SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: MEMBERS OF THE GOVERNING BOARD

SUBJECT: CONSENT CALENDAR - HUMAN RESOURCES

REQUESTED ACTION: APPROVAL

EMPLOYMENT 2021-2022

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brian Travis</td>
<td>Chief of Public Safety</td>
<td>02/01/2022</td>
</tr>
<tr>
<td>Jesus Briseno</td>
<td>Outreach Specialist</td>
<td>01/24/2022</td>
</tr>
<tr>
<td>Parichat &quot;Mint&quot; Calderon</td>
<td>Early Learning Center Food Program Assistant</td>
<td>01/13/2022 (Updated)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cornelius Brown</td>
<td>Adjunct Business Instructor (not to exceed 67%)</td>
<td>01/13/22 – 05/26/22</td>
</tr>
<tr>
<td>Citlali Calderon-Hurtado</td>
<td>Adjunct Nursing Instructor (not to exceed 67%)</td>
<td>01/13/22 – 05/26/22</td>
</tr>
<tr>
<td>Luis Angel Campos</td>
<td>Adjunct Auto Tech Instructor (not to exceed 67%)</td>
<td>01/13/22 – 05/26/22</td>
</tr>
<tr>
<td>Monica Covarrubias</td>
<td>Adjunct Nursing Instructor (not to exceed 67%)</td>
<td>01/13/22 – 05/26/22</td>
</tr>
<tr>
<td>Tamara Fitzpatrick</td>
<td>Adjunct Business Instructor (not to exceed 67%)</td>
<td>01/13/22 – 05/26/22</td>
</tr>
<tr>
<td>Deborah Kimbrell</td>
<td>Adjunct Nursing Instructor (not to exceed 67%)</td>
<td>01/13/22 – 05/26/22</td>
</tr>
<tr>
<td>LaTrissa Peoples</td>
<td>Adjunct Nursing Instructor (not to exceed 67%)</td>
<td>01/13/22 – 05/26/22</td>
</tr>
<tr>
<td>Donald Moore</td>
<td>Adjunct Auto Tech Instructor (not to exceed 67%)</td>
<td>01/18/22 – 05/26/22</td>
</tr>
</tbody>
</table>

Salvatore Abbate
Human Resources
January 7, 2022

Date Submitted

Celia Esposito-Noy, Ed.D.
Superintendent-President
January 19, 2022

Date Approved
### Temporary Change in Assignment

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Melissa Reeve</td>
<td>From Full-Time Professor to Dean, Research and Planning</td>
<td>01/04/22 – 06/30/22</td>
</tr>
</tbody>
</table>

### District Redeployment

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Darcia Tipton</td>
<td>100% EOPS</td>
<td>01/01/22 – 06/30/22</td>
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</table>

### District Resignation

<table>
<thead>
<tr>
<th>Name</th>
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<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Zyra Larot</td>
<td>Financial Aid Analyst</td>
<td>01/21/2022</td>
</tr>
<tr>
<td>Elsy Ramirez</td>
<td>Account Clerk</td>
<td>12/31/2021</td>
</tr>
</tbody>
</table>

### Short-Term/Temporary/Substitute

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Fund/Grant Name</th>
<th>Effective</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kyle Azzopardi</td>
<td>Production Assistant - Set Construction</td>
<td>General Fund</td>
<td>01/20/22 – 04/27/22</td>
<td>$15.00/hr.</td>
</tr>
<tr>
<td>Daniel Baptista</td>
<td>Assistant Coach - Baseball</td>
<td>General Fund</td>
<td>01/20/22 – 05/30/22</td>
<td>$21.00/hr.</td>
</tr>
<tr>
<td>Thomas Beritzhoff</td>
<td>Assistant Coach - Baseball</td>
<td>General Fund</td>
<td>01/20/22 – 05/30/22</td>
<td>$21.00/hr.</td>
</tr>
<tr>
<td>Brian Bower</td>
<td>EMT Instruction (Make-Ups)</td>
<td>General</td>
<td>12/01/21 – 06/30/22</td>
<td>$64.87/hr.</td>
</tr>
<tr>
<td>Tabatha Butler</td>
<td>Box Office Manager - House Manager</td>
<td>General Fund</td>
<td>01/20/22 – 06/30/22</td>
<td>$15.00/hr.</td>
</tr>
<tr>
<td>Saki Cabrera</td>
<td>Human Services Project Coordinator</td>
<td>Perkins V</td>
<td>09/01/21 – 05/30/22</td>
<td>$71.72/hr.</td>
</tr>
<tr>
<td>Jesse Campbell</td>
<td>Journey Level Assistant - Fire</td>
<td>General Fund</td>
<td>01/20/22 – 06/30/22</td>
<td>$25.00/hr.</td>
</tr>
<tr>
<td>Kyle Dobler</td>
<td>Journey Level Assistant - Fire</td>
<td>General Fund</td>
<td>01/20/22 – 06/30/22</td>
<td>$25.00/hr.</td>
</tr>
<tr>
<td>Carol Cultra</td>
<td>Clerical Specialist - COVID Caseworker</td>
<td>Cares Act/HEERF</td>
<td>12/20/21 – 06/30/22</td>
<td>$15.88/hr.</td>
</tr>
<tr>
<td>(Revised)</td>
<td>Clerical Specialist - COVID Caseworker</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rowena Gonzalez</td>
<td>Clerical Specialist - COVID Caseworker</td>
<td>Cares Act/HEERF</td>
<td>12/20/21 – 06/30/22</td>
<td>$15.88/hr.</td>
</tr>
<tr>
<td>(Revised)</td>
<td>Clerical Specialist - COVID Caseworker</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Name</td>
<td>Assignment</td>
<td>Fund/Grant Name</td>
<td>Effective</td>
<td>Amount</td>
</tr>
<tr>
<td>--------------------</td>
<td>-------------------------------------------------</td>
<td>-------------------------------</td>
<td>----------------------------</td>
<td>-----------------</td>
</tr>
<tr>
<td>Paul Hidy</td>
<td>ATEC High School Recruitment</td>
<td>Perkins V</td>
<td>11/01/21 – 06/30/22</td>
<td>$69.05/hr.</td>
</tr>
<tr>
<td>Samuel Mc Kinney</td>
<td>Custodian - Substitute</td>
<td>General Fund</td>
<td>01/20/22 - 06/30/22</td>
<td>$15.00/hr.</td>
</tr>
<tr>
<td>Sofia Renee Mempin</td>
<td>Early Learning Center Specialist - Substitute - On Call</td>
<td>California State Preschool Program - CSPP</td>
<td>01/20/22 - 06/30/22</td>
<td>$18.90/hr.</td>
</tr>
<tr>
<td>Jon Miller</td>
<td>Journey Level Assistant – Fire</td>
<td>General Fund</td>
<td>01/20/22 - 06/30/22</td>
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<tr>
<td>Krystal Pham</td>
<td>Clerical Specialist - COVID Caseworker</td>
<td>Cares Act/HEERF (Revised)</td>
<td>12/20/21 – 06/30/22</td>
<td>$15.88/hr.</td>
</tr>
<tr>
<td>Abby Reckard</td>
<td>Early Learning Center Specialist - Substitute - On Call</td>
<td>California State Preschool Program - CSPP</td>
<td>1/20/22 - 6/30/22</td>
<td>$18.90/hr.</td>
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<tr>
<td>George Reeves</td>
<td>ATEC High School Recruitment</td>
<td>Perkins</td>
<td>11/01/21 – 06/30/22</td>
<td>$60.69/hr.</td>
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<tr>
<td>Alex Tanaka</td>
<td>Technology Specialist</td>
<td>General Fund</td>
<td>1/20/22 - 6/30/22</td>
<td>$21.54/hr.</td>
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<tr>
<td>Linda Wichelmann</td>
<td>Special Project - Costume Designer</td>
<td>General Fund</td>
<td>11/21/21 - 12/21/21 (Revised)</td>
<td>$25.00/hr.</td>
</tr>
</tbody>
</table>
TO: Members of the Governing Board

SUBJECT: WARRANTS

REQUESTED ACTION:

☐ Information OR ☒ Approval

☐ Consent OR ☐ Non-Consent

SUMMARY:

<table>
<thead>
<tr>
<th>Date</th>
<th>Category</th>
<th>Vendor Code</th>
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<td>12/01/2021</td>
<td>Vendor Payments</td>
<td>11111955-11111958</td>
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<tr>
<td>12/01/2021</td>
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<td>11111959-11111963</td>
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<td>11111964-11112014</td>
<td>$224,845.24</td>
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<td>12/08/2021</td>
<td>Vendor Payments</td>
<td>11112015-11112019</td>
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<td>12/08/2021</td>
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<td>11112020-11112021</td>
<td>$47,767.96</td>
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<tr>
<td>12/08/2021</td>
<td>Vendor Payments</td>
<td>11112022-11112026</td>
<td>$11,649.00</td>
</tr>
</tbody>
</table>

CONTINUED ON NEXT PAGE:

STUDENT SUCCESS IMPACT:

☒ Help students achieve their educational, professional and personal goals
☐ Basic skills education
☒ Workforce development and training
☐ Transfer-level education
☐ Other


SUPERINTENDENT’S RECOMMENDATION:

☒ APPROVAL    ☐ NOT REQUIRED    ☐ DISAPPROVAL    ☐ TABLE

Susan Wheet
Vice President, Finance and Administration

PRESENTER’S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7209

TELEPHONE NUMBER

Celia Esposito-Noy, Ed.D.
Superintendent-President

VICE PRESIDENT APPROVAL

Susan Wheet, Finance and Administration

DATE APPROVED BY

SUPERINTENDENT-PRESIDENT

January 19, 2022

DATE SUBMITTED TO

SUPERINTENDENT-PRESIDENT

January 7, 2022
TO:    Members of the Governing Board

SUBJECT:  WARRANTS

REQUESTED ACTION:

☐ Information OR   ☑ Approval

☑ Consent OR   ☐ Non-Consent

SUMMARY:

CONTINUED FROM PREVIOUS PAGE:

<table>
<thead>
<tr>
<th>Date</th>
<th>Type</th>
<th>Number Range</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>12/08/2021</td>
<td>Vendor Payments</td>
<td>11112027-11112082</td>
<td>$235,486.68</td>
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<tr>
<td>12/15/2021</td>
<td>Vendor Payments</td>
<td>11112083-11112094</td>
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<tr>
<td>12/15/2021</td>
<td>Vendor Payments</td>
<td>11112095-11112097</td>
<td>$15,226.13</td>
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<tr>
<td>12/15/2021</td>
<td>Vendor Payments</td>
<td>11112098-11112103</td>
<td>$21,163.98</td>
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<td>12/15/2021</td>
<td>Vendor Payments</td>
<td>11112104-11112218</td>
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<tr>
<td></td>
<td>Warrant Table Listing</td>
<td>TOTAL:</td>
<td>$2,499,866.58</td>
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<td>12/20/2021</td>
<td>RF Vendor Payments</td>
<td>13003705-13003737</td>
<td>$392,261.06</td>
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<td>12/23/2021</td>
<td>RF Vendor Payments</td>
<td>13003738-13003751</td>
<td>$142,740.87</td>
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<td>Warrant Table Listing RF</td>
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<td>$535,001.93</td>
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<td></td>
<td>TOTAL December Payments</td>
<td>TOTAL:</td>
<td>$3,034,868.51</td>
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</table>
SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM  

