

Citizens Bond Oversight Committee
For Solano Community College District
Measure Q Bond

Meeting Minutes
Tuesday, April 3, 2018
3:30 p.m.

Fairfield Campus Building 600, Denis Honeychurch Board Room
Solano Community College, 4000 Suisun Valley Road, Fairfield, CA 94534

1. CALL TO ORDER

A meeting of the Solano Community College District Citizens' Bond Oversight Committee was called to order at 3:34pm, on Tuesday, April 3, 2018, by CBOC Chair Ward Stewart.

2. ROLL CALL

Present

Ward Stewart (707-853-4510)
Holly Brown (707-396-1216)
Andre Stewart (707-816-2416)
Janet Roberts (707-363-2357)
Dawn LaBar (707-365-4070)

Absent

Tina Lowden
Doriss Panduro
Neil Ferguson
Vacant, ASSC

Others Present

Lucky Lofton, District, Executive Bonds Manager
Rob Diamond, District, Vice President of Fiscal and Administrative Services
Jason Yi, District, Project Manager
Pam Kinzie, Kitchell, Program Manager

The following edits should be noted in the agenda:

Agenda Item 'LUCKY LOFTON PROJECT SUMMARY UPDATE' has been added to the Agenda Items.

3. APPROVAL OF AGENDA

It was moved by Ward Stewart and seconded by Holly Brown to approve the amended agenda. The motion was passed unanimously.

4. COMMENTS FROM MEMBERS OF THE PUBLIC

There were no comments from members of the public.

5. APPROVAL OF FEBRUARY 20, 2018 MEETING MINUTES

It was moved by Ward Stewart and seconded by Andre Stewart to approve meeting minutes from CBOC meeting held on February 20, 2018. The motion was passed unanimously.

6. CaLBOC TRAINING

Ward Stewart informed the committee members of CaLBOC training scheduled for April 24th in Sacramento, and asked if anyone would like to attend. Ward informed the committee members the District would pay for one committee member to attend. Ward stated his past experience from attending a prior session was very informative. Ward has already sent an email out to the committee members for interested parties.

7. FINALIZE 2016-17 DRAFT ANNUAL REPORT

Ward Stewart reviewed the draft 2016-17 annual report with the committee, page-by-page, for revision comments. No comments were received.

Ward Stewart to advise Pam Kinzie of when he will present final 2016-17 annual report to the Board. Dates discussed were 4/18 or 5/2.

It was moved by Andre Stewart and seconded by Holly Brown to approve the draft 2016-17 annual report. The motion was passed with one abstention.

8. LUCKY LOFTON PROJECT SUMMARY UPDATE

Lucky Lofton provided project summary update for the District's ongoing construction projects.

9. ANNOUNCEMENTS

No announcements were made.

10. ADJOURN

It was moved by Andre Stewart and seconded by Holly Brown to adjourn the meeting. The meeting was adjourned at 4:50pm.

Materials related to an item on this Agenda submitted to the CBOC after distribution of the agenda packet are available for public inspection in the Bond Business Operations Coordinator's Office

in the Administration Building, 4000 Suisun Valley Road, Fairfield, California 94534. All meeting materials provided at time of publication are available on the Solano College Web site at www.solano.edu for public inspection.

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