

**SOLANO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

ADOPTED MINUTES
Wednesday, November 17, 2021

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, November 17, 2021, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Honeychurch.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

President Honeychurch led those present in the pledge of allegiance.

3. ROLL CALL

Denis Honeychurch, J.D., President
Sarah Chapman, Ph.D., Vice President
Karimah Karah, J.D.
Michael A. Martin
Rosemary Thurston
Quinten R. Voyce
A. Marie Young
Jack Flynn, Student Trustee
Celia Esposito-Noy, Ed.D., Secretary

Others Present:

Salvatore Abbate, Director of Human Resources
Shannon Cooper, Psy.D., Vice President of Student Services
LaNae Jaimez, Academic Senate
Mary Jones, HR Consultant
Lucky Lofton, Executive Bond Manager
David Williams, Vice President of Academic Affairs
Sandra Therrien, Executive Coordinator

4. APPROVAL OF AGENDA

It was moved by Trustee Chapman and seconded by Trustee Voyce to approve the agenda as presented. The motion was passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

There were no comments from members of the public on Closed Session items.

6. CLOSED SESSION

President Honeychurch called the closed session to order at 6:32 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Mary Jones, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation, Initiation of Litigation, and Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

7. RECONVENE REGULAR MEETING

President Honeychurch reconvened the Regular Meeting at 7:01 p.m.

8. REPORT OF ACTION IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and Initiation of Litigation and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

There were no comments from members of the public.

10. REPORTS (NO ACTION REQUIRED)

(a) Associated Students of Solano College (ASSC)

There was no report for ASSC.

(b) Academic Senate

Dr. LaNae Jaimez gave the following report:

- On Monday, Oct 25th and Monday, Nov 1, the Senate prioritized requests for FT faculty positions. We will have 11 FT Tenure Track positions funded.
 - Ethnic Studies (Pre-approved)
 - Counseling #1 (pre-approved, SEA) Counseling #2 (pre-approved, SEA)
Counseling #3 (pre-approved, SEA)
 - Computer Information Science - CS Strong Workforce funding
 - Prioritized positions
 - Cosmetology 1
 - Anatomy and Physiology #1 2
 - Child Development & Family Studies/Education 3
 - Sociology/Social Justice Studies 4
 - Astronomy/Physics 5
 - Microbiology 6

Interview committees are being formed and the process to hire 11 full-time faculty is in motion.

- Senate will do an evaluation of the hiring process and fine tune it for next year.
- With the input of approximately 17 faculty members a draft of the job description for the Ethnic Studies faculty position was completed. The draft will be turned over to the interview committee for this position to be finalized
- The Tenure Tea and Distinguished Faculty celebration were well attended. The event helped us reconnect with our colleagues and was a great platform to acknowledge the tenure milestone for 10 faculty and to recognize and congratulate our DF. I would like to read their names at this time.

Tenure Faculty

Brian Bower

Vahid Eskandari

Atticus Frey

Hui Hui (Gwen) Gallagher

Doug Green

Andrew McGee
Brian Preciado
Gulnar Sanden
Michael Silva
Heather Watson-Perez

Distinguished Faculty

Karen Cook
Katie Berry Hill

(c) College Governance Council

Dr. David Williams gave the following report:

The College Governance Committee met on November 10 and discussed the following items:

- Our student representatives had questions and concerns about changes in the class schedule for Spring 2021. It was discussed that there are sometimes changes to the posted schedule due to faculty availability, and with the added uncertainty of changing COVID-19 protocols and the conversion of more classes to in-person instruction, there were admittedly more changes than usual.
- I reported on the results of full-time faculty prioritization. The academic senate and instructional deans voted on the prioritization of 11 faculty positions from 22 faculty requests to be hired for the 2022-2023 academic year. The college will be hiring new full-time faculty in the following academic areas: Counseling (3 positions), Ethnic Studies, Cybersecurity, Cosmetology, Anatomy and Physiology, Astronomy and Physics, Elementary Education, Sociology/Social Justice Studies, and Microbiology. We are now pulling together search committees and writing job descriptions for interviews to be held this spring.
- The committee discussed updated COVID protocols, including contracting with a vendor to conduct COVID testing.
- Finally, the committee discussed an update to Board Policy and Administrative Procedure 4480: Travel Expense. Specifically, we voted to remove the overnight stay requirement as a condition of meal reimbursement, and we voted to increase the breakfast per diem.