TO: Members of the Governing Board  

SUBJECT: CONSENT CALENDAR – FINANCE & ADMINISTRATION  

REQUESTED ACTION: APPROVAL  

PERSONAL SERVICES AGREEMENTS  

Student Services  
Shannon Cooper Psy.D., Vice President  

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Effective</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Richard J. Delaney</td>
<td>The College requests a personal services agreement with Richard J. Delaney to present for the Foster Kinship Care Education Program (FKCE) by Zoom-Present “Behavior with a purpose” sessions. Topics include: Hoarding Food, Wetting Behavior, Stealing, Defiance May Not Be What it Appears to Be, Lying, Cruelty to animals, ADAPT &amp; supporting the caregiver. Provide handouts &amp; PowerPoints. Provide (8) eight sessions from January 20, 2022- June 30, 2022.</td>
<td>January 20, 2022- June 30, 2022</td>
<td>Not to exceed $3,000.00</td>
</tr>
</tbody>
</table>

Susan Wheeet  
Vice President, Finance & Administration  
January 7, 2022  
Date Submitted  

Celia Esposito-Noy, Ed.D.  
Superintendent-President  
January 19, 2022  
Date Approved
TO: Members of the Governing Board  
SUBJECT: CONSENT CALENDAR – FINANCE & ADMINISTRATION  
REQUESTED ACTION: APPROVAL  

PERSONAL SERVICES AGREEMENTS  

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Effective</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nancy Acevedo</td>
<td>The College requests a personal services agreement with Nancy Acevedo to facilitate session for President’s Advisory Committee on Diversity, Equity and Inclusion focusing on Latina/o/x students.</td>
<td>January 28, 2022-January 28, 2022</td>
<td>Not to exceed $2,000.00</td>
</tr>
<tr>
<td>Robert Diamond</td>
<td>The College requests a personal services agreement with Robert Diamond to review and update Board Policy and Procedures -3000 series; review of internal controls examining absence reporting and inventory controls.</td>
<td>January 20, 2022-June 30, 2022</td>
<td>Not to exceed $48,000.00</td>
</tr>
</tbody>
</table>
TO: Members of the Governing Board  

SUBJECT: CONSENT CALENDAR – FINANCE & ADMINISTRATION  

REQUESTED ACTION: APPROVAL  

PERSONAL SERVICES AGREEMENTS  

**Academic Affairs**  
**David Williams, Ph.D., Vice President**  

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Effective</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Juliet Perry</td>
<td>Working independently in consultation with the director, contractor will provide original choreography for SCC’s Spring 2022 production, attending rehearsals and design meetings and providing feedback to performers. Will use safe conduct during pandemic. Clear TB test and background check required prior to any interaction with students.</td>
<td>January 20, 2022-April 27, 2022</td>
<td>Not to exceed $2,500.00</td>
</tr>
<tr>
<td>Liesl Sietz Buchbinder</td>
<td>Working independently in consultation with the director, contractor will provide original costume design services for SCC’s Spring 2022 production, attending rehearsals and design meetings and providing feedback to techs. Will use safe conduct during the pandemic. Clear TB test and background check required prior to any interaction with students.</td>
<td>January 20, 2022-April 27, 2022</td>
<td>Not to exceed $2,000.00</td>
</tr>
</tbody>
</table>
SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: CONSENT CALENDAR – FINANCE & ADMINISTRATION

REQUESTED ACTION: APPROVAL

PERSONAL SERVICES AGREEMENTS

**Academic Affairs**  
**David Williams, Ph.D., Vice President**

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Effective</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Greg Zema</td>
<td>Working independently in consultation with the director, contractor will provide musical direction for SCC’s Spring 2022 production, attending rehearsals and providing feedback to performers. Will use safe conduct during the pandemic. Clear TB test and background check required prior to any interaction with students.</td>
<td>January 20, 2022- April 27, 2022</td>
<td>Not to exceed $3,000.00</td>
</tr>
<tr>
<td>Mark Mendelson</td>
<td>Working independently in consultation with the director, contractor will provide original set design services for SCC’s Spring 2022 production, attending rehearsals and design meetings and providing feedback to techs. Will use safe conduct during the pandemic. Clear TB test and background check required prior to any interaction with students.</td>
<td>January 20, 2022- April 27, 2022</td>
<td>Not to exceed $2,500.00</td>
</tr>
</tbody>
</table>
TO: Members of the Governing Board

SUBJECT: NOTICE OF COMPLETION FOR CONSTRUCTION SERVICES FOR THE COOLING TOWER MAINTENANCE PROJECT

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☐ Non-Consent

SUMMARY:
Board approval is requested for the Cooling Tower Maintenance Project Notice of Completion. On August 18, 2021, a contract was awarded to ACS Cooling Tower Services for the Fairfield Campus Cooling Tower Maintenance Project. The scope of work included maintenance of the cooling tower and its components. The work on this project is complete, and at this time the District gives notice and certifies that:

• The project has been inspected and complies with the plans and specifications;
• The contractor has completed the work;
• The contract for the project is accepted and complete; and
• Upon Board approval a Notice of Completion will be filed with Solano County for the project.

STUDENT SUCCESS IMPACT:
☐ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Necessary documentation for completed construction

<table>
<thead>
<tr>
<th>Ed. Code:</th>
<th>Board Policy:</th>
<th>Estimated Fiscal Impact:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>☒ APPROVAL</td>
<td>☐ DISAPPROVAL</td>
</tr>
<tr>
<td>☒ NOT REQUIRED</td>
<td>☐ TABLE</td>
<td></td>
</tr>
</tbody>
</table>

SUPERINTENDENT’S RECOMMENDATION:

Lucky Lofton
Executive Bonds Manager

PRESENTER’S NAME
4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS
(707) 863-7855

TELEPHONE NUMBER
Susan Wheet
Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

Celia Esposito-Noy, Ed.D.
Superintendent-President

DATE APPROVED BY
SUPERINTENDENT-PRESIDENT

January 19, 2022

DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT

January 7, 2022
Notice of Completion

When recorded mail to:
Lucky Lofton, Executive Bonds Manager
Solano Community College District
4000 Suisun Valley Road
Fairfield, CA 94534

Notice of Completion

State/local governmental entity recording fee when document is for the benefit of the government entity – GC6103 (no fee)
Must be recorded within 10 days after completion

In execution of this Notice, notice is hereby given that:

1. The undersigned is an owner or agent of an owner of the estate or interest stated below.
2. The name of the owner is Solano Community College District.
3. The address of the owner is 4000 Suisun Valley Road, Fairfield, CA 94534.
4. The nature of the estate or interest is: Solano Community College District in fee.
5. The name and addresses of all co-owners, if any, who hold any title or interest with the above-named owner in the property are:

<table>
<thead>
<tr>
<th>NAMES</th>
<th>ADDRESSES</th>
</tr>
</thead>
</table>

6. Work of modernization on the property hereinafter described was completed on: 1/19/2022
7. The Project Name is: Cooling Tower Maintenance Project
8. DSA Number (if applicable): Not Applicable
9. The contractor for such work of modernization is: ACS Cooling Tower Services
10. The name of the contractor’s Surety Co. is: Western Surety Company
11. The date of contract between the contractor and the above owner is: 8/18/2021
12. The street address of said property is: 4000 Suisun Valley Road, Fairfield, California 94534
13. APN #: 0027-242-110
14. The property on which said work of modernization was completed is in the City of Fairfield, County of Solano, State of California, and is described as follows: Maintenance of cooling tower and its components, including servicing of both fans and remediation of rusted components.

Date

Signature of Owner – Celia Esposito-Noy, Ed. D.
Solano Community College District

Verification

I, undersigned, say:
I am

("President," “Owner,” “Manager,” etc.)

Of the declarant of the foregoing completion; I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is correct and true.

Executed on _________________________, at ____________________, California.

(City or Town where signed)
SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO:    Members of the Governing Board

SUBJECT: RESOLUTION NO. 21/22-16 FINDINGS OF THE BOARD OF TRUSTEES OF THE SOLANO COMMUNITY COLLEGE DISTRICT OF CONTINUED EMERGENCY

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☐ Non-Consent

SUMMARY:
The state of emergency continues to directly impact the ability of the members to meet safely in person. Approval of Resolution No. 21/22-16 is requested.

STUDENT SUCCESS IMPACT:
☐ Help students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: ___________________________________________________________________

Ed. Code: Board Policy: Estimated Fiscal Impact: N/A

SUPERINTENDENT’S RECOMMENDATION: ☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Celia Esposito-Noy, Ed.D.
Superintendent-President

PRESENTER’S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7299

TELEPHONE NUMBER

January 4, 2022

DATE APPROVED BY SUPERINTENDENT-PRESIDENT

January 19, 2022

DATE SUBMITTED TO SUPERINTENDENT-PRESIDENT
RESOLUTION NO. 21/22-15
FINDINGS OF THE BOARD OF TRUSTEES OF THE
SOLANO COMMUNITY COLLEGE DISTRICT
OF CONTINUED EMERGENCY

The Board of Trustees of Solano Community College District have reconsidered the circumstances of the state of emergency originally declared on March 18, 2020, and found that:

(1) The state of emergency continues to directly impact the ability of the members to meet safely in person.

APPROVED, PASSED AND ADOPTED by majority vote of the Board of Trustees of the Solano Community College District of Solano County, State of California, this 19th day of January by the following vote:

AYES:

NOES:

ABSENT OR NOT VOTING:

__________________________
Sarah Chapman, Ph.D., President of the
Governing Board of the Solano Community
College District
SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: RESOLUTION NO. 21/22-17 MANDATING FACE COVERINGS AND REQUIRING VACCINATIONS OR TESTING FOR ALL STUDENTS, EMPLOYEES, AND VOLUNTEERS

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:
The Solano Community College District has adopted face-covering measures on campus related to the protection of students, faculty, and staff, recognizing that face covering requirements alone are insufficient to provide for the protection of our community. SCCD has encouraged employees and students who are eligible to get vaccinated against COVID-19 and requests approval of Resolution No. 21/22-17.

