

FALL 2009 STAFF DEVELOPMENT FLEX CAL ACTIVITIES

August 13 & 14 (*optional days*)
and
August 17 & 18 (*required days*)



Solano Community College

Human Resources Department
4000 Suisun Valley Road
Fairfield, CA 94534-3197
(707) 864-7128
<http://www.solano.edu>

**Reservations required for workshops indicating RSVP,
otherwise workshops are first come, first served!**

Faculty Participation - Full-time faculty are required to attend four campus in-service days and contract for the remaining six days in either optional workshops or individually planned activities. Adjunct faculty may participate in on- and off-campus in-service activities with approval of immediate supervisor for the number of hours equal to their weekly assigned hours for the semester and will be reimbursed for their participation at their hourly rate of pay.

Staff Participation - Classified and management staff are strongly encouraged to attend flex workshops and staff development activities. Released time should be arranged with their immediate supervisor.

Small Group/Individual Projects/Student Info Tables - Prior approval from division Dean is necessary for this option. Faculty may use up to six optional flex cal hours per day on optional days to work on curricular activities.

**THURSDAY,
AUGUST 13, 2009
(Optional Day)**

8:00 a.m. – 4:00 p.m. (6 hours flex credit for new staff)

New Staff Orientation (invitation only)

Building 600, Room 626 (*Limited to 75 participants*)

RSVP by 8/6/09!! Call HR at x-7169.

Trudy Largent, Interim Director of Human Resources

An orientation session for all new staff. Required attendance for new contract faculty. Optional attendance for adjunct faculty.

9:00 a.m. – 4:00 p.m. (6 hours optional flex credit)

CPR

Building 800, Room 807-B (*Limited to 15 participants*)

Glenn Burgess, Health Occupations Instructor

CPR training is an opportunity to learn important life-saving skills. CPR is used when someone's breathing or heartbeat has stopped because of drowning, electrical shock, or as a result of a heart attack. Upon successful completion of the course, a LIFE SUPPORT NETWORK course completion card will be issued.

9:00 a.m. – 12:00 noon (3 hours optional flex credit)

Green Valley Falls Hike (*Limited to 29 participants*)

Jim DeKloe, Biology Instructor/Outings Leader, Sierra Club.

This hike requires pre-registration by July 29! Contact Zandra.Gilley@solano.edu to reserve your space. This activity fills up fast, make your reservations ASAP! You must show a photo ID at the trailhead. We'll meet at 8:30 a.m. at parking lot #6 near the Horticulture building (1000) for trailhead directions and to self-arrange leaderless carpools. We'll leave at 8:45 am sharp! Wear walking shoes and bring water. This is an amazing hike to a pair of 60+ foot waterfalls on Vallejo Watershed Lands. A moderate 4-mile round trip hike follows Wild Horse Creek into a fern filled canyon misted by Green Valley Falls. The gate at the trailhead closes at 9:15 sharp! There will be no access after the gate is locked.

9:00 a.m. – 12:00 noon (3 hours optional flex credit)

Tennis (college tennis courts)

Alan Jian and George Daugavietis, Math Instructors
Come join like-minded enthusiasts at Solano College for some recreational tennis. All ability levels are welcome. Tennis balls will be provided but please bring your own tennis racket.

10:00 a.m. – 12:00 noon (2 hours optional flex credit)

SLO Team Meeting

Building 700, Room 703 (*Limited to 59 participants*)

Tracy Schneider, Humanities Instructor

During this session, division SLO Facilitators and the LOAC will discuss final plans for the various flex activities that will take place in the following two days.

1:00 a.m. – 3:00 a.m. (2 hours optional flex credit)

STRS Workshop

Building 600, Room 605 (*Limited to 50 participants*)

Paul Gilles, STRS Consultant

Some topics covered in workshop: Basic information about CalSTRS, how benefits are calculated, how to provide a lifetime benefit for another person, why financial planning is important, how to determine your retirement goal, tax-deferred accounts, and completing a financial check up.

