

**SOLANO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

ADOPTED MINUTES
Wednesday, June 16, 2021

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, June 16, 2021, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Honeychurch.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

President Honeychurch led those present in the pledge of allegiance.

3. ROLL CALL

Denis Honeychurch, J.D., President
Sarah Chapman, Ph.D., Vice President
Karimah Karah, J.D.
Michael A. Martin
Rosemary Thurston
Quinten R. Voyce
A. Marie Young
Kelvin Chan, Student Trustee
Celia Esposito-Noy, Ed.D., Secretary

Others Present:

Shannon Cooper, Psy.D., Vice President of Student Services
Robert Diamond, Vice President of Finance and Administration
LaNae Jaimez, Academic Senate
Lucky Lofton, Executive Bond Manager
David Williams, Vice President of Academic Affairs
Sandra Therrien, Executive Coordinator

The following edits and clarifications should be noted in the agenda:

Agenda Item 11.(b) Consent Calendar – Human Resources, Page 6. Under the section Gratuitous Service, Ja’Na Jenkins’ assignment should read: Assistant Basketball Coach.

4. APPROVAL OF AGENDA

It was moved by Trustee Voyce and seconded by Trustee Chapman to approve the agenda as amended. The motion was passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

There were no comments from members of the public on Closed Session items.

6. CLOSED SESSION

President Honeychurch called the closed session to order at 6:33 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Mary Jones, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation, Initiation of Litigation, and Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

7. RECONVENE REGULAR MEETING

President Honeychurch reconvened the Regular Meeting at 7:00 p.m.

8. REPORT OF ACTION IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and Initiation of Litigation and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

Brandon Alexander, Margot Juan, Alma Rodriguez, and Anastasia Simonova, who are members of the PTK Honor Society, gave a brief presentation on the Land Acknowledgement Project.

10. REPORTS (NO ACTION REQUIRED)

(a) Associated Students of Solano College (ASSC)

Student Trustee Jack Flynn reported that ASSC does not meet during the summer but there are a few who will meet. He also thanked the outgoing members of ASSC for their support. Student Trustee Flynn urged any students watching to join ASSC in the fall.

(b) Academic Senate

Dr. LaNae Jaimez read the resolves of the Land Acknowledgement and Recognition resolution provided by the PTK Honor Society:

RESOLVED, that the Academic Senate of Solano Community College adopts the land acknowledgement in its bylaws to be read aloud at the start of each meeting of the academic senate and the meetings of its subcommittees, ad hoc committees, and work groups;

RESOLVED, that the Academic Senate of Solano Community College work with student groups, faculty, and administration to develop approved procedures for the adoption of the land acknowledgement, including college governance, college-wide committees, convocations, and ceremonies;

RESOLVED, that the Academic Senate of Solano Community College develop recommendations for faculty for best practices for the inclusion of a land acknowledgement into course instruction and/or syllabi; and,

RESOLVED, that the Academic Senate of Solano Community College work with the Superintendent-President and Board of Governors to include the land acknowledgment in its meetings, as well the meetings of its subcommittees, ad hoc committees, and work groups.

(c) College Governance Council

There were no CGC meetings in June and July.

(d) Superintendent-President

Superintendent-President Esposito-Noy gave the following report:

- We are waiting for specifics from our pharmacy partner regarding the vaccination clinic the White House asked us to host. The first date was to be June 25th but without more details we cannot promote the event. We may need to move the date to July.
- Summer classes began on Monday and while our enrollment is down compared to this time last year, nearly all of our classes are full.
- Dean Lisa Neeley led the effort to develop a student survey asking spring students about their experience with online classes. So far, 1,152 students have responded and there is still another week before the survey closes. I will share the results with the Board.

11. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Draft Minutes for the Meetings Held on June 2, 2021 (Pending Board Approval)

Human Resources

- (b) Employment 2020-2021 and 2021-2022, Page 6

Finance and Administration

- (c) Warrants, Page 10
- (d) Personal Services Agreements, Page 12

It was moved by Trustee Voyce and seconded by Trustee Thurston to approve the Consent Agenda as presented. The motion was passed unanimously.

12. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

- (a) Resolution No. 20/21-23 Affirming Solano Community College's Commitment to Diversity, Equity and Inclusion, Page 13

It was moved by Trustee Young and seconded by Trustee Karah to approve Resolution No. 20/21-23 Affirming Solano Community College's Commitment to Diversity, Equity and

Inclusion as presented. The motion was passed unanimously.

