

**SOLANO COMMUNITY COLLEGE  
DISTRICT GOVERNING BOARD**

**ADOPTED MINUTES**  
Wednesday, October 21, 2020

**1. CALL TO ORDER**

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, October 21, 2020, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Voyce.

**2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

President Voyce led those present in the pledge of allegiance.

**3. ROLL CALL**

Quinten R. Voyce, President  
Denis Honeychurch, J. D., Vice President  
Sarah E. Chapman, Ph.D.  
Karimah Karah, J.D.  
Michael A. Martin  
Rosemary Thurston  
A. Marie Young  
Celia Esposito-Noy, Ed.D., Secretary

Others Present:

Shannon Cooper, Psy.D., Vice President of Student Services  
Robert Diamond, Vice President of Finance and Administration  
LaNae Jaimez, Academic Senate  
Lucky Lofton, Executive Bond Manager  
David Williams, Vice President of Academic Affairs  
Sandra Therrien, Executive Coordinator

The following edits and clarifications should be noted in the agenda:

Agenda Item 13.(a) Memorandum of Understanding Between Solano Community College District and the California Biotechnology Center, Vacaville, California, Page 11: A revised MOU has been submitted and available in the Office of the Superintendent-President upon request.

Agenda Item 13.(e) New ALG Position Description, Page 21: The position should read: Interim Associate Dean of External Programs.

Agenda Item 13.(f) Contract Amendment #1 to Noll & Tam Architects for Professional Services for the Library and Learning Resource Center Project, Page 26: The New Contract Amount should read \$2,892,309.00

#### **4. APPROVAL OF AGENDA**

It was moved by Trustee Chapman and seconded by Trustee Honeychurch to approve the agenda as amended. The motion was passed unanimously.

#### **5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)**

There were no comments from members of the public on Closed Session items.

#### **6. CLOSED SESSION**

President Voyce called the closed session to order at 6:36 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)  
Agency Negotiator: Mary Jones, Human Resources  
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation, Initiation of Litigation, and Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

#### **7. RECONVENE REGULAR MEETING**

President Voyce reconvened the Regular Meeting at 7:00 p.m.

## **8. REPORT OF ACTION IN CLOSED SESSION**

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and Initiation of Litigation and no action was taken.

## **9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)**

There were no comments from members of the public.

## **10. REPORTS (NO ACTION REQUIRED)**

### **(a) Associated Students of Solano College (ASSC)**

There was no report from ASSC.

### **(b) Academic Senate**

Dr. LaNae Jaimez gave the following report:

Good evening Board of Trustees, President Voyce and Superintendent/President Esposito-Noy,

- AS has been working with VP Williams to finalize the job description for the Academic Program Review Coordinator to be hired this fall for a start in Spring 2020. Program review was deferred for AY 2020 -2021 due to COVID-19. The School of Health Sciences will be trained and prepped in Spring of 2021 for PR to be completed in fall 2021.
- The Senate has created a task force to make recommendations regarding the services provided in the Academic Success and Tutoring Center to in the spring and going forward. With the goal of having a plan in place for the ASTC in the new Learning Resource Center. We are doing this work in collaboration with Dean Lewis and in consultation with VP Cooper.
- Senate will be meeting with VPs Williams and Cooper to discuss the Student Equity and Achievement plan goals, and the programs designed to help meet the goals that were/are supported by this plan. Many of the programs were eliminated or suspended as budget concerns dictated. This work group will review each program and develop a process to use moving forward. There are programs that we will all agree should be continued/supported

and others that we may not agree on – our goal is to engage in open dialog and make collaborative decisions.

- DE Committee continues to work on review of many online shells submitted by faculty.
- PDFC – provided us with another successful virtual Flex day. The SESC/DE/Curriculum committees/T4E faculty led sessions including Best practices for Zoom/Exams online, Humanizing and equitizing your syllabus, and Equity and our curriculum.
- I attended the virtual ASCCC (State Senate) Academic Academy, Redefining Distance Education, on Oct 8<sup>th</sup> and 9<sup>th</sup> along with 3 members of the Senate including the DE Coordinator, the curriculum chair and T4E Leadership. All 4 of us have at least one thing that we learned at the academy that we plan to bring back to SCC. The focus was on equity and antiracists practices in online education.
- I attended the virtual ASCCC Area B meeting on Oct 16<sup>th</sup> where we heard from Chancellor Oakley who thanked us for our hard work and service, and assured us that he is working hard to ensure that we have the tools/resources we need to continue to provide quality online education.
- Even though this is not Senate business, I'm taking the liberty of sharing with you that the SCC Beta Mu Gamma chapter of Phi Theta Kappa – the premier honor society for 2-year colleges, is actively meeting this AY. We had five students and one advisor (me) attended the Nevada/California virtual regional conference last Friday and Saturday. We are partnering with the NAPA PTK chapter for a community event (if allowed), we are holding scholarship workshops to help students complete applications for national scholarships, we are planning to hold our fall book drive for BetterWorld books (let me know if you want to donate). We have approximately 10 active members but seem to be growing every week. I share these duties with my co-advisor Michael Wyle.
- Now, I know why I'm exhausted – it's been a busy two weeks. Thank you.

