

**SOLANO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

ADOPTED MINUTES
Wednesday, September 16, 2020

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, September 16, 2020, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Voyce.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

President Voyce led those present in the pledge of allegiance.

3. ROLL CALL

Quinten R. Voyce, President
Denis Honeychurch, J. D., Vice President
Sarah E. Chapman, Ph.D.
Karimah Karah, J.D.
Michael A. Martin
Rosemary Thurston
A. Marie Young
Celia Esposito-Noy, Ed.D., Secretary

Others Present:

Shannon Cooper, Psy.D., Vice President of Student Services
Robert Diamond, Vice President of Finance and Administration
LaNae Jaimez, Academic Senate
Lucky Lofton, Executive Bond Manager
David Williams, Vice President of Academic Affairs
Sandra Therrien, Executive Coordinator

The following edits and clarifications should be noted in the agenda:

Agenda Item 11.(b) Employment 2020-2021, page 6. Under “Out of Class Assignment”, Maeghan Aten’s assignment should read: Admissions and Records Technician.

4. APPROVAL OF AGENDA

It was moved by Trustee Martin and seconded by Trustee Young to approve the agenda as amended. The motion was passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

There were no comments from members of the public on Closed Session items.

6. CLOSED SESSION

President Voyce called the closed session to order at 6:33 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Mary Jones, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation, Initiation of Litigation, and Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

7. RECONVENE REGULAR MEETING

President Voyce reconvened the Regular Meeting at 7:10 p.m.

8. REPORT OF ACTION IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and Initiation of Litigation and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

There were no comments from members of the public.

10. REPORTS (NO ACTION REQUIRED)

(a) Associated Students of Solano College (ASSC)

There was no report from ASSC.

(b) Academic Senate

Dr. LaNae Jaimez gave the following report:

- SCC Faculty submitted close to 560 DE addenda to the Distance Education Committee which in turn reviewed and approved approximately 545 of the addenda to move on the curriculum committee for approval. The 30 or so addenda that were not approved required small edits.
- The Senate remains committed to antiracist practices and equity in education with a standing agenda item that includes work with
 - SESC –they are currently setting their goals for the semester and planning professional development activities for our October Flex. In addition, I will be working with SESC and a group of administrators to a review the Student Equity and Achievement plan goals and the programs supporting the goals. An additional piece of this plan would be identify metrics that already exist within the Vision for success goals, Strategic Plan goals and SEA goals and tie the outcomes for funded programs to those metrics.
 - Curriculum committee will be exploring how faculty can create more equitable curriculum and review current curriculum for racist content/practices.
 - Hiring practices – senate will review our current faculty hiring practices and the implementation of those practices to determine how we can ensure diversity in our faculty as well as faculty who are commitment to antiracist practices and education in our classrooms.
- The Senate approved several resolutions thanking people who helped the college transition for CurricuNet Meta to eLumin. You have received copies of resolutions. The senate asked me to read the titles and resolves, I thank you for your time before I proceed.
- Senate Resolution 8.31.2020a: Honoring Pei-Lin Van'T Hul, Claudia Tenty and Tingan Weng for their work in the implementation of eLumen;

- RESOLVED, that the Academic Senate and faculty of Solano Community College recognize Pei-Lin Van'T Hul, Claudia Tenty, and Tingan Weng for their effort and offer them a hearty thank you;
- Senate Resolution 8.31.2020b: Honoring Lisa Abbott's role in the implementation of eLumen;
 - RESOLVED, that the Academic Senate and faculty of Solano Community College recognize Lisa Abbott for her efforts and offer her a hearty thank you;
 - RESOLVED, that the Academic Senate and faculty of Solano Community College bestow upon Lisa Abbott the Honorary title of "Best Curriculum Analyst in the California Community College System";
- Senate Resolution 8.31.2020c: Honoring Erica Beam and Carol Zadnik for their ability to pivot on a moment's notice to train and support Solano Community College faculty as we moved all of our courses to an online format in the spring of 2020 and as we continue to prepare for online instruction due to the continued impact of the COVID-19 pandemic;
 - RESOLVED, that the Academic Senate and faculty of Solano Community College recognize Erica Beam and Carol Zadnik for their Herculean effort and offer them our gratitude and thanks.
- Senate Resolution 8.31.2020d: Honoring Senate Subcommittee Chairs Jim DeKloe, Ferdinanda Florence and Andrew Wesley for their roles in the implementation of eLumen;
 - We thank them for their dedicated service and
 - RESOLVED, that the Academic Senate of Solano Community College wish Jim DeKloe the best as he moves on to different pastures after 3 years of service as the Curriculum Chair;
 - RESOLVED, that the Academic Senate of Solano Community College thank Ferd for her witty contributions to senate meetings and wish her the best as she plans to stepdown as Academic Program Review Chair at the end of the Fall 2020 semester after 4 years of service;
 - RESOLVED, that the Academic Senate of Solano Community College continue to support Andrew Wesley in his role of Assessment Chair as he plans to implement required SLO assessments this academic year;

