE Transitions	04/06/20 - 04/10/20	\$69.05 Stipend
Roe, Candace	Summer Counselor	DSPS	05/22/20 – 06/30/20	\$69.05/hr.
Rulloda, Gail Ann	Summer Counselor	DSPS	05/22/20 – 06/30/20	\$54.55/hr.
Smith, Michelle	DE Transition Trainer	COVID-19 DE Transitions	04/06/20 - 04/10/20	\$207.15 Stipend
Trujillo, Dawn	Summer Counselor	DSPS	05/22/20 – 06/30/20	\$60.62/hr.
Wyly, Michael	DE Transition Trainer	COVID-19 DE Transitions	04/06/20 - 04/10/20	\$207.15 Stipend

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: WARRANTS**

**REQUESTED ACTION:**

**Information**    **OR**     **Approval**  
 **Consent**     **OR**      **Non-Consent**

**SUMMARY:**

04/06/2020	Vendor Payments	11100035-11100044	\$ 185,805.10
04/06/2020	Vendor Payments	11100045-11100046	\$ 655.13
04/06/2020	Vendor Payments	11100047-11100092	\$ 171,600.69
04/09/2020	Vendor Payments	11100093-11100222	\$ 21,692.00
04/13/2020	Vendor Payments	11100223-11100230	\$ 148,306.32
04/13/2020	Vendor Payments	11100231-11100234	\$ 49,126.63
04/13/2020	Vendor Payments	11100235-11100306	\$ 226,621.70

*CONTINUED ON NEXT PAGE:*

**STUDENT SUCCESS IMPACT:**

- Help students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other

<i>Ed. Code: 70902 &amp; 81656</i>	<i>Board Policy: 3240</i>	<i>Estimated Fiscal Impact: \$4,822,736.74</i>
------------------------------------	---------------------------	--

**SUPERINTENDENT’S RECOMMENDATION:**       **APPROVAL**       **DISAPPROVAL**  
 **NOT REQUIRED**       **TABLE**

Robert V. Diamond  
Vice President, Finance and Administration

**PRESENTER’S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

707-864-7209

**TELEPHONE NUMBER**

Robert V. Diamond, Finance and Administration

**VICE PRESIDENT APPROVAL**

May 08, 2020

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

**Celia Esposito-Noy, Ed.D.**  
Superintendent-President

May 20, 2020  
**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
 GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: WARRANTS**

**REQUESTED ACTION:**

Information    **OR**     Approval  
 Consent        **OR**     Non-Consent

**SUMMARY:**

*CONTINUED FROM PREVIOUS PAGE:*

04/20/2020	Vendor Payments	11100307-11100319	\$ 404,519.16
04/20/2020	Vendor Payments	11100320-11100323	\$ 6,083.00
04/20/2020	Vendor Payments	11100324-11100367	\$ 258,558.52
04/23/2020	Vendor Payments	11100368-11100382	\$ 5,641.00
04/28/2020	Vendor Payments	11100383-11100420	\$2,853,201.52
04/28/2020	Vendor Payments	11100421-11100426	\$ 6,840.86
04/28/2020	Vendor Payments	11100427-11100543	<u>\$ 484,085.11</u>
<b>TOTAL:</b>			<b><u>\$4,822,736.74</u></b>

Note: Warrant #11100308 issued on 04/20/2020 in the amount of \$49,386.20 was later cancelled on 04/24/2020. Reducing the total warrants issued to \$4,773,350.54.

**SOLANO COMMUNITY COLLEGE DISTRICT  
 GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: NOTICE OF COMPLETION FOR CONSTRUCTION SERVICES FOR THE BIOTECHNOLOGY CASEWORK IMPROVEMENT PROJECT**

**REQUESTED ACTION:**

Information OR  Approval  
 Consent OR  Non-Consent

**SUMMARY:**

Board approval is requested for the Biotechnology Casework Improvement Project Notice of Completion. On December 4, 2019, a contract was awarded to Rudolph and Sletten for the Biotechnology Casework Improvement Project. The scope of work included relocation and improvement of countertop casework and wall cabinets in the Biotechnology and Science Building located at the Vacaville Center.

The work on this project is complete, and at this time the District gives notice and certifies that:

- The project has been inspected and complies with the plans and specifications;
- The contractor has completed the work;
- The contract for the project is accepted and complete; and
- Upon Board approval a Notice of Completion will be filed with Solano County for the project.

**STUDENT SUCCESS IMPACT:**

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Necessary documentation for completed construction

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: \$0</i>
------------------	----------------------	-------------------------------------

**SUPERINTENDENT'S RECOMMENDATION:**       **APPROVAL**       **DISAPPROVAL**  
 **NOT REQUIRED**       **TABLE**

Lucky Lofton  
 Executive Bonds Manager

---

**PRESENTER'S NAME**  
 4000 Suisun Valley Road  
 Fairfield, CA 94534

---

**ADDRESS**

---

(707) 863-7855

---

**TELEPHONE NUMBER**  
 Robert V. Diamond  
 Vice President, Finance & Administration

---

**VICE PRESIDENT APPROVAL**

---

May 6, 2020

---

**DATE SUBMITTED TO  
 SUPERINTENDENT-PRESIDENT**

---

**Celia Esposito-Noy, Ed.D.**  
 Superintendent-President

---

May 20, 2020

---

**DATE APPROVED BY  
 SUPERINTENDENT-PRESIDENT**

When recorded mail to:  
Lucky Lofton, Executive Bonds Manager  
Solano Community College District  
4000 Suisun Valley Road  
Fairfield, CA 94534