(c) College Governance Council

Superintendent-President, Dr. Esposito-Noy gave the following report:

- At last week's CGC, we shared the Facilities Master Plan and asked for feedback by October 19<sup>th</sup>.
- We also shared that we were sending guidance to all employees regarding the PG&E Public Safety Power Shutoffs that are scheduled for this month. While the College may not be impacted by the power shutoffs, we recognize that employees working from home may be and offered a series of steps and options for them if they lose power.

(d) Superintendent-President

- The Fairfield campus will again host a food bank event for students on October 28<sup>th</sup>. This is part of our partnership with Solano-Contra Costa Food Bank.

- As part of our effort to use CARES funds to help students secure safe housing, we placed several students in hotels this week. Students are provided a 30-day stay in a local hotel and during their stay work with housing services to secure more permanent options. Many thanks to VP Cooper and Dean Shirley Lewis for their work in getting hotels to work with us.
- Our management team met with Dr. Regina Stanback Stroud today for a dialogue about equity, diversity, and leadership. We discussed the comments received by students during the September forum and the improvements we must make. Today's session is part of our ongoing commitment to equity and future sessions with the managers will be held.
- The President's Advisory Committee on Diversity, Equity, and Inclusion will meet again on November 6<sup>th</sup> with Dr. Stanback Stroud to continue the discussion on how to ensure our plans and activities are created and conducted with a focus on equity and serving students.
- Save the Date: November 17<sup>th</sup> will be the SCC Education Foundation's Virtual Fundraiser. Invitations and details will be sent in the coming weeks.

## **11. CONSENT AGENDA – ACTION ITEMS**

### Superintendent-President

- (a) Draft Minutes for the Meetings Held on October 7, 2020 (Pending Board Approval)

### Human Resources

- (b) Employment 2020-2021, Page 6

### Finance and Administration

- (c) Warrants, Page 7
- (d) Personal Services Agreements, Page 9

It was moved by Trustee Karah and seconded by Trustee Martin to approve the Consent Agenda as presented. The motion was passed unanimously.

## **12. ITEMS REMOVED FROM CONSENT AGENDA**

There were no items removed from the Consent Agenda.

**13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS**

Superintendent-President

- (a) Memorandum of Understanding Between Solano Community College District and the California Biotechnology Center, Vacaville, California, Page 11

It was moved by Trustee Thurston and seconded by Trustee Young to approve the Memorandum of Understanding Between Solano Community College District and the California Biotechnology Center, Vacaville, California as presented. The motion was passed unanimously.

- (b) Resolution No. 20/21-12 In Support of Proposition 14: Stem Cell Research Institute Bond Initiative (2020), Page 14

It was moved by Trustee Voyce and seconded by Trustee Karah to approve the Resolution No. 20/21-12 In Support of Proposition 14: Stem Cell Research Institute Bond Initiative (2020) as presented. The motion was passed unanimously.

AYES: Board President Voyce, Trustee Karah, Trustee Martin, Trustee Thurston, and Trustee Young

NOES: 0

ABSENT: 0

ABSTAIN: Trustee Chapman, Vice President Honeychurch

- (c) Resolution No. 20/21-13 In Support of Proposition 17: Voting Rights Restoration for Persons on Parole Amendment, Page 16

It was moved by Trustee Honeychurch and seconded by Trustee Chapman to approve the Resolution No. 20/21-13 In Support of Proposition 17: Voting Rights Restoration for Persons on Parole Amendment as presented. The motion was passed unanimously.

