

SOLANO COMMUNITY COLLEGE DISTRICT GOVERNING BOARD

ADOPTED MINUTES
Wednesday, April 7, 2021

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, April 7, 2021, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Honeychurch.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Dr. Sarah Chapman led those present in the pledge of allegiance.

3. ROLL CALL

Denis Honeychurch, J.D., President
Sarah Chapman, Ph.D., Vice President
Karimah Karah, J.D.
Michael A. Martin
Rosemary Thurston
Quinten R. Voyce
A. Marie Young
Kelvin Chan, Student Trustee
Celia Esposito-Noy, Ed.D., Secretary

Others Present:

Robert Diamond, Vice President of Finance and Administration
Mary Jones, Human Resources
Lucky Lofton, Executive Bond Manager
David Williams, Ph.D., Vice President of Academic Affairs
Sandra Therrien, Executive Coordinator

4. APPROVAL OF AGENDA

It was moved by Trustee Voyce and seconded by Trustee Chapman to approve the agenda as presented. The motion was passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

There were no comments from members of the public on Closed Session items.

6. CLOSED SESSION

President Honeychurch called the closed session to order at 6:34 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Mary Jones, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

7. RECONVENE REGULAR MEETING

President Honeychurch reconvened the Regular Meeting at 7:00 p.m.

8. REPORT OF ACTION IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and Initiation of Litigation and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

There were no comments from members of the public.

10. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Draft Minutes for the Meeting Held on March 17, 2021 (Pending Board Approval)

Human Resources

- (b) Employment 2020-2021, Page 6

Finance and Administration

- (c) Personal Services Agreements, Page 8

It was moved by Trustee Karah and seconded by Trustee Thurston to approve the Consent Agenda as presented. The motion was passed unanimously.

11. ITEMS REMOVED FROM CONSENT AGENDA

12. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

- (a) Ballot for California Community College Trustees (CCCT) Board of Directors Election – 2021, Page 9

It was moved by Trustee Thurston and seconded by Trustee Voyce to approve the Ballot for California Community College Trustees (CCCT) Board of Directors Election - 2021 as presented. The motion was passed unanimously.

Human Resources

- (b) Resignation to Retire, Page 11

VP David Williams gave the following comments regarding the retirement of Pat Ceja:

Pat Ceja has worked in the Office Technology department at Solano Community College for over 20 years. She served as both an Instructional Assistant and Instructor during her tenure and was undeniably the "glue" that held the department together. Instructors relied on her tenaciousness and attention to detail when assisting with instructional materials and records. Students quickly came to recognize Pat as a dependable and comforting presence in the Office Technology lab. She was patient and kind and always willing to help whenever there was a need.

Pat loved to decorate the lab for every holiday making it a fun place to visit and her candy dish was a welcome respite for all who needed a bit of joy in the midst of academic stress. Pat was a source of stability in the 500 Building for many years and it was not unusual to find students continuing to work in the lab after they had completed their Office Technology classes.

Pat's presence at Solano College will be missed but not forgotten by those who worked with her as well as the countless number of students who benefited from her dedication and assistance during her years of service in the Office Technology department. For all of us, we would like to thank her for the work she has done for the college over the years.

Dr. Celia Esposito-Noy gave the following statement regarding the retirement of Rob Diamond:

Tonight, I reluctantly ask the Board to accept the resignation to retire for Mr. Robert Diamond, VP of Finance and Administration. In his short time with us, Rob has provided sound fiscal guidance that has resulted in an improved bond rating, a constructive partnership with the employee groups, and improved processes and procedures in the Fiscal Services department. He has implemented sound strategies to address our unfunded liability related to OPEB and has made certain that SCC can weather future uncertainty. Rob has been a leader providing us with the information and strategies needed to benefit from the Student Centered Funding Formula.

In addition to these important steps, Rob has been a teacher. His decades of teaching led to changes in how information was shared at meetings, in negotiations, and among staff who reported to him. His ability to clearly explain complicated issues, to enlist the best thinking of others, and to be fully engaged has advanced our district's ability to be resourceful, collegial, and fiscally sound. Here are thoughts from some of his colleagues:

HR Director Sal Abbate wrote:

"He has the highest level of integrity and also does the right thing. He has been an amazing leader and has been working hard to grow others that work with him. Bargaining with the unions is so much better because the unions trust him and when he gives them the numbers there is never any doubt that he is giving accurate information. He has always worked with the interest based approach in mind."