(d) Superintendent-President

There was no report for Superintendent-President.

11. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Draft Minutes for the Board Meeting Held on November 3, 2021 (Pending Board Approval)

Human Resources

- (b) Employment 2021-2022, Page 6

Finance and Administration

- (c) Warrants, Page 8
- (d) Personal Services Agreements, Page 10
- (e) Donations, Page 13

It was moved by Trustee Karah and seconded by Trustee Martin to approve the Consent Agenda as presented. The motion was passed unanimously.

12. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

- (a) Resolution No. 21/22-12 Findings of the Board of Trustees of the Solano Community College District of Continued Emergency, Page 15

It was moved by Trustee Chapman and seconded by Trustee Voyce to approve Resolution No. 21/22-12 Findings of the Board of Trustees of the Solano Community College District of Continued Emergency as presented. The motion was passed unanimously.

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: Board President Honeychurch, Vice President Chapman, Trustee Karah, Trustee Martin, Trustee Thurston, Trustee Voyce, and Trustee Young

NOES: 0

ABSENT: 0

ABSTAIN: 0

Human Resources

(b) Resignation to Retire, Page 17

It was moved by Trustee Voyce and seconded by Trustee Young to approve the Resignation to Retire as presented. The motion was passed unanimously.

(c) New Educational Administrator Job Description: Dean of External Programs, Page 18

It was moved by Trustee Chapman and seconded by Trustee Karah to approve the New Educational Administrator Job Description: Dean of External Programs as presented. The motion was passed unanimously.

Finance and Administration

(d) FY 2021-2022 Budget Update and CCFS-311Q Financial Report, 1st Quarter, Page 22

It was moved by Trustee Martin and seconded by Trustee Thurston to approve the FY 2021-2022 Budget Update and CCFS-311Q Financial Report, 1st Quarter as presented. The motion was passed unanimously.

(e) Contract with Inspire Diagnostics for Onsite COVID 19 Testing Services, Page 29

It was moved by Trustee Voyce and seconded by Trustee Young to approve the Contract with Inspire Diagnostics for Onsite COVID 19 Testing Services as presented. The motion was passed unanimously.

Bond

(f) Contract Change Order #17 to BHM Construction, Inc. for the Fairfield Library/Learning Resource Center Project, Page 34

It was moved by Trustee Chapman and seconded by Trustee Karah to approve the Contract Change Order #17 to BHM Construction, Inc. for the Fairfield Library/Learning Resource Center Project as presented. The motion was passed unanimously.

- (g) Contract Amendment #1 to First Carbon Solutions for Professional Services for the Library/Learning Resource Center Project (Building 100 Replacement), Page 38

It was moved by Trustee Voyce and seconded by Trustee Young to approve the Contract Amendment #1 to First Carbon Solutions for Professional Services for the Library/Learning Resource Center Project (Building 100 Replacement) as presented. The motion was passed unanimously.

- (h) Furniture Order Amendment to Krueger International, Inc. for the Fairfield Library/Learning Resource Center Building Project, Page 43

It was moved by Trustee Young and seconded by Trustee Chapman to approve the Furniture Order Amendment to Krueger International, Inc. for the Fairfield Library/Learning Resource Center Building Project as presented. The motion was passed unanimously.

- (i) Measure Q Bond Spending Plan Update #22, Page 44

It was moved by Trustee Chapman and seconded by Trustee Karah to approve the Measure Q Bond Spending Plan Update #22 as presented. The motion was passed unanimously.

Academic Affairs

- (j) Request for Approval of Curriculum Items as Submitted by the Curriculum Committee, A Subcommittee of the Academic Senate, Page 47

It was moved by Trustee Martin and seconded by Trustee Voyce to approve the Request for Approval of Curriculum Items as Submitted by the Curriculum Committee, A Subcommittee of the Academic Senate as presented. The motion was passed unanimously.

14. INFORMATION ITEMS – NO ACTION REQUIRED

- (a) On-Campus Housing Project, Page 50

15. ANNOUNCEMENTS

16. ITEMS FROM THE BOARD

17. CLOSED SESSION (CONTINUED IF NECESSARY)

18. RECONVENE REGULAR MEETING (IF NECESSARY)

19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)

20. ADJOURNMENT

Moved by Trustee Young and seconded by Trustee Voyce to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 8:21 p.m.