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: Board President Honeychurch Vice President Chapman, Trustee Karah,
Trustee Martin, Trustee Thurston, Trustee Voyce, and Trustee Young

NOES: 0

ABSENT: 0

ABSTAIN: 0

(b) MOU Between Solano County Health & Social Services and Solano Community College for Solano County School Wellness Center Initiative (SWCI), Page 16

It was moved by Trustee Chapman and seconded by Trustee Martin to approve the MOU between Solano County Health & Social Services and Solano Community College for Solano County School Wellness Center Initiative (SWCI) as presented. The motion was passed unanimously.

(c) Phi Theta Kappa (PTK) Honor Society's Proposal of Land Acknowledgement, Page 28

It was moved by Trustee Voyce and seconded by Trustee Young to approve the Phi Theta Kappa (PTK) Honor Society's Proposal of Land Acknowledgement as presented. The motion was passed unanimously.

Human Resources

(d) Resignation to Retire, Page 30

VP Shannon Cooper read the following comments from Dr. Shirley Lewis regarding the retirement of Jocelyn Mouton:

It gives me great pleasure to pay tribute to Professor Jocelyn Mouton this evening in light of her pending retirement. Overall, she will be completing 22 full-time years of a rewarding and wonderful career while serving students at Solano Community College.

I have had the privilege of knowing Professor Mouton for over 20 years as my colleague in Student Services. Although it has been during a global pandemic, I am thankful that we were able to work together in the same department once again this past year. As I reflect on her

contributions to our school and community, I can honestly say that she deserves our esteem and admiration.

Professor Mouton has achieved much in her successful career. A proud CA Community College graduate of Skyline College, she was hired as a full-time Counselor and spent 10 years there before.

*In 1998, Solano Community College hired Professor Mouton as a full-time General Counselor. Two and a half years later, she was selected to serve as the **CalWORKs** Coordinator/Counselor. She held this position for 14 years, during which time she was a Founding member and later served as the Vice President of the CA Community Colleges Statewide CalWORKs Association. She also served on the State's Regional CalWORKs Advisory Committee.*

*Professor Mouton was involved in advancing many student success and equity initiatives at Solano. She was a Founding member of the SCC **Umoja** Program, serving as its first Coordinator/Counselor. As a **Counselor** at Solano Community College, she has worked in many programs including MESA, Umoja, CalWORKs, MEN, SOAR, and TAP. Jocelyn also served as **Dean** of Counseling/Special Services for 3 years. Subsequently, she helped found and establish the **TAP (Targeted Academic Persistence)** Program at Solano Community College, serving as its first TAP Coordinator/Counselor for the past 3 years.*

Professor Mouton has actively participated in all areas of college governance including the Shared Governance Council (now College Governance Council), Umoja, FABPAC (Financial Accounting & Budget Preparation) Advisory Committee, now Fiscal Advisory Committee), Ethnic Minority Coalition, SSSP, Student Equity Council, Solano County CalWORKs, and various hiring committees. In addition, for 14 years, she taught as an Adjunct Professor in the Human Services program, and she was also instrumental in helping to establish our Inmate Education Program.

Professor Mouton can be proud of the thousands of students she has served in a compassionate and professional way at Solano Community College. On behalf of the college and myself, we thank her for her many years of service. The Academic Services Support Team and her friends and colleagues at Solano wish her good health, spiritual wealth, and all the time in the world to pursue her interests and embark on new adventures. As she leaves Solano Community College, she takes with her our heartfelt gratitude and warm appreciation.

VP Cooper read the following comments regarding the retirement of Diana Miller:

For the past 13 years, Diana has been a stellar employee within the Financial Aid department. She is dedicated, professional, is as stickler for details and she has an incredible sense of humor. Alysa Borelli, her manager and the staff in the Financial Aid department will miss Diana dearly and wish her the best in her retirement.

It was moved by Trustee Thurston and seconded by Trustee Chapman to approve the Resignation to Retire as presented. The motion was passed unanimously.

Finance and Administration

(e) Closure of Trans Fund at the County Treasury, Page 31

It was moved by Trustee Karah and seconded by Trustee Voyce to approve the Closure of Trans Fund at the County Treasury as presented. The motion was passed unanimously.