STUDENT SUCCESS IMPACT:
☒ Help students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☐ Other: ___________________________________________________________________

Est. Code: Board Policy: Estimated Fiscal Impact: N/A

SUPERINTENDENT’S RECOMMENDATION:
☒ APPROVAL ☐ DISAPPROVAL ☐ NOT REQUIRED ☐ TABLE

Celia Esposito-Noy, Ed.D.
Superintendent-President

PRESENTER’S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7299
TELEPHONE NUMBER

DATE APPROVED BY
SUPERINTENDENT-PRESIDENT

January 19, 2022

DATE SUBMITTED TO SUPERINTENDENT-PRESIDENT

January 7, 2022
RESOLUTION NO. 21/22-17

MANDATING FACE COVERINGS AND REQUIRING VACCINATIONS OR TESTING FOR ALL STUDENTS, EMPLOYEES, AND VOLUNTEERS

WHEREAS, the Solano Community College District’s State of Emergency was declared by the Board on March 18, 2020, shortly after Solano County issued the COVID-19 Stay At Home Order in response to COVID-19; and

WHEREAS, the Solano Community College District is following CalOSHA guidelines and regulations, as well as health orders from the state public health office; and

WHEREAS, the Solano Community College District has the authority to take any action not prohibited by law in order to control dangerous conditions caused by public calamities such as a global pandemic pursuant to Education Code Section 70902(a) and Government Code Section 53019; and

WHEREAS, the Solano Community College District has adopted face-covering measures on campus related to the protection of students, faculty, and staff, recognizing that face covering requirements alone are insufficient to provide for the protection of our community; and

WHEREAS, Governor Newsom issued Executive Order No. N-09-21 on June 17, 2021, implementing the Cal/OSHA guidance immediately into full effect as of that date; and

WHEREAS, the Cal/OHSA COVID-19 Temporary Emergency Standard, updated June 18, 2021, permits employers to verify and maintain confidential documentation of proof that an employee is fully vaccinated; and

WHEREAS, the further spread of COVID-19 places all communities at risk by increasing the likelihood of further dangerous mutations beyond the delta and lambda variants; and

WHEREAS, the development of variants to the COVID-19 virus requires responses that will be adapted when necessary; and

WHEREAS, continued progress in restoring in-person classes and services depends on the health and safety of students, faculty, staff, managers, and Trustees; and

WHEREAS, the Solano Community College District has provided vaccination opportunities by serving as a vaccination site sponsored by the White House in June and July, 2021; and

WHEREAS, on August 23, 2021, the Food and Drug Administration has given full approval to the vaccine known as the Pfizer-BioNTech COVID-19 Vaccine, which will now be marketed as Comirnaty, for the prevention of COVID-19 disease in individuals 16 years of age and older; and

WHEREAS, vaccination is the primary means to reduce risk of serious disease, hospitalization, and death from the COVID-19 disease as well as to combat the spread of the highly transmissible delta variant to friends, family, colleagues, and the community at large; and
WHEREAS, Solano Community College District has highly recommended employees and students who are eligible to get vaccinated against COVID-19; and

WHEREAS, the Solano Community College District has been and will continue working with local health officials to provide access to COVID-19 vaccines for employees and students; and

THEREFORE, BE IT RESOLVED that the Solano Community College District Board of Trustees requires and authorizes the District to extend the implementation of the following provisions effective January 19, 2022:

1. All District employees working on campus or utilizing in-person district services, shall be required to either:
   a. Present proof that they have been fully vaccinated (two doses of Pfizer or Moderna or one dose of Johnson & Johnson) against COVID-19 by October 15, 2021; or
   b. Undergo weekly testing, twice a week, for COVID-19 infection and provide proof of negative COVID-19 test results beginning October 15, 2021.
      i. Employees must submit their test results to the person/department designated by the District.
      ii. Such testing shall be scheduled by the employees.
      iii. If employees miss work time for the testing, they must utilize Supplemental Paid Sick Leave (“SPSL”) (Senate Bill 95) until it is exhausted or has expired (anticipated to expire September 30, 2021). Once SPSL is exhausted or has expired, employees will not be required to utilize leave for required testing prior to their becoming fully vaccinated.
   c. Failure to comply with (a) or (b) will be deemed as the employee’s inability to perform his/her duties.

2. All students attending in-person, on-campus classes, utilizing in-person district programs or services, attending classes at clinical sites or participating in on-campus or off-campus in-person training or activities shall be required to either:
   a. Present proof that they have been fully vaccinated (two doses of Pfizer or Moderna or one dose of Johnson & Johnson) against COVID-19 by October 15, 2021; or
   b. Undergo weekly testing, for COVID-19 infection and provide proof of negative test results beginning October 15, 2021.
   c. Failure to comply with (a) or (b) may result in the student being prohibited from coming on campus or participating in on or off campus course related training or activities.

3. All volunteers who access campuses or participate in off-site in-person services or activities for the District, shall be required to either:
   a. Present proof that they have been fully vaccinated against COVID-19 by October 15, 2021; or
b. Undergo testing for COVID-19 infection and provide proof of negative COVID-19 test results within three days prior to the date of their volunteer service;

4. Regardless of vaccination status or the Solano County Department of Public Health protocols, all employees, students, volunteers, and visitors shall wear face coverings in indoor, on-campus settings for the duration of the entire Spring 2022 semester, subject to state and local protocols. This requirement is in place for all indoor teaching and learning environments, student support programs and services, and any indoor space where one or more people have congregated. Unvaccinated persons not wearing a face covering should maintain six feet social distancing when outdoors. Failure to comply with the masking mandate requirements may result in the student being disciplined or an employee being deemed unable to perform their duties.

5. Unvaccinated persons who have had a close contact but never developed any COVID-19 symptoms may return to work when 10 days have passed since the last known close contact. Additionally, employees who are not fully vaccinated and exhibit COVID-19 symptoms must be offered testing by the District.

6. The Superintendent-President and designees are hereby authorized and directed to:
   a. Establish protocols for verifying vaccination status of employees, students, and volunteers while also protecting their privacy; and
   b. Offer students online courses or drop students without penalty if no online course or alternative is available.
   c. Negotiate with all employee bargaining units the effects of these mandates on working conditions.
   d. Consult with representatives of District and College constituency groups on the adjustment of protocols, which are subject to change pursuant to the local, state and federal laws.
   e. Enforce stricter policies on a case by case basis in accordance with the law and state and federal health and safety guidelines.

PASSED AND ADOPTED by the Board of Trustees of the Solano Community College District on the 19th day of January 2021 by the following vote:

   STUDENT TRUSTEE ADVISORY VOTE: Yes

   AYES: Board President Chapman, Vice President Karah, Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Voyce, and Trustee Young

   NOES: 0

   ABSENT: 0

   ABSTAIN: 0
SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: PUBLIC HEARING OF SOLANO COMMUNITY COLLEGE DISTRICT REDISTRICTING – REVIEW PLANS AND ADDITIONAL DIRECTION

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☐ Non-Consent

SUMMARY:
Mr. Michael Wagaman, Wagaman Strategies, will present the next steps of redistricting.

STUDENT SUCCESS IMPACT:
☒ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☐ Other: ________________________________________________________________

Ed. Code: 5000 Board Policy: BP1008 Estimated Fiscal Impact: N/A

SUPERINTENDENT’S RECOMMENDATION: ☒ APPROVAL ☐ DISAPPROVAL ☐ NOT REQUIRED ☐ TABLE

Celia Esposito-Noy, Ed.D.
Superintendent-President

PRESENTER’S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7299

TELEPHONE NUMBER

January 11, 2022

DATE SUBMITTED TO SUPERINTENDENT-PRESIDENT

January 19, 2022

DATE APPROVED BY SUPERINTENDENT-PRESIDENT
## Citizen Voting Age Population

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Ideal: 64,424

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^ 2020 Census Redistricting Data.
+ 2015-2019 American Community Survey Special Tabulation
* Calculated pursuant to OMB BULLETIN NO. 00-02
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Purple Plan
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^ 2020 Census Redistricting Data.
+ 2015-2019 American Community Survey Special Tabulation
* Calculated pursuant to OMB BULLETIN NO. 00-02
### Solano Community College Redistricting: January 19, 2022

#### Current and Draft Plans

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*Population and Voting Age Population from 2020 Census Redistricting data.


*Racial/Ethnic data calculated pursuant to OMB BULLETIN NO. 00-02.
SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: NEW CLASSIFIED MANAGER JOB DESCRIPTION:
SWORN PUBLIC SAFETY SERGEANT

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:

The following job description is presented for Governing Board approval. It establishes a new classified manager position. This position performs public safety work at a manager level, involved in ensuring the safety and security of the College community and facilities. It will be placed on the Administrative Leadership Group salary schedule at range 47. This position will also be added to the Seasonal, Periodic and Student Worker Salary Schedule at $40 per hour.

STUDENT SUCCESS IMPACT:

☐ Help students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Human Resources


Plus Benefits Yearly

SUPERINTENDENT’S RECOMMENDATION:

☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Salvatore Abbate
Human Resources

PRESENTER’S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7281

TELEPHONE NUMBER

Celia Esposito-Noy, Ed.D.
Superintendent-President

January 19, 2022
DATE APPROVED BY
SUPERINTENDENT-PRESIDENT

January 7, 2022
DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT
SOLANO COMMUNITY COLLEGE DISTRICT

POSITION TITLE: SWORN PUBLIC SAFETY SERGEANT, (Classified Manager Position)

BASIC FUNCTIONS:

The Sworn Public Safety Sergeant performs public safety work at a manager level, involved in ensuring the safety and security of the College community and facilities. Under general supervision, on a regular or assigned shift, serves as line supervisor of a group of non-sworn public safety officers, trains and schedules staff, and assists management in coordinating services in directing traffic, enforcing parking regulations, securing College facilities and property, investigating complaints and incidents and correcting hazardous situations as they arise. Performs the full function of a peace officer, as well as performs a wide range of administrative duties. Responsible for the supervision of public safety officers and other staff as assigned. Gives assignments, sets priorities, trains and reviews the work of subordinates. Responsible for assisting in preparing performance evaluations, processing grievances at their level, and effectively recommending disciplinary action where necessary. Public contact is extensive, and involves students, staff, outside law enforcement and other agency representatives, and the general public for the purpose of providing policy and procedural enforcement within the scope of the department services.

REPRESENTATIVE DUTIES:

The duties below are representative of the duties of the classification and are not intended to cover all of the duties performed by the incumbent(s) of any particular position. The omission of specific statements of duties does not exclude them from the position if the scope of work is similar, related, or a logical assignment to this classification. Representative duties include:

Supervise department employees engaged in and participate in crime prevention, outreach, training and development, recruitment and hiring, and other department activities.

Assist the Chief in establishing procedures and make recommendations regarding changes or improvement in department operations.

Assist with the District's Emergency Preparedness Program and information security plan.

Patrol and conduct traffic enforcement.

Apprehend violators by overcoming resistance using physical force necessary to effect an arrest including handcuffing violent persons, issuing citations, and completing written reports.

Plan work schedules and patrol/investigative strategies, advise and train employees, facilitate clear and positive communication between subordinates and management, inspect and assist in evaluating the performance of assigned personnel in accordance with District guidelines and collective bargaining contracts, assist in preparing and delivering employee performance evaluations, perform administrative duties, and supervise and direct operations in the field and unit resources.

Conduct and coordinate investigations with Title IX Office and outside investigators.

Provide oversight to any electronic safety devices, including but not limited to, body cameras and the District
camera system.