### Notice of Completion

*State/local governmental entity recording fee when document is for the benefit of the government entity – GC6103 (no fee)  
Must be recorded within 10 days after completion*

In execution of this Notice, notice is hereby given that:

1. The undersigned is an owner or agent of an owner of the estate or interest stated below.
2. The name of the owner is Solano Community College District.
3. The address of the owner is 4000 Suisun Valley Road, Fairfield, CA 94534.
4. The nature of the estate or interest is: Solano Community College District in fee.
5. The name and addresses of all co-owners, if any, who hold any title or interest with the above-named owner in the property are:

NAMES

ADDRESSES

- 
6. Work of modernization on the property hereinafter described was completed on: 5/20/20
  7. The Project Name is: Biotechnology Casework Improvement Project
  8. DSA Number (if applicable): N/A
  9. The contractor for such work of modernization is: Rudolph and Sletten
  10. The name of the contractor's Surety Co. is: Travelers
  11. The date of contract between the contractor and the above owner is: 12/4/19
  12. The street address of said property is: 2001 North Village Parkway, Vacaville, California 95688
  13. APN #: 133-180-160
  14. The property on which said work of modernization was completed is in the City of Vacaville, County of Solano, State of California, and is described as follows: Relocation and improvement of countertop casework and wall cabinets.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner – Celia Esposito-Noy, Ed. D.  
Solano Community College District

---

### Verification

I, undersigned, say:

I am Executive Bonds Manager \_\_\_\_\_ Lucky Lofton

("President," "Owner," "Manager," etc.)

Of the declarant of the foregoing completion; I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is correct and true.

Executed on \_\_\_\_\_, at Fairfield, California.  
(City or Town where signed)

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: NOTICE OF COMPLETION FOR CONSTRUCTION  
SERVICES FOR THE VACAVILLE CENTER STORAGE  
ENCLOSURE PROJECT**

**REQUESTED ACTION:**

Information OR  Approval  
 Consent OR  Non-Consent

**SUMMARY:**

Board approval is requested for the Vacaville Center Storage Enclosure Project Notice of Completion. On March 18, 2020, a contract was awarded to RBH Construction, Inc. for the Vacaville Center Storage Enclosure Project. The scope of work included installation of a welded metal roof structure, chain link fence and lockable swing gates for an existing structure at the Vacaville Center.

The work on this project is complete, and at this time the District gives notice and certifies that:

- The project has been inspected and complies with the plans and specifications;
- The contractor has completed the work;
- The contract for the project is accepted and complete; and
- Upon Board approval a Notice of Completion will be filed with Solano County for the project.

**STUDENT SUCCESS IMPACT:**

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Necessary documentation for completed construction

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: \$0</i>
------------------	----------------------	-------------------------------------

**SUPERINTENDENT'S RECOMMENDATION:**       **APPROVAL**       **DISAPPROVAL**  
 **NOT REQUIRED**       **TABLE**

Lucky Lofton  
Executive Bonds Manager

**PRESENTER'S NAME**  
4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

(707) 863-7855

**TELEPHONE NUMBER**

Robert V. Diamond  
Vice President, Finance & Administration

**VICE PRESIDENT APPROVAL**

May 6, 2020

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.  
Superintendent-President

May 20, 2020

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

When recorded mail to:  
Lucky Lofton, Executive Bonds Manager  
Solano Community College District  
4000 Suisun Valley Road  
Fairfield, CA 94534

### Notice of Completion

*State/local governmental entity recording fee when document is for the benefit of the government entity – GC6103 (no fee)  
Must be recorded within 10 days after completion*

In execution of this Notice, notice is hereby given that:

1. The undersigned is an owner or agent of an owner of the estate or interest stated below.
2. The name of the owner is Solano Community College District.
3. The address of the owner is 4000 Suisun Valley Road, Fairfield, CA 94534.
4. The nature of the estate or interest is: Solano Community College District in fee.
5. The name and addresses of all co-owners, if any, who hold any title or interest with the above-named owner in the property are:

NAMES

ADDRESSES

- 
6. Work of modernization on the property hereinafter described was completed on: 5/20/20
  7. The Project Name is: Vacaville Center Storage Enclosure Project
  8. DSA Number (if applicable): N/A
  9. The contractor for such work of modernization is: RBH Construction, Inc.
  10. The name of the contractor's Surety Co. is: N/A
  11. The date of contract between the contractor and the above owner is: 3/18/20
  12. The street address of said property is: 2001 North Village Parkway, Vacaville, California 95688
  13. APN #: 133-180-160
  14. The property on which said work of modernization was completed is in the City of Vacaville, County of Solano, State of California, and is described as follows: Installation of a welded metal roof structure, chain link fence and lockable swing gates for an existing CMU structure.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner – Celia Esposito-Noy, Ed. D.  
Solano Community College District

---

### Verification

I, undersigned, say:

I am Executive Bonds Manager \_\_\_\_\_ Lucky Lofton

(“President,” “Owner,” “Manager,” etc.)

Of the declarant of the foregoing completion; I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is correct and true.