1:00 p.m. - 3:00 p.m. (2 hours optional flex credit)

Supplemental Instruction (SI) – Going the extra kilometer

Building 700, Room 704 (*Limited to 50 participants*)

Diane White, History Instructor

This is a training session is for faculty that are going to use SI in their classroom. This session will introduce participants to “best practices” in SI, and help faculty strategize about how to implement a successful SI program for their students.

1:00 – 3:00 p.m. (2 hours optional flex credit)

My Solano for Faculty

Building 500, Room 507 (*Limited to 23 participants*)

Barbara Fountain, Assistant Registrar

In this session you will learn how to access the functions now available for faculty. For example, you will be able to print rosters, see class information, and much more. You need to be able to login to OWA (**O**utlook **W**eb **A**ccess) to take advantage of this workshop.

1:00 p.m. – 5:00 p.m. (4 hours optional flex credit)

Tour of Suisun Valley producers (*Limited to 14 participants*)

Pam Muick, Biology Instructor and Tracy Ellison, Suisun Valley Ag Ambassador

Join Tracy for a 4-hour tour of Suisun Valley Ag producers, including wineries and food producers. Meet at the college at 1 p.m.; return at 5 p.m. We will utilize a van to tour around the valley and visit various establishments. Visit several places not yet open to the public. RSVP pmuick@sbcglobal.net by July 25, 2009. Pam will contact you the week prior to the event for final details.

1:30 a.m. – 4:00 p.m. (2-1/2 hours optional flex credit)
e-Teaching, e-Companions, and e-College
Building 500, **Room 502** (*Limited to 37 participants*)
Sandra Rotenberg, Distance Education Coordinator
Renee Moore, Biology Instructor
Workshop on .NExT features will go over all the new tabs and options. We will show you how to set up your grade book, use the drop boxes and document sharing, and more. This will also be an afternoon when teachers can come in and ask questions, discuss problems, discuss student issues, sign up for new course shells or e-Companions (these are the online companions to traditional classes). There will be computers to work on, if you having problems with any aspect of your course design – this is the place to bring it.

1:30 p.m. -3:00 p.m. (1-1/2 hours optional flex credit)
**Process Evaluation and Review Team (PERT),
"SCC Integrated Planning Process Orientation."**
Building 700, Room 703 (*Limited to 59 participants*)
Jeff Lamb, Spanish Instructor; Ruth Fuller, Librarian;
Rob Simas, Research/Planning Director;
Dave Redfield, Dean Math/Science; and
Tracy Schneider, English Instructor
The philosophy of Integrated Planning, as required by ACCJC Standards, is that a college can only function successfully if connections are made among all levels of planning, from classroom to institution. This can only be successful if everyone involved is familiar with the college's processes, knows how to use them, and understands the planning connections. This session will explain how SLOs, Program Reviews, 3-Year Plans, Operational Proposals, Strategic Proposals, and the Process Evaluation and Review Team (PERT) connect in order to lead from evidence to the implementation of change.

4:00 p.m. – 6:00 p.m.
CTA, CSEA, and Local 39 Meeting
Building 1400, Room 1425
Join your colleagues for conversation and dinner.

6:00 p.m. - 9:00 p.m. (3 hours optional flex credit)
Adjunct/Part-time Faculty Forum
Building 1600, Rooms 1645 (*Limited to 68 participants*)
Kristie Iwamoto and Lou McDermott, SCFA Adjunct Executive Board Representatives
All adjunct faculty are invited to this forum to learn how the Solano College Faculty Association works for them, and to voice their needs and concerns regarding instruction and employment issues.