Give presentations to our campus community, sit on committees involving the campus, city or county, work dignitary protection details, conduct Internal Affairs Investigations and supervise major campus events or incidents.

Participate in District and other groups, as assigned, to provide input on safety, emergency response and training, traffic control and a variety of other security issues.

Exchange safety and security policy and procedural information with students, staff, law enforcement and court system representatives and other agencies, and the general public.

Contact and cooperate with other law enforcement agencies in matters relating to the apprehension of offenders and the investigation of offenses related to campus incidents and maintain liaison with local law enforcement agencies regarding services and emergency responses for the College.

Provide technical information related to safety and security issues.

Attend meetings, workshops, conferences and other activities to update skills and to obtain current regulations and other information.

Testify in court as required.

Assist as needed with a departmental training program on community policing, crime prevention, communication skills, de-escalation, cultural competency, and implicit bias and schedules the work of staff in conjunction with manager.

Monitor the work of staff to assure compliance with department procedures.

Lead the work of other staff as assigned.

Patrol buildings, classrooms restrooms, parking lots, and all other District property on foot and in motorized vehicles to prevent and respond to unsafe situations, substance abuse, theft vandalism, loss of property, and injury to staff, students, visitors, and facilities.

Assist other College safety personnel on duty in responding to alarms, radio calls, and students, staff, visitors and the general public by opening and securing College facilities used for special activities and programs.

Secure doors and checks windows and other entrances; control alarm systems; control access to District facilities; report operational hazards and systems failures.

Checks alarms systems and reports malfunctions.

Frequently monitor high security areas and provides security for a variety of events, including, but not limited to: special events, large gatherings, and athletic events.

Monitor College buildings and surrounding property to prevent incidents of theft, vandalism and other
activities that may cause injury or loss to students, staff, visitors and facilities.

Render first aid or cardiopulmonary resuscitation as needed

Provide security escort for students, staff, and visitors as needed.

Direct traffic, help manage crowd control, and enforce college parking regulations in order to maintain orderly traffic movement.

Drive a motor vehicle to patrol property and to pick up and deliver materials.

Interview victims, complainants, witnesses, and suspects and gather and preserve evidence.

Observe and report on hazardous conditions, including, but not limited to fire.

Assist with the administration of parking permits and processes parking and other citations as assigned and reviews citation appeals.

Research, compile data for and prepare training manuals, department procedures, reports and other materials.

Use a variety of computer software programs to enter, modify and retrieve documentation, activity logs and other data, and to compose and prepare correspondence, bulletins, reports and other written materials.

Operate a variety of equipment, including District vehicles, hand held radio, personal computer, tape recorder, copier, school alarms and other related safety equipment; drive vehicle in support of essential duties; observe legal and defensive driving practices.

Make recommendations regarding the purchase of safety and other equipment and supplies.

Assist with vehicle problems, including but not limited to, towing and pushing cars out of traffic.

Provide information to the public when visiting premises.

Performs other related duties as assigned.

**REQUIRED QUALIFICATIONS:**

Demonstrate a sensitivity to relate to persons with diverse socio-economic, cultural, and ethnic backgrounds who may have wide ranges of abilities.

Ten (10) years of law enforcement experience or more from a California P.O.S.T. approved law enforcement agency, including a minimum of two years of supervisory responsibility or higher

Possession of an Advanced P.O.S.T. Certificate

Must possess a valid Class C California driver’s license (or the ability to obtain one) and the ability to drive to off-site locations.
Be lawfully authorized to carry a firearm.

Possession of an American Red Cross First Aid and Cardiopulmonary Resuscitation (CPR) Certificate.

**ADDITIONAL DESIRABLE QUALIFICATIONS:**

Possession of a P.O.S.T. Supervisory Certificate or higher

Experience working in an institution of higher education or a K-12 school

Experience with collective bargaining agreements and labor-management relations

An Associate’s degree or higher

Ability to speak other languages

**CONDITION OF EMPLOYMENT:**

A thorough background check must be satisfactorily completed.

**KNOWLEDGE AND ABILITIES:**

Knowledge

Knowledge of California vehicle and penal codes and applicable federal, state, and local laws, codes, regulations, and reporting requirements pertaining to safety and security of campus facilities, employees, students and visitors.

Knowledge of law enforcement and security service resources available in Solano County.

Knowledge of basic crowd and traffic control methods

Knowledge of and skill in first aid and cardiopulmonary resuscitation procedures

Abilities

Skill and sound judgment in leading and guiding the actions and movements of others to assure safety and security in emergency, crowd control, or other situations that arise.

Skill in training and leading the work of others.

Learn applicable District rules, regulations, policies and procedures.

Interpret, apply and explain rules, regulations, policies and procedures.

Skill in oral communication, including skill in giving clear and concise instructions and directions.
Skill in effective, respectful, tactful and sensitive interaction with students, staff, and the public who are diverse in their cultures, language groups and abilities.

Establish and maintain cooperative and effective working relationships with others, including those from diverse academic, socioeconomic, cultural, ethnic, and disability backgrounds.

Patrol an assigned area and protect property by making inspections.

Inspect and check the security of doors, windows and gates.

Prevent entry and report presence of unauthorized persons on grounds or in buildings

Understand and correct emergency alarm systems.

Safely use and operate a firearm.

Operate equipment such as two-way radio, camera, patrol vehicles, handcuffs, computer and copier as assigned.

Skill in setting up and maintaining detailed and confidential computer and manual records.

Skill in using a variety of computer software programs to enter, retrieve, and modify data and to prepare correspondence and other written materials.

Skill in written communication.

Prepare reports and other information relating to observed violations.

Analyze situations likely to be encountered on patrols.

Skill in quick and appropriate legal responses to crisis situations.

Skill in First Aid and in Cardiopulmonary Resuscitation techniques and procedures.

Ability to accurately interpret and select from a wide variety of security and safety regulations and laws to resolve minor problems and prevent escalation.

Demonstrated ability to communicate sensitively, constructively and respectfully with people of diverse genders, cultures, language groups and abilities.

Sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of community college students.

Ability to work cooperatively as part of a customer service team.

Work independently with little direction.
WORKING ENVIRONMENT AND DEMANDS

Environment

- Indoor and outdoor work environment.
- Subject to working nights, weekends and holidays.
- Work involves potentially dangerous situations.
- Contact with hostile or abusive individuals and responding to emergencies.
- Work under adverse weather conditions.
- Drive Safety Vehicle from site to site.

Physical Abilities

- Maintain physical conditions necessary to perform duties of position, including but not limited to: standing, walking, giving chase, moderate to heaving lifting, pushing, pulling, climbing steps.
- Operate motorized equipment and vehicles.
- Communicate clearly and distinctly to provide information in person and on the telephone with management, supervisory, academic, classified staff and the public.
- Remember key information and concentrate for long periods of time.
- Operate a computer keyboard.
- Read normal and fine print.
TO: Members of the Governing Board

SUBJECT: NEW SUPERVISOR JOB DESCRIPTION: NON-SWORN PUBLIC SAFETY OFFICER

REQUESTED ACTION:

☐ Information OR ☑ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:

The following job description is presented for Governing Board approval. It establishes a new supervisor position. This position performs public safety work primarily related to assuring the safety and security of the District community and physical plant. It will be placed on the Supervisor salary schedule at range 35. This position will also be added to the Seasonal, Periodic and Student Worker Salary Schedule at $25 per hour.

STUDENT SUCCESS IMPACT:

☐ Help students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Human Resources


SUPERINTENDENT’S RECOMMENDATION: ☑ APPROVAL ☐ DISAPPROVAL

☐ NOT REQUIRED ☐ TABLE

Salvatore Abbate
Human Resources

PRESENTER’S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7281

TELEPHONE NUMBER

Celia Esposito-Noy, Ed.D.
Superintendent-President

January 19, 2022

DATE APPROVED BY
SUPERINTENDENT-PRESIDENT

January 7, 2022

DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT
SOLANO COMMUNITY COLLEGE DISTRICT

POSITION TITLE: NON-SWORN PUBLIC SAFETY OFFICER (A Supervisor Position)

BASIC FUNCTIONS:

The Non-Sworn Public Safety Officer performs public safety work primarily related to assuring the safety and security of the District community and physical plant. Under general supervision, the employee patrols college and District grounds, parking lots, buildings and properties, directs traffic, enforces parking regulations, investigates complaints of minor incidents and corrects hazardous situations as they arise. Public contact is extensive and involves students, staff, law enforcement personnel and the general public for the purpose of exchanging policy and procedural information. A high degree of independent judgment and creativity is required to select appropriate responses to a variety of minor to major situations that may arise. A Public Safety Officer may lead the work of student interns enrolled in the college Community Service Officer (CSO) Program and other staff as assigned. May be assigned to work shifts that are day, evening, nights and weekends.

REPRESENTATIVE DUTIES:

Exchanges policy, procedural and directional information with students, staff, the general public and emergency services personnel

Gives directions and refers visitors and students to appropriate college offices and authorized parking spaces

Contacts emergency services personnel as necessary

Assist in directing emergency evacuation or lock downs as directed by administrators and public safety agencies

Attends training to obtain current information, policies, procedures and certifications related to public safety

Meets with department and college staff to plan security procedures for special and regular events

Authors crime and incident reports, including citation, injury, accident, theft, and vandalism reports; assists police investigators as necessary

Testifies in court as required

Patrols buildings, classrooms, restrooms, parking lots and all other District property on foot and in motorized vehicles to prevent and respond to unsafe situations, substance abuse, theft, vandalism, loss of property, and injury to staff, students, visitors and facilities

Secures doors and windows and other entrances; controls alarm systems; controls access to District facilities; reports operational hazards and systems failures

Monitors high security and storage areas in person and with the District’s camera system

Directs traffic, helps manage crowd control, and enforces college parking regulations in order to
maintain orderly traffic movement

Issues parking citations and respond to questions about parking

Serves as direct liaison with emergency services personnel in emergencies

Provides safety escorts for students, staff and visitors for safety and protection at all hours

Render first aid or cardiopulmonary resuscitation as needed

Observes and reports hazards and maintenance needs to the appropriate departments

Uses a variety of computer software programs to enter, modify and retrieve documentation, activity logs and other data, and to compose and prepare correspondence, bulletins, reports and other written materials

Operates a variety of equipment, including District vehicles, hand held radio, personal computer, tape recorder, copier, school alarms and other related safety equipment; drive vehicle in support of essential duties; observe legal and defensive driving practices.

Supervises, trains and leads the work of student assistants and other staff as assigned

Performs other related duties as assigned

REQUIRED QUALIFICATIONS:

Demonstrate a sensitivity to relate to persons with diverse socio-economic, cultural, and ethnic backgrounds who may have wide ranges of abilities.