(c) College Governance Council

Superintendent-President Esposito-Noy reported that we had final PRT visit for IEPI and thanked VP David Williams for coordinating the effort.

(d) Superintendent-President

Superintendent-President Esposito-Noy gave the following report:

Hello, everyone. Thanks so much for getting through a challenging start of the semester. I am hopeful that conditions will be less stressful for the rest of the semester. In spite of a challenging start, we are making progress on a number of issues. Here are some updates:

Student Services:

~Food Bank: We have secured a partnership with Solano County/Contra Costa County food bank. The contactless food distribution (non-perishable and perishable items) to our students will occur once per month at the Fairfield campus.

~Virtual Student Forum on Equity: To help inform our equity efforts there will be a virtual student forum to give students an opportunity to share their voices/perspectives about their needs/interests. Dr. Regina Stanback Stroud will facilitate the forum scheduled for Wednesday, September 23, 4:00-5:00PM.

~ Outreach/Student Life: The Outreach/Student Life office will offer students an opportunity to gain leadership skills through the Student Ambassador program. Students will serve as ambassadors for the college, participating in activities such as trainings/workshops; conducting virtual/on-ground campus tours for new students, schools and guests; assisting with duties and tasks related to events put on by various SCC departments; outreach/recruitment; working with diverse student populations; etc. Applications will be available soon!

~Constitution Day: September 17- California LAW Board will host a dialogue around "*Black Lives Matter & the U.S. Constitution*" on Constitution Day. This two-hour virtual event will feature keynote speakers followed by breakout group discussions. All California LAW Pathway Partners are encouraged to invite their students, faculty champions and other campus leaders to join. More information on the event can be found at: <https://spark.adobe.com/page/yxUrs7evR8MYH/>. If you or your students would like to participate, be sure to [register here](#) today as space is limited!

Academic Affairs:

~Spring 2021: We are planning for a primarily online/remote teaching and learning spring class schedule. You have done an outstanding job of transitioning to online/remote teaching and services and this has served us well this semester so we are ready for spring. Both the CSU and

UC systems announced last night that spring 2021 will remain online for their students as well. I am hopeful that for summer/fall 2021 we will return to in person instruction but we just don't know

~From the Academic Senate: More than 500 DE addenda were approved last Friday. Your effort to help SCC reach the goal of having most, if not all, of our courses approved for online instruction for the spring is greatly appreciated! We are all busier than ever so completing this task is an incredible commitment to the college and our students. Thank you!

~DE training: Many thanks to all of the faculty who completed the online course training and those in the process of doing so. We appreciate the time and effort required and understand that it's not easy to be a faculty member and a student at the same time!

SCC Ed Foundation:

Many thanks to our Ed Foundation and those of you who generously contributed towards the Wild Fire/COVID Emergency funds for faculty, staff, and students. Curt and Eileen report the following:

- We have distributed a total of \$5,698.93 to 19 students 2 Employees
- Given 8 awards from the Student Emergency Fund totaling \$2,000.
- Given 8 awards from the Vacaville Student Emergency Fund totaling \$2,000
- Given 1 award from the Small Business fund for \$250.
- Given 2 textbook awards from Students helping Students totaling \$448.93
- Given 2 SCC employee awards totaling \$1000

The Ed Foundation has about \$20,000 to distribute in different funds. Please let students know that we can help them!

President's Consultative Council on Equity:

We will hold our first session on Friday, Oct. 2 from 2:00-4:00pm. Dr. Regina Stanback Stroud will facilitate. If you are interested in participating and did not email me your interest, it's not too late. We will have some work to do prior to our first meeting so I ask that if you would like to join the October 2nd session, please notify me by September 17th. Sandra will send details regarding the session.