Executed on \_\_\_\_\_, at Fairfield, California.  
(City or Town where signed)

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: PROPOSED 2020 – 2021 CLASSIFIED WORK CALENDAR

**REQUESTED ACTION:**

- Information OR  Approval  
 Consent OR  Non-Consent

**SUMMARY:**

The following Proposed 2020-2021 Classified Work Calendar is presented to the Governing Board for review and approval.

**STUDENT SUCCESS IMPACT:**

- Help students achieve their educational, professional and personal goals  
 Basic skills education  
 Workforce development and training  
 Transfer-level education  
 Other: Human Resources

Government Code: Board Policy: 4002 Estimated Fiscal Impact: N/A

SUPERINTENDENT’S RECOMMENDATION:  APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

Mary Jones  
Human Resources

**PRESENTER’S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

707-864-7263

**TELEPHONE NUMBER**

Celia Esposito-Noy, Ed.D.  
Superintendent-President

**VICE PRESIDENT APPROVAL**

May 8, 2019

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

May 20, 2020

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**



**SOLANO COMMUNITY COLLEGE**  
**2020-2021**  
**CLASSIFIED WORK CALENDAR**

JULY 2020						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

22 Workdays  
1 Holiday

AUGUST 2020						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

21 Workdays  
0 Holidays

SEPTEMBER 2020						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

21 Workdays  
1 Holiday

OCTOBER 2020						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

22 Workdays  
0 Holidays

NOVEMBER 2020						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

18 Workdays  
3 Holidays

DECEMBER 2020						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	*28	*29	*30	31		

20 Workdays  
3 Holidays  
*\*Campus Closed*

JANUARY 2021						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

19 Workdays  
2 Holidays

FEBRUARY 2021						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

18 Workdays  
2 Holidays

MARCH 2021						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

23 Workdays  
0 Holidays

APRIL 2021						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

21 Workdays  
1 Holiday

MAY 2021						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

20 Workdays  
1 Holiday

JUNE 2021						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

22 Workdays  
0 Holidays

Holiday
  Beginning of Semester/First Day of Flex
  First Day of Classes
  End of Semester

Holidays			
July 3	Independence Day Observed	Dec 31 <i>(moved from Jan 2)</i>	District Holiday - Day following New Year's Day
September 7	Labor Day	January 1	New Year's Day
November 11	Veteran's Day	January 18	Martin Luther King Jr. Day
November 26	Thanksgiving Day	February 12	Lincoln's Birthday Observed
November 27	District Holiday - Friday after Thanksgiving Day	February 15	President's Day
December 25	Christmas Day	April 9	Spring Vacation Day - Friday of Spring Break week
Dec 24 <i>(moved from 26)</i>	District Holiday - Day following Christmas Day	May 31	Memorial Day

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: RESOLUTION NO. 19/20-21 DESIGNATING CLASSIFIED  
SCHOOL EMPLOYEE WEEK AT SOLANO COMMUNITY  
COLLEGE DISTRICT**

**REQUESTED ACTION:**

Information OR  Approval  
 Consent OR  Non-Consent

**SUMMARY:**

In recognition of the valuable contributions made by members of the Classified Staff to the educational achievements of Solano Community College District, the Governing Board hereby designates May 18-22, 2020, as Classified Employee Week.

**STUDENT SUCCESS IMPACT:**

- Help students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Human Resources

*Ed. Code: 88270*

*Board Policy: N/A*

*Estimated Fiscal Impact: N/A*

**SUPERINTENDENT'S RECOMMENDATION:**

APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

Mary Jones  
Human Resources

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

707-864-7263

**TELEPHONE NUMBER**

Celia Esposito-Noy, Ed.D.  
Superintendent-President

**VICE PRESIDENT APPROVAL**

May 8, 2020

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

May 20, 2020

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD**

**RESOLUTION DESIGNATING CLASSIFIED SCHOOL EMPLOYEE WEEK**

**RESOLUTION NO. 19/20-21**

**WHEREAS**, Classified professionals provide valuable services to the institution and students of the Solano Community College District;

**WHEREAS**, Classified professionals contribute to the establishment and promotion of a positive instructional environment;

**WHEREAS**, Classified professionals serve a vital role in providing for the welfare and safety of Solano Community College District’s students;

**WHEREAS**, Classified employees of Solano Community College District consistently demonstrate their commitment to high standards and principles of shared governance, higher education, employment, health, safety, and community outreach; and

**WHEREAS**, Classified professionals employed by the Solano Community College District strive for excellence in all areas relative to the educational community;

**THEREFORE, BE IT RESOLVED**, That the Solano Community College District hereby recognizes and wishes to honor the contribution of the classified professionals to quality education in the state of California and in the Solano Community College District and declares the week of May 18-22, 2020, as Classified School Employee Week in the Solano Community College District.

**PASSED AND ADOPTED**, This 20th day of May 2020, by the Governing Board of Solano Community College District of Solano County, California.

---

QUINTEN R. VOYCE, BOARD PRESIDENT

---

CELIA ESPOSITO-NOY, Ed.D., SECRETARY

**AGENDA ITEM** 13.(c)  
**MEETING DATE** May 20, 2020

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: AGREEMENT WITH STRATA INFORMATION GROUP TO  
PROVIDE INFORMATION TECHNOLOGY CONSULTING  
SERVICES FOR THE SUPPORT OF THE FINANCIAL AID  
DEPARTMENT**

**REQUESTED ACTION:**

Information    OR     Approval  
 Consent        OR     Non-Consent

**SUMMARY:**

Board approval is requested to approve a one-year contract with Strata Information Group, for support of the Financial Aid Department, at a cost not to exceed \$199,500. With cost savings of \$190,500, the net cost will be \$9,000 or less, and likely generating net savings.

