

**MEMORANDUM OF UNDERSTANDING BETWEEN**  
**SOLANO COMMUNITY COLLEGE DISTRICT**  
**AND**  
**SOLANO COMMUNITY COLLEGE FACULTY ASSOCIATION**

The parties agree to the following addendum to **Article 29.3**, retroactive to Summer 2020. This language will remain in effect for as long as similar conditions continue to impact the Corrections Education program on a broad scale, to be re-assed each semester.

Faculty teaching correspondence courses in the Corrections Education Program who are required to give IP grades or provisional letter grades due to delays in the delivery of instructional materials and student work will be compensated for an additional  $\frac{3}{4}$  hour at Cat 3, per student, for reviewing student work received after the end of the semester and submitting a grade change. All such additional work and grade changes must be completed no later the end of the semester subsequent to the original course assignment.

Payment for this additional labor shall be issued on the next regular payroll following the instructor's submission of the completed form to the manager overseeing CEP.

_____	<u>06/11/21</u>	_____	<u>06/11/21</u>
Melissa Reeve	Date	Mary Jones	Date
Chief Negotiator, SCFA		Chief Negotiator, SCCD	