Chief Negotiator for the Faculty Union, Melissa Reeve provided the following comments:

"Rob's approach as CFO has allowed for a higher degree of transparency in District finances than at any time in the at least two decades. He has made detailed information available to the faculty bargaining team, and has always made himself available to explain the nuances of and implications of each year's budget. His own background as faculty has made him sensitive to faculty interests and patient in improving our understanding of District finances to support the collective bargaining process.

The years of Rob’s term have been difficult ones for bargaining, given the projected impacts of the Student-Centered Funding Formula on our District. But despite the challenge of reaching agreements in times of scarcity, Rob’s engagement in our interest-based discussions have enabled the faculty bargaining team to secure near-term gains for our members while also laying the groundwork for longer-term improvements as finances stabilize. The faculty recognize that careful fiscal management centered on sustainability ultimately has the greatest benefit not just to employees, but to the students and community we serve.”

Rob- You have been a gift to me, to our team, and to this District. Your steady and kind manner has provided calm during challenging times. Your commitment to equity and our students’ needs are always at the forefront of your recommendations. We will miss your humor and kindness and your commitment to SCC. We wish you well in your retirement.

The Counseling Department provided following statement regarding the retirement of Marianne Flatland:

It has been a pleasure to work with Marianne for the past 4 years. For over 30 years, she has been a dedicated Counselor, focusing on helping Veteran and Nursing students. She regularly goes above and beyond to make students have all the information they need to be successful in attaining their educational goal. She is the “go to” counselor for any tough curriculum questions as she has also served on the Curriculum committee. As instructional faculty, Marianne has contributed to the creation of multiple academic programs such as Human Services and Interdisciplinary Studies: Wellness and Self-Development. Last year, Marianne was awarded the Distinguished Faculty of the Year, highlighting the heart and wisdom she contributes across campus. Solano Community College will miss Marianne and we wish her the best on the next part of her life journey.

Myron Hord spoke on the retirement of Don Pederson, Lead Carpenter, who served Solano College for 12 years, 9 months. Don came to us after nearly 20 years in the military. He was instrumental in helping with the construction of the Vallejo Center. Don was a good supervisor and spent many hours assisting with the Bond projects. More recently, Don managed the lock system for the college using an automated system. The Facilities department and the College wish Don well in his retirement.

It was moved by Trustee Thurston and seconded by Trustee Martin to approve the Resignation to Retire as presented. The motion was passed unanimously.

(c) Proposed 2021-2022 Classified Work Calendar, Page 12

It was moved by Trustee Voyce and seconded by Trustee Young to approve the Proposed 2021-2022 Classified Work Calendar as presented. The motion was passed unanimously.

Finance and Administration

- (d) Renewal Agreement with Strata Information Group (SIG) for Interim Chief Technology Officer Consulting Services, Page 14

It was moved by Trustee Chapman and seconded by Trustee Karah to approve the Renewal Agreement with Strata Information Group (SIG) for Interim Chief Technology Officer Consulting Services as presented. The motion was passed unanimously.

- (e) Board Acceptance of District's 2019-2020 Financial Audit Report, Page 17

It was moved by Trustee Chapman and seconded by Trustee Young to approve the Board Acceptance of District's 2019-2020 Financial Audit Report as presented. The motion was passed unanimously.

- (f) Board Acceptance of Measure Q Bond Financial and Performance Audit for 2019-2020, Page 18

It was moved by Trustee Voyce and seconded by Trustee Chapman to approve the Board Acceptance of Measure Q Bond Financial and Performance Audit for 2019-2020 as presented. The motion was passed unanimously.

- (g) Approval of Award to James Thomas Media COVID-19 Remote Information and Systems Implementation, Page 20

It was moved by Trustee Martin and seconded by Trustee Karah to approve the Approval of Award to James Thomas Media COVID-19 Remote Information and Systems Implementation as presented. The motion was passed unanimously.

- (h) Approval of Award to Coursekey, Inc. COVID-19 Questionnaire Software Order, Page 26

It was moved by Trustee Thurston and seconded by Trustee Martin to approve the Approval of Award to Coursekey, Inc. COVID-19 Questionnaire Software Order as presented. The motion was passed unanimously.