COVID Update:

The COVID workgroup continues developing guidelines and protocols as we do our part to flatten the curve. HR will send reminders about the COVID protocol training videos as well as any other steps we will need to take in order to keep faculty, staff, and students safe. Please remember that following public health protocols keeps us safe.

Facilities:

Progress is being made on the new Library/LRC with an expected opening in late fall 2021. You can see the progress on the web cam at <https://app.oxblue.com/open/solano/lrc>

I hope we can stay healthy and remain positive throughout the fall semester. We have been working under difficult conditions and may forget that we have also accomplished so much. Sending my appreciation for all your work and continued commitment to SCC.

11. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Draft Minutes for the Meetings Held on August 26, 2020 and September 2, 2020
(Pending Board Approval)

Human Resources

- (b) Employment 2020-2021, Page 6

Finance and Administration

- (c) Warrants, Page 8
- (d) Donations, Page 10
- (e) Personal Services Agreements, Page 11

It was moved by Trustee Karah and seconded by Trustee Thurston to approve the Consent Agenda as presented. The motion was passed unanimously.

12. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

- (a) Resolution No. 20/21-06 To Approve Appointment to Citizens' Bond Oversight Committee (CBOC) – Karen J. Sims, Page 12

It was moved by Trustee Thurston and seconded by Trustee Chapman to approve the Resolution

No. 20/21-06 To Approve Appointment to Citizens' Bond Oversight Committee (CBOC) – Karen J. Sims as presented. The motion was passed unanimously.

AYES: Board President Voyce, Vice President Honeychurch, Trustee Chapman, Trustee Karah, Trustee Martin, Trustee Thurston, and Trustee Young

NOES: 0

ABSENT: 0

ABSTAIN: 0

Bond Projects

- (b) Contract Change Order Number 001 to Arthulia, Inc. for the Fairfield Campus B300 Modifications: Mailroom and Graphics Project, Page 14

It was moved by Trustee Honeychurch and seconded by Trustee Martin to approve the Contract Change Order Number 001 to Arthulia, Inc. for the Fairfield Campus B300 Modification: Mailroom and Graphics Project as presented. The motion was passed unanimously.

- (c) Contract Change Order Number 001 to Pro Builders for the Fairfield Baseball Field & Soccer Field Bleacher Replacement Project, Page 18

It was moved by Trustee Young and seconded by Trustee Karah to approve the Contract Change Order Number 001 to Pro Builders for the Fairfield Baseball Field & Soccer Field Bleacher Replacement Project as presented. The motion was passed unanimously.

- (d) Contract Award to Arthulia, Inc. for Construction Services for the Early College High School Portables Project on the Fairfield Campus, Page 22

It was moved by Trustee Thurston and seconded by Trustee Chapman to approve the Contract Award to Arthulia, Inc. for Construction Services for the Early College High School Portables Project on the Fairfield Campus as presented. The motion was passed unanimously.

- (e) Contract Award to Clawson Automotive Equipment and Service, Inc. for Installation Services, and Snap-On Industrial for Equipment for the Auto-Tech Tool Room Project, Page 24

It was moved by Trustee Honeychurch and seconded by Trustee Martin to approve the Contract Award to Clawson Automotive Equipment and Service, Inc. for Installation Services, and Snap-On Industrial for Equipment for the Auto-Tech Tool Room Project as presented. The motion

was passed unanimously.

14. INFORMATION ITEMS – NO ACTION REQUIRED

- (a) Measure Q Quarterly Progress Update Report to the Governing Board, Page 26

15. ANNOUNCEMENTS

Trustee Chapman announced that Vacaville USD lost a former trustee, Mr. Horace Tufts “Whit” Whitman, a former Air Force officer and retired airlines pilot who also suffered from depression. Trustee Chapman reminded everyone that mental health is very important and encourages all to be aware and be there for one another.

16. ITEMS FROM THE BOARD

17. CLOSED SESSION (CONTINUED IF NECESSARY)

18. RECONVENE REGULAR MEETING (IF NECESSARY)

19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)

20. ADJOURNMENT

Moved by Trustee Honeychurch and seconded by Trustee Voyce to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:40 p.m.