(f) Tentative District Budgets and Proposed Time and Place for the Public Hearing and Adoption of the Official District Budgets for 2021-2022, Page 32

It was moved by Trustee Martin and seconded by Trustee Young to approve the Tentative District Budgets and Proposed Time and Place for the Public Hearing and Adoption of the Official District Budgets for 2021-2022 as presented. The motion was passed unanimously.

(g) Contract with James Thomas Media LLC for Outreach and Marketing, Page 34

It was moved by Trustee Thurston and seconded by Trustee Chapman to approve the Contract with James Thomas Media LLC for Outreach and Marketing as presented. The motion was passed unanimously.

(h) Contract with James Thomas Media LLC for Digital Content Creation and Distribution, Page 40

It was moved by Trustee Young and seconded by Trustee Voyce to approve the Contract with James Thomas Media LLC for Digital Content Creation and Distribution as presented. The motion was passed unanimously.

(i) Approval to Award James Thomas Media COVID-19 Remote Information and Systems Maintenance and Development, Page 45

It was moved by Trustee Karah and seconded by Trustee Voyce to approve the Approval to Award James Thomas Media COVID-19 Remote Information and Systems Maintenance and Development as presented. The motion was passed unanimously.

Bond

(j) Contract Award to Sally Swanson Architects, Inc. for Professional Services for the District's ADA Improvements Project, Page 51

It was moved by Trustee Young and seconded by Trustee Karah to approve the Contract Award to Sally Swanson Architects, Inc. for Professional Services for the District's ADA Improvements Project as presented. The motion was passed unanimously.

- (k) Contract Award to Arthulia, Inc. for Construction Services for the Nursing Simulation Lab Wall Wrap Preparation Project, Page 53

It was moved by Trustee Martin and seconded by Trustee Thurston to approve the Contract Award to Arthulia, Inc. for Construction Services for the Nursing Simulation Lab Wall Wrap Preparation Project as presented. The motion was passed unanimously.

- (l) Contract Award to Jeff Painting for Construction Services for the Building 200 Fence Painting Project, Page 55

It was moved by Trustee Chapman and seconded by Trustee Thurston to approve the Contract Award to Jeff Painting for Construction Services for the Building 200 as presented. The motion was passed unanimously.

- (m) Contract Award to Morgan Fence Company, Inc. for Construction Services for the Belvedere Fence Project, Page 57

It was moved by Trustee Young and seconded by Trustee Thurston to approve the Contract Award to Morgan Fence Company, Inc. for Construction Services for the Belvedere Fence Project as presented. The motion was passed unanimously.

- (n) Contract Award to Sequoia Signs & Graphics Inc. for Construction Services for the Nursing Simulation Lab Wall Wrap Project, Page 59

It was moved by Trustee Martin and seconded by Trustee Chapman to approve the Contract Award to Sequoia Signs & Graphics Inc. for Construction Services for the Nursing Simulation Lab Wall Wrap Project as presented. The motion was passed unanimously.

- (o) Contract Award to the Scion Group for Professional Services for the District's On Campus Housing Project, Page 61

It was moved by Trustee Young and seconded by Trustee Chapman to approve the Contract Award to Scion Group for Professional Services for the District's On Campus Housing Project as presented. The motion was passed unanimously.

Academic Affairs

- (p) Agreement Between Napa County Library and Solano Community College for Polaris Subscription and Unity Courier Services, Page 63

It was moved by Trustee Voyce and seconded by Trustee Thurston to approve the Agreement between Napa County Library and Solano Community College for Polaris Subscription and Unity Courier Services as presented. The motion was passed unanimously.

- (q) Request for Approval of Curriculum Items as Submitted by the Curriculum Committee, A Subcommittee of the Academic Senate, Page 72

It was moved by Trustee Karah and seconded by Trustee Voyce to approve the Request for Approval of Curriculum Items as Submitted by the Curriculum Committee, A Subcommittee of the Academic Senate as presented. The motion was passed unanimously.

- 14. INFORMATION ITEMS – NO ACTION REQUIRED**
- 15. ANNOUNCEMENTS**
- 16. ITEMS FROM THE BOARD**
- 17. CLOSED SESSION (CONTINUED IF NECESSARY)**
- 18. RECONVENE REGULAR MEETING (IF NECESSARY)**
- 19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)**
- 20. ADJOURNMENT**

Moved by Trustee Young and seconded by Trustee Karah to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 8:05 p.m.