Possession of a Penal Code 832 Certificate

Graduation from high school or GED

Possession of a valid Class C California Driver’s License (or the ability to obtain one) and the ability to drive to off-site locations

Possession of an American Red Cross First-Aid and Cardiopulmonary Resuscitation (CPR) Certificate or must be obtained during the probationary period of employment

Successful completion of Emergency Management Institute (EMI) IS-100, IS-200, IS-700, and IS- 800 must be obtained during the probationary period of employment

ADDITIONAL DESIRABLE QUALIFICATIONS:

Successful work experience in a security service or law enforcement agency

A certificate of completion from the POST-certified Regular Basic Course (664-hour minimum basic academy) or
A Basic POST professional certificate

Ability to speak other languages

Associate’s degree

**CONDITION OF EMPLOYMENT:**

A background check must be satisfactorily completed.

**KNOWLEDGE AND ABILITIES:**

**Knowledge**

Knowledge of California vehicle and penal codes and applicable federal, state, and local laws, codes, regulations, and reporting requirements

Knowledge of common law enforcement/security procedures

Knowledge of basic crowd and traffic control methods

Knowledge of and skill in first aid and cardiopulmonary resuscitation procedures

**Abilities**

Demonstrated ability to communicate effectively, constructively and respectfully with people of diverse genders, cultures, language groups and abilities

Sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of community college students

Skill in quick and appropriate lawful responses to crisis situations

Ability to accurately interpret and select from a wide variety of security and safety regulations and laws to resolve minor problems and prevent escalation.

Demonstrated skill in verbal and written communication

Skill in using a variety of computer software programs to enter, retrieve, and modify data and to prepare correspondence and other materials

Ability to work cooperatively as part of a customer service team

Learn college and District facilities and area layout

Work independently with little direction.

**Working Environment and Demands**

**Environment**
• Indoor and outdoor work environment.
• Subject to working nights, weekends and holidays.
• Work involves potentially dangerous situations.
• Contact with hostile or abusive individuals and responding to emergencies.
• Work under adverse weather conditions.
• Drive Safety Vehicle from site to site.

Physical Abilities

• Maintain physical conditions necessary to perform duties of position, including but not limited to: standing, walking, giving chase, moderate to heaving lifting, pushing, pulling, climbing steps.
• Operate motorized equipment and vehicles.
• Communicate clearly and distinctly to provide information in person and on the telephone with management, supervisory, academic, classified staff and the public.
• Remember key information and concentrate for long periods of time.
• Operate a computer keyboard.
• Read normal and fine print.
AGENDA ITEM 13.(f)
MEETING DATE January 19, 2022

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: AGREEMENT WITH STRATA INFORMATION GROUP (SIG) FOR ADDITIONAL SERVICES FOR ANNUAL BANNER ® DATABASE ADMINISTRATION (DBA) SUPPORT CONSULTING SERVICES

REQUESTED ACTION:
☐ Information OR ☑ Approval
☐ Consent OR ☐ Non-Consent

SUMMARY: Board approval is requested for an agreement for additional services with Strata Information Group, a company that specializes in IT consulting for Higher Education. SCCD has requested a proposal to provide additional services in conjunction with the annual Banner ® Database Administration (DBA) support for FY 21-22.

Original agreement was approved at June 2, 2021 SCC Governing Board meeting with work to commence on July 1, 2021. It is estimated that SIG will provide approximately 363 additional hours DBA and technical support. Total additional contract amount is not to exceed $59,895.

A copy of the agreement is attached.

STUDENT SUCCESS IMPACT:
☐ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: ___________________________________________________________________

Government Code: N/A

SUPERINTENDENT’S RECOMMENDATION: ☑ APPROVAL ☐ NOT REQUIRED ☐ DISAPPROVAL ☐ TABLE

Susan Wheet
Vice President, Finance & Administration

Celia Esposito-Noy, Ed.D.
Superintendent-President

TELEPHONE NUMBER
707 864-7209

ADDRESS
4000 Suisun Valley Road
Fairfield, CA 94534

VICE PRESIDENT APPROVAL
January 7, 2022

DATE APPROVED BY
SUPERINTENDENT-PRESIDENT

January 19, 2022
Under the terms of this Statement of Work, Strata Information Group, Inc. (SIG) will provide consulting services for the staff of Solano Community College District (SCCD) as directed, to perform the following work.

**Description of Work:**

SCCD has requested annual Banner® DBA support for FY2122. Regular weekly scheduled hours for ongoing support are provided. These services will be provided remotely.

Please note: This SOW addresses additional services in conjunction with existing project: SOLANO-SOW142-DBA2122; PO P0220042.

**Proposed Services:**

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**Summary of Estimated Costs:**

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**Notes:**

- Rate: $165/hour for on-site and remote delivered services.
- SIG will invoice monthly for the consulting hours.
- The hours estimate includes project management, preparation time, remote labor, and the development of engagement report(s).
- Travel expenses, if applicable:
  - Travel time is capped at 8 hours per trip.
  - Travel expenses are estimated at $1,800 per consultant, per trip.
  - SIG will make every attempt to reduce travel costs, including coach airfares and the use of the client’s recommended lodging.
  - Actual travel expenses may be lower or higher than estimated. Costs may be adjusted between the labor and travel expense categories to accommodate this as long as the total cost is not exceeded.
  - SIG will invoice for meals and incidental expenses on a per diem basis. Receipts will not be provided. Per diem rates are generally based on GSA guidelines. Per diem rates are: $55 per full on-site day $41.25 per partial day.
- Costs exclude all state taxes, if applicable.

For Solano Community College District:

**Signature**

01/05/2022
Susan Wheat, VP of Finance & Administration  
(Please print name and title)

For Strata Information Group, Inc.:

**Signature**

Dec-16-2021
Henry A. Eimstad  
President
TO:    Members of the Governing Board

SUBJECT: CONTRACT WITH LC ACTION POLICE SUPPLY FOR WEAPON SUPPLIES FOR SCC DEPARTMENT OF PUBLIC SAFETY

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:
Board approval is requested for the Contract Agreement for purchase of Weapons for SCC Department of Public Safety. Items to be included in purchase:

- (7) Seven G17 Glock 9MM Pistols w/night sights. The estimated cost is $2863.
- (2) Two Mossberg 590 Shotguns w/ 18.5” barrel. The estimated cost is $788.66.
- Total cost of purchase w/tax is $3,957.49.

A copy of the contract is attached.

STUDENT SUCCESS IMPACT:
☒ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☐ Other:


SUPERINTENDENT’S RECOMMENDATION: ☒ APPROVAL ☐ DISAPPROVAL ☐ NOT REQUIRED ☐ TABLE

Susan Wheet
Vice President, Finance & Administration

PRESENTER’S NAME
4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7209

TELEPHONE NUMBER
Susan Wheet
Vice President, Finance & Administration

VICE PRESIDENT APPROVAL
January 7, 2022

DATE APPROVED BY
SUPERINTENDENT-PRESIDENT

January 19, 2022

DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT
**LC ACTION POLICE SUPPLY**  
1088 N FIRST STREET  
SAN JOSE CA 95112  
TEL: 408 294-2677 • FAX 408 294-6444  
EMAIL: Stacy@LCAction.com

**QUOTATION**  
Date Nov-29-2021

**STATE OF CA SBE CERTIFICATION # 1017260**

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**Notes:**

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**SUBTOTAL** $3,651.66  
**SALES RATE** 8.375%  
**SALES TAX** 305.83  
**SHIPPING**  
**TOTAL** $3,957.49
TO:    Members of the Governing Board

SUBJECT:   EXTENSION OF AGREEMENT WITH SOLANO COUNTY SHERIFF’S OFFICE FOR SECURITY SERVICES

REQUESTED ACTION:

☐ Information OR ☑ Approval
☐ Consent OR ☑ Non-Consent

SUMMARY:
Staff is recommending Board approval of an extension of security services with the Solano County Sheriff until June 30, 2022. The current agreement expires December 31, 2021. The District is exploring alternative approaches to campus safety and security and is recommending continuation of the current agreement while alternatives are considered. The six-month cost of this agreement is $230,358, which averages $38,393 per month. Either party may terminate this agreement with 30-day notice.

STUDENT SUCCESS IMPACT:

☐ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: ___________________________________________________________________


SUPERINTENDENT’S RECOMMENDATION: ☑ APPROVAL ☑ NOT REQUIRED ☑ DISAPPROVAL ☑ TABLE

Susan Wheet
Vice President, Finance & Administration

PRESENTERS NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707 864-7209

TELEPHONE NUMBER

Susan Wheet
Finance & Administration

VICE PRESIDENT APPROVAL

January 7, 2022

DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT

Celia Esposito-Noy, Ed.D.
Superintendent-President

DATE APPROVED BY
SUPERINTENDENT-PRESIDENT

January 19, 2022

-43-
THIRD AMENDMENT TO THE LAW ENFORCEMENT MOA BETWEEN SOLANO COUNTY SHERIFF’S OFFICE AND THE SOLANO COMMUNITY COLLEGE DISTRICT

This Third Amendment is made on December 31, 2021, between Solano County ("County") acting by and through the Solano County Sheriff’s Office ("Sheriff") and the Solano Community College District ("District"), collectively the "Parties".

1. RECITALS

A. The Parties entered into a Memorandum of Agreement dated July 1, 2017, as amended by the First Amendment to the MOA, dated June 30, 2020, and by the Second Amendment to the MOA, dated June 30, 2021, (collectively, the "MOA"), to provide general law enforcement and security services to the District.
B. The Parties now desire to extend the term of the MOA by six months and identify the estimated cost of services for this extended period.
C. The Parties agree to amend the MOA as set forth below.

2. TERM

The term of the MOA is extended to expire on June 30, 2022, unless earlier amended or terminated in writing by either Party.

3. COST

The cost for the period from January 1, 2022 through June 30, 2022 shall be $38,393 per month for the service provided by 0.25 FTE Lieutenant Sheriff, 1.0 FTE Deputy Sheriff and 1.0 FTE Security Officer, Sr. at the Fairfield campus and Vacaville campus only, during weekdays from 7 AM through 5 PM and with a reduced student presence on campus of approximately 20% pre-COVID levels. Any change in these conditions will require renegotiation of service level and cost.

4. EFFECTIVENESS OF MOA

Except as set forth in this Third Amendment, all other terms and conditions specified in the MOA remain in full force and effect.

