

SOLANO COMMUNITY COLLEGE DISTRICT GOVERNING BOARD

ADOPTED MINUTES
Wednesday, April 20, 2022

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, April 20, 2022, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Chapman.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of Board President Chapman, Trustee Young led those present in the pledge of allegiance to the United States of America.

3. ROLL CALL

Sarah Chapman, Ph.D., President
Karimah Karah, J.D., Vice President
Denis Honeychurch, J.D.
Michael A. Martin
Rosemary Thurston
Quinten R. Voyce
A. Marie Young
Ashley Tigue, Student Trustee
Celia Esposito-Noy, Ed.D., Secretary

Others Present:

Salvatore Abbate, Director of Human Resources
James E. Baird, ASSC
Shannon Cooper, Psy.D., Vice President of Student Services
LaNae Jaimez, Academic Senate
Lucky Lofton, Executive Bond Manager
Susan Wheet, Vice President of Finance & Administration
David Williams, Vice President of Academic Affairs
Sandra Therrien, Executive Coordinator

The following edits and clarifications should be noted in the agenda:

Agenda Item 11.(b) Consent Calendar: Arthur Quezada has been removed from the Regular Assignment section.

4. APPROVAL OF AGENDA

It was moved by Trustee Honeychurch and seconded by Trustee Voyce to approve the agenda as amended. The motion was passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

There were no comments on Closed Session items.

6. CLOSED SESSION

President Chapman called the closed session to order at 6:32 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Mary Jones, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation, Initiation of Litigation, and Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

7. RECONVENE REGULAR MEETING

President Chapman reconvened the Regular Meeting at 7:00 p.m.

8. REPORT OF ACTION IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and Initiation of Litigation and no action was taken.

Before continuing with business, Trustee Martin dedicated this meeting to former nursing faculty Glenn Burgess.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

There were no comments from members of the public.

10. REPORTS (NO ACTION REQUIRED)

(a) Associated Students of Solano College (ASSC)

James Baird provided the following report:

- Andrew McLarty was appointed to be Vice President of ASSC
- We swore in 5 new senators
 - Olivia Bishop as our Liberal Arts Senator
 - Yina Hudnall as our Health and Kinesiology Senator
 - Karissa Brown as our Applied Tech and Business Senator
 - Munir Omar as our Diversity Affairs Senator
 - James Baird as our Governing Board Senator
- Student Trustee Tigie, Senator Del Toro, and Senator Ferguson attended the Student Senate for California Community College's General Assembly April 1st-3rd. Student Trustee Tigie served as our official delegate.
- The ASSC 2022-2023 election will be postponed till the Fall 2022 semester due to there being no candidates running.

(b) Academic Senate

Dr. LaNae Jaimez gave the following report:

- Resolution 03.28.2022: Application for Solano College to Become a California Virtual Campus - Online Education Initiative Consortium Member
 - This membership will allow our students to seamlessly access online courses that they need.
 - Allow our faculty to offer courses on the exchange for students from other CCs.
- I attended the ASSC Spring plenary
 - A hybrid event that I choose to attend virtually.
 - Along with the usual voting on a variety of resolutions, the plenary session really focused on actionable ways for faculty incorporate DEI into our curriculum and pedagogy.

- A Senate taskforce was created to look at the impact of the pandemic on our students and make recommendations on how the Senate can contribute to a positive supportive environment for all but especially our students as we return to campus.
 - Reviewed data taking a deeper dive into CW/EW numbers
 - Black, male, older, DSP, EOPS
 - Recommendations include
 - Reach out to students who left SCC during the pandemic
 - Use data to strategically schedule classes to meet student needs
 - Continued Mental health support for staff/students (Timely MD)
 - Survey faculty
 - Use SEA/Covid funds to address identified needs

- The AS has new officers
 - AS President will be Josh Scott, English Faculty
 - AS Vice President will be Rebecca LaCount , Counseling Faculty

- We have also hire/rehired Faculty coordinators for positions where the terms expired.
 - Assessment Coordinator – Andrew Wesley, PT Music faculty will be continuing
 - Academic Program Review Coordinator – LaNae Jaimez will serve
 - Distance Education Coordinator – John Perez, PT Communications faculty will serve out the term. He is currently the interim DE Coor.

- AS remains committed to a “Semester of Gratitude.” Continues. I see more gratitude in the message I receive.

(c) College Governance Council

College Governance Council is continuing to review board policies and submitting to the Board subcommittee for review.

(d) Superintendent-President

This item will be updated and Minutes will be resubmitted for Board approval.

11. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Draft Minutes for the Board Meeting Held on April 6, 2022 (Pending Board Approval)

Human Resources

- (b) Employment 2021-2022, Page 6

Finance and Administration

- (c) Warrants, Page 9
(d) Personal Services Agreements, Page 11

It was moved by Trustee Young and seconded by Trustee Martin to approve the Consent Agenda as presented. The motion was passed unanimously.

12. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

- (a) Resolution No. 21/22-34 Findings of the Board of Trustees of the Solano Community College District of Continued Emergency, Page 14

It was moved by Trustee Thurston and seconded by Trustee Karah to approve Resolution No. 21/22-34 Findings of the Board of Trustees of the Solano Community College District of Continued Emergency as presented. The motion was passed unanimously.

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: Board President Chapman, Trustee Honeychurch, Trustee Karah,
Trustee Martin, Trustee Thurston, Trustee Voyce, and Trustee Young

NOES: 0

ABSENT: 0

ABSTAIN: 0

- (b) Ballot for California Community College Trustees (CCCT) Board of Directors Election for 2022, Page 16

It was moved by Trustee Honeychurch and seconded by Trustee Voyce to approve the Ballot for

California Community College Trustees (CCCT) Board of Directors Election for 2022 as presented. The motion was passed unanimously.

Human Resources

(c) Resignation to Retire, Page 18

Melissa Reeve, Dean of Research & Planning spoke about the retirement of Pei-Lin Van't Hul and provided the following comments:

Good evening, President Chapman, Superintendent-President Esposito-Noy, and members of the Board.

It's my pleasure this evening to honor Principal Research Analyst Pei-Lin Van't Hul upon her retirement after 14 years of service to Solano Community College, with most of that time spent in the Office of Research and Planning.

Though I only joined the Research office in January, as Interim Dean, I already knew Pei-Lin a little from her help on a few past projects. I knew her dedication to well-designed research and accurate data, and her determination to meet every deadline. I had noticed that Pei-Lin somehow seemed to do the work of two people. And I knew how much the faculty and management alike respected her expertise.

In these past few months, I've learned that as positive my prior impressions were, they did not do full justice to Pei-Lin's knowledge, commitment, and character. The following notes from faculty, managers, and staff paint a more complete picture.

Math professor Sarah Donovan calls Pei-Lin "one of the hidden treasures of the college," and "a staunch advocate for data driven solutions and informed decision making." Donovan continues: "She is talented at asking good questions, listening, and teaching.... She is gracious about sharing her insights and information to help the rest of us understand... Her quick mind and ability to ask hard questions has been of real service to the college community."

Other faculty were equally effusive in their praise. Former Solano Math professor Corrine Kirkbride, describes Pei-Lin's attention to details as "unparalleled," and says their work together was "some of [her] most meaningful work at Solano." English professor Josh Scott says he is "convinced that much of the reform [he has] participated in over the past 15 years... would not have been possible without [Pei-Lin]." Scott continues: "[Pei-Lin] worked tirelessly, was devoted to our school and our students, and always asked the hard questions. I hold her with the highest possible respect and gratitude."

Counselor Rebecca LaCount calls Pei-Lin "a tremendous asset to Solano College... always willing to dig into the difficult problems and come up with workable solutions." And Psychology Professor LaNae Jaimez praised Pei-Lin's "integrity and commitment to accurately representing

the data.” Jaimez states: “I find it hard to imagine Research & Planning without Pei-Lin, her quiet but commanding presence will be deeply missed.”

This same admiration and gratitude was reflected in comments from the Deans. Counseling Dean Kristin Connor recalls: “Pei-Lin was one of the first people I met [at Solano]. She was warm and welcoming and ready to answer any question I had about systems on the campus.” Alysa Borelli, Dean of Admissions and Records, expressed her thanks for “all [Pei-Lin has] done to help [her] be successful at Solano.” Borelli says: “I will miss... trying to figure out what went wrong and how we can fix it, and most of all, your sense of humor and honesty.”

Staff comments show Pei-Lin as a role-model, a guide and a friend. Financial Aid Analyst Anna Marie Troupe thanks Pei-Lin for “years of guidance and inspiration,” calling her “an amazing resource,” who “always handled... inquiries with professionalism and humor.” Carmela Logarta in Admissions & Records states: “Thanks for your dedication and giving your best ... I will surely miss your emails and calls during MIS crunch time.” And Amy Meachum in HR says Pei-Lin “has set the standard high for what a great employee looks like. She has a wealth of knowledge and understanding of this institution and has served the college with excellence.”

I should not overlook the more personal ways Pei-Lin has enriched the Solano College community. In the words of Executive Assistant Sandra Therrien, “The energy that Pei-Lin brought... was immeasurable. Her thoughtfulness and caring of others really showed...especially when she would bring her amazing breakfast casserole.” Therrien calls Pei-Lin “a great colleague and friend to SCC.” Claire Gover, in the Office of Instruction, describes Pei-Lin as “patient, thorough, and approachable.” Gover states: “I knew I would not be judged when I had questions ... She is very kind, that’s what I’ll miss most.”

