

**SOLANO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

ADOPTED MINUTES
Wednesday, October 6, 2021

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:00 p.m., on Wednesday, October 6, 2021, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board Vice President Chapman.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Vice President Chapman led those present in the pledge of allegiance.

3. ROLL CALL

Denis Honeychurch, J.D., President
Sarah Chapman, Ph.D., Vice President
Karimah Karah, J.D.
Michael A. Martin
Rosemary Thurston
Quinten R. Voyce
A. Marie Young
Jack Flynn, Student Trustee
Celia Esposito-Noy, Ed.D., Secretary

Absent:

Denis Honeychurch, J.D., President

Others Present:

Salvatore Abbate, Director of Human Resources
Shannon Cooper, Psy.D., Vice President of Student Services
Mary Jones, Human Resources
Lucky Lofton, Executive Bond Manager
Susan Wheet, Vice President of Finance and Administration
David Williams, Ph.D., Vice President of Academic Affairs
Sandra Therrien, Executive Coordinator

The following edits and clarifications should be noted in the agenda:

Agenda Item 12.(q) Resolution No. 21/22-05 should read: Resolution Proclaiming Hispanic Heritage Month September 15 to October 15, 2021 at Solano Community College.

4. APPROVAL OF AGENDA

It was moved by Trustee Voyce and seconded by Trustee Martin to approve the agenda as amended. The motion was passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

There were no comments from members of the public on Closed Session items.

6. CLOSED SESSION

Vice President Chapman called the closed session to order at 6:06 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Mary Jones, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

7. RECONVENE REGULAR MEETING

Vice President Chapman reconvened the Regular Meeting at 7:00 p.m.

8. REPORT OF ACTION IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and Initiation of Litigation and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

10. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Draft Minutes for the Meeting Held on September 15, 2021 (Pending Board Approval)

Human Resources

- (b) Employment 2021-2022, Page 6

Finance and Administration

- (c) Personal Services Agreements, Page 9

- (d) Donations, Page 11

Bond

- (e) Notice of Completion for Construction Services for the Steel Frame Outdoor Covered Welding Shop Area Project, Page 12

It was moved by Trustee Martin and seconded by Trustee Thurston to approve the Consent Agenda as presented. The motion was passed unanimously.

11. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

12. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

- (a) Resolution No. 21/22-04 Findings of the Board of Trustees of the Solano Community College District of Continued Emergency, Page 13

It was moved by Trustee Karah and seconded by Trustee Young to approve Resolution No. 21/22-04 Findings of the Board of Trustees of the Solano Community College District of Continued Emergency as presented. The motion was passed unanimously.

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: Board President Honeychurch Vice President Chapman, Trustee Karah,
Trustee Martin, Trustee Thurston, Trustee Voyce, and Trustee Young

NOES: 0

ABSENT: 0

Human Resources

(b) Resignation to Retire, Page 15

Christie Speck, Director of the Early Learning Center, shared the following comments regarding the regarding the retirement of Dana Alsip:

Dana Alsip was a loyal member of the Early Learning Center team for over 25 years. She prepared delicious and nutritious meals to thousands of children during her tenure. The children's parents often commented that their children wouldn't eat vegetables at home and wanted to know what Dana did to cause the children to eat broccoli, cauliflower and other vegetables at school. Many parents have asked for Dana's recipes so Dana created a cookbook to share.

Dana is famous for being a penny-pinching shopper who could stretch a dollar better than anyone we know. She built menus based upon what's in season and what's on sale. The food she served was always made from scratch and prepared with the core value of giving children the healthies meals – no chicken nuggets or burgers because growing children deserve to be served quality meals.

She was strict about food safety which resulted in no food borne illness during her careful watch.

We will miss her so much! She was the employee that showed up on time and did her job, prepared food in advance for when she wasn't here, did the right thing even when no one was looking, kept us in compliance with the USDA and most importantly, helped to develop a food program at the Early Learning Center that we are all very proud of.

Cheers to Dana! May your retirement be filled with wonderful days on your ranch with your family.

