

# **SOLANO COMMUNITY COLLEGE DISTRICT GOVERNING BOARD**

**ADOPTED MINUTES**  
Wednesday, March 2, 2022

## **1. CALL TO ORDER**

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, March 2, 2022, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Chapman.

## **2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

At the request of Board President Chapman, Trustee Quinten Voyce led those present in the pledge of allegiance to the United States of America.

## **3. ROLL CALL**

Sarah Chapman, Ph.D., President  
Karimah Karah, J.D., Vice President  
Denis Honeychurch, J.D.  
Michael A. Martin  
Rosemary Thurston  
Quinten R. Voyce  
A. Marie Young  
Ashley Tigue, Student Trustee  
Celia Esposito-Noy, Ed.D., Secretary

### Others Present:

Salvatore Abbate, Director of Human Resources  
Shannon Cooper, Psy.D., Vice President of Student Services  
LaNae Jaimez, Academic Senate  
Lucky Lofton, Executive Bond Manager  
Susan Wheet, Vice President of Finance and Administration  
David Williams, Ph.D., Vice President of Academic Affairs  
Sandra Therrien, Executive Coordinator

The following edits and clarifications should be noted in the agenda:

Agenda Item 12.(t) Resolution No. 21/22-28 Proclaiming March 2022 as Women’s History Month has been added to the Student Services section.

#### **4. APPROVAL OF AGENDA**

It was moved by Trustee Martin and seconded by Trustee Honeychurch to approve the agenda as amended. The motion was passed unanimously.

#### **5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)**

There were no comments from members of the public on Closed Session items.

#### **6. CLOSED SESSION**

President Chapman called the closed session to order at 6:33 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)  
Agency Negotiator: Mary Jones, Human Resources  
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation  
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

#### **7. RECONVENE REGULAR MEETING**

President Chapman reconvened the Regular Meeting at 7:00 p.m.

#### **8. REPORT OF ACTION IN CLOSED SESSION**

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and Initiation of Litigation and no action was taken.

**9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)**

There were no comments from members of the public.

**10. CONSENT AGENDA – ACTION ITEMS**

Superintendent-President

- (a) Draft Minutes for the Meeting Held on February 16, 2022 (Pending Board Approval)

Human Resources

- (b) Employment 2021-2022, Page 7

Finance and Administration

- (c) Personal Services Agreements, Page 9

Bond

- (d) Notice of Completion for Construction Services for the Vacaville Center Annex Corbels Removal Project (Phase 3), Page 11

It was moved by Trustee Young and seconded by Trustee Voyce to approve the Consent Agenda as presented. The motion was passed unanimously.

**11. ITEMS REMOVED FROM CONSENT AGENDA**

There were no items removed from the Consent Agenda.

**12. NON-CONSENT AGENDA ITEMS – ACTION ITEMS**

Superintendent-President

- (a) Resolution No. 21/22-27 Findings of the Board of Trustees of the Solano Community College District of Continued Emergency, Page 13

It was moved by Trustee Karah and seconded by Trustee Thurston to approve Resolution No. 21/22-27 Findings of the Board of Trustees of the Solano Community College District of Continued Emergency as presented. The motion was passed unanimously.

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: Board President Honeychurch Vice President Chapman, Trustee Karah,  
Trustee Martin, Trustee Thurston, Trustee Voyce, and Trustee Young

NOES: 0

ABSENT: 0

Human Resources

(b) Resignation to Retire, Page 15

**Kathleen Conrad:** VP Williams commented that Kathy's strong work ethic and willingness to use her gift of writing has been over and above what the chemistry faculty have praised. Teaching our students has always been her priority and with chemistry the laboratories are a key to that learning. Kathy's efforts in this area are long lasting because the laboratory experiments our students do in chemistry have been either written by or edited by Kathy many times over. Also, her work with curriculum, program review, and rubric creation shined because of her ability to express complicated concepts in ways our students could digest and learn. She has assisted both full-time and adjunct faculty alike and her leadership and ability to get things done with an eye on student learning will be missed.

John Higashi, Chemistry provided the following;

I have had the pleasure of knowing Kathy for 25+ years and have always been impressed by her energy and drive. She has been driven to excel as a teacher, as a mother, as a leader. She drives and I have come along for the ride! She's been the driver, the mechanic, the planner, the owner and our guide. She has taken our department and program to success and excellence. I'm guessing that she will not ease into retirement but boldly drive into a full and bright future.

