

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **CONTRACT AMENDMENT #1 TO EPC GROUP FOR
PROFESSIONAL SERVICES FOR THE IT
INFRASTRUCTURE PROJECT**

REQUESTED ACTION:

- Information** **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

On October 4, 2017, the Board approved a contract to EPC Group to provide professional IT consulting services for upgrade of the District’s email system for the IT Infrastructure Upgrade Project. The District is in the process of migrating its email services from the District server to the cloud with Office 365’s Exchange Online. A proposal was requested from EPC Group to assist with this “re-migration”. The submitted fee proposal was evaluated and determined to be appropriate and reasonable for the services required.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Update infrastructure that supports classrooms or related College facilities

<i>Ed. Code: Board Policy: 3225; 3520</i>	<i>Estimated Fiscal Impact: \$9,062.50 Measure Q Funds</i>
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SUPERINTENDENT’S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Lucky Lofton
Executive Bonds Manager

PRESENTER’S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Robert V. Diamond
Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

August 3, 2018

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

August 3, 2018

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AMENDMENT #1 TO EPC GROUP FOR
PROFESSIONAL SERVICES FOR THE IT
INFRASTRUCTURE PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

EPC Group's proposal allows for 62.5 hours of consulting for this work, for a fee not to exceed \$9,062.50.

Contract Summary:

\$ 26,825.00 Original Contract Amount
\$ 0 Previously Approved Amendments
\$ 9,062.50 Proposed Amendment #1
\$ 35,887.50 New Contract Amount, including Amendment #1

The Governing Board is asked to approve contract Amendment #1 to EPC Group in an amount not to exceed \$9,062.50.

The contract amendment is available online at: <http://www.solano.edu/measureq/planning.php>.

AMENDMENT TO AGREEMENT

PARTIES

This first Amendment to Agreement ("Amendment") is entered into between Solano Community College District ("District") and **EPC Group** ("Consultant"), collectively the "Parties").

RECITALS

WHEREAS, District and Consultant entered into a Consulting Services Agreement ("Agreement"), dated October 4, 2017, for services related to **IT Infrastructure Project – Upgrade District Email System** ("Project"); and

WHEREAS, District and Consultant desire to amend the Agreement to add services to assist with migration/ "re-migration" of District's email system to Office 365's Exchange Online.

NOW THEREFORE, in consideration of the mutual promises and covenants set forth above and contained herein, District and Consultant agree as follows:

AGREEMENT

1. Section 3, first paragraph is amended to read:
Compensation. District agrees to pay consultant for services satisfactorily rendered pursuant to this Agreement a total fee not to exceed Thirty Five Thousand Eight Hundred Eighty Seven Dollars and Fifty Cents (\$35,887.50), which is the total of the original contract amount of \$26,825.00 and Amendment #1 in the amount of \$9,062.50.
2. Exhibit "A" is amended to add the following:
Amendment #1 Services:
 1. Re-migrate the District's Exchange 2010 mailboxes to Office 365's Exchange Online.
 2. Up to 62.5 hours are allowed for the work.
3. The term of the Agreement shall be extended until the Project has been completed, but in no event later than October 30, 2018, subject to further extension by agreement of the parties.
4. Except as set forth in this Amendment, all provisions of the Agreement and any previous extension(s) and/or amendment(s) thereto shall remain unchanged, in full force and effect, and are reaffirmed. This Amendment shall control over any inconsistencies between it and the Agreement and/or any previous extension(s) and/or amendment(s).
5. Consultant acknowledges and agrees that this Amendment shall not be binding on the Parties until and unless the Solano Community College District's Governing Board approves this Amendment.

IN WITNESS WHEREOF, the parties hereto have accepted and agreed to this Amendment on the dates indicated below.

Dated: _____, 2018

**SOLANO COMMUNITY COLLEGE
DISTRICT**

By: _____

Print Name: Lucky Lofton

Print Title: Executive Bonds Manager

Dated: _____, 2018

EPC GROUP

By: _____

Print Name: _____

Print Title: _____