Bond

- (i) Contract Award to J-Walt Construction, Inc. for Construction Services for the Steel Frame Outdoor Covered Welding Shop Area Project on the Fairfield Campus, Page 30

It was moved by Trustee Thurston and seconded by Trustee Young to approve the Contract Award to J-Walt Construction, Inc. for Construction Services for the Steel Frame Outdoor

Covered Welding Shop Area Project on the Fairfield Campus as presented. The motion was passed unanimously.

- (j) Contract Award to Optima Inspections, Inc. for Project Inspection Services for the Steel Frame Outdoor Covered Welding Shop Area Project, Page 32

It was moved by Trustee Chapman and seconded by Trustee Karah to approve the Contract Award to Optima Inspections, Inc. for Project Inspection Services for the Steel Frame Outdoor Covered Welding Shop Area Project as presented. The motion was passed unanimously.

- (k) Contract Award to Consolidated Engineering Laboratories for Project Special Inspection and Materials Testing Services for Steel Frame Outdoor Covered Welding Shop Area Project, Page 34

It was moved by Trustee Voyce and seconded by Trustee Young to approve the Contract Award to Consolidated Engineering Laboratories for Project Special Inspection and Materials Testing Services for Steel Frame Outdoor Covered Welding Shop Area as presented. The motion was passed unanimously.

- (l) Contract Award to Silverado Wallcovering for Construction Services for the Classroom Technology Upgrade – Building 2700 Dry Erase and Projectable Wallcovering Project, Page 36

It was moved by Trustee Martin and seconded by Trustee Thurston to approve the Contract Award to Silverado Wallcovering for Construction Services for the Classroom Technology Upgrade – Building 2700 Dry Erase and Projectable Wallcovering Project as presented. The motion was passed unanimously.

- (m) Contract Award to Aedis Architects for the Fairfield Campus Building 300 Modernization Project, Page 38

It was moved by Trustee Young and seconded by Trustee Voyce to approve the Contract Award to Aedis Architects for the Fairfield Campus Building 300 Modernization Project as presented. The motion was passed unanimously.

- (n) Measure Q Bond Project Initiation: On-Campus Housing, Page 40

It was moved by Trustee Chapman and seconded by Trustee Thurston to approve the Measure Q Bond Project Initiation: On-Campus Housing as presented. The motion was passed unanimously.

(o) Measure Q Bond Project Initiation: Solar Energy, Page 43

It was moved by Trustee Voyce and seconded by Trustee Thurston to approve the Measure Q Bond Project Initiation: Solar Energy as presented. The motion was passed unanimously.

(p) Approval of Contract Change Order #12 to BHM Construction, Inc. for the Fairfield Library/Learning Resource Center Project, Page 46

It was moved by Trustee Martin and seconded by Trustee Karah to approve the Approval of Contract Change Order #12 to BHM Construction, Inc. for the Fairfield Library/Learning Resource Center Project as presented. The motion was passed unanimously.

Academic Affairs

(q) College and Career Access Pathways (CCAP) Partnership Agreement Between Solano Community College and Solano County Office of Education’s Elite Public Schools, Page 48

It was moved by Trustee Karah and seconded by Trustee Thurston to approve the College and Career Access Pathways (CCAP) Partnership Agreement Between Solano Community College District and Solano County Office of Education’s Elite Public Schools as presented. The motion was passed unanimously.

Student Services

(r) Ocelot Contract for Services, Page 70

It was moved by Trustee Martin and seconded by Trustee Thurston to approve the Ocelot Contract for Services as presented. The motion was passed unanimously.

13. INFORMATION ITEMS – NO ACTION REQUIRED

(a) Initial Presentation of Operating Engineers/Stationary Engineers, Local 39, Bargaining Proposals to the District on Reopeners, Page 81

(b) Initial Presentation of Solano Community College District Bargaining Proposals to the Operating Engineers/Stationary Engineers, Local 39 on Interests, Page 83

14. ANNOUNCEMENTS

Dr. Sarah Chapman spoke about the tragic shooting of Daniel Hughes, Vanden High School Senior and football player. Please keep this young man and his family in our prayer.

- 15. ITEMS FROM THE BOARD**
- 16. CLOSED SESSION (CONTINUED IF NECESSARY)**
- 17. RECONVENE REGULAR MEETING (IF NECESSARY)**
- 18. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)**
- 19. ADJOURNMENT**

Moved by Trustee Young and seconded by Trustee Chapman to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 8:01 p.m.