

Side Letter of Agreement

To the Memorandum of Understanding between the
Solano Community College District and the
International Union of Operating Engineers, Stationary
Engineers - Local 39, AFL-CIO

This will confirm an understanding reached between the Solano Community College District ("District") and the International Union of Operating Engineers, Stationary Engineers Local 39, AFL-CIO ("Local 39"), collectively "the parties."

Effective July 1, 2017, the parties agree to improve the language in Article 9.16 of the 2017-20 Agreement between Local 39 and the District as follows:

The District will reimburse Enrollment Fees and Student Representation Fees for any regular employee who enrolls in any classes offered by Solano College. Classes may be taken outside the employee's scheduled work assignment or with the approval by manager for release time as stated in Article 9.16. The employee must successfully pass the class with a C or Cr/P, or better grade, for reimbursement. Receipts and grade reports or transcripts must accompany the request. The employee will submit a Direct Pay Form signed by a Human Resources manager, attach the appropriate receipt and grade report or transcript for reimbursement within three (3) months of conclusion of the class. The original completed Direct Pay Form and supporting documentation will be submitted to Accounts Payable for processing.

In the event an employee must withdraw from a class due to the operational needs of the District, as documented and approved by the appropriate manager, the employee shall be reimbursed such fees.

For the District:



Mary Jones
HR Consultant

Date: 2/26/18

For Local 39:



Steve Crouch
Director of Public Employees

Date: 3-6-18



Stan Eichenberger
Business Representative

Date: 2/28/18