

**SOLANO COMMUNITY COLLEGE  
DISTRICT GOVERNING BOARD**

**ADOPTED MINUTES**  
Wednesday, February 17, 2021

**1. CALL TO ORDER**

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, February 17, 2021, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Honeychurch.

**2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

President Honeychurch led those present in the pledge of allegiance.

**3. ROLL CALL**

Denis Honeychurch, J.D., President  
Sarah Chapman, Ph.D., Vice President  
Karimah Karah, J.D.  
Michael A. Martin  
Rosemary Thurston  
Quinten R. Voyce  
A. Marie Young  
Celia Esposito-Noy, Ed.D., Secretary

Others Present:

Shannon Cooper, Psy.D., Vice President of Student Services  
Robert Diamond, Vice President of Finance and Administration  
LaNae Jaimez, Academic Senate  
Lucky Lofton, Executive Bond Manager  
David Williams, Vice President of Academic Affairs  
Tate Allen, ASSC  
Sandra Therrien, Executive Coordinator

The following edits and clarifications should be noted in the agenda:

Agenda Item 13.(c) New Confidential Supervisor Position Description: Outreach and Student Life Supervisor, Page 15 has been pulled from the agenda.

#### **4. APPROVAL OF AGENDA**

It was moved by Trustee Martin and seconded by Trustee Chapman to approve the agenda as amended. The motion was passed unanimously.

#### **5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)**

There were no comments from members of the public on Closed Session items.

#### **6. CLOSED SESSION**

President Honeychurch called the closed session to order at 6:33 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)  
Agency Negotiator: Mary Jones, Human Resources  
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation, Initiation of Litigation, and Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

#### **7. RECONVENE REGULAR MEETING**

President Honeychurch reconvened the Regular Meeting at 7:19 p.m.

#### **8. REPORT OF ACTION IN CLOSED SESSION**

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and Initiation of Litigation and no action was taken.

**9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)**

There were no comments from members of the public.

**10. REPORTS (NO ACTION REQUIRED)**

(a) Associated Students of Solano College (ASSC)

Tate Allen, ASSC Senator to the Board provided the following report:

- Kelvin Chan, our former Legislative Advocate has been appointed as the Student Trustee as of February 21, 2021.
- On December 8, 2020, the Associated Students of Solano College adopted the Diversity, Equity, and Inclusion resolution for Solano Community College from the Student Senate for California Community Colleges.
- The ASSC will follow through to promote DEI through our student concerns committee by hosting student forums to amplify student voices and experiences to our college administration.
- We established connections with the Student Equity Success Council, Minority Coalition and the Academic Senate.
- The ASSC has passed a motion requesting that a campus climate survey be posted for students to participate in for the Spring 2021 semester. The goal of the survey is to assess student experiences in the classroom and on campus.
- On January 26, 2021 the ASSC sponsored a resolution: the creation of a natural relief fund. The resolution is in partnership with the SSCCC and the Chancellor's Office to provide economic assistance to California community college students affected by natural disasters.
- One active role of the ASSC is the Student Concerns Committee. The purpose of the committee is to collaborate on ways to address student concerns and to promote a well-rounded education by hosting open discussions by inviting all SCC students to voice their concerns and opinions. The committee is also exploring the idea of developing a peer mentorship program to assist students with navigating the Solano resources. We hope to have the support of faculty to provide support and mentorship for our students of all backgrounds.
- Another active role of the ASSC is the Activities Committee. The purpose is to assist in promotion of Black History Month by advertising the planned events on our social media pages as well as sharing infographics about Black leaders to bring awareness of the history of the month.
- Inter-Club Council Updates: There are currently 8 active clubs on campus: Filipinx-American Student Union, The Entrepreneur Club, The Human Collective, Robotics, The Rotaract Club, Solano Class of Nursing 2021, Solano Class of Nursing 2022, Women's Bible Study Fellowship
- The ICC meets on the 1<sup>st</sup> and 3<sup>rd</sup> Thursdays of the month at 12:00PM.