*CONTINUED ON NEXT PAGE*

**STUDENT SUCCESS IMPACT:**

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other:

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: \$9,000 net</i>
------------------	----------------------	---

**SUPERINTENDENT'S RECOMMENDATION:**       **APPROVAL**       **DISAPPROVAL**  
    **NOT REQUIRED**       **TABLE**

Robert V. Diamond  
Vice President of Administration and Finance

**PRESENTER'S NAME**  
4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

(707) 864-7259

**TELEPHONE NUMBER**  
Robert V. Diamond  
Finance & Administration

**VICE PRESIDENT APPROVAL**

May 8, 2020

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

**Celia Esposito-Noy, Ed.D.**  
Superintendent-President

May 20, 2020

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: AGREEMENT WITH STRATA INFORMATION GROUP TO  
PROVIDE INFORMATION TECHNOLOGY CONSULTING  
SERVICES FOR THE SUPPORT OF THE FINANCIAL AID  
DEPARTMENT**

**REQUESTED ACTION:**

Information    OR     Approval  
 Consent        OR     Non-Consent

---

**SUMMARY:**

*CONTINUED FROM PREVIOUS PAGE*

- . The goals of this engagement are to use the consultant’s expertise to:
- Improve department efficiency
  - Increase the number of students served and Pell grants awarded
  - Support and improve processes for day to day operations
  - Improve and ensure compliance with federal and state regulations
  - Document processes and calendars

At the end of this engagement, the Financial Aid Department will operate mor efficiently, process student applications more quickly, ensure maximum aid awards, and operate at lower costs. This cost of this contract is \$150 per hour plus travel expenses, not to exceed \$199,500 which will be paid for by (1) not filling he Financial Aid Associate Dean, and (2) eliminating other consulting costs. Management believes this incremental cost of \$9,000, or less, will result in a vastly improved financial aid department.

**Strata Information Group, Inc.**  
**Statement of Work**  
**(SOLANO-SOW133-FINAIDSUPPORT2021)**  
**May 1, 2020**

**Solano Community College**

**Banner® Financial Aid Support FY2021**

Under the terms of this Statement of Work, Strata Information Group, Inc. (SIG) will provide consulting services for the staff of Solano Community College (Solano) as directed, to perform the following work.

**Description of Work:**

Solano has requested annual Banner® Financial Aid support for FY2021 and ongoing staff support. The consulting is a continuation of ongoing support for the Financial Aid Department. It is estimated that SIG will provide 20 weeks of remote consulting, and 15 weeks of on-site consulting. Each on-site week is 40 hours, and remote weeks are 32 hours. Additional details are listed on page 2, and agendas will be provided prior to the on-site visits.

**Proposed Services:**

Tasks	Remote Hours	On-site Hours	# of Trips
Functional and technical consulting	640	600	
Travel expenses			15
<b>Totals:</b>	<b>640</b>	<b>600</b>	<b>15</b>

**Summary of Estimated Costs:**

Remote Labor:	On-site Labor:	Travel Expenses:	Total Cost:
\$96,000	\$90,000	\$13,500	\$199,500

**Notes:**

- Rate: \$150/hour for on-site and remote delivered services.
- SIG will invoice monthly for the consulting hours and travel expenses incurred.
- The hours estimate includes project management, preparation time, travel time, on-site and remote labor, and the development of trip reports.
- These services are subject to change depending on Solano's priorities, needs, and availability of staff and systems.
- Travel expenses, if applicable:
  - Travel time is capped at 6 hours per trip.
  - Travel expenses are estimated at \$900 per consultant, per trip.
  - SIG will make every attempt to reduce travel costs, including coach airfares and the use of the client's recommended lodging.
  - Actual travel expenses may be lower or higher than estimated. Labor costs may be adjusted to accommodate this as long as the total cost is not exceeded.
- Costs exclude all state taxes, if applicable.
- SIG will invoice for meals and incidental expenses on a per diem basis. Receipts will not be provided. Per diem rates are generally based on GSA guidelines. Per diem rates are: \$55.00 per full on-site day \$41.25 per partial day

For Solano Community College:

For Strata Information Group, Inc.:

Robert Diamond  
Vice President, Finance and Administration

Date

DocuSigned by:  
  
 420EAC60C4C2492...

May-02-2020

Henry A. Eimstad  
President

Date

DS  


## General Outline of Services

These services may change depending on Solano's priorities, needs, and availability of staff, funding and other resources.

### **Detailed tasks:**

- Provide day-to-day operational support as staff augmentation to Solano. Develop enhanced processes and set up for the Banner® Financial Aid module.
- Automation of all possible business processes for optimizing functionality to enable a paperless environment.
- Support with all compliance, audit, State and Federal authorizations, required Financial Aid reporting and other related tasks.
- Develop documentation of business processes to ensure future success with current and future staff additions.
- Provide staff training and development as needed.
- Create checklists and calendars (month, term, annual) to ensure that all tasks for the Director are documented.
- Create a proactive communication plan for Financial Aid, including outreach and in-reach, with the goal to increase the number of Pell Awards.
- Assess information on Solano's Financial Aid website to develop formal recommendations for increased student services focused on the student experience.
- Assess Financial Lab and Financial Aid Coach to develop formal recommendations on how to better use staff resources to increase FASFA completion.
- Provide other duties as assigned to best support the financial aid needs of the college (not to exceed the scope of engagement).