VP David Williams read the following comments from Neil Glines, Dean of Liberal Arts:

Let us take a moment to celebrate the greatness that is Donna Meyer as she retires from the district as an Administrative Assistant IV. Donna started working for the district 34 short years ago. During her tenure, she served seven years as a switchboard operator, eight years working in community services, and most notably, the last eighteen years as a division admin, first for Fine and Applied Arts and then, following a reorganization that merged Fine and Applied Arts with the Humanities division, for Liberal Arts. Donna started working for the college in 1987, which was the year that baby Jessica fell down the well. A gallon of gas was 89 cents, and the new show on TV was Married with Children. Donna had a son that year, her second. Nowadays, she dotes on her four Meyer grandchildren.

I myself was in 7th grade in 1987, and I am the last in a long line of deans alongside whom Donna has served. I've had the opportunity to interact with Donna as both a faculty member and a dean, and I can attest that she is a tireless and fierce advocate for our students, staff, and faculty, and not least of all, our feral cats. In addition to her duties scheduling classes and maintaining the campus's largest repository of catalogs and class schedules from past years, she ran the annual campus turkey drive, ferrying donated turkeys and much-needed cash donations to our local food bank in the weeks before Thanksgiving, and invited the campus community to compete in the annual Chili Cook-Off hosted by Liberal Arts.

One of Donna's former deans, Leslie Rota, recalls being awed by Donna's technical proficiency and leadership when the college transitioned to the Banner enterprise resource planning system. "Donna was integral in the school's transition to Banner. Donna and other admins at the time made workgroups to test its functionality, troubleshoot, and document the procedures of scheduling for future schedule entry."

Marc Pandone, fulltime Art instructor, says he "will always remember Donna's pleasant and warm greetings in the morning. She was and is a bedrock of Liberal Arts, as she was the one constant that trained the sea of new deans we had and kept faculty honest with the various paperwork and due dates that they had." Jeanne Lorenz, another Art fulltimer, fondly remembers Donna's unstinting loyalty, her institutional knowledge, her work ethic, and her love for a light shade of dioxazine purple.

Donna did not let things slide and, in her honor, we will endeavor to continue to do things the way they should be done—and to keep copies of everything. We will miss you, Donna, more than you can guess, and we hope that retirement brings you the best years of your life.

It was moved by Trustee Thurston and seconded by Trustee Martin to approve the Resignation to Retire as presented. The motion was passed unanimously.

Finance and Administration

- (c) Authorization to Utilize NASPO ValuePoint Contract #MNWNC-108 CA Participation Addendum 2 #7-15-70-34-003, Page 16

It was moved by Trustee Voyce and seconded by Trustee Karah to approve the Authorization to Utilize NASPO ValuePoint Contract #MNWNC-108 CA Participation Addendum 2 #7-15-70-34-003 as presented. The motion was passed unanimously.

- (d) Computer Hardware and Equipment Order to Sterling, Page 25

It was moved by Trustee Young and seconded by Trustee Voyce to approve the Computer Hardware and Equipment Order to Sterling as presented. The motion was passed unanimously.

- (e) Resolution No. 21/22-06 District Authorized Signatures Signing Authority, Page 28

It was moved by Trustee Thurston and seconded by Trustee Martin to approve Resolution No. 21/22-06 District Authorized Signatures Signing Authority as presented. The motion was passed unanimously.

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: Board President Honeychurch Vice President Chapman, Trustee Karah, Trustee Martin, Trustee Thurston, Trustee Voyce, and Trustee Young

NOES: 0

ABSENT: 0

Bond

- (f) Purchase Agreement Approval to American Modular Systems, Inc. for DSA Pre-Approved Modular Buildings for Early Learning Center, Page 32

It was moved by Trustee Karah and seconded by Trustee Martin to approve the Purchase Agreement Approval to American Modular Systems, Inc. for DSA Pre-Approved Modular Buildings for Early Learning Center as presented. The motion was passed unanimously.

- (g) Approval of Contract Change Order #16 to BHM Construction, Inc. for the Fairfield Library/Learning Resource Center Project, Page 34

It was moved by Trustee Martin and seconded by Trustee Voyce to approve the Approval of Contract Change Order #16 to BHM Construction, Inc. for the Fairfield Library/Learning Resource Center Project as presented. The motion was passed unanimously.