(b) Academic Senate

Dr. LaNae Jaimez gave the following report:

- The Academic Senate endorsed Senator Paul Hidy’s nomination of Andrew McGee, Automotive Technology Faculty, for Stanback-Stroud Diversity Award. This award seeks to honor committed faculty who consistently rise to meet the challenges our students face. This prestigious award acknowledges an individual or group that is exceptional in contributing to the advancement of intercultural harmony, equity, and campus diversity at their college. Mr. McGee was nominated for his outreach work and support of students in the automotive technology program.
- The Academic Senate is pleased to announce that Dr. Tony Zitko, adjunct political science professor and more recently the Interim Dean of External Programs, has won ASCCC’s Hayward Award, a statewide award for excellence in teaching. We congratulate him!
- I met with the ASSC on January 26th and February 2<sup>nd</sup> to further discuss the 25 action items that resulted from the Senate’s joint meeting with Administrators, SESC, Minority Coalition and the ASSC. You might recall, this list was mentioned in Dean Neeley’s presentation two weeks ago. As a result, we are committed to professional development for faculty regarding ways to work with students to create classroom policies (late work, class conduct, etc.) and how to use Discord in an academic setting (this will be a flex activity co-led by myself, Alex Castaneda, the ASSC advisor and a student). The ASSC is developing a peer mentor program and I committed the Senate to helping them incorporate a faculty/student mentor component when they are ready. In addition, with our Guided Pathways initiative, I believe we can students more of what they are asking for, other opportunities for students and faculty to meet and collaborate.
- I’m meeting this Friday with the GP Steering committee to define roles and responsibilities for GP faculty coordinators.

(c) College Governance Council

Superintendent-President Dr. Celia Esposito-Noy reported that CGC is reviewing the Associate Degree for Transfer (ADT) reciprocity procedures. Once approved, it will be brought to the Board as an Information Item. It is a procedure that we are required to put in place, and it allows the community colleges to accept each other’s courses and units identified as eligible for the ADT degree at all the California Community Colleges.

(d) Superintendent-President

Dr. Esposito-Noy informed everyone that we still celebrating Black History Month. There was an event today facilitated by one of our alumni on political trauma

We are celebrating BHM, had an event today on “Political Trauma and Self-Efficacy, Reclaiming Our Progress”. We have three more sessions this month.

We will also have food distribution this week for students on campus. We have been working closely with the Contra Costa-Solano Food bank to partner with them on this effort.

We have shared with the college campus the letter from the Sheriff's office regarding the recent allegations that have been in the news about two of the members of Solano County Sheriff's Office. As part of our commitment to DEI, we are putting a group together to make sure the campus is a safe place for everyone and other options that may be available.

## **11. CONSENT AGENDA – ACTION ITEMS**

### Superintendent-President

- (a) Draft Minutes for the Meetings Held on February 3, 2021 (Pending Board Approval)

### Human Resources

- (b) Employment 2020-2021, Page 6

### Finance and Administration

- (c) Warrants, Page 8

It was moved by Trustee Chapman and seconded by Trustee Voyce to approve the Consent Agenda as presented. The motion was passed unanimously.

## **12. ITEMS REMOVED FROM CONSENT AGENDA**

There were no items removed from the Consent Agenda.

## **13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS**

### Human Resources

- (a) Resignation to Retire, Page 10

Dr. David Williams, Vice President of Academic Affairs, commented that Glenn Burgess was a long-time faculty member and Director in the Nursing Program. Glenn worked with the community and has been instrumental in graduating many of our fine nursing students over the years. Glenn is looking forward to his retirement and we wish him the best.

Vice President Rob Diamond showed his appreciation for Dawna Murphy, who has served in various capacities in the Finance Department. Dawna is very dedicated to her work and her contributions to SCC will be missed.

It was moved by Trustee Young and seconded by Trustee Martin to approve the Resignation to Retire as presented. The motion was passed unanimously.

- (b) New Confidential Supervisor Position Description: Admissions and Records Supervisor, Page 11

It was moved by Trustee Thurston and seconded by Trustee Chapman to approve the New Confidential Supervisor Position Description: Admissions and Records Supervisor as presented. The motion was passed unanimously.

- (c) New Confidential Supervisor Position Description: Outreach and Student Life Supervisor, Page 15

This item was pulled from the agenda.

Finance and Administration

- (d) Resolution No. 20/21-16 Establishment of the Nonresident and International Student Fee for 2021-22, Page 19

It was moved by Trustee Martin and seconded by Trustee Voyce to approve Resolution No. 20/21-16 Establishment of the Nonresident and International Student Fee for 2021-22 as presented. The motion was passed unanimously.