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO:** Members of the Governing Board  
**SUBJECT:** 2019-20 BUDGET ADJUSTMENT #1

**REQUESTED ACTION:**

- Information    OR     Approval  
 Consent        OR     Non-Consent

**SUMMARY:**

Staff are requesting the Board approve a budget adjustment to delete the planned transfer of \$320,000 to the Retire Benefits Trust. This contribution to the irrevocable trust is funded each year, but is optional. The Governor has announced that fiscal years 2019-20 and 2020-21 will have substantial deficits. These deficits will have a material effect on Solano Community College District. This recommended budget adjustment is intended to mitigate an expected budget deficit for fiscal year 2019-20. The impact of this adjustment is summarized on the following table:

*CONTINUED ON NEXT PAGE*

**STUDENT SUCCESS IMPACT:**

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: preserve fiscal health during the pandemic

<i>Title 5, Section 58307</i>	<i>Board Policy: 3015</i>	<i>Estimated Fiscal Impact: N/A</i>
-------------------------------	---------------------------	-------------------------------------

**SUPERINTENDENT'S RECOMMENDATION:**                       **APPROVAL**                       **DISAPPROVAL**  
 **NOT REQUIRED**                       **TABLE**

Robert V. Diamond  
Vice President, Finance and Administration

---

**PRESENTER'S NAME**  
4000 Suisun Valley Road  
Fairfield, CA 94534

---

**ADDRESS**

---

(707) 864-7209

---

**TELEPHONE NUMBER**  
Robert V. Diamond  
Finance & Administration

---

**VICE PRESIDENT APPROVAL**

---

May 8, 2020

---

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

---

Celia Esposito-Noy, Ed.D.  
Superintendent-President

---

May 20, 2020

---

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: 2019-20 BUDGET ADJUSTMENT #1**

**REQUESTED ACTION:**

Information    OR     Approval  
 Consent        OR     Non-Consent

**SUMMARY:**

*CONTINUED FROM PREVIOUS PAGE*

Budget Line Item	Adopted Budget	Proposed Change	Adjusted Budget
<b>Revenues</b>	\$ 54,533,822		\$ 54,533,822
<b>Expenditures</b>	53,976,309		53,976,309
<b>Transfers Out</b>	(4,845,000)	\$ 320,000	(4,525,000)
<b>Net Increase (Decrease) in Fund Balance</b>	<u>(4,284,487)</u>	<u>320,000</u>	<u>(4,964,487)</u>
<b>Ending Fund Balance</b>	<u>\$ 9,936,545</u>	<u>\$ 320,000</u>	<u>\$ 10,256,545</u>

**SOLANO COMMUNITY COLLEGE DISTRICT  
 GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: CONTRACT CHANGE ORDER #01 TO O.C. JONES AND SONS, INC. FOR THE FAIRFIELD CAMPUS PARKING LOT NO. 01 RESURFACING PROJECT**

**REQUESTED ACTION:**

- Information    **OR**     Approval  
 Consent        **OR**     Non-Consent

**SUMMARY:**

Board approval is requested for Change Order No. 01 to the contract with O.C. Jones & Sons, Inc. On March 18, 2020 the Board awarded a contract to O.C. Jones & Sons, Inc. for the Fairfield Campus Parking Lot No. 01 Resurfacing Project.

*CONTINUED ON THE NEXT PAGE*

**STUDENT SUCCESS IMPACT:**

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Renovate instructional space and update equipment.

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: \$0.00 Measure Q Funds</i>
<b>SUPERINTENDENT'S RECOMMENDATION:</b>		<input checked="" type="checkbox"/> <b>APPROVAL</b> <input type="checkbox"/> <b>DISAPPROVAL</b> <input type="checkbox"/> <b>NOT REQUIRED</b> <input type="checkbox"/> <b>TABLE</b>
Lucky Lofton Executive Bonds Manager		
<b>PRESENTER'S NAME</b>		
4000 Suisun Valley Road Fairfield, CA 94534		
<b>ADDRESS</b>		<b>Celia Esposito-Noy, Ed.D.</b> Superintendent-President
(707) 863-7855		
<b>TELEPHONE NUMBER</b>		
Robert V. Diamond Vice President, Finance & Administration		
<b>VICE PRESIDENT APPROVAL</b>		
May 8, 2020		May 20, 2020
<b>DATE SUBMITTED TO SUPERINTENDENT-PRESIDENT</b>		<b>DATE APPROVED BY SUPERINTENDENT-PRESIDENT</b>

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: CONTRACT CHANGE ORDER #01 TO O.C. JONES AND  
SONS, INC. FOR THE FAIRFIELD CAMPUS PARKING  
LOT NO. 01 RESURFACING PROJECT**

---

**SUMMARY:**

*CONTINUED FROM THE PREVIOUS PAGE*

During the demolition phase of the project, the project team received valuable information regarding the condition of the aggregate base material. This allowed the team to determine that it was reusable.