Finally, Pei-Lin’s long-term partner in Research & Planning, Claudia Tenty sums up Pei-Lin’s contributions this way: “Your dedication to Solano has been inspiring. Your extensive knowledge, attention to detail, and support has helped all of us that work with you do our part in moving Solano forward to be a place that can better serve students.”

A common thread through all of these comments is that through her exemplary work and her generosity, Pei-Lin has helped everyone around be better in our own respective roles. Now, we have to let her go enjoy her well-earned retirement, but we get to keep everything she has taught us along with many fond memories. Pei-Lin, thank you for everything, and congratulations on your retirement!

It was moved by Trustee Young and seconded by Trustee Martin to approve the Resignation to Retire as presented. The motion was passed unanimously.

Finance and Administration

- (d) Contract Agreement with Assetworks Risk Management, Inc. for Fixed Asset Management and Software Services, Page 19

It was moved by Trustee _____ and seconded by Trustee _____ to approve the Contract Agreement with Assetworks Risk Management, Inc. for Fixed Asset Management and Software Services as presented. The motion was passed unanimously.

- (e) Agreement with Strata Information Group (SIG) for Additional Services for Annual Banner® Database Administration (DBA) Support Consulting Services, Page 38

It was moved by Trustee Honeychurch and seconded by Trustee Voyce to approve the Agreement with Strata Information Group (SIG) for Additional Services for Annual Banner® Database Administration (DBA) Support Consulting Services as presented. The motion was passed unanimously.

Bond

- (f) Measure Q Bond Spending Plan Update #23, Page 40

It was moved by Trustee Martin and seconded by Trustee Young to approve the Measure Q Bond Spending Plan Update #23 as presented. The motion was passed unanimously.

- (g) Contract Award to Lister Construction Inc. for Construction Services for the Aeronautics Nut Tree Facility Improvements Project, Page, 43

It was moved by Trustee Karah and seconded by Trustee Thurston to approve the Contract Award to Lister Construction Inc. for Construction Services for the Aeronautics Nut Tree Facility Improvements Project as presented. The motion was passed unanimously.

- (h) Measure Q Bond Project Initiation – Modernization Building 1400 Project, Page 45

It was moved by Trustee Voyce and seconded by Trustee Young to approve the Measure Q Bond Project Initiation – Modernization Building 1400 Project as presented. The motion was passed unanimously.

- (i) Measure Q Bond Project Initiation – Modernize Pool and Equipment Project, Page 47

It was moved by Trustee Honeychurch and seconded by Trustee Martin to approve the Measure Q Bond Project Initiation – Modernize Pool and Equipment Project as presented. The motion was passed unanimously.

Academic Affairs

- (j) Renewal of Clinical Experience Agreement Between Solano Community College District and Piner’s Nursing Home, Napa, California, Page 49

It was moved by Trustee Thurston and seconded by Trustee Karah to approve the Renewal of Clinical Experience Agreement Between Solano Community College District and Piner’s Nursing Home, Napa, California as presented. The motion was passed unanimously.

- (k) Renewal of Clinical Experience Agreement Between Solano Community College District and Vacaville Convalescent and Rehabilitation Center, Vacaville, California, Page 59

It was moved by Trustee Voyce and seconded by Trustee Young to approve the Renewal of Clinical Experience Agreement Between Solano Community College District and Vacaville Convalescent and Rehabilitation Center, Vacaville, California as presented. The motion was passed unanimously.

Student Services

- (l) Resolution No. 21/22-35 Proclaiming April 2022 as Arab American Heritage Month, Page 69

It was moved by Trustee Karah and seconded by Trustee Martin to approve Resolution No. 21/22-35 Proclaiming April 2022 as Arab American Heritage Month as presented. The motion was passed unanimously.

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: Board President Chapman, Trustee Honeychurch, Trustee Karah, Trustee Martin, Trustee Thurston, Trustee Voyce, and Trustee Young

NOES: 0

ABSENT: 0

ABSTAIN: 0

14. INFORMATION ITEMS – NO ACTION REQUIRED

- (a) 3rd Quarter Financial Report – FY 2021-2022, Page 72

15. ANNOUNCEMENTS

16. ITEMS FROM THE BOARD

17. CLOSED SESSION (CONTINUED IF NECESSARY)

18. RECONVENE REGULAR MEETING (IF NECESSARY)

19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)

20. ADJOURNMENT

Moved by Trustee Young and seconded by Trustee Honeychurch to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 8:12 p.m.