**FRIDAY,
AUGUST 14, 2009
(Optional Day)**

9:00 a.m. – 4:00 p.m. (6 hours optional flex credit)
On Course Make
Building 800, Rooms 811/812 (*Staff who made reservations by May 22 are eligible to attend.*) **May take two more participants!! Call Zandra @ 7169.**

- 9-10:30 a.m.
SESSION 1: CHARACTERISTICS OF SUCCESSFUL STUDENTS – Identifying the characteristics that distinguish students who are successful in college (and beyond) from those who struggle.
- 10:30-10:45 a.m. – **BREAK**
- 10:45 a.m. - 12:15 p.m.
SESSION 2: GREATER PERSONAL RESPONSIBILITY – Guiding students to take greater responsibility for their education and for the outcomes of their lives...and...**INCREASED SELF-MOTIVATION** – Guiding students to discover intrinsic motivation for academic achievement, thus promoting greater perseverance when they encounter inevitable challenges in college or elsewhere in their lives.
- 12:15-1:45 p.m. – **LUNCH ON YOUR OWN**
- 1:45-2:45 p.m.
SESSION 3: IMPROVED SELF-MANAGEMENT – Guiding students to make the most of their time, choosing the purposeful and persistent actions necessary to stay on course to their goals and dreams...and... **ENHANCED INTERDEPENDENCE** – Guiding students to develop the mutually supportive relationships necessary for achieving most of life's lofty goals, including academic success.
- 2:45-3:00 p.m. – **BREAK**
- 3:00-4:30 p.m.
SESSION 4: STRATEGIES FOR EFFECTIVE LEARNER-CENTERED EDUCATION – Developing a tool box of learner-centered strategies for empowering students learn more deeply and permanently.

9:00 a.m. – 11:00 a.m. (2 hours optional flex credit)
Curriculum Orientation
Building 700, Room 703 (*Limited to 59 participants*)
Erin Farmer, Chair Curriculum Committee
This session will provide an overview of the course proposal, review, and approval process. You need to be able to login to OWA (**Outlook Web Access**) to take advantage of this workshop.

9:00 a.m. – 12:00 noon (3 hours optional flex credit)

Academic Senate Meeting

Building 600, Room 626 (*Limited to 74 participants*)
Jeff Lamb, Academic Senate President

12:00 noon – 1:30 p.m.

CSEA Meeting/Luncheon

Building 1400, Cafeteria
RSVP by 8/7/09!! Call HR at x-7169.
Cynthia Simon, President

1:00 p.m. – 4:00 p.m. (3 hours optional flex credit)

Academic Senate and Ed Administrators Meeting

Building 600, Room 626 (*Limited to 74 participants*)
Jeff Lamb, Academic Senate President and
Robin Steinback, Vice President Academic Affairs

6:30 p.m. – 8:30 p.m. (2 hours optional flex credit)

Team Building Stress Reducing Sailing Experience

Location: San Francisco

Sail on the "Bay Lady," a 75-ft replica gaff schooner from San Francisco's South Beach Harbor (near the 49ers stadium) around Alcatraz, the Golden Gate and the Golden Gate Bridge. Cost for this activity is \$25.00 per person.

Reservations required via Chuck Spillner by July 24, 2009. Soft drinks and snacks are available on-board. Guests are not permitted to bring drinks or food on-board. There is ample parking in the vicinity of South Beach Harbor. After 6:00 pm the meters are off.
charles.spillner@solano.edu or 707-704-8559

**MONDAY,
AUGUST 17, 2009
(Required Day)**

9:00 a.m. – 11:00 a.m. (2 hours optional flex credit)

Book Review: Outliers: The Story of Success by Malcolm Gladwell and Freakanomics: A Rogue Economist Explores the Hidden Side of Everything by Steven D. Levitt and Stephan J. Dubner

Building 300, Room 308 (*Limited to 90 participants*)
Jim Dekloe, Biology Instructor
The Solano College tradition of book discussions continues this year with two popular books: Outliers: The Story of Success by Malcolm Gladwell and Freakanomics: A Rogue Economist Explores the Hidden Side of Everything by Steven D. Levitt and Stephan J. Dubner. Both books examine common conditions around us and view them through a unique perspective. In Outliers, Gladwell examines the circumstances of people who have excelled in their field and analyzes the factors that led them to their extraordinary success. In Freakanomics, University of Chicago economist Levitt

applies the tools of economics to the odd questions that confront him: Do Real Estate agents act in your interest? What is the business structure and economics of gangs who sell crack? How some names become popular and others fall out of fashion? Book books reach counterintuitive, surprising, and controversial conclusions. Expect a spirited discussion.