Potential Change Order (PCO) #2 below is a credit for \$170,113. This credit value is used to pay for PCOs that were identified during the project by our Information Technology (I.T.) department (PCO #1) and Facilities Department (PCO #3-#8). These PCOs range from addressing future I.T. infrastructure needs to American's with Disabilities Act (ADA) improvements and safety concerns for known trip hazards. The additional work is accomplished at no additional costs due to the use of the project savings.

Each PCO was thoroughly evaluated for cost value, engineering requirements, District needs and concerns by the District administration, project engineers and estimators. The process worked to establish industry standard costs values and meet objective District needs criteria.

Board Approval is now requested to award Change Order No.01 to O.C. Jones & Sons, Inc. for the following items:

- PCO #001: Installation of (2) new 2" conduits for future use. These conduits will provide pathways for the future addition of data/power to the parking lot. (Infrastructure)
- PCO #002: As a cost savings measure to the project, the existing aggregate base material will be reused. This will save on the costs to off-haul existing materials and import new materials to the site. (Savings)
- PCO #003: Replacement of the existing sidewalk at the North side of Parking Lot #01. The existing sidewalk is in poor shape and needed to be replaced. (ADA/Safety)
- PCO #005: Repainting of (4) light pole bases at Parking Lot #01. A new coat of yellow paint will be added to the concrete bases. (Safety)
- PCO #006: A partial section of a walkway will be removed and placed behind Building 200. (ADA/Safety)
- PCO #007: Replacement of truncated domes near Softball Field. Existing truncated domes are lifting and creating a tripping hazard. (ADA/Safety)
- PCO #008: Partial replacement of large walkway/ driveway near Building 1400. A new section of concrete will be installed from the interior campus road to the new concrete installed during the Building 1200 project. (ADA/Safety)

\$ 1,339,000.00	Original Contract Amount
\$ <u>0.00</u>	Change Order #01
\$ 1,339,000.00	New Contract Amount

The Board is asked to approve this contract Change Order No.1 to O.C. Jones & Sons, Inc. in the amount not-to-exceed \$0.00.

The contract change order is available online at <http://www.solano.edu/measureq/planning.php> .



# Change Order

**Solano Community College District**  
 4000 Suisun Valley Road  
 Fairfield, CA 94534  
 Tel: 707-864-7189

**Kitchell CEM**  
 4000 Suisun Valley Road, Building 1102  
 Fairfield, CA 94534

**Change Order No. 001**  
 Project No.: 20-008  
 Date: May 20, 2020

DSA File No.: 48-C1  
 DSA App. No.: 02-118235

Project: **Solano Community College District  
 Fairfield Campus Parking Lot #01 Resurfacing Project**

**CSW/ Stuber-Stroeh Engineering Group, Inc.**  
 45 Leveroni Court  
 Novato, CA 94949

To: **O.C. Jones & Sons, Inc.**  
 1520 Fourth Street  
 Berkeley, CA 94710

**The Contract is Changed as Follows:**

PCO No.

001	Additional cost to install (2) 2" conduits as noted in ASI #01	\$30,078.36
002	CREDIT to re-use existing aggregate base at Parking Lot #01	(\$170,113.00)
003	Replace Sidewalk at North Side of Parking Lot #01	\$52,704.02
005	Paint (4) Light Bases in Parking Lot #01	\$420.00
006	Replace Partial Concrete Walkway (behind childcare building)	\$15,817.21
007	Replace (e) Truncated Domes near Softball Field.	\$6,387.77
008	Replace Partial Concrete Driveway (near B1400)	\$64,705.64
<b>TOTAL COST OF CHANGE ORDER</b>		<b>ADD \$170,113.00</b>
<b>FINAL CHANGE ORDER AMOUNT</b>		<b>DEDUCT (\$170,113) \$0.00</b>

Original Contract Sum:	\$ 1,339,000.00
Total Change By Previous Change Orders:	\$ -
Contract Sum Prior to This Change Order:	\$ 1,339,000.00
Original Contract Sum will be Increased by This Change Order:	\$ -
<b>The New Contract Sum Including This Change Order Will Be:</b>	<b>\$ 1,339,000.00</b>
The Original Contract Completion Date:	14-May-20
Contract Time Will be Changed by This Change Order:	8 Calendar Days
The Current Contract Completion Date is:	22-May-20



# Change Order

---

CONSTRUCTION MANAGER: \_\_\_\_\_ Date: \_\_\_\_\_  
**Kitchell CEM**  
4000 Suisun Valley Road, Building 1102  
Fairfield, CA 94534

CIVIL ENGINEER: \_\_\_\_\_ Date: \_\_\_\_\_  
**CSW/ Struber-Stroeh Engineering Group, Inc.**  
45 Leveroni Court  
Novato, CA 94949

CONTRACTOR: \_\_\_\_\_ Date: \_\_\_\_\_  
**O.C. Jones & Sons, Inc.**  
1520 Fourth Street  
Berkeley, CA 94710

OWNER: \_\_\_\_\_ Date: \_\_\_\_\_  
Lucky Lofton  
Executive Bonds Manager  
**Solano Community College District**

AGENDA ITEM 13.(f)  
MEETING DATE May 20, 2020

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: REQUEST FOR APPROVAL OF CURRICULUM ITEMS AS  
SUBMITTED BY THE CURRICULUM COMMITTEE, A  
SUBCOMMITTEE OF THE ACADEMIC SENATE**

**REQUESTED ACTION:**

Information OR  Approval  
 Consent OR  Non-Consent

**SUMMARY:**

During the Spring 2020 semester in the months of April/May, the Solano Community College Curriculum Committee, a subcommittee of the Academic Senate, approved the following curriculum-related items. The approval of the Governing Board is requested as required by Title 5, Chapter 6, Subchapter 2, beginning with §55100.