- (h) Change Order #2 to J-Walt Construction, Inc. for the Steel Frame Outdoor Covered Welding Shop Area Project, Page 38

It was moved by Trustee Martin and seconded by Trustee Thurston to approve the Change Order #2 to J-Walt Construction, Inc. for the Steel Frame Outdoor Covered Welding Shop Area Project as presented. The motion was passed unanimously.

- (i) Contract Amendment #1 to 3QC, Inc. for Commissioning Services for the Library/Learning Resource Center Project, Page 40

It was moved by Trustee Karah and seconded by Trustee Young to approve the Contract Amendment #1 to 3QC, Inc. for Commissioning Services for the Library/Learning Resource Center Project as presented. The motion was passed unanimously.

- (j) Contract Award to Aedis Architecture for the Vallejo Auto Tech Vehicle Security Project, Page 42

It was moved by Trustee Young and seconded by Trustee Voyce to approve the Contract Award to Aedis Architecture for the Vallejo Auto Tech Vehicle Security Project as presented. The motion was passed unanimously.

- (k) Contract Award to HMR Architects for the Fairfield Campus Early Learning Center Modernization Project, Page 44

It was moved by Trustee Thurston and seconded by Trustee Martin to approve the Contract Award to HMR Architects for the Fairfield Campus Early Learning Center Modernization Project as presented. The motion was passed unanimously.

- (l) Contract Award to TPA Construction for Construction Services for the Building 400 Stucco Repair Project, Page 46

It was moved by Trustee Karah and seconded by Trustee Young to approve the Contract Award to TPA Construction for Construction Services for the Building 400 Stucco Repair Project as presented. The motion was passed unanimously.

Academic Affairs

- (m) Affiliation Agreement Between Solano Community College and Eagle Ambulance, Rodeo, California, Page 48

It was moved by Trustee Martin and seconded by Trustee Voyce to approve the Affiliation Agreement between Solano Community College and Eagle Ambulance, Rodeo, California as presented. The motion was passed unanimously.

- (n) Affiliation Agreement Between Solano Community College and Falcon Ambulance, Walnut Creek, California, Page 60

It was moved by Trustee Martin and seconded by Trustee Thurston to approve the Affiliation Agreement between Solano Community College and Falcon Ambulance, Walnut Creek, California as presented. The motion was passed unanimously.

- (o) Affiliation Agreement Between Solano Community College and Royal Ambulance, San Leandro, California, Page 72

It was moved by Trustee Karah and seconded by Trustee Young to approve the Affiliation Agreement between Solano Community College and Royal Ambulance, San Leandro, California as presented. The motion was passed unanimously.

- (p) Affiliation Agreement Implementation Letter Between Solano Community College and Northbay Healthcare Group, Fairfield, California, Page 84

It was moved by Trustee Voyce and seconded by Trustee Martin to approve the Affiliation Agreement Implementation Letter between Solano Community College and Northbay Healthcare Group, Fairfield, California as presented. The motion was passed unanimously.

Student Services

- (q) Resolution No. 21/22-05 Proclaiming Hispanic Heritage Month, Page 98

It was moved by Trustee Thurston and seconded by Trustee Young to approve Resolution No. 21/22-05 Proclaiming Hispanic Heritage Month as presented. The motion was passed unanimously.

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: Board President Honeychurch Vice President Chapman, Trustee Karah, Trustee Martin, Trustee Thurston, Trustee Voyce, and Trustee Young

NOES: 0

ABSENT: 0

13. BOARD STUDY SESSION - NO ACTION REQUIRED

Media Update

Presented by Tom Gachis, James Thomas Media

14. INFORMATION ITEMS – NO ACTION REQUIRED

15. ANNOUNCEMENTS

Martin: Chamber mixer for the Foundation at the VV Center.

Chapman: is registered for the SCSBA Equity Workshop series. Very informative. Trustee Karah elaborated and invited the Trustees to the next two workshops.

16. ITEMS FROM THE BOARD

17. CLOSED SESSION (CONTINUED IF NECESSARY)

18. RECONVENE REGULAR MEETING (IF NECESSARY)

19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)

20. ADJOURNMENT

Moved by Trustee Young and seconded by Trustee Voyce to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 9:05 p.m.