9:00 a.m. -11:00 a.m. (2 hours optional flex credit)

Learning Communities Committee Meeting

Building 400, Room 446 (*Limited to 36 participants*)
Brad Paschal, Learning Communities Coordinator
This is a meeting for members of the Learning Communities Committee to organize for spring semester. Other faculty interested in Learning Communities are invited to attend.

9:00 a.m. – 11:00 a.m. (2 hours optional flex credit)

Transfer Articulation Issues for Faculty

Building 400, Room 445 (*Limited to 42 participants*)
Barbara Pavão, Transfer Counselor
A workshop to discuss how Solano College courses apply during the transfer process, including the differences between IGETC and CSU GE. Most importantly, discover how your Solano courses help students prepare for their transfer major.

9:00 a.m. – 11:00 a.m. (2 hours optional flex credit)

My Solano for Faculty

Building 500, Room 507 (*Limited to 23 participants*)
Barbara Fountain, Assistant Registrar
In this session you will learn how to access the functions now available for faculty. For example, you will be able to print rosters, see class information, and much more. You

9:00 a.m. – 12:00 noon (3 hours optional flex credit)

Curriculum Committee Training Workshop

Building 700, Room 704 (*Limited to 50 participants*)
Erin Farmer, Humanities Instructor

10:00 a.m. – 12:00 noon (2 hours optional flex credit)

Ethnic Minority Coalition

Building 600, Room 605 (*Limited to 50 participants*)
Kevin Anderson, Business & Computer Sci Instructor
Provide a forum for discussing common concerns and to take a representative course of action. Everyone is welcome. More details will be forthcoming at this meeting, although, we will plan to meet at least once per semester and as needed.

10:00 a.m. - 11:30 a.m. (1-1/2 hours optional flex credit)

Umoja Program Scholars (UPS)

Building 700, Room 703 (*Limited to 59 participants*)
Jocelyn Mouton, Counselor/Coordinator,
CalWORKS; Erin Vines, Dean, Counseling/Guidance & DSP; Karen McCord, Psychology Instructor; Ella Tolliver, Counselor; Brad Paschal, Biological Science

Instructor; Rob Simas, Director, Research & Planning; Cynthia Simon, EOPS/CARE Specialist; Carolyn Moore, DSP Specialist

Come learn about a revival. A new blueprint for success for all of our students. Umoja a Kiswahili word meaning unity, is a community and critical resource, dedicated to enhancing the cultural and educational experiences, of African American and other students. We must revive our thoughts, plans, and actions in order to adapt to the new wave of change. In doing so we will make our mark and create a new blueprint for success.

11:30 a.m. – 1:00 p.m. (1-1/2 hours optional flex credit)

Faculty Meeting Luncheon

Building 1400, Cafeteria

Tom Grube, Solano College Faculty Association President

Jeff Lamb, Academic Senate President

1:00 p.m. – 3:00 p.m. (2 hours required flex credit)

Learning Outcomes Assessment: Closing the Loop

Location: determined by Division/Department

Tracy Schneider, LOAC, and division facilitators:

Are you curious how other instructors help their students to achieve expected learning outcomes? Would you like to share your expertise and ideas for the improvement of student learning? During this session, each faculty member will present his/her piloted SLO, assessment, and results analysis to other faculty. Divisions will break into segments in order for each faculty to share and discuss the implications of the individual, department, and division assessment analyses. These discussions will generate ideas for teaching as well as suggestions for department- and division-level planning.

