

Citizens Bond Oversight Committee
For Solano Community College District
Measure Q Bond

Meeting Minutes
Tuesday, February 20, 2018
3:30 p.m.

Fairfield Campus Building 600, Board Room
Solano Community College, 4000 Suisun Valley Road, Fairfield, CA 94534

1. CALL TO ORDER

A meeting of the Solano Community College District Citizens' Bond Oversight Committee was called to order at 3:35pm, on Tuesday, February 20, 2018, by CBOC Chair Ward Stewart.

2. ROLL CALL

Present

Ward Stewart, Ph.D., Chair
Holly Brown
Neil Ferguson
Dawn LaBar
Tina Lowden
Andre Stewart
Doriss Panduro
Janet Roberts

Absent

Vacant, ASSC

Staff Present:

Celia Esposito-Noy, Ed.D., Superintendent-President, District
Robert Diamond, Vice President of Fiscal and Administrative Services, District
Lucky Lofton, Executive Bonds Manager, District
Jason Yi, Project Manager, District
Pam Kinzie, Program Manager, Kitchell
David Casnocha, District Bond Counsel, Stradling Yocca Carlson & Rauth

3. APPROVAL OF AGENDA

Moved by Andre Stewart to approve the agenda, seconded by Neil Ferguson. Motion was carried unanimously.

4. COMMENTS FROM MEMBERS OF THE PUBLIC

Shereen Ahmad introduced herself and stated her interest in becoming the ASSC representative on the CBOC.

No other comments were received.

5. REVIEW AND APPROVE 2015-2016 ANNUAL REPORT

Ward Stewart reviewed the draft 2015-2016 annual report, page-by-page, and received editorial revisions. Comments were recorded to edit the draft report for final review and distribution.

Ward Stewart called for a motion which was made by Andre Stewart to approve the 2015-2016 annual report, seconded by Neil Ferguson. The motion was carried (5 yeas, 0 nays and 3 abstentions).

6. CBOC TRAINING PROVIDED BY DAVID CASNOCHA

David Casnocha presented relevant training information, but was unable to complete the training due to extensive discussion. David Casnocha will review and compare 2017 bylaws with former 2015 bylaws and provide his recommendations to staff.

A question was raised regarding review of the Bond audit. VP Diamond stated that the audit will be due to him within the next few weeks and will be presented to the Board and the CBOC.

7. PROVIDE WRITTEN UPDATE ON PROJECTS

Lucky Lofton, Executive Bonds Manager, provided a written project update to the committee. Presentation can be found on the website.

8. SELECT MEETING DATES FOR 2018

Dates for upcoming CBOC meetings were discussed and the following dates were approved by committee.

March 20, 2018 (3:30pm to 5:00pm)

April 3, 2018 (3:30pm to 5:00pm)

June 5, 2018 (3:30pm to 5:00pm)

August 21, 2018 (3:30pm to 5:00pm)

9. ANNOUNCEMENTS

No announcements were provided.

10. ADJOURN

Ward Stewart called for a motion to adjourn the meeting, seconded by Neil Ferguson. The meeting was adjourned at 5:02pm.

Materials related to an item on this Agenda submitted to the CBOC after distribution of the agenda packet are available for public inspection in the Bond Business Operations Coordinator's Office in the Administration Building, 4000 Suisun Valley Road, Fairfield, California 94534. All meeting materials provided at time of publication are available on the Solano College Web site at www.solano.edu for public inspection.

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