Maria Santiago, Chemistry provided the following:

I don't know exactly what to write on behalf of Kathy or what do people write for the occasion. There are so many documents we wrote over the years that Kathy had a key role in producing. Here is a list of lasting accomplishments:

- Converted the paper lab book into a digital TopHat book for the Chem 10 course (truly amazing)
- Created videos for students to observe experiments
- Created Chemistry SLO's and rubrics
- Chemistry curriculum development in line with C-ID and transfer requirements
- Designing of labs for the new 2700 building
- Helping with lab inventory protocols
- Most importantly her superb English writing skills

Kiran Kaur, Chemistry provided the following:

Kathy, we will miss you immensely!

You have been a great friend, a great colleague, and a huge asset to our Chemistry department. You have always been there to support each one of us. We will miss all our hallway conversations, office discussions, Top Hat discussions, Chemistry potluck meetings and all the good times we spend together! You have brought a great energy in our Chemistry department, and we appreciate all your efforts and Thank you for always being there!

**Joseph Conrad:** VP Williams stated that Joseph Conrad has led in many capacities here at Solano Community College as well as state-wide during his 28 years of service. As a faculty member of the Mathematics Department, his many years of thoughtful service has strengthened the direction of the mathematics department in relation to compliance with AB705 and has enhanced many faculties ability to deliver distance learning during our most recent need to transition to online course delivery. As an example of his leading by example, Joseph has served Solano Community College as Interim Dean of Math and Science Division and Chairman of the Curriculum Committee. Also, outside of the college, Joseph has served his fellow mathematics faculty statewide as the president of the CMC3 organization of math educators in California. His strengths lye in his ability to listen, take in all the information, and come up with rational and actionable options for his team. His leadership and mathematics teaching will be missed.

**Padungsak “Noisy” Srisung:**

It was moved by Trustee Voyce and seconded by Trustee Young to approve the Resignation to Retire as presented. The motion was passed unanimously.

- (c) District and International Union of Operating Engineers, Stationary Engineers, Local 39 2021-2024 Collective Bargaining Agreement, Page 16

It was moved by Trustee Honeychurch and seconded by Trustee Martin to approve the District and International Union of Operating Engineers, Stationary Engineers, Local 39 2021-2024 Collective Bargaining Agreement as presented. The motion was passed unanimously.

Finance and Administration

- (d) Contract Agreement with Arbor Environmental for Respirator Fit Testing Services, Page 18

It was moved by Trustee Karah and seconded by Trustee Thurston to approve the Contract Agreement with Arbor Environmental for Respirator Fit Testing Services as presented. The motion was passed unanimously.

- (e) Contract Agreement with Arts People for Box Office Ticketing Services Provided by a Neon One Company, Page 23

It was moved by Trustee Martin and seconded by Trustee Voyce to approve the Contract Agreement with Arts People for Box Office Ticketing Services Provided by a Neon One Company as presented. The motion was passed unanimously.

Department of Public Safety

- (f) Memorandum of Understanding with City of Fairfield for Firearms Training Facility Use, Page 31

It was moved by Trustee Karah and seconded by Trustee Honeychurch to approve the Memorandum of Understanding with City of Fairfield for Firearms Training Facility Use as presented. The motion was passed unanimously.

- (g) Contract Agreement with Automated Records Management System for Department of Public Safety Software Services and Records Management, Page 51

It was moved by Trustee Young and seconded by Trustee Thurston to approve the Contract Agreement with Automated Records Management System for Department of Public Safety Software Services and Records Management as presented. The motion was passed unanimously.

Bond

- (h) Measure Q Bond Project Initiation - Central Plant Replacement Project, Page 54

It was moved by Trustee Martin and seconded by Trustee Honeychurch to approve the Measure Q Bond Project Initiation – Central Plant Replacement Project as presented. The motion was passed unanimously.

- (i) Contract Award to Salas O'Brien for Professional Services for the Fairfield Campus Central Plant Replacement Project, Page 56

It was moved by Trustee Voyce and seconded by Trustee Karah to approve the Contract Award to Salas O'Brien for Professional Services for the Fairfield Campus Central Plant Replacement Project as presented. The motion was passed unanimously.

- (j) Measure Q Bond Project Initiation – Replace Substations 3 and 4, Page 58

It was moved by Trustee Honeychurch and seconded by Trustee Young to approve the Measure Q Bond Project Initiation – Replace Substations 3 and 4 as presented. The motion was passed

unanimously.

- (k) Contract Award to Salas O'Brien for Professional Services for the Fairfield Campus Replacement Substations #3 and #4 Project, Page 61

It was moved by Trustee Thurston and seconded by Trustee Martin to approve the Contract Award to Salas O'Brien for Professional Services for the Fairfield Campus Replacement Substations #3 and #4 Project as presented. The motion was passed unanimously.

