

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO:** Members of the Governing Board

**SUBJECT:** **CONTRACT AMENDMENT #2 TO DOVETAIL FOR  
FURNITURE, FIXTURES AND EQUIPMENT  
CONSULTING SERVICES FOR THE BIOTECHNOLOGY  
& SCIENCE BUILDING PROJECT**

**REQUESTED ACTION:**

- Information    **OR**     Approval  
 Consent        **OR**     Non-Consent

**SUMMARY:**

On March 18, 2015 the Board approved a consulting services agreement in the amount not to exceed \$109,800 to Dovetail to provide planning and coordination services for furniture, fixtures and equipment procurement, coordination and implementation for the new Biotechnology and Science Building at the Vacaville Center.

On December 16, 2015 the Board approved an amendment to the agreement for additional services

*CONTINUED ON THE NEXT PAGE*

**STUDENT SUCCESS IMPACT:**

- Help our students achieve their educational, professional and personal goals  
 Basic skills education  
 Workforce development and training  
 Transfer-level education  
 Other: Provide new instructional space and equipment

|                  |                                 |   |
|------------------|---------------------------------|---|
| <i>Ed. Code:</i> | <i>Board Policy: 3225; 3520</i> | <i>Estimated Fiscal Impact: \$1,950 Measure Q Funds</i> |
|------------------|---------------------------------|---|

**SUPERINTENDENT'S RECOMMENDATION:**

- APPROVAL**             **DISAPPROVAL**  
 **NOT REQUIRED**     **TABLE**

Lucky Lofton  
Executive Bonds Manager

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

(707) 863-7855

**TELEPHONE NUMBER**

Yulian Ligioso  
Vice President, Finance & Administration

**VICE PRESIDENT APPROVAL**

May 26, 2017

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.  
Superintendent-President

May 26, 2017

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

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**SUMMARY:**

*CONTINUED FROM THE PREVIOUS PAGE*

to prepare documentation in bidding format, facilitate the bidding process through District Procurement, and manage implementation of OFOI items to completion.

Board approval is now requested for the attached Amendment #2 to increase the original professional services agreement with Dovetail to provide planning and implementation services for shelving in Biotech Storage Room 114, which was not included in the original scope of work.

\$ 109,800.00 Original Contract Amount  
\$ 47,600.00 Previously Approved Amendment  
\$ 1,950.00 Proposed Amendment #2  
\$ 159,350.00 New Contract Amount

The Board is asked to approve this contract Amendment #2 to Dovetail in an amount not to exceed \$1,950.00.

The contract amendment is available online at: <http://www.solano.edu/measureq/planning.php>.

## AMENDMENT # 2 TO AGREEMENT

### PARTIES

This First Amendment to Agreement ("Amendment") is entered into between Solano Community College District ("District") and **Dovetail** ("Consultant"), collectively the "Parties").

### RECITALS

WHEREAS, District and Consultant entered into a Consulting Services Agreement ("Agreement"), dated March 18, 2015 for services related to the **Biotechnology and Science Building**.

WHEREAS, District and Consultant agree to amend the Agreement to modify the original services being performed for the Biotechnology and Science Building Project.

NOW THEREFORE, in consideration of the mutual promises and covenants set forth above and contained herein, District and Consultant agree as follows:

### AGREEMENT

1. Section 4 of the Agreement is amended to read in its entirety:  
Compensation: District agrees to pay the Consultant for services satisfactorily rendered pursuant to this Agreement a total fee not to exceed One Hundred Fifty Nine Thousand, Three Hundred Fifty Dollars (**\$159,350.00**). This fee is an increase of total to the March 18, 2015 Agreement amount of \$109,800 and Amendment #1 in the amount not to exceed \$47,600, and Amendment #2 in the amount not to exceed \$1,950. District shall pay Consultant according to the following terms and conditions:
2. Section 4.1 remains as stated in the original Agreement.
3. The language in Exhibit A is further modified (following Amendment #1) to add:  
To the Planning Section
  - Room 114:
    - Confirm all current conditions within Room114
    - Meet with District representatives to confirm final product layout, details and requirements
    - Coordinate vendor quotations, plans and ordering information for District approval
    - Oversee approval meetings with Dean  
To the Implementation Section:
  - Room 114:
    - Prepare Order Documentation packages for District ordering
    - Track vendor order to delivery
    - Coordinate vendor installation for new FF&E items
    - Facilitate vendor punch list to completion
    - Review and approve vendor invoices for District payment
    - Provide project close-out documentation
4. Except as set forth in this Amendment, all provisions of the Agreement and any previous extension(s) and/or amendment(s) thereto shall remain unchanged, in full force and effect, and are reaffirmed. This Amendment shall control over any inconsistencies between it and the Agreement and/or any previous extension(s)

and/or amendment(s).

5. Consultant acknowledges and agrees that this Amendment shall not be binding on the Parties until and unless the Solano Community College District's Governing Board approves this Amendment.

IN WITNESS WHEREOF, the parties hereto have accepted and agreed to this Amendment on the dates indicated below.

Dated: \_\_\_\_\_, 2017

Dated: \_\_\_\_\_, 2017

**SOLANO COMMUNITY COLLEGE  
DISTRICT**

**DOVETAIL**

By: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: Lucky Lofton

Print Name: \_\_\_\_\_

Print Title: Executive Bonds Manager

Print Title: \_\_\_\_\_