Solano Community College District

SUSAN WHEEET,
VICE PRESIDENT,
FINANCE & ADMINISTRATION

Solano County

BIRGITTA E. CORSELLO
COUNTY ADMINISTRATOR

Approved as to Content

THOMAS A. FERRARA
SHERIFF-CORONER

Approved as to Form

COUNTY COUNSEL

Third Amendment ed
1/1/2022
SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: MEASURE Q BOND PROJECT INITIATION – IT INFRASTRUCTURE IMPROVEMENTS PROJECT, PHASE 4

REQUESTED ACTION:

☐ Information OR ☑ Approval
☐ Consent OR ☐ Non-Consent

SUMMARY:
Board approval is requested for initiation of the IT Infrastructure Improvements Project – Phase 4. The IT Infrastructure Improvements Project is to provide necessary network, communication systems, desktop services and equipment improvements in support of instructional, student support and office spaces.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

☑ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☐ Other:

<table>
<thead>
<tr>
<th>Ed. Code:</th>
<th>Board Policy:</th>
<th>Estimated Fiscal Impact:</th>
<th>Projects are part of the total Measure Q expenditure of $348,000,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
<td></td>
<td>N/A</td>
<td></td>
</tr>
</tbody>
</table>

SUPERINTENDENT'S RECOMMENDATION:

☑ APPROVAL
☐ NOT REQUIRED
☐ DISAPPROVAL
☐ TABLE

Lucky Lofton
Executive Bonds Manager

PRESENTOR'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Susan Wheet
Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

January 7, 2022

DATE SUBMITTED TO SUPERINTENDENT-PRESIDENT

Celia Esposito-Noy, Ed.D.
Superintendent-President

DATE APPROVED BY SUPERINTENDENT-PRESIDENT

January 19, 2022
Phases 1 and 2 of the IT Infrastructure Improvements were completed. This project is the fourth phase of the overall IT Infrastructure Improvements Project and is aligned with the fourth tranche of bond funding.

The Board is asked to approve the initiation of the IT Infrastructure Improvements Project – Phase 4 as described in the attached Project Initiation Form.
**SOLANO CCD CAPITAL IMPROVEMENT PROGRAM**

Project Initiation Form

<table>
<thead>
<tr>
<th>Campus:</th>
<th>District Wide</th>
<th>Date:</th>
<th>01/19/22</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building Name(s):</td>
<td>N/A</td>
<td>Project No.:</td>
<td>812000</td>
</tr>
<tr>
<td>Project Name:</td>
<td>IT Infrastructure Improvements - Phase 4</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Project Scope:**

IT Infrastructure Improvements project is a district-wide technology infrastructure project intended to provide necessary network, communication systems, desktop services and equipment improvements in support of instructional, student support and office spaces. The project includes the following components: planning, assessment, surveys, design and construction, IT and security equipment, and project/construction management.

<table>
<thead>
<tr>
<th>Project Cost Estimate:</th>
<th>$ 3,246,000</th>
<th>Building Square Footage:</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>Construction Cost Estimate:</td>
<td>TBD</td>
<td>Construction Cost/Sq. Ft.:</td>
<td>N/A</td>
</tr>
<tr>
<td>Funding Source(s):</td>
<td>Measure Q Bond Funds</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Design Consultant:</td>
<td>TBD</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Design Start Date:</td>
<td>February 2022</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Construction and/or Procurement Start/End Schedule:</td>
<td>February 2022 / October 2024</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Delivery Method: Design-Build and Design-Bid-Build, as well as other delivery methods appropriate to project scope and timeline.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Comments: This PIF is for the fourth phase of the overall IT Infrastructure Improvements Project and it is aligned with the fourth tranche of bond funding.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

KCEM Design Manager

TBD

Submitted by: Priscilla Meckley

Program Director, Kitchell CEM

**PROJECT AUTHORIZATION**

Priscilla Meckley

Program Director

Kitchell CEM

Lucky Lofton

Executive Bonds Manager

Solano Community College District

PLEASE NOTE: This PIF (Project Initiation Form) is provided at the onset of a large stand-alone project or for a bond spending plan category when a new tranche is established. This form summarizes the overall intent for the project or bond spending plan category prior to the start of the work. It is expected that (after initiation) scope, schedule and budget will likely change as the work is done. This PIF is not resubmitted to reflect these changes, if and when they occur, as Board of Trustees are informed of and take action upon (per policy and procedures) project and program work as it progresses.
TO: Members of the Governing Board

SUBJECT: MEASURE Q BOND PROJECT INITIATION – SMALL CAPITAL PROJECTS, PHASE 4

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☐ Non-Consent

SUMMARY:
Board approval is requested for initiation of the Small Capital Projects - Phase 4. Small Capital Projects - Phase 4 will consist of smaller scale improvement projects intended to provide necessary instructional, student support, office space, and general facility improvements District-wide.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:
☒ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☐ Other:

<table>
<thead>
<tr>
<th>Ed. Code:</th>
<th>Board Policy:</th>
<th>Estimated Fiscal Impact: N/A. Projects are part of the total Measure Q expenditure of $348,000,000</th>
</tr>
</thead>
</table>

SUPERINTENDENT'S RECOMMENDATION: ☒ APPROVAL ☐ DISAPPROVAL ☐ NOT REQUIRED ☐ TABLE

Lucky Lofton
Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Susan Wheet
Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

January 7, 2022

DATE SUBMITTED TO SUPERINTENDENT-PRESIDENT

Celia Esposito-Noy, Ed.D.
Superintendent-President

DATE APPROVED BY SUPERINTENDENT-PRESIDENT

January 19, 2022
TO: Members of the Governing Board

SUBJECT: MEASURE Q BOND PROJECT INITIATION – SMALL CAPITAL PROJECTS, PHASE 4

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

This is for the fourth phase of the Small Capital Projects and is aligned with the fourth tranche of the bond program.

The Board is asked to approve the initiation of the Small Capital Projects - Phase 4 as described in the attached Project Initiation Form.
### Project Initiation Form

**Campus:** District Wide  
**Date:** 01/19/22  
**Building Name(s):** Fairfield, Vallejo and Vacaville Campus Buildings  
**Project No.:** 813000  
**Project Name:** Small Capital Projects - Phase 4  

**Project Scope:**
Small Capital Projects is a project consisting of smaller scale improvement projects intended to provide necessary instructional, student support, office space, and general facility improvements District-wide. The project includes the following components: planning, assessments, surveys, design, construction, installations, FF&E (furniture, fixtures and equipment), and project/construction management.

<table>
<thead>
<tr>
<th>Project Cost Estimate:</th>
<th>$4,000,000</th>
<th>Building Square Footage:</th>
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<tbody>
<tr>
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<td>Construction Cost/Sq. Ft.:</td>
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<tr>
<td>Funding Source(s):</td>
<td>Measure Q Bond Funds</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Design Consultant:** TBD  
**Design Start Date:** January 2022  
**Construction Start/End Schedule:** February 2022 / October 2024  
**Delivery Method:** Design-Bid-Build, Design-Build, and various other delivery methods as appropriate to project scope and timeline.  

**Comments:**
This is for the fourth phase of the overall Small Capital Project and is aligned with the fourth tranche of the bond funding.

**KCEM Design Manager:** TBD  
**Submitted by:** Priscilla Meckley  
Program Director, Kitchell CEM  

---

**PROJECT AUTHORIZATION**

| Priscilla Meckley | Lucky Lofton  
|-------------------|----------------|
| Program Director | Executive Bonds Manager  
| Kitchell CEM | Solano Community College District  

---

**PLEASE NOTE:** This PIF (Project Initiation Form) is provided at the onset of a large stand-alone project or for a bond spending plan category when a new tranche is established. This form summarizes the overall intent for the project or bond spending plan category prior to the start of the work. It is expected that (after initiation) scope, schedule and budget will likely change as the work is done. This PIF is not resubmitted to reflect these changes, if and when they occur, as Board of Trustees are informed of and take action upon (per policy and procedures) project and program work as it progresses.
TO: Members of the Governing Board

SUBJECT: MEASURE Q BOND PROJECT INITIATION – VACAVILLE ANNEX CARES ACT UPGRADE PROJECT

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:
Board approval is requested for initiation of the Vacaville Annex Cares Act Upgrade Project. Work done as part of this project includes upgrading the indoor ventilation of the Annex Building by replacing the HVAC system to meet current building codes to address COVID-ready standards. This project also includes the removal and replacement of the existing roof.

The Board is asked to approve the initiation of the Vacaville Annex Cares Act Upgrade Project as described in the attached Project Initiation Form.

STUDENT SUCCESS IMPACT:
☒ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☐ Other:

<table>
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<tr>
<th>Ed. Code:</th>
<th>Board Policy:</th>
<th>Estimated Fiscal Impact:</th>
<th>N/A. Measure Q Bond Funds</th>
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<tbody>
<tr>
<td>SUPERINTENDENT’S RECOMMENDATION:</td>
<td>☒ APPROVAL</td>
<td>☐ DISAPPROVAL</td>
<td>☐ NOT REQUIRED</td>
</tr>
<tr>
<td>Lucky Lofton</td>
<td>Executive Bonds Manager</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

PRESENTER’S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Susan Wheet
Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

January 7, 2022

DATE SUBMITTED TO SUPERINTENDENT-PRESIDENT

Celia Esposito-Noy, Ed.D.
Superintendent-President

January 19, 2022

DATE APPROVED BY SUPERINTENDENT-PRESIDENT
Campus: Vacaville
Date: 01/19/22

Building Name(s): Vacaville Annex Building
Project No.: 830240

Project Name: Vacaville Annex Cares Act Upgrade

Project Scope: The Vacaville Annex Cares Act Upgrade Project consists of upgrading the indoor ventilation by replacing HVAC equipment, controls, as measures to reduce the spread of infection. The existing roof will also be removed and replaced. The project includes the following components: design and construction.

Project Cost Estimate: $1,000,000
Building Square Footage: 20,150

Construction Cost Estimate: $750,000
Construction Cost/Sq. Ft.: N/A

Funding Source(s): Measure Q Bond Funds

Design Consultant: Salas O’Brien

Design Start Date: January 2022

Construction Start/End Schedule: April 2022 / November 2022

Delivery Method: Design-Bid-Build

Comments: Project is part of the November 17, 2021 Board-approved Measure Q Bond Spending Plan.

KCEM Project Manager: Noe Ramos

Submitted by: Priscilla Meckley
Program Director, Kitchell CEM

PROJECT AUTHORIZATION

Priscilla Meckley
Program Director
Kitchell CEM

Lucky Lofton
Executive Bonds Manager
Solano Community College District

PLEASE NOTE: This PIF (Project Initiation Form) is provided at the onset of a large stand-alone project or for a bond spending plan category when a new tranche is established. This form summarizes the overall intent for the project or bond spending plan category prior to the start of the work. It is expected that (after initiation) scope, schedule and budget will likely change as the work is done. This PIF is not resubmitted to reflect these changes, if and when they occur, as Board of Trustees are informed of and take action upon (per policy and procedures) project and program work as it progresses.
AGENDA ITEM 13.(l)
MEETING DATE January 19, 2022

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: SURPLUS EXCESS FURNITURE FOR THE LIBRARY/
LEARNING RESOURCE CENTER PROJECT (BUILDING
100 REPLACEMENT)

REQUESTED ACTION:
☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:

Board approval is requested for removal and disposal of excess and unused furniture from the original Fairfield Campus Library, Building 100, as the new Library/Learning Resource Center Project has replaced the old furniture not suitable for reuse in the new Library/Learning Resource Center. A 248-page inventory is available for review of those items. All items will be made available to public schools and agencies through a 3rd party. Every effort will be made to repurpose every item.

STUDENT SUCCESS IMPACT:

☐ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Removal of excess and unused furniture and equipment.