- (l) Approval of Contract Change Order #19 to BHM Construction, Inc. for the Fairfield Library/Learning Resource Center Project, Page 63

It was moved by Trustee Martin and seconded by Trustee Karah to approve the Approval of Contract Change Order #19 to BHM Construction, Inc. for the Fairfield Library/Learning Resource Center Project as presented. The motion was passed unanimously.

- (m) Contract Amendment #3 to Noll & Tam Architects for Professional Services for the Library/Learning Resource Center Project (Building 100 Replacement), Page 67

It was moved by Trustee Young and seconded by Trustee Thurston to approve the Contract Amendment #3 to Noll & Tam Architects for Professional Services for the Library/Learning Resource Center Project (Building 100 Replacement) as presented. The motion was passed unanimously.

- (n) Contract Amendment #1 to PMP Environmental Consulting, Inc. for Professional Services for the Library/Learning Resource Center (Building 100 Replacement) Project, Page 71

It was moved by Trustee Honeychurch and seconded by Trustee Martin to approve the Contract Amendment #1 to PMP Environmental Consulting, Inc. for Professional Services for the Library/Learning Resource Center (Building 100 Replacement) Project as presented. The motion was passed unanimously.

Academic Affairs

- (o) Chancellor's Office Experiential and Work-Based Learning Grant Agreement, Page 75

It was moved by Trustee Karah and seconded by Trustee Voyce to approve the Chancellor's Office Experiential and Work-Based Learning Grant Agreement as presented. The motion was passed unanimously.

- (p) Agreement Between Archway Recovery Services, Inc. and Solano Community College for Psychology and Human Services & Social Work Internship, Page 96

It was moved by Trustee Thurston and seconded by Trustee Young to approve the Agreement Between Archway Recovery Services, Inc. and Solano Community College for Psychology and Human Services & Social Work Internship as presented. The motion was passed unanimously.

- (q) Citi Labs Application Services License for DesignPLUS – Design Tools for Canvas and UDOIT Cloud, Page 101

It was moved by Trustee Martin and seconded by Trustee Honeychurch to approve the Citi Labs Application Services License for DesignPLUS – Design Tools for Canvas and UDOIT Cloud as presented. The motion was passed unanimously.

Student Services

- (r) MarchingOrder Graduation Software Contract, Page 117

It was moved by Trustee Voyce and seconded by Trustee Karah to approve the MarchingOrder Graduation Software Contract as presented. The motion was passed unanimously.

- (s) 2020-2023 Amended TimelyMD Contract, Page 125

It was moved by Trustee Young and seconded by Trustee Thurston to approve the 2020-2023 Amended TimelyMD Contract as presented. The motion was passed unanimously.

- (t) Resolution No. 21/22-28 Proclaiming March 2022 as Women’s History Month, Page 163

It was moved by Trustee Martin and seconded by Trustee Honeychurch to approve the Resolution No. 21/22-28 Proclaiming March 2022 as Women’s History Month as presented. The motion was passed unanimously.

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: Board President Honeychurch Vice President Chapman, Trustee Karah, Trustee Martin, Trustee Thurston, Trustee Voyce, and Trustee Young

NOES: 0

ABSENT: 0

**13. BOARD STUDY SESSION - NO ACTION REQUIRED**

Research Update on Latino Students and College Choice

*Presented by Dr. Marcela Cuellar, Dr. Sherrie Reed, and Mayra Nunez Martinez*



**14. INFORMATION ITEMS – NO ACTION REQUIRED**

**15. ANNOUNCEMENTS**

Dr. Chapman shared that a biotech faculty who has 10 seats remaining in his class and is reaching out to his social media network, highlighting the course that is being offered. Dr. Chapman commended faculty for using their own network to increase attendance at the College.

Trustee Martin announced the SCC Crab Feed is this Saturday and he is participating.

A comment was received by the Superintendent-President's Office from retired professor, Robert DaPrato, in regards to Scott Ota who is resigning from Solano College. Mr. DaPrato provided the following comments:

Scott Ota has served with distinction for the College behind the scenes in countless ways.... He has always supported the faculty and staff, not to mention the students who had to navigate the SCC Web. When people outside the knowledge base of IT see what is needed to make it all functional (like the SCC Foundation Director's with our fundraising efforts) you will see that it alone is a volume of work. As in most cases, staff are often asked to do double or triple duties for the same remuneration, and under COVID conditions!

Thanks for your service and I hope SCC BOT and Administration will find someone who is as capable and generously giving to the mission of the campus!

**16. ITEMS FROM THE BOARD**

**17. CLOSED SESSION (CONTINUED IF NECESSARY)**

**18. RECONVENE REGULAR MEETING (IF NECESSARY)**

**19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)**

**20. ADJOURNMENT**

Moved by Trustee Young and seconded by Trustee Honeychurch to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 8:56 p.m.