3:00 p.m. – 5:00 p.m. (2 hours required flex credit) and

6:00 p.m. – 8:00 p.m. (2 hour required flex credit)

Division Meetings: SLOs and Divisional Planning

Business/Computer Science (Room 506)

Career Technical Education (Room 1818)

Counseling/DSP&S (Room 445)

Fine & Applied Arts/Behavioral Sci (Room 1301)

Health Occupations (Room 804)

Health & PE (Room 1746)

Technology & Learning Resources (Library)

Humanities (Room 812)

Math & Science (Room 308)

Special Services (Room 445)

**TUESDAY,
AUGUST 18, 2009
(Required Day)**

(3 hours flex credit for morning activities)

8:30 a.m. – 9:00 a.m., Building 1200, Lobby (optional)

Coffee hosted by Superintendent/President

9:00 a.m. – 9:10 a.m., Building 1200, Theater

Welcome

Janene Whitesell, Master of Ceremonies

9:10 a.m. – 10:00 a.m.

Welcome and College Update

Dr. Jowel Laguerre, Superintendent/President

Introductions of Manager of the Year and

Classified Employee of the Year

10:00 a.m. – 10:25 a.m.

Senate Report and Introductions of Distinguished Faculty (full-time and adjunct)

Jeff Lamb, Academic Senate President

10:25 a.m. – 11:00 a.m.

Distinguished Faculty Presentations

11:00 a.m. – 11:05 a.m.

Introduction of Guest Speaker

Robin Arie-Donch, Counselor/Articulation Officer

11:05 a.m. – 12:00 noon

Brain-Based Learning and the Art of Teaching

Eric Stepp-Bolling, Mt. San Antonio College

12:00 noon – 1:30 p.m., Building 1400, Cafeteria

Community Lunch hosted by Staff Development

(3 hours total required flex credit)

Each workshop is 1-1/2 hours

1:30 p.m. – 3:00 p.m. (concurrent workshops)

1. **Faculty Members Look at the Accreditation Standards (I, III and IV) and the Self Study Process**
Building 700, Room 703 (*Limited to 59 participants*)

2. **Standard II and SLO's**

Building 700, Room 705 (*Limited to 55 participants*)

Tracy Schneider, Humanities Instructor and SLO Coordinator

This session will offer an overview of Accreditation Standard II, focusing on how SLOs and Planning Processes impact Institutional Effectiveness as defined by ACCJC. We will discuss what has been done to

address this Standard at SCC and what work still needs to be accomplished. Included will be questions to ask ourselves as we begin work on our upcoming Self Study as well as ideas for how the work we are already doing might be documented as evidence that we meet the Standard.

3. Perspectives on the Teacher-Student Relationship

Building 700, Room 704 (*Limited to 50 participants*)

This workshop will feature a discussion panel of student leaders who serve on ASSC – Student Government. They will provide perspectives on a variety of topics relevant to students including the role of students in shared governance; student expectations in the classroom; faculty respect for students; the teacher-student relationship; faculty mentoring; and increasing faculty participation in student activities and clubs.

4. What Is Evidence?

Building 600, Room 1645 (*Limited to 68 participants*)

Rob Simas, Director Research and Planning

The purpose of this workshop is to consider “evidence” from the perspective of an accreditation report.

Participants will review and discuss the accreditation guidelines and evidence matrices (at the “50,000-foot level”), focusing on: 1) what is and is not appropriate evidence; 2) easy ways to gather, identify, and store evidence; 3) ways to reference evidence in accreditation reports; and 4) the use of evidence and data in the College’s ongoing planning and evaluation processes.

5. Brain Based Learning And The Art Of Teaching

Building 400, Room 445 (*Limited to 42 participants*)

A follow-up discussion with Eric Stepp-Bolling and Robin Arie-Donch.

3:00 p.m. – 4:30 p.m. (4 concurrent workshops)

1. Faculty Members Look at the Accreditation Standards (I, III and IV) and the Self Study Process

Building 700, Room 703 (*Limited to 59 participants*)

2. Standard II and SLO’s

Tracy Schneider, Humanities Instructor and SLO Coordinator

Building 700, Room 705 (*Limited to 55 participants*)

3. Perspectives on the Teacher-Student Relationship

Building 700, Room 704 (*Limited to 50 participants*)

4. What Is Evidence?

Rob Simas, Director Research and Planning

Building 1600, Room 1645 (*Limited to 68 participants*)

**November 25, 2009 (optional flex)
No activities planned**