

**SOLANO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

ADOPTED MINUTES
Wednesday, March 16, 2022

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, March 16, 2022, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Chapman.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of Board President Chapman, Sandra Therrien led those present in the pledge of allegiance to the United States of America.

3. ROLL CALL

Sarah Chapman, Ph.D., President
Karimah Karah, J.D., Vice President
Denis Honeychurch, J.D.
Michael A. Martin
Rosemary Thurston
Quinten R. Voyce
A. Marie Young
Ashley Tigue, Student Trustee
Celia Esposito-Noy, Ed.D., Secretary

Others Present:

Salvatore Abbate, Director of Human Resources
Shannon Cooper, Psy.D., Vice President of Student Services
LaNae Jaimez, Academic Senate
Lucky Lofton, Executive Bond Manager
Andrew McClarty, ASSC
Susan Wheet, Vice President of Finance & Administration
David Williams, Vice President of Academic Affairs
Sandra Therrien, Executive Coordinator

4. APPROVAL OF AGENDA

It was moved by Trustee Karah and seconded by Trustee Voyce to approve the agenda as presented. The motion was passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

There were no comments on Closed Session items.

6. CLOSED SESSION

President Chapman called the closed session to order at 6:33 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Mary Jones, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation, Initiation of Litigation, and Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

7. RECONVENE REGULAR MEETING

President Chapman reconvened the Regular Meeting at 7:02 p.m.

8. REPORT OF ACTION IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and Initiation of Litigation and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

There were no comments from members of the public.

10. REPORTS (NO ACTION REQUIRED)

(a) Associated Students of Solano College (ASSC)

Andrew McClary reported that Zaddock Katsch is no longer the ASSC representative to the Board and is replaced by Mr. McClary. Alyssa del Toro is the new Senator.

(b) Academic Senate

On behalf of Dr. LaNae Jaimez, VP David Williams gave the following report:

- The AS is working closely with Sal Abbate in the Human Resources Department to train and prepare students for participation on the hiring committees for full-time faculty. Nine students have already participated in the training and eight more are scheduled. So far students have participated in one FT faculty hiring committee and the feedback has been positive. Senate passed a resolution in support of students who want to participate on hiring committees; asking faculty to grant “excused absences” for students who participate during class time and to thank the students.
- The AS has pledged their support to the SCC Women’s History Month events as well as the SCC drive through graduation.
- The AS will be holding elections for Senate President, Senate Vice President, Part-Time Senate Representative and At-Large Representative. In addition, every school will be electing/re-electing one of their senators. All Senate positions will be filled in early April.
- Atticus Frey, SCC Open Educational Resources Liaison, reported to the AS that there is funding for OER opportunities but the process for allocation of these funds is yet to be determine. He believes that the funds will be directed toward programs that foster the development of sustainable OER for courses and programs with zero textbook costs.
- AS remains committed to a “Semester of Gratitude.” Several senators and SCC employees have contributed to the shared gratitude journal. VP Williams has shared two practices to bring gratitude into our work. First, express gratitude by letting others know that you appreciate them and their work. Secondly, assume good intent and act with this in mind.
- It was a pleasure celebrating the opening of the Library Learning Resource Center with you today. It is an amazing space and I’m grateful to everyone who contributed to our ability to have this building for our students, the SCC family and our community.

(c) College Governance Council

Superintendent-President Esposito-Noy reported that CGC are reviewing board policies and will bring them to the Board for approval.

(d) Superintendent-President

Dr. Esposito-Noy reported that Club Promo Day was held in Building 1400 with about 10 clubs recruiting students.

The ribbon cutting ceremony for the new Library/Learning Resource Center was held earlier today and we had a good turnout.

Women’s History Month continues with Dean Sheila Hudson presenting tomorrow on her experience as an Olympian.

Club Promo Day was held in Building 1400 with about 10 clubs recruiting students.

Dr. Tony Zitko served as a keynote speaker at the PTK conference in So. California.

Graduation this year will be a drive-thru event and is being called “Carmencement”. VP Cooper and her team have done a good job scheduling this event.

11. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Draft Minutes for the Board Meetings Held on February 16, 2022 and March 2, 2022 (Pending Board Approval)

Human Resources

- (b) Employment 2021-2022, Page 6

Finance and Administration

- (c) Warrants, Page 8
(d) Personal Services Agreements, Page 10

It was moved by Trustee Thurston and seconded by Trustee Martin to approve the Consent Agenda as presented. The motion was passed unanimously.

12. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

- (a) Resolution No. 21/22-29 Findings of the Board of Trustees of the Solano Community College District of Continued Emergency, Page 12

It was moved by Trustee Honeychurch and seconded by Trustee Voyce to approve Resolution No. 21/22-29 Findings of the Board of Trustees of the Solano Community College District of Continued Emergency as presented. The motion was passed unanimously.

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: Board President Chapman, Trustee Honeychurch, Trustee Karah,
Trustee Martin, Trustee Thurston, Trustee Voyce, and Trustee Young

NOES: 0

ABSENT: 0

ABSTAIN: 0

Finance and Administration

- (b) Board Acceptance of District's 2020-2021 Financial Audit Report, Page 14

It was moved by Trustee Thurston and seconded by Trustee Young to approve the Board Acceptance of District's 2020-2021 Financial Audit Report as presented. The motion was passed unanimously.

- (c) Board Acceptance of Measure Q Bond Financial and Performance Audit for 2020-2021, Page 15

It was moved by Trustee Karah and seconded by Trustee Honeychurch to approve the Board Acceptance of Measure Q Bond Financial and Performance Audit for 2020-2021 as presented. The motion was passed unanimously.

(d) Resolution No. 21/22-30 Designation and Disposal/Disposition of District Surplus Equipment and Property: Tractors, Page 17

It was moved by Trustee Martin and seconded by Trustee Voyce to approve Resolution No. 21/22-30 Designation and Disposal/Disposition of District Surplus Equipment and Property: Tractors as presented. The motion was passed unanimously.

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: Board President Chapman, Trustee Honeychurch, Trustee Karah, Trustee Martin, Trustee Thurston, Trustee Voyce, and Trustee Young

NOES: 0

ABSENT: 0

ABSTAIN: 0

It was moved by Trustee Young and seconded by Trustee Voyce to approve Items 13.(e) through 13.(k) as presented. The motion was passed unanimously,

(e) Approval to Enter Into Agreement with Follett Higher Education for Bookstore Outsourcing, Page 19

Human Resources

(f) Resignation to Retire, Page 35

On behalf of Kimo Calilan, Director of Information Systems, Sal Abbate read the following comments regarding the resignation of Seweryn Makosa:

Seweryn Makosa has served the Solano Community College District with distinction for 15 plus years since Oct 30, 2006, when he began working as a Programmer Analyst advancing to Information Analyst in 2013.

Over the course of his 15 plus years Seweryn has proved to be an integral part of the Information Systems staff most notably as a key and important contributor to the implementation and continual support of the schools Enterprise Resource Planning system “Banner”. While he supported all functional areas within Banner, his greatest contributions were the technical support of Financial Aide and Management Information System (MIS) reporting processes.

The Technology Services and Support Department would like to thank Seweryn for this dedication and valued commitment he has given the District and wish him a very fond farewell and happiness in his retirement and future endeavors.

- (g) New Supervisor Job Description: Center Supervisor, Page 36
- (h) New Supervisor Job Description: Early Learning Center Supervisor, Page 41
- (i) New Supervisor Job Description: Safety/Asset Coordinator, Page 46

Academic Affairs

- (j) Athletic Agreement Between Napa Valley College and Solano Community College, Page 52
- (k) Agreement Between Vacaville Unified School District/Muzetta Thrower Adult Education Center and Solano Community College for Human Services and Social Work Internship, Page 54

14. INFORMATION ITEMS – NO ACTION REQUIRED

15. ANNOUNCEMENTS

Dr. Chapman announced the foundation had the crab feed last week and it was very good. Dr. Chapman also thanked the Ed foundation for all their work and all monies are for the College and students. The LLRC ribbon cutting was well attended.

16. ITEMS FROM THE BOARD

17. CLOSED SESSION (CONTINUED IF NECESSARY)

18. RECONVENE REGULAR MEETING (IF NECESSARY)

19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)

20. ADJOURNMENT

Moved by Trustee Young and seconded by Trustee Honeychurch to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:35 p.m.