<table>
<thead>
<tr>
<th>Ed. Code:</th>
<th>Board Policy:</th>
<th>Estimated Fiscal Impact: $0</th>
</tr>
</thead>
<tbody>
<tr>
<td>☒ APPROVAL</td>
<td>☒ NOT REQUIRED</td>
<td>☒ DISAPPROVAL</td>
</tr>
</tbody>
</table>

SUPERINTENDENT’S RECOMMENDATION:

Lucky Lofton
Executive Bonds Manager

PRESENTERS NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER
Robert V. Diamond
Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

January 7, 2022

DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT

Celia Esposito-Noy, Ed.D.
Superintendent-President

DATE APPROVED BY
SUPERINTENDENT-PRESIDENT

January 19, 2022
AGENDA ITEM 13.(m)
MEETING DATE January 19, 2022

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: REQUEST FOR APPROVAL OF CURRICULUM ITEMS AS SUBMITTED BY THE CURRICULUM COMMITTEE, A SUBCOMMITTEE OF THE ACADEMIC SENATE

REQUESTED ACTION:

☐ Information OR ☑ Approval
☐ Consent OR ☑ Non-Consent

SUMMARY:
During the Fall 2022 semester, the Solano Community College Curriculum Committee, a subcommittee of the Academic Senate, approved the following curriculum-related items. The approval of the Governing Board is requested as required by Title 5, Chapter 6, Subchapter 2, beginning with §55100.

STUDENT SUCCESS IMPACT:
☒ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☒ Transfer-level education
☐ Other:

Ed. Code: Title 5, Chapter 6, subchapter 2, beginning with §55100 Board Policy: 6100 Estimated Fiscal Impact: N/A

SUPERINTENDENT'S RECOMMENDATION: ☑ APPROVAL ☐ NOT REQUIRED ☐ DISAPPROVAL ☑ TABLE

David Williams, Ph.D.
Vice President, Academic Affairs

PRESENTER’S NAME
4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7102

TELEPHONE NUMBER

David Williams, Ph.D.
Vice President, Academic Affairs

VICE PRESIDENT APPROVAL

CELIA ESPOSITO-NOY, Ed.D.
Superintendent-President

DATE APPROVED BY
SUPERINTENDENT-PRESIDENT

January 19, 2022

DATE SUBMITTED TO SUPERINTENDENT-PRESIDENT

December 17, 2021
During the Fall, 2022 semester, the Solano Community College Curriculum Committee, a subcommittee of the Academic Senate, approved the following curriculum-related items. The approval of the Governing Board is requested as required by Title 5, Chapter 6, Subchapter 2, beginning with §55100.

**CONSENT ITEM**

None

**ACTION ITEM**

<table>
<thead>
<tr>
<th>Spring 2022 Curriculum/Technical Review Committee Calendar</th>
</tr>
</thead>
<tbody>
<tr>
<td>SCC General Education: Remove “Option A” language and change title to Solano Community College General Education</td>
</tr>
<tr>
<td>Changes to SCC General Education Requirements, Areas A-F to align with CSU/UC Areas, and courses</td>
</tr>
<tr>
<td>Add Current courses to SCC GE Cross Cultural HSW 082 Serving Diverse Populations ANTH 002 Cultural Anthropology ANTH 006 Magic, Witchcraft, and Religion</td>
</tr>
<tr>
<td>PHYS 002 General Physics (Non-calculus) – Add Hybrid</td>
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</table>

**NEW COURSE**

<table>
<thead>
<tr>
<th>Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>THEA 015 Theatre Appreciation</td>
</tr>
<tr>
<td>PHOT 033 Digital Imaging for Photographers 2</td>
</tr>
<tr>
<td>PHOT 165 Workshop: Lighting on Location</td>
</tr>
<tr>
<td>COSM 121 Skin Care I</td>
</tr>
<tr>
<td>COSM 122 Skin Care II</td>
</tr>
<tr>
<td>COSM 131 Nail Technology</td>
</tr>
<tr>
<td>COSM 141H Hairstylist Concepts</td>
</tr>
<tr>
<td>DMA 001 History of Visual Media</td>
</tr>
<tr>
<td>DMA 032 2D Animation</td>
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<tr>
<td>DMA 040 Motion Graphics</td>
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<tr>
<td>DMA 062 UI/UX Design 1</td>
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<tr>
<td>DMA 063 UI/UX Design 2</td>
</tr>
<tr>
<td>DMA 064 Principles of User Experience Design</td>
</tr>
<tr>
<td>DMA 065 Principles of User Interface Design</td>
</tr>
<tr>
<td>DMA 090 Digital Media Projects</td>
</tr>
<tr>
<td>DMA 091 Digital Media Portfolio</td>
</tr>
<tr>
<td>DMA 092 Social Media for Professionals</td>
</tr>
<tr>
<td>ENGL 001E College Composition for Non-native English Speakers: Add to SCC GE – English Composition</td>
</tr>
<tr>
<td>ENGL 001X College Composition with Support: Add to SCC GE – English Composition</td>
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<tr>
<td>ANTH 024/ETHN 024 Native Americans and Social Justice</td>
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<tr>
<td>ENGL 033/ETHN 033 Survey of African American Literature</td>
</tr>
<tr>
<td>ETHN 001 Introduction to Ethnic Studies</td>
</tr>
<tr>
<td>ETHN 028 African American History to 1877</td>
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<td>ETHN 029 African American History Since 1865</td>
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<tr>
<td>ETHN 031 Mexican American/Chicano History</td>
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<tr>
<td>THEA 024 Rehearsal and Performance in Production</td>
</tr>
<tr>
<td>THEA 024A Rehearsal and Performance in Production - Comedy</td>
</tr>
<tr>
<td>THEA 024B Rehearsal and Performance in Production - Drama</td>
</tr>
<tr>
<td>THEA 024C Rehearsal and Performance in Production - Classical</td>
</tr>
<tr>
<td>THEA 024D Rehearsal and Performance in Production - Musical</td>
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<tr>
<td>THEA 027 Technical Theatre in Production Show Run Crew</td>
</tr>
<tr>
<td>THEA 032A Fundamentals of Costume Design</td>
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<tr>
<td>THEA 032B Costume Design Lab</td>
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<tr>
<td>THEA 047 Technical Theatre in Production</td>
</tr>
<tr>
<td>THEA 148A Special Advanced Topics in Theatre: For Actors</td>
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<tr>
<td>THEA 148B Special Advanced Topics in Theatre: For Technical Theatre</td>
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<tr>
<td>THEA 148C Special Advanced Topics in Theatre: Costuming</td>
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<tr>
<td>THEA 148D Special Advanced Topics in Theatre: Management and Direction</td>
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<tr>
<td>ANTH 001 Physical Anthropology</td>
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<tr>
<td>ANTH 002 Cultural Anthropology</td>
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<tr>
<td>PLSC 001 Introduction to American Government and Politics</td>
</tr>
<tr>
<td>PSYC 001 Introduction to Psychology</td>
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<tr>
<td>BIO 018 Biology of Sex</td>
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<tr>
<td>PHOT 032 Digital Imaging for Photographers</td>
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<tr>
<td>PHOT 035 Art of Photography</td>
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<tr>
<td>PHOT 045 Introduction to Filmmaking for Photographers</td>
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<tr>
<td>PHOT 152 Professional Photography: Portraiture</td>
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<td>PHOT 153 Professional Photography: Product, Advertising and Editorial</td>
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<td>PHOT 154 Professional Photography: Interior and Exterior</td>
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<tr>
<td>NURS 071S Nursing Simulation and Skills Lab I</td>
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<td>NURS 072S Nursing Simulation and Skills Lab II:</td>
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<td>NURS 073S Nursing Simulation and Skills Lab III</td>
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<td>ARTH 001</td>
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<td>DMA 101</td>
</tr>
<tr>
<td>DMA 102</td>
</tr>
<tr>
<td>DMA 103</td>
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<tr>
<td>DMA 110</td>
</tr>
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<td>DMA 120</td>
</tr>
<tr>
<td>COSM 100</td>
</tr>
<tr>
<td>COSM 101</td>
</tr>
<tr>
<td>MUSC 045</td>
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<tr>
<td>HIST 028</td>
</tr>
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<td>HIST 029</td>
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<tr>
<td>HIST 031</td>
</tr>
<tr>
<td>ENGL 310D</td>
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<td>ENGL 036</td>
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<tr>
<td>ENGL 001</td>
</tr>
<tr>
<td>ENGL 002</td>
</tr>
<tr>
<td>ENGL 004</td>
</tr>
<tr>
<td>ENGL 006</td>
</tr>
<tr>
<td>ENGL 007</td>
</tr>
<tr>
<td>Course</td>
</tr>
<tr>
<td>------------------------------------------</td>
</tr>
<tr>
<td>ENGL 010 Creative Writing III</td>
</tr>
<tr>
<td>ENGL 018 Intro to Mythology</td>
</tr>
<tr>
<td>ENGL 021 Introduction to Poetry</td>
</tr>
<tr>
<td>ENGL 023 Introduction to the Modern Novel</td>
</tr>
<tr>
<td>ENGL 024 Introduction to the Short Story</td>
</tr>
<tr>
<td>ENGL 030 Survey of American Literature I</td>
</tr>
<tr>
<td>ENGL 031 Survey of American Literature II</td>
</tr>
<tr>
<td>ENGL 040 Survey of English Literature I</td>
</tr>
<tr>
<td>ENGL 041 Survey of English Literature II</td>
</tr>
<tr>
<td>ENGL 044 Introduction to Shakespeare</td>
</tr>
<tr>
<td>ENGL 049 English Honors</td>
</tr>
<tr>
<td>ENGL 058 Creative Writing: The Literary Magazine I</td>
</tr>
<tr>
<td>ENGL 059 Creative Writing: The Literary Magazine II</td>
</tr>
<tr>
<td>ENGL 400 Advanced Technical Writing: Writing in the Scientific Professions</td>
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**COURSE INACTIVATION**

<table>
<thead>
<tr>
<th>Course</th>
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</thead>
<tbody>
<tr>
<td>ENGL 062 Analytical Reading</td>
<td></td>
</tr>
<tr>
<td>ENGL 310 Writing Skills Lab</td>
<td></td>
</tr>
<tr>
<td>ENGL 310A Introductory Reading and Writing Skills</td>
<td></td>
</tr>
<tr>
<td>ENGL 360 Focused English Fundamentals</td>
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</tr>
<tr>
<td>COSM 103 Cosmetology III</td>
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</table>

**CURRICULUM REVIEW**

<table>
<thead>
<tr>
<th>Course</th>
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<tbody>
<tr>
<td>None</td>
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**NEW PROGRAM**

<table>
<thead>
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<th>Program</th>
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<tbody>
<tr>
<td>Agriculture Plant Science (AS-T)</td>
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</tr>
<tr>
<td>Esthetics (CA)</td>
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</tr>
<tr>
<td>Nail Technology (CA)</td>
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</tr>
<tr>
<td>Digital Art Foundation (CA)</td>
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<tr>
<td>Digital Design Foundation (CA)</td>
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<tr>
<td>UI/UX Design (CA)</td>
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<td>Hair Design (CA)</td>
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</table>