**STUDENT SUCCESS IMPACT:**

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other:

*Ed. Code: Title 5, Chapter 6, subchapter 2, beginning with §55100* *Board Policy: 6100*  
*Estimated Fiscal Impact: N/A*

**SUPERINTENDENT'S RECOMMENDATION:**  APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

David Williams, Ph.D.  
Vice President, Academic Affairs

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

(707) 864-7000

**TELEPHONE NUMBER**

**CELIA ESPOSITO-NOY, Ed.D.**  
Superintendent-President

May 20, 2020

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**VICE PRESIDENT APPROVAL**

May 6, 2020

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

SOLANO COMMUNITY COLLEGE

REQUEST FOR APPROVAL OF  
CURRICULUM COMMITTEE CURRICULUM ACTIVITIES

During the Spring 2020 semester in the months of April/May, the Solano Community College Curriculum Committee, a subcommittee of the Academic Senate, approved the following curriculum-related items. The approval of the Governing Board is requested as required by Title 5, Chapter 6, Subchapter 2, beginning with §55100.

**CONSENT ITEM**

None
------

**ACTION ITEM**

None
------

**NEW COURSE**

Course
ATHL 005 Men's Intercollegiate Soccer (Fall)
CJ 080 The Criminal Justice System Viewed Through a Multi-Cultural Lens
CJ 082 Victimology: Victims and The Criminal Justice System
CS 104 Programming in Linux
CS 105 Programming in Windows
CS 110 C++ 1: Fundamentals
CS 112 C++ 2: Program Design and Data Structures
CS 114 C++ 3: Project Management
CS 120 Python 1: Fundamentals
CS 122 Python 2: Program Design and Data Structures
CS 124 Python 3: Program Design and Data Structures
CS 130 Java 1: Fundamentals
CS 132 Java 2: Program Design and Data Structures
CS 134 Java 3: Project Management
ENGR 014 Introduction to Statistical Programming in R for Scientists and Engineers

**COURSE MODIFICATION**

Course	Modification
MUSC 001 Beginning Theory I	Prerequisite

**COURSE INACTIVATION**

Course
None

**CURRICULUM REVIEW**

Course
None

**NEW PROGRAM**

<b>Program</b>
Java Programmer
C++ Programmer
Python Programmer

**PROGRAM MODIFICATION**

<b>Program</b>	<b>Modification</b>
Interdisciplinary Studies: Wellness and Self Development	Courses, Description
Music AA-T	Courses
Music – Vocal	Courses
Music – Instrumental	Courses

**PROGRAM INACTIVATION**

<b>Program</b>
None

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: INITIAL PRESENTATION OF OPERATING  
ENGINEERS/STATIONARY ENGINEERS, LOCAL 39,  
BARGAINING PROPOSALS TO THE DISTRICT ON  
REOPENERS**

**REQUESTED ACTION:**

**Information**    **OR**     **Approval**  
 **Consent**        **OR**         **Non-Consent**

**SUMMARY:**

Pursuant the Government Code Section 3547 and for the purpose of public notice (“sunshining”), Operating Engineers/Stationary Engineers, Local 39, has submitted its bargaining proposal to the District to open the following articles:

- Article 14: Pay and Allowances
- Article 16: Working Conditions
- Article 20: Layoff and Re-employment
- Article 22: Checkoff and Organizational Severity
- Article 29: Duration Clause

**STUDENT SUCCESS IMPACT:**

- Help students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Human Resources

*Government Code:3547    Board Policy:2010    Estimated Fiscal Impact: To be determined*

**SUPERINTENDENT’S RECOMMENDATION:**                       **APPROVAL**                       **DISAPPROVAL**  
    **NOT REQUIRED**                       **TABLE**

Mary Jones  
Human Resources

**PRESENTER’S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

707-864-7263

**TELEPHONE NUMBER**

**VICE PRESIDENT APPROVAL**

May 8, 2019

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

**Celia Esposito-Noy, Ed.D.**  
Superintendent-President

May 20, 2020

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

AGENDA ITEM 14.(b)  
MEETING DATE May 20, 2020

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: CCFS-311Q FINANCIAL REPORT, 3rd QUARTER, FY 2019-2020**

**REQUESTED ACTION:**

**Information**    **OR**     **Approval**  
 **Consent**        **OR**         **Non-Consent**

**SUMMARY:**

AB 2910, Chapter 1486, Statutes of 1986, requires California community college districts to report quarterly on their financial condition. The CCFS-311Q quarterly financial report for the third quarter of FY 2019-2020 is attached for the Board's review and information.