AYES: Board President Honeychurch Vice President Chapman, Trustee Karah, Trustee Martin, Trustee Thurston, Trustee Voyce, and Trustee Young

NOES: 0

ABSENT: 0

ABSTAIN: 0

- (e) Approval of Award to Selway Machine Tool Company for CNC Lathe Machine and Robot Package for the Fairfield Campus' School of Applied Technology, Page 25

It was moved by Trustee Karah and seconded by Trustee Young to approve the Approval of Award to Selway Machine Tool Company for CNC Lathe Machine and Robot Package for the

Fairfield Campus' School of Applied Technology as presented. The motion was passed unanimously.

Bond

- (f) Approval of Renewable Energy Consultant Services Pool of Firms, Page 32

It was moved by Trustee Chapman and seconded by Trustee Martin to approve the Approval of Renewable Energy Consultant Services Pool of Firms as presented. The motion was passed unanimously.

- (g) Measure Q Bond Spending Plan Update #21, Page 34

It was moved by Trustee Voyce and seconded by Trustee Chapman to approve the Measure Q Bond Spending Plan Update #21 as presented. The motion was passed unanimously.

- (h) Contract Amendment #2 to Applied Materials & Engineering, Inc. for Special Inspection Services for the Library/Learning Resource Center Project, Page 37

It was moved by Trustee Young and seconded by Trustee Thurston to approve the Contract Amendment #2 to Applied Materials & Engineering, Inc. for Special Inspection Services for the Library/Learning Resource Center Project as presented. The motion was passed unanimously.

- (i) Contract Approval for PB Electric, Inc. for Vault Lid Replacement for the Library/Learning Resource Center Project (B-100 Replacement), Page 41

It was moved by Trustee Chapman and seconded by Trustee Martin to approve the Contract Approval for PB Electric, Inc. for Vault Lid Replacement for the Library/Learning Resource Center Project (B-100 Replacement) as presented. The motion was passed unanimously.

Academic Affairs

- (j) Request for Approval of Curriculum Items Submitted by the Curriculum Committee, A Subcommittee of the Academic Senate, Page 43

It was moved by Trustee Karah and seconded by Trustee Chapman to approve the Request for Approval of Curriculum Items Submitted by the Curriculum Committee, A Subcommittee of the Academic Senate as presented. The motion was passed unanimously.

- (k) Tuition Discount Agreement Between Solano Community College and California Baptist University for Students in the Fast Track to Success Program, Page 46

It was moved by Trustee Voyce and seconded by Trustee Martin to approve the Tuition Discount Agreement Between Solano Community College and California Baptist University for Students in the Fast Track to Success Program as presented. The motion was passed unanimously.

Student Services

(l) Resolution No. 20/21-17 Proclaiming February 2021 as Black History Month, Page 51

It was moved by Trustee Young and seconded by Trustee Chapman to approve Resolution No. 20/21-17 Proclaiming February 2021 as Black History Month as presented. The motion was passed unanimously.

AYES: Board President Honeychurch Vice President Chapman, Trustee Karah,  
Trustee Martin, Trustee Thurston, Trustee Voyce, and Trustee Young

NOES: 0

ABSENT: 0

ABSTAIN: 0

(m) Resolution No. 20/21-18 Proclaiming March 2021 as Women’s History Month, Page 54

It was moved by Trustee Thurston and seconded by Trustee Karah to approve Resolution No. 20/21-18 Proclaiming March 2021 as Women’s History Month as presented. The motion was passed unanimously.

AYES: Board President Honeychurch Vice President Chapman, Trustee Karah,  
Trustee Martin, Trustee Thurston, Trustee Voyce, and Trustee Young

NOES: 0

ABSENT: 0

ABSTAIN: 0

**14. INFORMATION ITEMS – NO ACTION REQUIRED**

(a) CCFS-311 Annual Budget and Financial Report, Page 57



**15. ANNOUNCEMENTS**

Trustee Chapman announced that she attended the presentation on BLM, and let everyone know that there's one every week for the next 3 weeks. Trustee Chapman encouraged everyone to attend.

**16. ITEMS FROM THE BOARD**

Trustee Karah reminded everyone that the Solano County School Boards Association has a series of workshops beginning in March and encouraged the board members to register.

**17. CLOSED SESSION (CONTINUED IF NECESSARY)**

**18. RECONVENE REGULAR MEETING (IF NECESSARY)**

**19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)**

**20. ADJOURNMENT**

Moved by Trustee Young and seconded by Trustee Martin to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 8:26 p.m.