

# Solano Community College Petition for Job Direct Low Unit Certificate

Today's Date: \_\_\_\_\_

Summer 20 \_\_\_\_\_

Fall 20 \_\_\_\_\_

Spring 20 \_\_\_\_\_

This application should be made during the semester you are completing your final requirements. If you have missed that opportunity, you may file during any subsequent semester.

SCCID: \_\_\_\_\_

SSN#: \_\_\_\_\_

DOB: \_\_\_\_ \_\_\_\_ \_\_\_\_ Tele: (    ) \_\_\_\_\_

Email: \_\_\_\_\_

\_\_\_\_\_  
*Full name as you wish for it to appear on your job direct certificate (PRINT CLEARLY)*

\_\_\_\_\_  
*Mailing address to receive certificate*

\_\_\_\_\_  
*City State Zip*

- All related transfer (official) transcripts must be submitted/or on file to Admissions & Records at the time of petition.
- Did you complete all of your requirements at SCC? Yes  No

	<u>Title of Job Direct Certificate</u> Please select from the list on the back of this document	<u>Office Use Only</u>	
		Awarded	Denied
1.			
2.			
3.			

Please note:

These awards do not appear on your transcript.

X \_\_\_\_\_  
Student Signature Required

For Official Use Only

Notes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Awarded in Banner:  YES       NO      (Date) \_\_\_\_\_

## Job Direct Low Unit Certificate Titles

JOB DIRECT LOW UNIT CERTIFICATES: are awarded in the following fields to students who satisfactorily complete a fast-track program to prepare them for employment.

Accounting Clerk
Certified Nursing Assistant
Computer Aided Drafting (CAD) Technician
Computer Application Specialist
Database Specialist
Emergency Medical Technician I
Fitness Professional
Insurance Specialist
Landscape Worker
Microsoft Office Master
Microsoft Office Specialist
Soft Skills for Technicians
Web Developer
Web Programmer
Welding Equipment Operator

\*If you do not see the name of the Job Direct Certificate you are seeking on this list, please let one of the Admissions & Records staff know.