

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **CONTRACT AMENDMENT TO DOVETAIL FOR
FURNITURE, FIXTURES AND EQUIPMENT
CONSULTING SERVICES FOR THE BIOTECHNOLOGY
AND SCIENCE BUILDING PROJECT**

REQUESTED ACTION:

Information **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

Board approval is requested for award of Amendment 1 to Dovetail's consulting services contract to provide additional planning and coordination services for furniture, fixtures and equipment procurement for the Biotechnology and Science Building Project. On March 18, 2015, item 12.(s), the Board approved a contract with Dovetail for consulting services to provide planning and coordination services for furniture, fixtures, and equipment procurement, coordination and implementation for the this project. At that time, it was planned to include procurement of the furniture and equipment in the Design Builder's contract.

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STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Repair and update instructional space and equipment to meet DSA standards.

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: \$47,600 Measure Q Funds</i>
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SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Thomas Beckett
Interim, Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Yulian Ligioso
Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

December 4, 2015

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Stan R. Arterberry
Interim Superintendent-President

December 4, 2015
**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

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SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

Since that time, staff has determined that it would be more efficient and cost effective for the District to procure these items directly. To accomplish this, additional services are needed from Dovetail. This amendment confirms current project assumptions and includes additional services to prepare documentation in bidding format, develop scope of work for turnkey services for Owner Furnished Owner Installed (OFOI) items, facilitate bidding process through District Procurement, and manage implementation of OFOI items to completion.

The Board is asked to approve a contract amendment to Dovetail in the amount of \$47,600, bringing the total contract amount to \$157,400.

The contract is available online at <http://www.solano.edu/measureq/planning.php>.

AMENDMENT TO AGREEMENT

PARTIES

This First Amendment to Agreement ("Amendment") is entered into between Solano Community College District ("District") and Dovetail ("Consultant"), collectively the "Parties").

RECITALS

WHEREAS, District and Consultant entered into a Consulting Services Agreement ("Agreement"), dated March 18, 2015 for services related to Furniture, Fixtures and Equipment, and (FF&E) for the Biotechnology & Science Building;

WHEREAS, District and Consultant desire to amend the Agreement to confirm current project assumptions and include additional services to prepare documentation in bidding format, develop scope of work for turnkey services for OFOI items, facilitate bidding process through District Procurement, and manage implementation of OFOI items to completion;

NOW THEREFORE, in consideration of the mutual promises and covenants set forth above and contained herein, District and Consultant agree as follows:

AGREEMENT

1. Section 4 of the Agreement is amended to read:
Compensation: District agrees to pay the Consultant for services satisfactorily rendered pursuant to this Agreement a total fee not to exceed One Hundred Fifty Seven Thousand Four Hundred Dollars (\$157,400.00). This fee is a total of March 18, 2015 Agreement in the amount of \$109,800, and Amendment #1 in the amount of \$47,600. District shall pay consultant according to the following terms and conditions:
2. The following language is added to Exhibit A:
Add: Revised Project Assumptions:
 - (4) user group, (2) key contacts (Dean level or higher)
 - (1) new building delivered through the Design/Build process.
 - Project schedule will begin March 2015, and Dovetail's scope will complete by October 2017.
 - FF&E targeted budget of \$2.7M
 - Dovetail scope addresses Group II items only, excluding consumables and supplies, as defined by CCCCCO. *(NOTE: All Classroom and Lab AV not provided by DBE, and all IT products, are to be specified, procured and implemented by District IT team. Dovetail will provide space need information for this purpose).*
 - A portion of the anticipated FF&E is currently being used in the project swing space, and will need to be integrated by Dovetail into the new building.
 - The procurement and coordination of all OF/OI and OF/CI FF&E
 - Phase II implementation services (see below) will be performed by the District (see new Phase I and II scope notes below).
 - The procurement and coordination of all identified Group II CF/CI items will be performed by the DBE. Dovetail will provide building interface and product specification information for this purpose.
 - Project FF&E applications include: (4) Biotech Labs; (2) Anatomy Labs; (2) Biology Labs; (2) Chemistry Labs; (19) Lab Prep & Support rooms including Gowning; (10) Offices; (2) Clean Rooms; (2) Classrooms; (1) Conference Room; (1) Break room; (1) Large Biotech Storage Room; (1)

Darkroom; (1) Copy/Mail Room; (3) Interior Student Spaces; (2) Exterior Student Spaces, and (1) Café.

- All furniture selections will be based on the District Standards.
- Move management services are not included in this proposal.

To the Phase 1 – Planning section:

- Prepare all documentation in bidding format to support District Procurement process. Develop complete scope of work for vendors to facilitate OFOI requirements for Science Equipment and AV requirements only. Develop complete scope of work to provide Turkey Services for Non-Science Equipment and Fixtures products as OFCI installed items.

To the Phase 2 – Implementation section:

- Facilitate bidding process through District Procurement of all FF&E items. Manage implementation of OFOI items to completion.

3. Except as set forth in this Amendment, all provisions of the Agreement and any previous extension(s) and/or amendment(s) thereto shall remain unchanged, in full force and effect, and are reaffirmed. This Amendment shall control over any inconsistencies between it and the Agreement and/or any previous extension(s) and/or amendment(s).
4. Consultant acknowledges and agrees that this Amendment shall not be binding on the Parties until and unless the Solano Community College District's Governing Board approves this Amendment.

IN WITNESS WHEREOF, the parties hereto have accepted and agreed to this Amendment on the dates indicated below.

Dated: _____, 2015

Dated: _____, 2015

SOLANO COMMUNITY COLLEGE DISTRICT

By: _____

By: _____

Print Name: Yulian Ligioso

Print Name: _____

Print Title: Vice President, Finance and Administration

Print Title: _____