AYES: Board President Voyce, Vice President Honeychurch, Trustee Chapman, Trustee Karah, Trustee Martin, Trustee Thurston, and Trustee Young

NOES: 0

ABSENT: 0

ABSTAIN: 0

Human Resources

(d) Resignation to Retire, Page 18

Prior to a motion, Superintendent-President Esposito-Noy read the following comments from Dao Nguyen's colleagues:

Myron Hord, Facilities Manager:

*Dao has been serving SCC for nearly thirty years beginning her career in April of 1991. I have had the pleasure of working with Dao for the past 6 years. She will be impossible to replace not only for the high bar she has set in the quality of her performance, but as a valued colleague, teammate and friend to all. Entering one of Dao's buildings you are met with the immaculate interior reflected in the mirror finish of her well-polished floors. As difficult as it will be to see her leave, after 3 decades of dedicated work for Solano Community College, it is now Dao's time to enjoy a new chapter in her life and enjoy leisure time with her family and friends. Dao, thank you and congratulations. We all wish you the best in your retirement.*

Eddie Del Pilar, Facilities Supervisor:

*I have known and worked with Dao for the last 26 years, I first meet Dao when she was pregnant with her youngest kid Kevin. It was my first week working as a Custodian for Solano Community College. Soon after that meeting, she went on maternity leave and, from then on, every time Dao asked me how many years have I worked for SCC, I just say how old is Kevin and she starts laughing.*

*Dao is a very dedicated Custodian and she seldom missed work and always set a high bar of cleaning standard. Dao takes pride on all aspects of her Custodial duties, always willing to help out co-workers, students, faculty, staff and the general public when needed. She will be missed tremendously along with the delicious Vietnamese eggrolls she brings to the Facility/Maintenance Christmas party. Whoever replaces Dao is sure to have a big shoes to fill.*

It was moved by Trustee Martin and seconded by Trustee Karah to approve the Resignation to Retire as presented. The motion was passed unanimously.

(e) New ALG Position Description: Interim Associate Dean of External Programs, Page 19

It was moved by Trustee Honeychurch and seconded by Trustee Chapman to approve the New ALG Position Description: Interim Associate Dean of External Programs as presented. The motion was passed unanimously.

Bond Projects

- (f) Contract Amendment #1 to Noll & Tam Architects for Professional Services for the Library and Learning Resource Center Project (Building 100 Replacement), Page 20

It was moved by Trustee Young and seconded by Trustee Thurston to approve the Contract Amendment #1 to Noll & Tam Architects for Professional Services for the Library and Learning Resource Center Project (Building 100 Replacement) as presented. The motion was passed unanimously.

Academic Affairs

- (g) First Amendment to the Student Experiences Agreement Between Solano Community College and Sutter Valley Medical Foundation, Page 30

It was moved by Trustee Martin and seconded by Trustee Karah to approve the First Amendment to the Student Experiences Agreement Between Solano Community College and Sutter Valley Medical Foundation as presented. The motion was passed unanimously.

- (h) First Amendment to the Student Experiences Agreement Between Solano Community College and Sutter Valley Hospitals, Page 37

It was moved by Trustee Honeychurch and seconded by Trustee Chapman to approve the First Amendment to the Student Experiences Agreement Between Solano Community College and Sutter Valley Hospitals as presented. The motion was passed unanimously.

- (i) First Amendment to the Student Experiences Agreement Between Solano Community College and Sutter Bay Medical Foundation, Page 44

It was moved by Trustee Thurston and seconded by Trustee Young to approve the First Amendment to the Student Experiences Agreement Between Solano Community College and Sutter Bay Medical Foundation as presented. The motion was passed unanimously.

- (j) First Amendment to the Student Experiences Agreement Between Solano Community College and Sutter Bay Hospitals, Page 51

It was moved by Trustee Karah and seconded by Trustee Martin to approve the First Amendment to the Student Experiences Agreement Between Solano Community College and Sutter Bay Hospitals as presented. The motion was passed unanimously.

**14. INFORMATION ITEMS – NO ACTION REQUIRED**

There were no items for Information or First Reading.



**15. ANNOUNCEMENTS**

Board President Voyce reminded everyone to vote!

Trustee Karah let the public know that if you have not registered to vote in California, you may do so on the day of voting.

Trustee Chapman showed support and urged everyone to vote.

**16. ITEMS FROM THE BOARD**

**17. CLOSED SESSION (CONTINUED IF NECESSARY)**

**18. RECONVENE REGULAR MEETING (IF NECESSARY)**

**19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)**

**20. ADJOURNMENT**

Moved by Trustee Honeychurch and seconded by Trustee Voyce to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:47 p.m.