

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **CONTRACT AMENDMENT # 1 WITH DOVETAIL FOR
FURNITURE, FIXTURES AND EQUIPMENT
CONSULTING SERVICES FOR THE B100 ACADEMIC
SUCCESS CENTER AND TUTORING EXPANSION
PROJECT**

REQUESTED ACTION:

Information **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

In December 2015 a consulting services agreement in the amount of \$5,600 with Dovetail was approved to provide services for the Building 100 Academic Success Center and Tutoring Expansion Project.

Board approval is requested for the attached Amendment #1 to original consulting services agreement with Dovetail. This amendment is to provide additional consulting services including revisions to the furniture layout plan, completion of a disposition form for items recommended for disposal, and preparation of a move plan for existing Academic Success and Tutoring Center's furniture to be reused elsewhere on campus.

The Board is asked to approve this contract amendment to Dovetail in an amount not to exceed \$2,975.

The contract Amendment #1 is available online at: <http://www.solano.edu/measureq/planning.php>.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other:

Ed. Code: Board Policy: 3225;3520 Estimated Fiscal Impact: \$2,975 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Lucky Lofton
Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Yulian Ligioso

Vice President, Finance and Administration

VICE PRESIDENT APPROVAL

May 6, 2016

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

May 6, 2016

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

AMENDMENT # 1 TO AGREEMENT

PARTIES

This First Amendment to Agreement ("Amendment") is entered into between Solano Community College District ("District") and **Dovetail** ("Consultant"), collectively the "Parties").

RECITALS

WHEREAS, District and Consultant entered into a Consulting Services Agreement ("Agreement"), dated December 16, 2015 for services related to B100 Academic Success Center and Tutoring Expansion Project Furniture, Fixtures and Equipment Procurement.

WHEREAS, District and Consultant desire to amend the Agreement to provide additional services for the Academic Success and Tutoring Center.

NOW THEREFORE, in consideration of the mutual promises and covenants set forth above and contained herein, District and Consultant agree as follows:

AGREEMENT

1. Section 3 of the Agreement is amended to read in its entirety:
Compensation: District agrees to pay the Consultant for services satisfactorily rendered pursuant to this Agreement a total fee not to exceed Eight Thousand Five Hundred and Seventy Five Dollars (\$8,575.00). This fee is a total of December 16, 2015 Agreement in the amount of \$5,600 and Amendment #1 in the amount of \$2,975.
2. The Following language is added to Exhibit A:
Consultant shall provide services and documentation for the B100 Academic Success Center and Tutoring Expansion Project. Scope of work includes:
 - Provide revisions to approved furniture layout, and manage revisions of the final order with vendor.
 - Provide a disposition form which includes description and asset tags of all items being recommended for disposal from the Academic Success and Tutoring Center, and Room 102.
 - Provide a move plan for all Academic Success and Tutoring Center's furniture to be relocated.
 - Prepare space plan for the Quiet Study Room #102 using existing Academic Success and Tutoring Center furniture.
 - Provide code compliant furniture plan for new office, Room 104.
3. Except as set forth in this Amendment, all provisions of the Agreement and any previous extension(s) and/or amendment(s) thereto shall remain unchanged, in full force and effect, and are reaffirmed. This Amendment shall control over any inconsistencies between it and the Agreement and/or any previous extension(s) and/or amendment(s).
4. Consultant acknowledges and agrees that this Amendment shall not be binding on the Parties until and unless the Solano Community College District's Governing Board approves this Amendment.

IN WITNESS WHEREOF, the parties hereto have accepted and agreed to this Amendment on the dates indicated below.

Dated: _____, 2016

Dated: _____, 2016

**SOLANO COMMUNITY COLLEGE
DISTRICT**

By: _____

By: _____

Print Name: Yulian Ligioso

Print Name: _____

Print Title: Vice President, Finance and
Administration

Print Title: _____