**STUDENT SUCCESS IMPACT:**

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Information Reporting and Administrative Functions

<i>Ed. Code:</i>	<i>Board Policy: 3020</i>	<i>Estimated Fiscal Impact:</i>
------------------	---------------------------	---------------------------------

**SUPERINTENDENT'S RECOMMENDATION:**       **APPROVAL**       **DISAPPROVAL**  
 **NOT REQUIRED**       **TABLE**

Robert V. Diamond  
Vice President, Finance and Administration

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

(707) 864-7209

**TELEPHONE NUMBER**

Robert V. Diamond  
Finance & Administration

**VICE PRESIDENT APPROVAL**

April 30, 2020

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.  
Superintendent-President

May 20, 2020

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

**CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q  
VIEW QUARTERLY DATA**

**CHANGE THE PERIOD** ▼

**Fiscal Year: 2019-2020**

**Quarter Ended: (Q3) Mar 31, 2020**

**District: (280) SOLANO**

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2016-17	Actual 2017-18	Actual 2018-19	Projected 2019-2020
<b>I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:</b>					
<b>A.</b>	<b>Revenues:</b>				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	52,754,590	43,050,997	52,690,954	54,533,822
A.2	Other Financing Sources (Object 8900)	0	418	0	0
A.3	<b>Total Unrestricted Revenue (A.1 + A.2)</b>	52,754,590	43,051,415	52,690,954	54,533,822
<b>B.</b>	<b>Expenditures:</b>				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	50,352,832	51,824,322	52,857,086	53,906,273
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	89,454	0	37,661	4,915,036
B.3	<b>Total Unrestricted Expenditures (B.1 + B.2)</b>	50,442,286	51,824,322	52,894,747	58,821,309
C.	<b>Revenues Over(Under) Expenditures (A.3 - B.3)</b>	2,312,304	-8,772,907	-203,793	-4,287,487
D.	<b>Fund Balance, Beginning</b>	10,769,973	13,082,280	15,233,671	14,224,032
D.1	Prior Year Adjustments + (-)	3	0	981,480	-80,584
D.2	<b>Adjusted Fund Balance, Beginning (D + D.1)</b>	10,769,976	13,082,280	16,215,151	14,143,448
E.	<b>Fund Balance, Ending (C. + D.2)</b>	13,082,280	4,309,373	16,011,358	9,855,961
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	25.9%	8.3%	30.3%	16.8%

**II. Annualized Attendance FTES: This data is being captured in CCFS-320 and is no longer required here.**

G.1	Annualized FTES (excluding apprentice and non-resident)				
-----	---	--	--	--	--

**III. Total General Fund Cash Balance (Unrestricted and Restricted)**

	Description	As of the specified quarter ended for each fiscal year			
		2016-17	2017-18	2018-19	2019-2020
H.1	Cash, excluding borrowed funds		9,112,608	14,728,669	18,083,567
H.2	Cash, borrowed funds only		0	0	0
H.3	<b>Total Cash (H.1+ H.2)</b>	15,428,658	9,112,608	14,728,669	18,083,567

**IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:**

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
<b>I. Revenues:</b>					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	54,533,822	54,533,822	32,931,777	60.4%
I.2	Other Financing Sources (Object 8900)	0	0	0	
I.3	<b>Total Unrestricted Revenue (I.1 + I.2)</b>	54,533,822	54,533,822	32,931,777	60.4%
<b>J. Expenditures:</b>					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	53,906,273	53,906,273	39,360,241	73%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	4,915,036	4,915,036	67,402	1.4%
J.3	<b>Total Unrestricted Expenditures (J.1 + J.2)</b>	58,821,309	58,821,309	39,427,643	67%
K.	<b>Revenues Over(Under) Expenditures (I.3 - J.3)</b>	-4,287,487	-4,287,487	-6,495,866	
L.	<b>Adjusted Fund Balance, Beginning</b>	14,224,032	14,224,032	14,143,448	
L.1	<b>Fund Balance, Ending (C. + L.2)</b>	9,936,545	9,936,545	7,647,582	
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	16.9%	16.9%		

**V. Has the district settled any employee contracts during this quarter? NO**

**If yes, complete the following: (If multi-year settlement, provide information for all years covered.)**

Contract Period Settled (Specify) YYYY-YY	Management		Academic		Classified	
	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *
<b>a. SALARIES:</b>						
Year 1:						
Year 2:						
Year 3:						
<b>b. BENEFITS:</b>						
Year 1:						
Year 2:						

\* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPS, etc.)? **NO**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? **NO**

	This year?	
	Next year?	<b>NO</b>

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**  
**SUBJECT: FACILITIES MASTER PLAN UPDATE - GENSLER**

**REQUESTED ACTION:**

- Information    **OR**     Approval  
 Consent        **OR**     Non-Consent

**SUMMARY:**

An update on the Facilities Master Plan will be presented by Gensler.

**STUDENT SUCCESS IMPACT:**

- Help our students achieve their educational, professional and personal goals  
 Basic skills education  
 Workforce development and training  
 Transfer-level education  
 Other: \_\_\_\_\_

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: N/A</i>
------------------	----------------------	-------------------------------------

**SUPERINTENDENT’S RECOMMENDATION:**

- APPROVAL         DISAPPROVAL  
 NOT REQUIRED     TABLE

Lucky Lofton  
Executive Bonds Manager

**PRESENTER’S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

(707) 863-7855

**TELEPHONE NUMBER**

Robert Diamond

**VICE PRESIDENT APPROVAL**

May, 8, 2020

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.  
Superintendent-President

May 20, 2020

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**