**PROGRAM MODIFICATION**

<table>
<thead>
<tr>
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<th>Modification</th>
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<tbody>
<tr>
<td>Automation Technology (CA)</td>
<td>Add MT 167 as an elective</td>
</tr>
<tr>
<td>Automation Technology (AS)</td>
<td>Add MT 167 as an elective</td>
</tr>
<tr>
<td>Medical Administrative Assistant (CA)</td>
<td>Title and courses</td>
</tr>
<tr>
<td>Photo Illustration (CA):</td>
<td>Add new courses and update titles</td>
</tr>
<tr>
<td>Photography, Professional (AA)</td>
<td>Add new courses and update titles</td>
</tr>
<tr>
<td>Photography Professional (CA)</td>
<td>Add new courses and update titles</td>
</tr>
<tr>
<td>Programme</td>
<td>Update for course changes</td>
</tr>
<tr>
<td>-----------------------------------------------</td>
<td>---------------------------</td>
</tr>
<tr>
<td>Theatre Arts (AA)</td>
<td></td>
</tr>
<tr>
<td>Theatre Arts (CA)</td>
<td></td>
</tr>
<tr>
<td>Theatre Arts Technical (CA)</td>
<td></td>
</tr>
<tr>
<td>Art History (AA-T)</td>
<td></td>
</tr>
<tr>
<td>Studio Arts (AA-T)</td>
<td></td>
</tr>
<tr>
<td>Studio Arts with Emphasis (AA)</td>
<td></td>
</tr>
<tr>
<td>Graphic Design (AA)</td>
<td></td>
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<tr>
<td>Graphic Design (CA)</td>
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<tr>
<td>Cosmetology (CA)</td>
<td></td>
</tr>
</tbody>
</table>

**PROGRAM INACTIVATION**

<table>
<thead>
<tr>
<th>Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cosmetology (AS)</td>
</tr>
</tbody>
</table>
TO: Members of the Governing Board

SUBJECT: RESOLUTION NO. 21/22-18 PROCLAIMING FEBRUARY 2022 AS BLACK HISTORY MONTH AT SOLANO COMMUNITY COLLEGE

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☐ Non-Consent

SUMMARY:

Board approval of a Resolution to proclaim February 2022 as Black History Month.

STUDENT SUCCESS IMPACT:

☑ Help students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☐ Other: ___________________________________________________________________

Ed. Code: Board Policy: Estimated Fiscal Impact: N/A

SUPERINTENDENT’S RECOMMENDATION:

☐ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Shannon C. Cooper, Psy.D
Vice President, Student Services

PRESENTER’S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7159

TELEPHONE NUMBER

Shannon C. Cooper Psy.D.

VICE PRESIDENT APPROVAL

December 20, 2021

DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT

Celia Esposito-Noy, Ed.D.
Superintendent-President

DATE APPROVED BY
SUPERINTENDENT-PRESIDENT

January 19, 2022

AGENDA ITEM 13.(n)
MEETING DATE January 19, 2022
SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD

RESOLUTION PROCLAIMING FEBRUARY 2022 AS BLACK
HISTORY MONTH AT SOLANO COMMUNITY COLLEGE

RESOLUTION NO. 21/22-18

WHEREAS, The Solano Community College District Governing Board honors the heritage of African Americans and acknowledges their many contributions to our Nation; and

WHEREAS, the 2022 National Black History Month Theme is “Black Health and Wellness,” and

WHEREAS, Dr. Carter Woodson established Black History Month Week in February 1925, choosing a month that marks the birthdays of two important men who greatly impacted the American black population, Abraham Lincoln and Frederick Douglass; and

WHEREAS, in the year 1976, the observance was expanded to Black History Month; and

WHEREAS, the theme of this year’s celebration focuses especially on the importance of Black health and wellness, acknowledging the legacy of not only Black scholars and medical practitioners in Western medicine, but also other ways of knowing (e.g., doulas, midwives, naturopaths, herbalists, and more) throughout the African Diaspora; and

WHEREAS, this month holds great significance from the many milestones it contains: on February 23, 1868, the civil rights leader and co-founder of the NAACP, W.E.B. DuBois, was born; on February 3, 1870, the 15th Amendment, granting Blacks the right to vote, was passed; on February 12, 1909, the NAACP was founded; and on February 1, 1960, a civil rights movement milestone occurred when a group of black college students began a sit-in at a segregated Woolworth’s lunch counter in Greensboro, NC; now therefore be it
RESOLVED, that the Solano Community College District Governing Board proclaims February 2022, as Black History Month.

PASSED AND ADOPTED, This 19th day of January 2022, by the Governing Board of Solano Community College District.

SARAH CHAPMAN, Ph.D.
BOARD PRESIDENT

CELIA ESPOSITO-NOY, Ed.D.
SECRETARY
SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: 2020-2021 Associated Students of Solano College (ASSC) Budget

REQUESTED ACTION:

☐ Information  OR  ☐ Approval
☐ Consent  OR  ☐ Non-Consent

SUMMARY: ASSC will present the 2020-21 approved budget of the Associated Students of Solano College (ASSC) to the Governing Board for review and information, pursuant to SCCD Board Policy 3000.

STUDENT SUCCESS IMPACT:

☒ Help students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☐ Other: ________________________________________________________________

Ed. Code: Board Policy: Estimated Fiscal Impact: N/A

SUPERINTENDENT’S RECOMMENDATION: ☐ APPROVAL ☐ NOT REQUIRED ☐ DISAPPROVAL ☐ TABLE

Shannon C. Cooper, Psy.D
Vice President, Student Services

PRESENTERS NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7159

TELEPHONE NUMBER

Shannon C. Cooper Psy.D.

VICE PRESIDENT APPROVAL

December 14, 2021

DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT

Celia Esposito-Noy, Ed.D.
Superintendent-President

January 19, 2022

DATE APPROVED BY
SUPERINTENDENT-PRESIDENT

-63-
### THE ASSOCIATED STUDENTS OF SOLANO COLLEGE

#### Approved Budget Projections for the 2021-22 Academic Year

<table>
<thead>
<tr>
<th>PROPOSED BUDGET 2020-21</th>
<th>ACTUAL BUDGET 2020-21</th>
<th>APPROVED BUDGET 2021-22</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning adjusted balance</td>
<td>92,903.19</td>
<td>78,088.57</td>
</tr>
</tbody>
</table>

#### I. REVENUE

<table>
<thead>
<tr>
<th>Income</th>
<th>Proposed</th>
<th>Actual</th>
<th>Approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>8820 Contrib, Gifts, Grants &amp; Endowments</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>8820 Inactive Club Funds</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>8820 Special Events Income</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>8840 Sales &amp; Commissions</td>
<td>1,500.00</td>
<td>927.09</td>
<td>1,500</td>
</tr>
<tr>
<td>8840 Sales &amp; Commissions</td>
<td>1,500.00</td>
<td>927.09</td>
<td>1,500</td>
</tr>
<tr>
<td>8860 Interest/Savings</td>
<td>1,521.77</td>
<td>800</td>
<td></td>
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<tr>
<td>8981 Interfund Transfer - In (Bookstore)</td>
<td>20,000.00</td>
<td>19,975.98</td>
<td>22,355</td>
</tr>
<tr>
<td>8885 Other Student Fees (Student ID Cards)</td>
<td>-</td>
<td>15,000</td>
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</tr>
<tr>
<td>8981R Other - Lost Revenue (COVID)</td>
<td>20,000.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td>28,663.16</td>
<td>42,424.84</td>
<td>39,655</td>
</tr>
<tr>
<td><strong>TOTAL REVENUE</strong></td>
<td>121,566.35</td>
<td>120,513.41</td>
<td>153,376</td>
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</tbody>
</table>

#### II. EXPENSES

<table>
<thead>
<tr>
<th>Expense</th>
<th>Proposed</th>
<th>Actual</th>
<th>Approved</th>
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</thead>
<tbody>
<tr>
<td>2000-3000 Student Salaries/Benefits</td>
<td>900.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4000 Supplies &amp; Materials</td>
<td>15,500.00</td>
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<tr>
<td>4200 Books, Magazines, CDs, DVDs</td>
<td></td>
<td>235.61</td>
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<tr>
<td>4500 Noninstruct Supplies &amp; Materials</td>
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<td>385.89</td>
<td>2,850</td>
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<tr>
<td>4600 Printing &amp; Copying</td>
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<td>1,850</td>
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<tr>
<td>5000 Other Operating Expenses</td>
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<td>18,697.00</td>
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<tr>
<td>5150 Contracted Services</td>
<td></td>
<td>1,342.40</td>
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<tr>
<td>5210 Employee Travel &amp; Conference</td>
<td></td>
<td>400</td>
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<tr>
<td>5220 Mileage Reimbursement</td>
<td></td>
<td>200</td>
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<tr>
<td>5230 Student Travel/Conference</td>
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<td>5,750</td>
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<tr>
<td>5240 On/Off Campus Events</td>
<td></td>
<td>174.21</td>
<td>2,700</td>
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<tr>
<td>5300 Membership/Dues</td>
<td></td>
<td>350</td>
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<tr>
<td>5610 Rentals/Leases (Copier)</td>
<td></td>
<td>250</td>
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<tr>
<td>5620 Repair &amp; Maintenance (ID Printer Warr)</td>
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<td>200</td>
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<tr>
<td>5740 Election Costs</td>
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<td>1,432.62</td>
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<tr>
<td>5795 Advertising</td>
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<td></td>
<td>250</td>
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<tr>
<td>5810 Bank Services</td>
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<td>1,721.27</td>
<td>2,530</td>
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<tr>
<td>6120 Site Improve - Campus Enrichment Plan</td>
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<td>5,000</td>
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<tr>
<td>6410 Office Equipment</td>
<td></td>
<td>500</td>
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<tr>
<td>6420 Office Equipment &gt;=5000</td>
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<td>5,000</td>
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<tr>
<td>7000 Other Outgoing Exp (Interfund Trf Out)</td>
<td>7,000.00</td>
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<tr>
<td>7300 Funding Assistance</td>
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<td>1,500.00</td>
<td>5,550</td>
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<tr>
<td>7520 Student Scholarships</td>
<td></td>
<td>1,300</td>
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<tr>
<td>7600 Other Student Aid - Students Helping Students</td>
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<td>200</td>
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<tr>
<td><strong>TOTAL EXPENDITURES</strong></td>
<td>43,477.78</td>
<td>6,792.00</td>
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#### III. CONTINGENCY RESERVE

<table>
<thead>
<tr>
<th>Reserve for Contingency</th>
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<th>Actual</th>
<th>Approved</th>
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<tbody>
<tr>
<td>7900 Reserve for Contingency</td>
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<td>113,721.41</td>
<td>77,883</td>
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<tr>
<td><strong>TOTAL BUDGET FUND</strong></td>
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<td>120,513.41</td>
<td>113,763</td>
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